



CITY OF NEVADA CITY

CALIFORNIA

Nevada City
A Bicentennial
Community

Request for Placement of Item on City Council Agenda

Date of Request: _____

Preferred Date to be Agendized: _____

Second Choice of Date: _____

Name: _____

Mailing Address for notification:
(If different)

Address: _____

Address: _____

City: _____

City: _____

Telephone: _____

Fax #: _____

Item to be agendized: (Give a brief summary of item. The item will be placed on the agenda using your specific wording.) Type or print legibly.

Verbal presentation only? _____ yes _____ no

Written material accompanying item: _____ yes _____ no (Must be submitted by agenda
deadline for distribution). Number of handouts: _____ Number of pages: _____

Handouts at meeting: _____ yes _____ no

Will others be speaking on this item? _____ yes _____ no

Estimated number of speakers: _____

Estimated amount of time needed for discussion: _____

NOTE: NORMAL AGENDA ITEM REQUESTS DUE AT 5:00 PM MONDAY OF THE
WEEK PRIOR TO CITY COUNCIL MEETINGS. ITEMS REQUIRING EXTENSIVE STAFF
RESEARCH MAY REQUIRE EARLIER SUBMITTAL.