

# Nevada City Parks & Recreation Facility Rental Contract - 2010



## Contact Information

Renter (Organization or Name): \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person: \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Email address: \_\_\_\_\_

Contact Person who will be on site during the event:

Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

## Event Information

Facility Requested:  Seaman's Lodge  Bandshell  Field  Other: \_\_\_\_\_

Veteran's Building (upstairs)  Veteran's Building (downstairs)  Veteran's Building (kitchen)

Picnic Area Left  Picnic Area Right  Picnic Area Upper

Date(s) Requested: \_\_\_\_\_

Event times: Start: \_\_\_\_\_ End: \_\_\_\_\_ Set up start time: \_\_\_\_\_ Clean-up end time: \_\_\_\_\_

Event Description: \_\_\_\_\_

#of people attending event: \_\_\_\_\_

Using refrigerator? Yes \_\_\_\_\_ No \_\_\_\_\_ Using Stove? Yes \_\_\_\_\_ No \_\_\_\_\_

Will Alcohol Be Served? Yes \_\_\_ No \_\_\_ Will Alcohol Be Sold? Yes \_\_\_ No \_\_\_ Open to the public? Yes \_\_\_ No \_\_\_

If alcohol is **served** at your event, a City Alcohol Permit will be given to the renter at no additional fee. If alcohol is **sold** at your event, an Alcohol Permit from California ABC is required. (530-751-8570)

## Website Calendar Information

All rentals and classes are posted online. Only complete the information to be viewed by the public. If you do not complete this section, the online calendar will read "Private Rental".

Title (Organization Name, Event Title, etc.): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Website/email: \_\_\_\_\_

Description: \_\_\_\_\_

## Waiver for Use

I, the undersigned, have read and agree to abide by and enforce all rules and regulations as stated in the Use Guidelines. I understand that in the case of a local disaster the Veteran's Building may become unavailable with little or no notice, as it serves as a location for Emergency Operations. "Renter" further agrees to indemnify and hold harmless the City of Nevada City, it's Officers, Agents and Employees against any and all claims, demands, damages, costs, expenses of whatever nature including litigation costs and attorney fees arising out of, or resulting from the "Renter's" use of the facilities of the City of Nevada City.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail or Drop off Rental Contract to...**

City Hall - Parks & Recreation  
317 Broad St. • Nevada City, CA 95959  
OR  
Fax to: 530-265-0187

**2010 Rental Fees – Veteran’s Building**

Room	Weekend Rates		Weekday Rates	
	Per hour	All day	Per hour	All day
Main Hall (upstairs)	\$35	\$175	\$25	\$125
Dining Room (downstairs)	\$30	\$150	\$20	\$100
Kitchen	\$35	\$105	\$25	\$75
Whole Building		\$390		\$260

**2010 Rental Fees – Pioneer Park**

**Seaman’s Lodge**

Meetings, Organizations & Individuals using Lodge midweek six (6) or more times per year  
\$50 for up to 4 hours; \$15 each additional hour; \$15 kitchen use

Meetings, Organizations & Individuals using Lodge midweek less than six (6) times per year  
\$75 for up to 4 hours; \$15 each additional hour; \$15 kitchen use

Non-profit functions; family reunions, and similar events  
\$200 rental fee; \$60 kitchen use

Weddings, concerts, company parties and similar events  
\$300 rental fee; \$60 kitchen use

**Creek Side Picnic Areas (Price per side)**

25 people or less	\$45 rental fee	\$25 cleaning deposit
26 to 50 people	\$75 rental fee	\$25 cleaning deposit
51 to 75 people	\$110 rental fee	\$100 cleaning deposit
76 or more people	\$145 rental fee	\$100 cleaning deposit
Both Sides, 0 to 400 people	\$250 rental fee	\$100 cleaning deposit

**Upper Picnic Area**

0 to 50 people                      \$75 rental fee                      \$25 cleaning deposit

**Bandshell**

Includes adjacent field              \$200 rental fee              \$100 cleaning deposit

**For Office Use Only**

	Amount Paid	Check #/Cash	Recorded	Note
Rental Fee				
Cleaning Deposit				
Alcohol Permit				
Insurance				