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City of Nevada City

The goal of the Nevada City Environs Trail and Restoration Project is to directly improve the quality of life for Nevada City and Nevada County residents and visitors by providing critical recreational, open space, wildlife, flood management, wildfire risk reduction, and water quality benefits in the Deer Creek watershed. The project is an effort to complete the Tribute Trail project by completing the trail system on River Left, and connecting it to the previously funded River Right trail system, thereby realizing the vision of an eight mile loop, while restoring and making accessible a publicly owned piece of creekside land for the benefit of the environment and the community.

The project is currently funded through a grant from the Sierra Nevada Conservancy (SNC), which covers the removal of invasive species, the restoration of existing trails, and the construction of approximately 1 mile of new trail. However, there is one crucial component of the Environs trail system which is not funded by the SNC grant, a bridge that crosses an unnamed ephemeral stream about 650 feet down the trail from Jordan St. The bridge will need to be approximately 20' long and 4' wide and handicap accessible. When completed the new bridge will replace the current crossing which is very unstable and unsafe, and complete the system of trails within the Nevada City Environs.

<u>Item/activity</u>	<u>Cost</u>
Prefabricated pedestrian timber bridge (20'x4')	\$9600 (includes shipping & tax)
Bridge abutments	\$2000
Bridge installation (2 days labor with excavator crew)	\$1,840
Hydrologic assessment of bridge site	\$750
<u>Geologic/soils assessment of bridge site</u>	<u>\$750</u>
Total	\$14,940

Thank you, Gene.

Joanne Hild,
Friends of Deer Creek

PROPOSED PROTOCOL FOR JULY 14TH MEETING

(For Discussion at Council's 6-23-2010 Meeting)

- Mayor Senum calls meeting to order
- Pledge of allegiance
- Current council approves minutes of prior meeting
- Departing councilmember (Barbara) gives a short speech, if she likes
- Departing Mayor Senum gives a short speech
- Departing councilmember (Barbara) leaves the table
- City Clerk swears in the newly elected councilmembers (Duane Strawser and Sally Harris)
- Newly elected councilmembers take their seats
- Current mayor requests nominations for mayor & a new mayor is elected
- New mayor then takes the gavel and center seat and requests nominations for vice-mayor and a new vice-mayor is elected
- A recess of up to 15 minutes is scheduled here for people to congratulate the new mayor and vice-mayor
- New mayor reconvenes meeting with new vice-mayor seated next to the mayor and away we go...

Resolution 2007 - 34

A Resolution Establishing the Policy for Mayoral Succession in Nevada City

It is hereby resolved by the City Council of the City of Nevada, County of Nevada, State of California, that the position of Mayor and Mayor Pro Tern of Nevada City shall rotate based upon the following policy:

1): The Mayor shall be the senior member who has not previously served in that capacity and the term of office shall be one year, without succession, beginning at the first regularly scheduled City Council meeting each July or the first meeting following certification of a City Council election.

2): The Mayor Pro Tern shall be the next-senior member who has not previously served as Mayor and the term of office shall run concurrent with that of the Mayor as described above.

3): When two or more members have equal seniority and have not yet served as Mayor or Mayor Pro Tern, the order of succession shall be determined by the number of votes each member received at the time of their election.

4): The Mayor Pro Tern shall automatically succeed the Mayor each year, excepting that the Mayor Pro Tern may decline such succession. If the Mayor Pro Tern declines the position of Mayor, such office shall be extended to the next-senior member in order, or by a majority vote of the Council if all other members have served at least one year as Mayor.

5): Once all seated members have served as Mayor, succession shall be based on a majority vote of the council, recognizing that the term of office for each position shall be one year.

6): No member shall serve as Mayor during their first year on the City Council.

~~7): All succession shall follow the policy described above, excepting that upon a 4/5 vote of the City Council said policy may be suspended.~~

PASSED AND ADOPTED at a regularly scheduled meeting of the City Council on the 28th day of March, 2007, by the following vote:

AYES: COTTRELL, COFFMAN, STEIN, MCKAY, HARRIS

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

STEVE COTTRELL, MAYOR

ATTEST:

Cathy Wilcox Barnes, City Clerk
Corey Shaver, Deputy City Clerk

6/7/2010

a. **Update on Financial System Improvements and Revenue Collections** – Miller reported that the Second-unit and Water & Sewer billing are going ^{well} ~~well~~. Falconi added that just today there is a new cross-reference database that has parcel number, name, and address, and a list of possible problem accounts. The new finance Clerk II, Mary London, has started work and will be helping with accounting.

b. **Update on Municipal Code Ordinance Codification Project** – Miller reported that the individual who had done the digital file of the code ~~book~~ is willing to do it now free of charge. No bid has been received back from the publishers for the codification project yet. Soon there will be an informational kiosk downstairs containing scans of the municipal code, possibly with search functions.

c. **Approval of USDA Loan Documents and Loan Closing** – Miller said the report was given earlier in the meeting – over \$900,000 was transferred into WWTP Project fund for reimbursement of expenditures already made. Debt will be reduced with short-term certificates.

d. **Request for Approval for City Planner Position and Advertisement** – The job description is ready for consideration, and Miller stated that with the new analysis the position will be almost revenue neutral. Coffman and Stein will review it.

Action: Motion by Coffman, second by Harris, to approve the conversion from a contract to a employee position at \$25.00 per hour, subject to review of job description, and authorize the City Manager to move forward with advertising the position.
– Passed unanimously.

ANNOUNCEMENT – Miller announced that in about three weeks Pioneer Park will have new basketball courts. The Lions Club district president will make a generous donation to the City at some sort of ceremony. Cottrell volunteered to line up something for the ceremony. It will be a noticed meeting.

PUBLIC HEARINGS:

Ordinance 2007-03 – Adopting a New Bail Schedule – Second Reading

The Mayor opened the public hearing at 8:12. No one wished to comment so the hearing was closed at 8:13.

Action: Motion by McKay, second by Coffman, to read the title only of Ordinance 2007-03 – Adopting a New Bail Schedule
– Passed unanimously.
– City Attorney Anderson read the title.

Action: Motion by Coffman, second by Harris, to approve Ordinance 2007-03 – Adopting a New Bail Schedule
Again Cottrell requested that the Ordinance be divided so that the parking meter violation fee increase from \$10.00 to \$25.00 could be considered separately, but dropped his request when Councilmembers disagreed.
– Ayes - Coffman, Harris, McKay, Stein; Noes - Cottrell Passed 4 to 1

F. OLD BUSINESS

1. **Rules for Mayoral Succession** – Cottrell discussed the revised draft resolution adding certain clauses and asked for additional discussion. Harris questioned item 7, and suggested that the succession policy requiring a 4/5 majority should be left to future Councils. Coffman and McKay agreed. It was pointed out that everyone elected to the Council will become Mayor in their turn.

Action: Motion by McKay, second by Stein, to approve the Resolution 2007- (next number in order) Establishing the Policy for Mayoral Succession in Nevada City excluding item #7 (which will then default to a simple majority)
– Passed unanimously.

2. **Resolution 2007-07 Authorizing the Use of Parking Citation and Meter Revenue for CSO**
Miller clarified that with the present mechanisms, it will not be possible to have one quarter allow for less than two hours of parking, which impacts the total revenue collected. Maintenance is intensive on the current meters, which are quite old. The blocking mechanisms for the nickel and dime slots have already arrived and will be installed at about 20 per week. It was suggested that Verne Taylor attend the next Council meeting.

MOTION by McKay authorizing President and Secretary/Treasurer to Sign Installment Sale Agreement and Trust Agreement for Wastewater Certificates of Participation (COPs) for 2nd Portion of Funding for Plant Update; SECONDED by Harris and CARRIED UNANIMOUSLY.

- f. Adopt Resolution 2006-01 – A Resolution of the Board of Directors of the Nevada City Financing Corporation Approving and Authorizing Execution of an Installment Sale Agreement and Certain other documents with the City of Nevada City.

MOTION by McKay to Adopt Resolution 2006-01; SECONDED by Stein and CARRIED UNANIMOUSLY.

- g. Adjournment and Return to Regular City Council Meeting

F. OLD BUSINESS:

1. Confirmation of Resolution 2005-29 with recognition of New Mayor and Authorization for Mayor, Treasurer, City Manager and City Clerk to sign Certification of Resolution, Installment Sale Agreement and Trust Agreement as Required.

MOTION by Stein to approve Confirmation of Resolution 2005-29; SECONDED by Harris and CARRIED UNANIMOUSLY.

- a. Adopt Resolution 2006-22 – A Resolution of the City Council of the City of Nevada City Approving and Authorizing the Execution and Delivery of Series 2006 Wastewater Certificates of Participation.

MOTION by Harris to adopt Resolution 2006-22; SECONDED by Coffman and CARRIED UNANIMOUSLY.

2. Policy for Mayoral Succession – Mayor Cottrell

Councilwoman Harris stated there is many ways of mayor succession being done. It is done in some ways by whoever receives the most votes.

Councilwoman Coffman stated she liked the Mayor's idea. Mayor Cottrell stated the clause regarding two-year terms could be deleted and the councilmembers would have the ability to decline with the next person going on the list.

Councilwoman Harris stated once everyone has been mayor, it then goes to a voting mechanism. Another way of taking office is to do it by seniority.

Mayor Cottrell stated in many jurisdictions the Vice Mayor is referred to as the Mayor pro-tem.

3. Update Power Palooza Event

City Manager Miller stated he spoke to Renet Senum and one reason the City liked this event was that there would be no street closure. The event was moved to the Miner's Foundry and it is anticipated that it will be very successful.

G. NEW BUSINESS:

1. Request for Extension of Amplified Music at Pioneer Park for May 5, 2007, "Nevada County Day on the Green" – Andy Gonzales.
2. Proposal from NCTC to use Consultant Services for Mitigation Fee Program

Dan Landon appeared before the Council. He stated it is advisable to hire a consultant to work on the fee program. This would be requesting approval of using a consultant to finish the mitigation fee update.

Councilwoman Coffman asked if the City receives any mitigation fees for transportation or does it all go to the County. City Engineer Falconi stated a single-family home with a second units pays \$950 to NCTC and \$5100 to the City. The City's money is handled under AB1600.