



to speak, please limit your comments to the specific item under discussion. All citizens will be afforded an opportunity to speak, consistent with their Constitutional rights. Time limits shall be at the Mayor's discretion. **IF YOU CHALLENGE** the Council's decision on any matter in court, you will be limited to raising only those issues you or someone else raised at the meeting or Public Hearing described on this agenda, or in written correspondence delivered to the City Council at, or prior to, the meeting or Public Hearing.

**CLOSED SESSION: None**

**Under Government Code Section 54950 members of the public are entitled to comment on the closed session agenda before the Council goes into closed session.**

**REGULAR MEETING – 6:30 PM - Call to Order**

**Roll Call:** Mayor Senum, Vice Mayor Minett, Council Members Moberg, Parker and Strawser

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS:**

**PRESENTATIONS:**

**BUSINESS FROM THE FLOOR**

**1. PUBLIC COMMENT**

Under Government Code Section 54954.3, members of the public are entitled to address the City Council concerning any item within the Nevada City Council's subject matter jurisdiction. Comments on items NOT ON THE AGENDA are welcome at this time. Normally, public comments are limited to no more than three minutes each. **Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.**

**2. COUNCIL MEMBERS REQUESTED ITEMS, COMMITTEE REPORTS AND FUTURE AGENDA ITEMS:**

**3. CONSENT ITEMS:**

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

**A. Subject:** Accounts Payable Activity Report – May 2020

**Recommendation:** Receive and file.

**B. Subject:** Second Reading - Ordinance Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled "Wireless Telecommunication Facilities in the City"

**Recommendation:** Adopt Ordinance 2020-XX; Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled "Wireless Telecommunication Facilities in the City."

**C. Subject:** Action Minutes May 27, 2020 City Council Meeting

**Recommendation:** Review and approve City Council Meeting action minutes of May 27, 2020.

- D. Subject:** Action Minutes June 1, 2020 City Council Meeting  
**Recommendation:** Review and approve City Council Meeting action minutes of June 1, 2020.

**4. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:**

- A. Subject:** Sugarloaf Mountain Collaborative Clean-Up Pilot Program  
**Recommendation:** City Council to provide staff direction to continue moving forward with the collaborative efforts to address the homelessness encampments and fire dangers on Sugarloaf Mountain.
- B. Subject:** Monthly Update on City Council Six-Month Strategic Objectives  
**Recommendation:** Receive and file.

**5. PUBLIC HEARINGS:**

- A. Subject:** Proposed Fiscal Year (FY) 2019-2020 Year End Budget Amendments  
**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City Council of Nevada City Adopting Year-End Amendments to the Fiscal Year (FY) 2019/20 Budget.
- B. Subject:** Establishing an Appropriations Limit (Gann) for Fiscal Year (FY) 2020/21  
**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City Council of the City of Nevada City establishing the City's appropriations limit for the Fiscal Year 2020/21.
- C. Subject:** Three Proposed Draft Budget Scenarios, Fiscal Year (FY) 2020/21  
**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City Council of Nevada City Adopting the Fiscal Year 2020/21 City Budget.

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- A. Subject:** Regional Housing Authority and Central California Housing Corporation Request for Permanent Local Housing Allocation (PLHA) Funds for Cashin's Field Affordable Housing Project  
**Recommendation:** City Council to provide staff direction to prepare a Letter of Commitment of Permanent Local Housing Allocation (PLHA) Capital Funds for Cashin's Field Affordable Housing Project at 170 Ridge Road, Nevada City CA including Council agreed upon terms for approval to the June 24, 2020, City Council Meeting.
- B. Subject:** November 3, 2020 General Election Ballot Measure  
**Recommendation:** City Council to provide staff direction in preparing a ballot measure question for the November 3, 2020 General Election for the extension of Measure "S" and/or a general tax.
- C. Subject:** A Resolution of the City Council of the City of Nevada City Authorizing a Rate Adjustment for Solid Waste and Recycling Services  
**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City Council of The City of Nevada City authorizing a rate adjustment for solid waste and recycling services.

**D. Subject:** Appeal of Planning Commission Decision to Deny a Variance from Development Performance Standards and Historic District Signage Standards as Proposed by Representatives of the National Exchange Hotel for the Property Located at 211 Broad Street, Nevada City

**Recommendation:**

1. After holding a Public Hearing, Council shall make a decision whether to uphold, overturn or modify the Planning Commission decision to deny the Variance from Development Performance standards and Historic District Signage standards

**8. CORRESPONDENCE:**

**9. ANNOUNCEMENTS:**

**10. CITY MANAGER'S REPORT:**

**11. ADJOURNMENT**

**Certification of Posting of Agenda**

I, Loree' McCay, Administrative Services Manager for the City of Nevada City, declares that the foregoing agenda for the June 10<sup>th</sup>, 2020 Regular Meeting of the Nevada City City Council was posted June 5<sup>th</sup>, 2020 at the entrance of City Hall. The agenda is also posted on the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov).

Signed June 5<sup>th</sup>, 2020, at Nevada City, California

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Loree McCay, Administrative Services Manager

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**CITY OF NEVADA CITY  
City Council  
Long Range Calendar**

June 10, 2020	Regular Council Meeting
June 24, 2020	Regular Council Meeting
July 3, 2020	Holiday
July 8, 2020	Regular Council Meeting
July 22, 2020	Regular Council Meeting
August 12, 2020	Regular Council Meeting
August 26, 2020	Regular Council Meeting
September 7, 2020	Holiday
September 9, 2020	Regular Council Meeting
September 23, 2020	Regular Council Meeting

NOTE: This list is for planning purposes; items may shift depending on timing and capacity of a meeting.

**NOTICE:** *As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council and to enforce the rules of the Council.*

## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE:** Accounts Payable Activity Report – May 2020

**RECOMMENDATION:** Receive and file.

**CONTACT:** Loree' McCay, Administrative Services Manager

**BACKGROUND / DISCUSSION:**

The attached Accounts Payable Activity Report includes all the cash disbursements associated with the citywide expenditures for the month of May 2020.

**ENVIRONMENTAL CONSIDERATIONS:** Not applicable.

**FISCAL IMPACT:** Varies Monthly

**ATTACHMENTS:**

- ✓ Accounts Payable Activity Report – May 2020

REPORT.: May 29 20 Friday  
 RUN....: May 29 20 Time: 15:04  
 Run By.: Desirae Andresen

City of Nevada City  
 Month End Payable Activity Report  
 Report for 05-20

PAGE: 001  
 ID #: PY-AC  
 CTL.: NEV

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-20	49E01 (49ER COMMUNICATIONS)	52981	05/04/20	/ /		256.96	UNIFORM ALLOWANCE K.CARTZDAFNER
05-20	4EL00 (4 ELEMENTS OF EARTH EDUCATI	042320	04/23/20	/ /		50.00	SUMMER CAMP/ACTIVITES FAIR CANCEL HONEYBOOK
05-20	A&A03 (A & A AIR CONDITIONING & HE	218775	04/24/20	/ /		404.58	A/C REPAIR 201 PROV MINE RD
05-20	ACE03 (ACE WELDING, INC.)	11330	05/01/20	/ /		165.24	PIONEER PARK PICNIC AREA RESTROOM IMPROVEMEN
05-20	ACT02 (ACTON ARBORICULTURE, INC.)	4860	04/24/20	/ /		3500.00	HAZARD TREE REMOVAL
05-20	ALH02 (ALHAMBRA & SIERRA SPRINGS)	043020	04/30/20	/ /		42.84	WATER
05-20	ALL01 (ALL SEASONS POOLS & SPAS)	50620 50675C	04/10/20 04/18/20	/ / / /		162.70 128.00	WTP ACID EMPTY CONTAINER CREDIT
			Vendor's Total	----->		34.70	
05-20	AMA00 (SYNCB/AMAZON)	434497679C 436535856 437553755 449687698 456348936 457986475 467746535 467986797 484946937 486759835 547997949 549869345 554864783 598559338 646578659 738655875 743486899 838583539 847434347 856855468 888966576 947648695 973469488 986565857 995345774	03/15/20 05/04/20 05/04/20 03/10/20 04/07/20 05/07/20 03/14/20 04/07/20 04/13/20 04/22/20 04/16/20 04/07/20 04/10/20 04/08/20 04/13/20 04/08/20 04/07/20 04/10/20 04/10/20 04/27/20 04/10/20 03/20/20 03/24/20 05/01/20 04/08/20	/ / / /		30.14-SCREEN PROTECTOR RETURN 25.98 OFFICE SUPPLIES 10.24 OFFICE SUPPLIES 43.34 SCREEN PROTECTOR 9.20 FRONT OFFICE STAMP 96.38 PARK RESTROOMS 97.42 LAPTOP CASES 17.34 PARK RESTROOMS 17.34 PARK RESTROOMS 22.75 STATION SUPPLIES 25.12 OFFICE SUPPLIES 61.76 PP RESTROOMS 26.00 BATTERIES 26.09 OFFICE SUPPLIES 487.52 CAMERA 10.83 BRIEFING ROOM OFFICE SUPPLIES 49.85 PARK RESTROOMS 16.89 MOUSEPAD A.WOLFSON COVID-19 794.93 WTP GENERATOR ALARM 22.21 BATTERIES 60.96 PARK RESTROOMS 57.37 OFFICE SUPPLIES 49.98 STATION SUPPLIES 115.35 SAMPLE BAGS 475.56 PARK RESTROOMS	
			Vendor's Total	----->		2590.27	
05-20	AME19 (AMERICAN FIDELITY)	D163205	05/30/20	/ /		841.94	STD/LTD BENEFITS MAY 2020
05-20	AME24 (AMERICAN UNITED LIFE INSURA MAY 2020		05/08/20	/ /		508.73	LIFE INS 05/01-05/31/20
05-20	AQU01 (AQUA SIERRA CONTROLS INC)	30584	05/08/20	06/07/20	A	2398.05	WTP INFLUENT METERS
05-20	AQU05 (AQUA SOURCE)	400001	04/16/20	/ /		689.94	CHEMICAL CONTROLER PROBES
05-20	ARA01 (ARAMARK)	637424769 637424776 637436013 637436014 637436016 637447431 637447432 637447434 637458871 637458872 637458875 637470247 637470248	04/23/20 04/23/20 04/30/20 04/30/20 04/30/20 05/07/20 05/07/20 05/07/20 05/14/20 05/14/20 05/14/20 05/21/20 05/21/20	/ / / /		71.69 CITY HALL DPW MATS 71.33 MATS/LINENS 37.02 UNIFORM SVC 34.01 UNIFORM SVC 71.33 MATS/LINENS 37.02 UNIFORM SVCS 359.88 UNIFORM SVC 71.33 MATS/LINENS 37.02 UNIFORM SVCS 31.01 UNIFORM SVCS 92.77 MATS/LINENS 37.02 UNIFORM SVCS 31.01 UNIFORM SVCS	
			Vendor's Total	----->		982.44	
05-20	AT&15 (AT&T CALNET 3)	14722549	05/10/20	/ /		1037.96	04/10-05/09/20 BAN #9391023504
05-20	AT&16 (AT&T - WWTP)	MAY 2020	04/28/20	/ /		111.75	WWTP INTERNET 04/29-05/28/20

REPORT.: May 29 20 Friday  
 RUN...: May 29 20 Time: 15:04  
 Run By.: Desirae Andresen

City of Nevada City  
 Month End Payable Activity Report  
 Report for 05-20

PAGE: 002  
 ID #: PY-AC  
 CTL.: NEV

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-20	ATO01 (A TO Z SUPPLY)	369623	04/29/20	05/29/20	A	64.23	SPRINKLER PARTS
05-20	B&C01 (B & C TRUE VALUE HOME CTR)	415987	04/20/20	05/20/20	A	27.32	BROOMS
		416163	04/21/20	05/21/20	A	54.64	PVC PARTS
		416262	04/22/20	05/22/20	A	13.05	PVC PARTS
		416303	04/22/20	05/22/20	A	3.26	NUTS/BOLTS
		416422	04/23/20	05/23/20	A	21.44	PAINT ROLLER
		416589	04/24/20	05/24/20	A	14.64	LIGHTS
		417211	04/29/20	05/29/20	A	11.70	SUGAR LOAF GATE PAINT
		417218	04/29/20	05/29/20	A	19.51	ALUM TANK LEVEL GAUGE
		417245	04/29/20	05/29/20	A	26.33	STATION SUPPLIES
		418357	05/08/20	06/07/20	A	15.60	FRIDGE PAINT
		418681	05/11/20	06/10/20	A	23.40	FREEZER PAINT
		418684	05/11/20	06/10/20	A	30.86	WATER PARTS
		418784	05/11/20	06/10/20	A	55.63	TOOLS
		419109	05/14/20	06/13/20	A	762.00	SPRING CLEAN-UP
		419573	05/18/20	06/17/20	A	35.05	BLEACH
		K18383	05/08/20	06/07/20	A	335.27	LIME SLURRY LINES
						-----	
						Vendor's Total ----->	1449.70
05-20	BAN01 (JOHN PEKAREK, BANNER COMMUN	36992	05/01/20	05/31/20	A	50.00	WTP RADIO REPEATERS APR 2020
05-20	BAR17 (BARSOTTI CONTRACTING)	042920	04/29/20	/ /		375.00	POOL OFFICE NEW DOOR PAINTING
		043020	04/30/20	/ /		10900.00	CDBG PIONEER PARK ADA PICNIC AREA RESTROOMS
		051820	05/18/20	/ /		5750.00	ADA RESTROOM PIONEER PARK
						-----	
						Vendor's Total ----->	17025.00
05-20	BLA04 (BLACK BART ORNAMENTL IRON)	47655	04/29/20	/ /		141.31	SUGARLOAF GATE
05-20	BLU05 (BLUE SHIELD OF CALIFORNIA)	JUN 2020	05/14/20	/ /		53564.27	HEALTH INS JUN 2020 INV#201350013152
05-20	BRA02 (SUELLEN BRATTIN)	050420	05/04/20	/ /		1173.15	SIDEWALK SHARING REIMB 524 COYOTE ST
05-20	BUC01 (BUCKMASTER OFFICE SOLUTIONS	392686	04/24/20	/ /		75.21	CONTRACT USAGE 03/29-04/28/20
05-20	BUS02 (BUSINESS CARD/B OF A VISA)	APR 2020	05/06/20	/ /		3673.29	MISC DEPT PURCHASES 04/07-05/06/20
05-20	CAN03 (SYLVIA J. CANO)	MAR 2020	03/30/20	/ /		200.00	JANITOR VETS HALL MAR 2020
05-20	CEN02 (CENTER FOR MUNICIPAL SOLUTI	155663-005	04/01/20	/ /		750.00	TELECOM ORDINANCE REVIEW 03/13/20
		84530-001	04/01/20	/ /		5400.00	CELLULAR ANTENNA 980 HELLING/K.GALLAGHER MAR
						-----	
						Vendor's Total ----->	6150.00
05-20	CEN05 (CENTRAL VALLEY ENGINEERING)	15212	01/20/20	/ /		28136.60	COTTAGE IMPROVEMENTS 416 N PINE ST
		15213	02/26/20	/ /		78482.81	STREET IMPROVEMENTS RAILROAD AVE
						-----	
						Vendor's Total ----->	106619.41
05-20	COM08 (COMCAST)	526120	04/27/20	/ /		120.89	DPW MNTHLY SVC INTERNET 05/02-06/01/20
		42051920	04/15/20	/ /		32.14	MNTHLY TV CHG/MTG REC 04/20-05/19/20
		52061920	05/15/20	/ /		32.14	MNTHLY TV CHG/MTG REC 05/20-06/19/20
						-----	
						Vendor's Total ----->	185.17
05-20	COM09 (COMMERCIAL PUMP SERVICE, IN	10964	04/28/20	/ /		480.00	RAS PUMP RENTAL
		10965	04/28/20	/ /		5271.31	MISC PARTS
						-----	
						Vendor's Total ----->	5751.31
05-20	CON11 (CME SERVICES)	64796	05/07/20	/ /		32106.00	COMMERCIAL ST PH 1 SEWER REPLACEMENT, STORM
		64799	05/20/20	/ /		23703.00	COMMERCIAL ST SEWER/STORM DRAIN/WATER REPLAC
						-----	
						Vendor's Total ----->	55809.00
05-20	COO01 (COOLER ZONE)	53662	05/01/20	/ /		49.00	COOLER RENTAL MAY 2020
05-20	COR01 (CORBIN WILLITS SYSTEMS)	C004151	04/15/20	05/15/20	A	432.01	MNTHLY OPS SYS MAY 2020

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City of Nevada City  
 Month End Payable Activity Report  
 Report for 05-20

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-20	COR08 (DAN CORTINOVIS)	320-8	04/30/20	/ /		320.00	PERMIT COMPLIANCE CONSULTING APR 2020
05-20	COU06 (COUNTY OF NEVADA)	JUN 2020	05/08/20	06/07/20	A	9489.07	DISPATCH SVCS JUN 2020
05-20	COU23 (NEVADA COUNTY COLLECTIONS)	APR 2020	05/19/20	06/18/20	A	2276.00	PARKING TIX/POC APR 2020
05-20	CRA01 (CRANMER ENGINEERING, INC.)	GCE0023	04/30/20	05/30/20	A	792.50	WATER TESTS
		GCE0024	04/30/20	05/30/20	A	526.50	WATER TESTS
		GCE0025	04/30/20	05/30/20	A	2812.80	WATER TESTING
		Vendor's Total ----->				4131.80	
05-20	CUR03 (CURTIS BLUE LINE)	CM21636C	04/21/20	/ /		30.20	-BATON HOLDER CREDIT K.STOFLETH
		INV381786	04/21/20	/ /		114.17	UNIFORM SHIRT/BATON K.STOFLETH
		INV385246	04/30/20	/ /		80.63	FIRE EXTINGUISHER
		INV386676	05/05/20	/ /		1250.65	ENGINE EQUIPMENT
		Vendor's Total ----->				1415.25	
05-20	DAN01 (DANIEL R KETCHAM & ASSOC)	032720	03/27/20	/ /		1000.00	DONATION FUNDED LAURIE O. WYOMING PROP F#311
05-20	DAT01 (DATA TICKET, INC.)	112685	05/18/20	06/17/20	A	922.76	TICKET PROCESSING APR 2020
05-20	DAV05 (DAVE'S AUTO REPAIR)	43791	05/18/20	/ /		111.59	OIL CHANGE #10
		43878	05/18/20	/ /		46.75	SMOG #5400
		43881	05/18/20	/ /		46.75	SMOG #33
		43882	05/18/20	/ /		46.75	SMOG #34
		43884	05/18/20	/ /		46.75	SMOG #35
		Vendor's Total ----->				298.59	
05-20	DEP06 (DEPT OF FORESTRY & FIRE)	1285737	04/28/20	/ /		6211.58	BROADCAST DISPATCH 3RD QTR FY 19/20
05-20	DMC01 (DMCE CONCRETE & )	4044	05/10/20	06/09/20	A	54603.00	BOULDER ST SIDEWALK/RAIL
05-20	DOK01 (DOKKEN ENGINEERING)	36772	05/12/20	/ /		3279.48	NEVADA ST BRIDGE
05-20	ECO01 (ECONOMY PEST CONTROL INC)	193733	04/23/20	05/23/20	A	294.00	WWTP PEST CONTROL APR-JUN 2020
05-20	EMP01 (EMPLOYMENT DEVEL DEPT)	154691296	04/30/20	05/30/20	A	2678.94	UNEMPLOYMENT 01/01-03/31/20 S.OCALLA&T.JENKI
05-20	EVE01 (EVERGUARD SYSTEMS)	A66788	05/22/20	/ /		90.00	MUSEUM FIRE ALARM SVC 06/01-08/31/20
		A66837	04/21/20	/ /		90.00	CHAMBER FIRE ALARM SVC 05/01-07/31/20
		Vendor's Total ----->				180.00	
05-20	FER02 (FERRELLGAS)	111155986	04/22/20	05/22/20	A	57.30	STREET PAINTING
05-20	FER05 (FERGUSON ENTERPRISES, INC.)	1539152	04/14/20	/ /		80.55	FILTER REPAIR
		1544339	05/06/20	/ /		679.71	BLOWER LINE REPAIR
		Vendor's Total ----->				760.26	
05-20	FIR02 (FIRST TACTICAL LLC)	589001	03/31/20	/ /		349.49	UNIFORM ALLOWANCE C.LEWIS
05-20	FOL02 (FOLSOM CHEVROLET)	474975	05/14/20	/ /		1136.90	BRAKES #5400
05-20	FRE04 (LISA FRENCH)	031020u	05/08/20	/ /		180.00	-Ck# 037262 Reversed
		041420	04/14/20	/ /		205.00	SL 04/01/20 CANCEL CASH LISA FRENCH
		Vendor's Total ----->				25.00	
05-20	FUL00 (FULL CIRCLE LEARNING)	042420	04/24/20	/ /		50.00	SUMMER CAMP/ACTIVITES FAIR CANCEL HONEYBOOK
05-20	GEA01 (GEARED UP DRIVE TRAIN)	I001960	04/17/20	/ /		1936.08	SAFETY LIGHTS #40

REPORT.: May 29 20 Friday  
 RUN...: May 29 20 Time: 15:04  
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City of Nevada City  
 Month End Payable Activity Report  
 Report for 05-20

PAGE: 004  
 ID #: PY-AC  
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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-20	GOL19 (GOLDEN STATE FLOW)	I-063601	04/22/20	/ /		2478.70	WATER METERS
05-20	GOL20 (GOLD COUNTRY WATER)	0132090	04/13/20	/ /		25.90	WATER
		0132480	04/27/20	/ /		51.80	WATER
		Vendor's Total ----->				77.70	
05-20	GOL35 (GOLD COUNTRY KUK SOL WON)	042320	04/23/20	/ /		60.00	SUMMER CAMP/ACTIVITIES FAIR CANCEL CHK#6349
05-20	GOO02 (SAM GOODSPEED)	042220	04/22/20	05/22/20	A	86.79	PRINTER INK REIMB
05-20	GRA01 (GRAY ELECTRIC COMPANY)	051947	04/30/20	05/30/20	A	26.00	CITY HALL ALARM SVC MAY 2020
		051948	04/30/20	05/30/20	A	28.00	SEAMANS LDGE ALARM SVC MAY 2020
		Vendor's Total ----->				54.00	
05-20	GRA05 (MICHAEL GRAF)	042220	04/22/20	/ /		100000.00	FRIENDS OF SPRING STREET SETTLEMENT AGREEMEN
05-20	GRA10 (GRAINGER)	951723899	04/28/20	05/28/20	A	798.18	CHAIN HOIST
05-20	GRA14 (CITY OF GRASS VALLEY FIRE DFD1020003)		04/27/20	05/27/20	A	1332.78	ENGINE EQUIP
05-20	GRA38 (KEN GRADY COMPANY, INC.)	4196	04/27/20	/ /		667.65	SO2 ANALYZER SENSOR
05-20	GRA50 (GRASS VALLEY-NEVADA CITY CU	120119	T12/01/19	/ /		5000.00	CULTURAL DISTRICT MATCH FUNDING FY 19/20
05-20	GRE17 (GREAT AMERICA FINANCIAL SVC 27019183)		05/08/20	/ /		384.46	COPIERS CONTRACT 05/01-05/31/20
05-20	GUY01 (GUY & CO WOODFLOORS)	042320	04/23/20	/ /		1200.00	SL RE-SEAL FLOORING
05-20	HAC01 (HACH COMPANY)	11943780	05/01/20	05/31/20	A	537.45	COD TEST DISPOSAL FEE
05-20	HBE01 (HBE RENTALS)	450902	04/21/20	05/21/20	A	230.00	SCAFFOLDING
05-20	HIL02 (HILLS FLAT LUMBER CO.)	629402/1	04/21/20	05/21/20	A	21.43	OFFICE SHELF BRACKETS
		984380/1	04/27/20	05/27/20	A	243.57	POOL FILTER SAND
		986719/1	04/27/20	05/27/20	A	182.00	TRASH CANS
		989299/1	05/13/20	06/12/20	A	44.46	PLYWOOD, SAND FILTER MAINT
		989897/1	05/18/20	06/17/20	A	259.88	GLOVES COVID-19
		Vendor's Total ----->				751.34	
05-20	INT07 (INTERSTATE SALES)	4881	04/29/20	05/29/20	A	1029.60	STREET SIGN
05-20	JAC03 (JACKSON LEWIS P.C.)	7535514	04/24/20	/ /		147.50	OUTSIDE ATTORNEY INVEST C.HURST THRU 03/31/2
05-20	JON00 (JONES & MAYER)	033120	03/31/20	/ /		11760.00	LEGAL SVCS MAR 2020
05-20	KNI01 (KNIGHTS PAINT STORE)	294294/1	04/22/20	05/22/20	A	61.12	PP RESTROOMS PAINT
		294403/1	04/29/20	05/29/20	A	38.24	CH PAINT
		Vendor's Total ----->				99.36	
05-20	KOE01 (ANTHONY KOENN)	050720	05/07/20	/ /		315.00	REFUND ON BL CRO0005/CROWN TREE SVC
05-20	KRP01 (CARA KRPALEK)	042320	04/23/20	/ /		50.00	SUMMER CAMP/ACTIVITES FAIR CANCEL CASH C.KRP
05-20	LEH03 (HARLEY LEHMAN)	050420	05/04/20	/ /		1200.00	SBI PROJ NEW INFRASTRUCTURE COMMERCIAL ST 04/
05-20	LES03 (LESTER ENTERPRISES)	10080	04/24/20	/ /		100.00	VACTRON
05-20	LEW01 (CHRIS LEWIS)	051120	05/11/20	/ /		150.51	UNIFORM ALLOWANCE

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05-20	LEX01 (RELX INC. DBA LEXIS NEXIS)	309259431	04/30/20	/ /		115.00	ONLINE ATTORNEY SVC APR 2020
05-20	LIE02 (LIEBER LAWYERS LLP)	20618	11/24/19	/ /		10120.00	C.HURST INVESTIGATION
05-20	LIF01 (LIFE ASSIST)	1001540	05/12/20	06/11/20	A	127.34	MEDICAL SUPPLIES
05-20	LOU00 (LOU'S GLOVES INC.)	035359	05/04/20	/ /		188.00	SAFETY GLOVES COVID-19
05-20	MAC09 (MACKAY METERS, INC)	1055507 1055975	12/18/19 02/13/20	/ / / /		4109.63 1253.48	PARK METERS PARK METERS
			Vendor's Total	----->		5363.11	
05-20	MAT05 (MATTINGLY CONCRETE)	1015	05/01/20	/ /		22803.00	CDBG CURB REPLACEMENTS
05-20	MOU01 (MOULE PAINT AND GLASS INC)	00011068	05/19/20	06/18/20	A	152.42	WINDOW REPAIR #U5430
05-20	NCT00 (NEVADA CO. DIGITAL MEDIA CE	1110 1120 1Q 2020	04/21/20 05/12/20 05/15/20	/ / / / / /		699.16 500.00 2788.69	COVID-19 ZOOM COUNCIL MTG SETUP VIDEO SVCS APR 2020 COMCAST PEG FEES JAN-MAR 2020
			Vendor's Total	----->		3987.85	
05-20	NEV02 (NEVADA IRRIGATION DISTRICT)	051120 0407*0505 0407+0505 0407-0505 0407/0505	05/11/20 05/05/20 05/05/20 05/05/20 05/05/20	06/10/20 06/04/20 06/04/20 06/04/20 06/04/20	A A A A A	6082.80 20.89 31.94 98.82 19.60	WATER SVC DS CANAL 03/31-04/30/20 ACCT#17033 WATER SVC 5 KIDDER 04/07-05/05/20 ACCT#38626 WATER SVC 5 KIDDER 04/07-05/05/20 ACCT#38493 WATER SVC 201 PROV 04/07-05/05/20 ACCT#37256 WATER SVC 201 PROV 04/07-05/05/20 ACCT#37398
			Vendor's Total	----->		6254.05	
05-20	NEV03 (NEVADA CITY CHAMBER)	042320	04/23/20	05/23/20	A	330.00	RVETS 08/21&22/20 CANCEL NC CHAMBER OF COMME
05-20	NEV06 (NEVADA CITY ENGINEERING)	29170	05/08/20	06/07/20	A	3177.50	SPHERE-ANNEXATION MAPPING APR 2020
05-20	NEV11 (NEVADA COUNTY COLLECTIONS)	043020	04/30/20	/ /		961.00	PARKING BAIL FEB 2020 CHK #63-797258
05-20	NEV13 (NEVADA COUNTY RELIEF FUND)	NCRF-5000	04/30/20	/ /		5000.00	COVID NEVADA COUNTY RELIEF FUND DONATION
05-20	NOR05 (NORTH STAR TRUCKING, INC.)	50803	04/22/20	05/22/20	A	215.00	GRAVEL
05-20	NOR30 (NORTH STATE CONSULTING)	20-04	05/01/20	/ /		4160.00	ENGINEER CONSULT APR 2020
05-20	NOR34 (NOR-CAL PIPELINE SERVICES)	3314CV06	04/15/20	/ /		2240.00	GRIT CHANNEL CLEANING
05-20	OFF06 (OFFICE DEPOT, INC.)	488442051	05/05/20	/ /		71.05	OFFICE SUPPLIES
05-20	P.S00 (P. SCOTT BROWNE, ATTORNEY)	PE 041520	03/16/20	/ /		665.00	NC B&B LIT 03/16-04/15/20
05-20	PAC01 (PAC MACHINE CO., INC.)	79483 79746	04/09/20 05/11/20	/ / / /		7804.66 12227.09	RAS/MIXED LIQUOR RETURN PUMP BELT PRESS WASH WATER RETURN PUMP
			Vendor's Total	----->		20031.75	
05-20	PAC02 (PACIFIC GAS & ELECTRIC)	0318-0416 331-43020	04/16/20 05/04/20	05/16/20 06/03/20	A A	16450.47 1117.28	GAS/ELECT SVC 03/18-04/16/20 GAS SVC 03/31-04/31/20
			Vendor's Total	----->		17567.75	
05-20	PAU02 (DAN PAULUS)	050620	05/06/20	/ /		26.95	UNIFORM REIMB
05-20	PET02 (PETER SCHACK CONSTRUCTION E	PW-58 )	05/06/20	/ /		13600.00	SEWER REHABILITATIONS WATER REPAIR
05-20	PIT04 (PITNEY BOWES POSTAGE BY PHO	050520	05/05/20	/ /		301.50	JAN&FEB2020 UTILITY LATE NOTICE/GENERAL POST

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05-20	PLA13 (PLATT)	0H29710	04/17/20	/ /		332.01	WIRE
		0H52332	04/22/20	/ /		13.48	UNI-STRUT CLAMPS
		Vendor's Total ----->				345.49	
05-20	PRE05 (PREMIER ACCESS INSURANCE CO JUN 2020)		05/11/20	/ /		3117.97	DENTAL BENEFITS JUN 2020
05-20	PRO07 (PROFORCE LAW ENFORCEMENT)	406801	04/10/20	/ /		281.78	TASER BATTERIES
05-20	QUE01 (QUEST DIAGNOSTICS)	780906004	05/05/20	/ /		435.49	SANCHEZ LAB TESTING 04/30/20
05-20	QUI03 (QUICK RESPONSE SEPTIC)	42033	05/04/20	/ /		322.00	CAL FIRE CREW PORTA-POTTY
05-20	RAN03 (RANEY PLANNING & MGMT, INC.)	1984P-4	05/11/20	/ /		85.00	GALLELLI PROP GSR INV \$5K DEPOSIT
05-20	RAY01 (RAY MORGAN CO)	2952720	05/06/20	/ /		56.13	CONTRACT USAGE 04/01-04/30/20
05-20	REI01 (DAN REINHART MASONRY)	042820	04/28/20	05/28/20	A	975.00	PP RESTROOMS
05-20	REN01 (RENTAL GUYS)	759497-7	04/21/20	/ /		164.35	SUGAR LOAF GATE
05-20	RID03 (RIDGE ROCK QUARRY)	21021	04/22/20	/ /		403.70	GRAVEL
05-20	RIE02 (RIEBE'S NAPA AUTO PARTS)	184008	04/21/20	05/21/20	A	140.88	SUGAR LOAF
		865031	04/01/20	05/01/20	A	8.47	SCREW
		865109	04/02/20	05/02/20	A	190.77	TRAILER HITCH #63
		865144	04/03/20	05/03/20	A	7.33	JETTER
		865216	04/04/20	05/04/20	A	5.25	WIPES
		865340	04/07/20	05/07/20	A	107.41	WATER PLANT GENERATOR BATTERY
		865922	04/15/20	05/15/20	A	11.10	TIRE PLUGS
		866060	04/16/20	05/16/20	A	79.49	TIRE NOZZLE
		866238	04/17/20	05/17/20	A	7.32	BATTERY MAINT
		866774	04/23/20	05/23/20	A	14.19	AIR FILTER
		867137	04/28/20	05/28/20	A	21.63	MISC CAR
		867265	04/29/20	05/29/20	A	234.95	YARD MISC
		867292	04/29/20	05/29/20	A	15.17	VEH LUBRICANT
		Vendor's Total ----->				843.96	
05-20	ROB03 (ROBINSON ENTERPRISES, INC.)	28349	04/15/20	05/15/20	A	2486.02	WWTP BIO-SOLIDS CUST#141130 INV#IN00028349
		28645	04/30/20	05/30/20	A	1282.28	WWTP BIO-SOLIDS CUST#141130 INV#IN00028645
		20042345	04/30/20	05/30/20	A	202.58	DPW FUEL CUST#141100 INV#FI20042345
		20042346	04/30/20	05/30/20	A	555.40	PD FUEL CUST#141120 INV#FI20042346
		20042347	04/30/20	05/30/20	A	49.60	WWTP FUEL CUST#141130 INV#FI20042347
		20042351	04/30/20	05/30/20	A	456.85	FD FUEL CUST#141217 INV#FI20042351
		20051353	05/15/20	06/14/20	A	743.55	DPW FUEL CUST#141100 INV#FI20051353
		20051354	05/15/20	06/14/20	A	683.20	PD FUEL INV#141120 INV#FI20051354
		20051355	05/15/20	06/14/20	A	145.88	WWTP FUEL CUST#141130 INV#FI20051355
		20051359	05/15/20	06/14/20	A	424.85	FD FUEL CUST#141217 INV#FI20051359
		Vendor's Total ----->				7030.21	
05-20	ROC03 (W. MARTIN ROCHE)	53	04/30/20	/ /		240.00	WTP/WWTP CONSULTING 02/01-04/30/20
05-20	SIE67 (SIERRA STREAMS INST.)	050620	05/06/20	/ /		294.00	BROWNSFIELD QUARTZ MILL SSI APR 2020
05-20	SLA02 (TORRY SLATON)	042820	04/28/20	/ /		320.00	BS 07/05/20 CANCEL HONEYBOOK TORRY SLATON
05-20	SMA02 (SMARTERBROADBAND, INC.)	98327	05/15/20	/ /		140.00	BROADBAND MNTHLY SVC JUNE 2020
05-20	SPD01 (SPD MARKETS)	05827760	04/02/20	05/02/20	A	31.62	PAPER TOWELS
		05828472	04/04/20	05/04/20	A	18.27	CLEANING COVID-19
		07741526	04/29/20	05/29/20	A	11.37	SUGARLOAD HIKE SUPPLIES
		Vendor's Total ----->				61.26	
05-20	SPD02 (SPD SAW SHOP)	115439	03/23/20	04/22/20	A	448.61	WEEDEATER
		115440	03/23/20	04/22/20	A	670.77	POLE SAW
		115516	04/04/20	05/04/20	A	79.26	SHARPING CHAIN
		Vendor's Total ----->				1198.64	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-20	STE12 (STERICYCLE, INC.)	300508679	05/01/20	/ /		23.15	SHARPS MNTHLY COLLECTION/MED WSTE MAY 2020
05-20	SUN01 (SUNRISE ENVIRONMENTAL)	107919	04/07/20	05/07/20	A	938.50	CLEANING SUPPLIES/COVID-19
		108279	04/15/20	05/15/20	A	248.63	DISINFECTING SPRAY COVID-19
		108887	04/28/20	05/28/20	A	238.35	DOG WASTE BAGS
			Vendor's Total ----->			1425.48	
05-20	SWA04 (SWARTZ DIESEL)	7536	05/05/20	/ /		243.86	OIL CHANGE # 22
		7539	05/06/20	/ /		1088.47	HUB REPLACEMENT UNIT # 22
			Vendor's Total ----->			1332.33	
05-20	TAL03 (DAVID TALLITSCH)	102	05/04/20	/ /		325.00	DRAFTING MEASURE S 03/01-04/30/20
05-20	THA01 (THATCHER COMPANY OF CA., IN	274435	04/15/20	/ /		2497.33	CHLORINE
		274436C	04/15/20	/ /		1000.00	-CHLORINE RETURN
			Vendor's Total ----->			1497.33	
05-20	THE02 (THE SLAVATION ARMY)	042320	04/23/20	/ /		60.00	SUMMER CAMP/ACTIVITIES FAIR CANCEL SALVATION
05-20	UNI01 (THE UNION)	I00579608	05/14/20	06/13/20	A	133.82	CC-ORD-SUMMARY-CANNABIS PERMIT EXT AD#579608
		I00579613	05/14/20	06/13/20	A	157.63	CC-ORD SUM 2020-06-EVICTION MORATORIUM AD#57
			Vendor's Total ----->			291.45	
05-20	USA01 (USA BLUE BOOK)	205050	04/13/20	05/13/20	A	705.22	SUPPLIES
		213080	04/21/20	05/21/20	A	3569.99	BELT PRESS POLYMER PUMP
		227468	05/05/20	06/04/20	A	505.93	LAB SUPPLIES
			Vendor's Total ----->			4781.14	
05-20	VAL08 (VALLEY TOXICOLOGY SERV)	3697	03/31/20	/ /		1005.00	BLOOD & ALCOHOL ANALYSIS MAR 2020
		3734	04/30/20	/ /		590.00	BLOOD & ALCOHOL ANALYSIS APR 2020
			Vendor's Total ----->			1595.00	
05-20	VER01 (VERIZON WIRELESS)	FD APR20	04/23/20	/ /		114.03	FD IPAD 03/24-04/23/20 INV#9853269673
		PD APR20	04/23/20	/ /		566.73	PD CELL SVC 03/24-04/23/20 INV#9853269671
		DPW APR20	04/23/20	/ /		76.02	DPW IPAD MAPPING 03/24-04/23/20 INV#98532696
		W-W APR20	05/07/20	/ /		63.81	WWTP&WTP ON CALL CELL 4/8-5/7/20 INV#9854070
			Vendor's Total ----->			820.59	
05-20	WAL01 (WALKER'S OFFICE SUPPLY)	2106886-0	04/20/20	05/20/20	A	75.21	FLASH DRIVES
		2109086-0	05/06/20	06/05/20	A	32.77	MISC OFFICE SUPPLIES
		2109262-0	05/06/20	06/05/20	A	8.63	CLIPBOARDS
		2110158-0	05/14/20	06/13/20	A	16.66	OFFICE SUPPLIES
		2110762-0	05/18/20	06/17/20	A	16.44	BUS LIC FOLDERS
		2110866-0	05/19/20	06/18/20	A	26.83	11X17 ENGINEERING PAPER
			Vendor's Total ----->			176.54	
05-20	WEI02 (WEISS MASONRY)	040820	04/08/20	/ /		5065.00	BOULDER ST WALL REPLACEMENT
05-20	WOL07 (AMY WOLFSON)	052120	05/21/20	/ /		150.00	FAILED DIRECT DEPOSIT TO 529 PLAN
05-20	WOO02 (CAMP WOOLMAN)	042320	04/23/20	/ /		50.00	SUMMER CAMP/ACTIVITIES FAIR HONEYBOOK CAMP W
05-20	XIO00 (XIO, INC.)	201209938	04/15/20	/ /		300.00	CLOUD & SCADA SVC 04/15/20
		201210049	05/15/20	/ /		300.00	CLOUD & SCADA SVC 05/15/20
			Vendor's Total ----->			600.00	
			Total of Purchases -->			637920.24	=====

## REPORT TO CITY COUNCIL

City of Nevada City

317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE: Second Reading - Ordinance Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled “Wireless Telecommunication Facilities in the City”**

**RECOMMENDATION:** Adopt Ordinance 2020-XX; Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled “Wireless Telecommunication Facilities in the City.”

**CONTACT:** Amy Wolfson, City Planner  
Baron Bettenhausen, Consulting City Attorney

### **BACKGROUND / DISCUSSION:**

At the Special Meeting held on Monday, June 1, 2020, continued from the May 27, 2020 Meeting due to technical difficulties, the City Council considered a first reading of the Wireless Telecommunication Facilities. At that meeting, Council considered several changes requested by the citizens’ working group in consultation with the City’s consultant Bob Ross and Jones & Mayer attorney Baron Bettenhausen.

The working group had previously met with Council Member Strawser and Mayor Senum on March 6, 2020, and agreed upon proposed changes that were submitted to Bob Ross and Baron Bettenhausen for their review. On March 13, 2020, the working group met at Nevada City Council Chambers with Mayor Senum and Council Member Strawser, joined by Baron Bettenhausen and Bob Ross via video conference to discuss all the requested amendments. Baron Bettenhausen prepared a new revised version of the Telecommunication Ordinance incorporating the working group’s requested changes, as were legally permissible.

At the June 1, 2020 meeting, Mayor Senum, in addition to all the changes that were proposed, asked the Council to add an additional requirement to the Ordinance allowing the City to randomly test applicants no sooner than every two years, for a fee not exceeding \$1,000, to ensure that carriers’ antennas comply with Federal Radio Frequency Emissions standards. Bettenhausen advised that the added costs to the applicants may be legally problematic. Ultimately, the Council agreed to add language to allow random RF testing not to exceed a two-year frequency, for a fee not to exceed \$1,000 to be performed by a licensed RF Engineer, and to add a provision required applicants to certify the information in their applications was true and correct under penalty of perjury. Council voted 5-0 to approve the first reading as amended, waive reading of Ordinance in its entirety, and read by title only, Ordinance 2020-XX Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled “Wireless Telecommunication Facilities in the City”.

Staff recommends approval of the second reading and adoption of the Ordinance. The Ordinance will become effective 30 days after its adoption.

**ENVIRONMENTAL CONSIDERATIONS:** Not applicable at this time.

**FINANCIAL CONSIDERATIONS:** None.

**ATTACHMENTS:**

- ✓ Ordinance No. 2020-XX, Ordinance Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled “Wireless Telecommunication Facilities in the City”

**ORDINANCE NO. 2020-XX**

**AN ORDINANCE OF THE CITY OF NEVADA CITY  
REPEALING AND READOPTING CHAPTER 17.150 OF THE  
NEVADA CITY MUNICIPAL CODE ENTITLED “WIRELESS  
TELECOMMUNICATION FACILITIES IN THE CITY”**

**WHEREAS**, California Public Utilities Code Section 7901.1 gives the City the right to control, in a reasonable manner, the time, place, and manner, when applied equally, where telecommunications facilities can be located; and

**WHEREAS**, Section 7901 of the California Public Utilities Code (“section 7901”) authorizes telephone and wireless corporations to construct telephone or wireless telecommunication lines along and upon any public road or highway, along or across any of the waters or lands within this state, and to erect poles, posts, piers, or abatements for supporting the insulators, wires, and other necessary fixtures of their lines, in such manner and at such points as not to incommode the public use of the road or highway or interrupt the navigation of the waters; and

**WHEREAS**, Section 7901.1 of the California Public Utilities Code confirms the right of municipalities to exercise reasonable control as to the time, place, and manner in which roads, highways, and waterways are accessed, which control must be applied to all entities in an equivalent manner, and may involve the imposition of fees. Specifically, it has been determined by the courts that a municipality has authority to regulate the placement and appearance of telecommunications equipment installed on its public rights-of-way, and that a municipality need not grant wireless providers blanket permission to install their equipment throughout a municipality, but may require wireless providers to go through a site-specific permitting process provided it is not so burdensome that it runs afoul of section 7901; and

**WHEREAS**, in order to protect the general welfare of citizens of Nevada City, the Nevada City Municipal Code is updated to regulate the siting of small cell facilities within the scope of existing laws; and

**WHEREAS**, Section 1455 of Title 47 of the United States Code mandates approval by local agencies of certain eligible facilities requests for modification and requires compliance with the American with Disabilities Act, of an existing wireless tower or base station that does not substantially change the physical dimensions of such wireless tower or base station; and

**WHEREAS**, pursuant to 47 USC 332 and subject to the limitations set forth therein, the City has authority to regulate the placement, construction, or modification of personal wireless service facilities; and

**WHEREAS**, on October 10, 2018, the City Council adopted an interim ordinance, and on November 14, 2018, the City Council extended that ordinance through October 9, 2019;

**WHEREAS**, on September 25, 2019, the City Council of the City of Nevada City adopted an Ordinance amending Chapter 17.150 of the Nevada City Municipal Code and renaming it “Wireless Telecommunication Facilities in the City;” and

**WHEREAS**, the City Council desires to adopt further amendments to Chapter 17.150 of the Municipal Code, consistent with its authority under federal and state law;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF NEVADA CITY DOES ORDAIN AS FOLLOWS:**

SECTION 1: Chapter 17.150 of the Municipal Code Replaced and Readopted. Chapter 17.150 entitled “Wireless Telecommunications Facilities” is hereby repealed in its entirety and readopted to read as follows:

**“17.150.010 Purpose and Policy.**



The purpose and intent of this chapter is to provide a uniform and comprehensive set of standards for the development of telecommunication facilities and installation of antennas. The regulations contained herein are designed to protect and promote community welfare and the aesthetic quality of Nevada City as set forth within the goals, objectives and policies of the Nevada City general plan; while at the same time not unduly restricting the development of needed telecommunications facilities and important amateur radio installations and encouraging managed development of telecommunications infrastructure to insure Nevada City’s role in the evolution of technology. It is also the stated intent of this chapter to provide a public forum to insure a balance between public concerns and private interest in establishing telecommunication and related facilities.

It is furthermore intended that, to all extent permitted by law, the city shall apply these regulations to specifically accomplish the following:

- A. Protect the visual character of the city from the potential adverse effects of telecommunication facility development and minor antenna installation;
- B. Insure against the creation of visual blight within or along the city’s scenic corridors and ridgelines;
- C. Retain local responsibility for and control over the use of public rights-of-way to protect citizens and enhance the quality of their lives.
- D. Protect the environmental resources of Nevada City;

E. Ensure that a competitive and broad range of telecommunications services and high quality telecommunications infrastructures are provided to serve the business community;

F. Create and preserve telecommunication facilities that will serve as an important and effective part of Nevada City's emergency response network;

G. Provide for the charging of reasonable, competitively neutral, nondiscriminatory fees for use of the public right-of-way by telecommunication providers; and,

H. Provide for the maximization of access and usability of an internet web site for the city of Nevada City.

#### **17.150.020 Definitions.**

**"7-Hills Business District"** means the areas shown in Section 17.150.230.

**"Accessory Facility or Structure"** means an accessory facility or structure serving or being used in conjunction with Wireless Telecommunication Facilities, and located on the same property or lot as the Wireless Telecommunications Facilities, including but not limited to, utility or transmission equipment, storage sheds, or cabinets.

**"Accessory equipment"** means any equipment associated with the installation of a wireless telecommunications facility, including but not limited to cabling, generators, fans, air conditioning units, electrical panels, equipment shelters, equipment cabinets, equipment buildings, pedestals, meters, vaults, splice boxes, and surface location markers.

**"ADA"** means the Americans With Disabilities Act or ADA.

**"Applicant"** means any Wireless service provider submitting an application for a conditional use permit or administrative permit for Wireless telecommunications facilities.

**"Application"** means all necessary and required documentation that an Applicant submits in order to receive a conditional use permit, administrative permit, or a building permit for Wireless telecommunications facilities.

**"Antenna"** means that part of a wireless telecommunications facility designed to radiate or receive radio frequency signals or electromagnetic waves for the provision of services, including, but not limited to cellular, paging, personal communications services (PCS) and microwave communications. Such devices include, but are not limited to, directional antennas, such as panel antenna, microwave dishes, and satellite dishes; omnidirectional antennas; wireless access points (Wi-Fi); and strand-mounted wireless access points. This definition does not apply to broadcast antennas, antennas designed for amateur radio use, or satellite dishes designed for residential or household

purposes.

“**Base station**” shall have the same meaning as set forth in 47 C.F.R. 1.6100 (b)(1), as may be amended.

“**Cellular**” means an analog or digital wireless telecommunications technology that is based on a system of interconnected neighboring cell sites;

“**Code**” means the Nevada City Municipal Code.

“**Collocation**” or “**Co-location**” has the same meaning as set forth in 47 C.F.R. §1.40001(b)(2), as may be amended.

“**Commercial Impracticability**” or “**Commercially Impracticable**” means the inability to perform an act on terms that are reasonable in commerce, the cause or occurrence of which could not have been reasonably anticipated or foreseen and which jeopardizes the financial efficacy of the project.

“**Complete Application**” means an application that contains all necessary and required information and/or data necessary to enable an informed decision to be made with respect to an application and that all information is true, accurate and correct.

“**Concealment**” shall have the same meaning as Stealth below.

“**DAS**” or “**Distributive Antenna System**” means a network of antennas and related fiber optic nodes, including strand-mounted antennas, which provide access and signal transfer for Wireless Telecommunication Service providers. DAS also includes antenna combining technology, managed hubs and remote antennas that distribute a wireless signal to a series of connected indoor or outdoor multi-band, multi-technology radio heads allowing for multiple carriers or Wireless Service Providers to use the same set of antennas, cabling or fiber optics.

“**CUP**” shall mean conditional use permit.

“**Director**” means the City Manager, or his or her designee.

“**Eligible Facility**” means an existing Wireless tower or base station that involves collocation of new transmission equipment or the replacement of transmission equipment that does not constitute a substantial modification.

“**FAA**” means the Federal Aviation Administration, or its duly designated and authorized successor agency.

“**Facility(ies)**” means wireless telecommunications facility(ies).

**“FCC”** means the Federal Communications Commission, or its duly designated and authorized successor agency.

**“Ground-Mounted”** means any communications equipment that is mounted to a separate post or to a foundation on the ground and extends above the natural grade.

**“Located within public right-of-way”** includes any facility which in whole or in part, itself or as part of another structure, rests upon, in, over or under the public right-of-way.

**“Modification”** means a change to an existing wireless telecommunications facility that involves any of the following: collocation, expansion, alteration, enlargement, intensification, reduction, or augmentation, including, but not limited to, changes in size, shape, color, visual design, or exterior material. “Modification” does not include repair, replacement or maintenance if those actions do not involve a change to the existing facility involving any of the following: a change or addition of equipment, collocation, expansion, alteration, enlargement, intensification, reduction, or augmentation.

**“Monopole”** means a structure composed of a hollow non-wooden pole or telecommunications tower used to support antennas or related equipment. A monopole also includes any disguised monopole, including but not limited to trees or other object.

**“Mounted”** means attached or supported.

**“Necessary”** or **“Necessity”** or **“Need”** means what is technologically required for the equipment to function as designed by the manufacturer and that anything less will result in prohibiting the provision of service in violation of applicable law. Necessary or Need does not mean what may be desired, preferred or the most cost-efficient approach and is not related to an Applicant’s specific chosen design standards. Any situation involving a choice between or among alternatives or options is not a Need or a Necessity.

**“Personal wireless service(s)”** shall have the same meaning as set forth in 47 U.S.C. § 332(c)(7)(C), as it may be amended.

**“Pole”** means a single shaft of wood, steel, concrete or other material capable of supporting the equipment mounted thereon in a safe and adequate manner and as required by provisions of this Code.

**“Small wireless facility”** or **“Small cell”** shall have the same meaning as provided in 47 CFR 1.6002(*l*) as it may be amended from time to time.

**“Stealth”** or **“Stealth Siting Technique”** means a design or treatment that minimizes adverse aesthetic and visual impacts on the land, property, buildings, and other facilities adjacent to, surrounding, and in generally the same area as the requested location of such Wireless Telecommunications Facilities, which means the least visually and physically intrusive Facility, so as to make it substantially invisible, and that is not technologically or commercially impracticable under the facts and circumstances.

Stealth technique includes such techniques as i) DAS or its functional equivalent; or ii) camouflage where the Facility is disguised to make it less visually obtrusive and not recognizable to the average person as a Wireless Facility.

**“Substantial Modification”** has the same meaning as provided in 47 C.F.R § 1.40001(b)(7), as may be amended, which defines that term differently based on the particular Facility type and location. For clarity, the definition in this section organizes the FCC’s criteria and thresholds for a substantial change according to the Facility type and location.

1. For Towers outside the public rights-of-way, a substantial change occurs when:
  - a. The proposed co-location or modification increases the overall height more than ten percent (10%) or the height of one additional antenna array not to exceed twenty (20) feet (whichever is greater); or
  - b. The proposed co-location or modification increases the width more than twenty (20) feet from the edge of the Wireless Tower or the width of the Wireless Tower at the level of the appurtenance (whichever is greater); or
  - c. The proposed co-location or modification involves the installation of more than the standard number of equipment cabinets for the technology involved, not to exceed four (4); or
  - d. The proposed co-location or modification involves excavation outside the current boundaries of the leased or owned property surrounding the Wireless Tower, including any access or utility easements currently related to the site.
  
2. For Towers in the public rights-of-way and for all base stations, a substantial change occurs when:
  - a. The proposed co-location or modification increases that overall height more than ten percent (10%) or ten (10) feet (whichever is greater); or
  - b. The proposed co-location or modification increases the width more than six (6) feet from the edge of the Wireless Tower or base station; or
  - c. The proposed co-location or modification involves the installation of any new equipment cabinets on the ground when there are no existing ground-mounted equipment cabinets; or
  - d. The proposed co-location or modification involves the installation of any new ground-mounted equipment cabinets that are ten percent (10%) larger in height or volume than any existing ground-mounted cabinets; or
  - e. The proposed co-location or modification involves excavation outside the area in proximity to the structure and other transmission equipment already deployed on the ground.
  
3. In addition, for all Towers and base stations wherever located, a substantial change occurs when:
  - a. The proposed co-location or modification would defeat the existing concealment elements of the support structure as determined by the City;  
or

- b. The proposed co-location or modification violates a prior condition of approval as regards to height, width, number and size of equipment cabinets or any excavation that is inconsistent with the thresholds for a substantial change described in this section.
4. As to all measurements set forth herein, the following principles shall govern:
  - a. Any threshold or limit of height increases are cumulative or collective.
  - b. For sites with horizontally separated deployments, the cumulative limit is measured from the originally permitted support structure without regard to any increases in size due to Wireless equipment not included in the original design. For sites with vertically separated deployments, the cumulative limit is measured from the permitted site dimensions as they existed on February 22, 2012, the date of passage of the Middle-Class Tax Relief and Job Creation Act of 2012, Section 6409(a).

**"Telecommunication tower"** means a freestanding mast, pole, monopole, guyed tower, lattice tower, free standing tower or other structure designed and primarily used to support wireless telecommunications facility antennas.

**"Transmission Equipment"** shall have the same meaning as provided in 47C.F.R.§ 1.40001(b)(8), as may be amended.

**"Tower"** shall have the same meaning as set forth in 47 C.F.R. 1.40001(b)(9), as may be amended.

**"Utility pole"** means any pole or tower owned by any utility company that is primarily used to support wires or cables necessary to the provision of electrical or other utility services regulated by the California Public Utilities Commission.

**"Wireless telecommunications services"** means the provision of services using a wireless telecommunications facility or a wireless telecommunications collocation facility, and shall include, but not limited to, the following services: personal wireless services, cellular service, personal communication service, and/or data radio telecommunications.

**"Wireless telecommunications facility"** or **"facilities"** mean any facility that transmits and/or receives electromagnetic waves for commercial purposes. It includes, but is not limited to, antennas and/or other types of equipment for the transmission or receipt of such signals, telecommunications towers or similar structures supporting such equipment, related accessory equipment, equipment buildings, parking areas, and other accessory development. This definition includes DAS systems owned or operated by a commercial carrier and are part of a commercial wireless system, or are able to be used by the general public, regardless of the location or whether the facility or any of its components is located inside or outside a structure or building.

Exceptions: The term "wireless telecommunications facility" does not apply to the following:

(a) A telecommunications facility that is both owned and operated by a governmental entity where the director determines enforcing the requirements of this Chapter are against the public interest.

(b) Mobile services providing public information coverage of news events of a temporary nature.

(d) Any wireless telecommunications facilities exempted from this Code by federal law or state law.

### **17.150.030 Applicability**

A. Applicability. This chapter applies to the siting, construction or modification of any and all wireless telecommunications facilities proposed to be located in any portion of the City as follows:

1. All facilities, notwithstanding the date approved or the location installed, shall be subject immediately to the provisions of this chapter provided, however, if a condition of approval conflicts with a provision of this chapter, the condition of approval shall control until the permit is amended or revoked.

2. Any wireless telecommunication facility that was lawfully constructed prior to the adoption of this Ordinance that does not comply with the standards, regulations and/or requirements of this chapter, shall be allowed to continue as it presently exists, provided that i) it exists and is operating as originally permitted; and ii) any modification of the Facility has been properly permitted.

3. Any modification not properly permitted under a previously existing ordinance must be permitted under this Ordinance.

4. Any modification of a Facility or its equipment subsequent to the adoption of this Ordinance, must be permitted under this Ordinance and will require the entire Facility and any new or modified installation to comply with this Ordinance, except that any Tower or other support structure properly permitted prior to the adoption of this Ordinance may remain at the originally permitted height.

5. Any repair and maintenance of a Wireless Facility that does not i) increase the height of the structure, ii) alter the equipment profile, iii) change the latest RF Modeling form provided for this site, iv) increase the footprint of the Facility, v) increase the structural loading on the support structure; or vi) otherwise exceed the conditions of the permit, does not require an application for a new permit, but may require a building permit, electrical permit or other authorizing permit. In no instance shall any additional construction or modification be considered to be repair or maintenance.

B. Exclusions. This chapter does not apply to any entity legally entitled to an exemption from these zoning requirements pursuant to state or federal law.

#### **17.150.040 Wireless Telecommunications Facility Permit Requirements.**

A. General Rule: Conditional Use Permit Required

Unless otherwise provided herein, all new wireless facilities, except for small cells or collocations or modifications to existing wireless facilities, shall require a Conditional Use Permit. See section 17.150.060, below for review procedures.

1. The Planning Commission may refer a conditional use permit to the City Council for approval.

2. The Planning Commission shall approve a Conditional Use Permit if all of the following apply:

A. The facility will comply with all applicable laws including, but not limited to:

1. The Americans with Disabilities Act;

2. All building and safety requirements, including those within the California Building Standards Code, as amended by the city and the latest version of TIA ANSI 222, to the extent that such standards are more restrictive than the otherwise applicable requirements.

3. All applicable current requirements of the FCC and OSHA (Occupational Safety and Health Administration), including requirements relating to radiofrequency (RF) emissions and limits on interference.

4. The requirements of this Chapter 17.150.

5. Either the City has issued all required encroachment permits or it is a condition of the issuance of the permit that no installation begin in reliance on the permit until the City has issued all required encroachment permits.

B. A facility that obtains an administrative permit need not obtain a conditional use permit.

B. Administrative Permit.

The Director shall approve an administrative permit if all of the following apply:

1. The application is for i) a Small Wireless Facility, or ii) a collocation or modification of wireless telecommunication equipment on an existing Eligible Facility which does not create a Substantial Modification.
2. The facility will comply with all applicable laws including, but not limited to:
  - a. The Americans with Disabilities Act;
  - b. All building and safety requirements, including those within the California Building Standards Code, as amended by the city and the latest version of TIA ANSI 222, to the extent that such standards are more restrictive than the otherwise applicable requirements.
  - c. All applicable requirements of the FCC and OSHA (Occupational Safety and Health Administration), including requirements relating to radiofrequency (RF) emissions and limits on interference.
  - d. The requirements of this Chapter 17.150.
3. The proposed facility complies with the City's published wireless design guidelines.
4. The proposed facility will be installed on either:
  - a. An existing support structure that meets all of the following requirements:
    - i. The facility will match the design of the pole; and
    - ii. If feasible, all equipment installed on the pole will be the same color as the pole; or
  - b. A new light pole that meets all of the following requirements:
    - i. The pole is not closer to any existing light pole than the then current spacing between light poles upon the street the pole shall be installed; and
    - ii. Unless requested otherwise by the City in writing, the light on the pole will be illuminated, operated, and maintained consistent with the operation of the other light poles in the City, and the full costs of illumination shall be fully borne by the applicant.
5. Either the City has issued all required encroachment permits or it is a condition of the issuance of the permit that no installation begin in reliance on the permit until the City has issued all required encroachment permits.

C. Batched Application: An Applicant, or its agent of record, may submit Applications

for multiple small wireless facilities or locations with the following conditions that are intended in order to assure compliance with the FCC's 'Shot Clock' requirements:

1. No single batched submittal shall contain more than five (5) Applications.
2. There must be a minimum of seven business days between submittals of batched Applications.
3. No more than 4 batched Applications shall be accepted in any thirty consecutive day period.

D. Other Permits Required. In addition to any permit that may be required under this chapter, the applicant must obtain all other required prior permits or other approvals from other city departments, or state or federal agencies. Any permit granted under this chapter is subject to the conditions and/or requirements of other required permits or other approvals from other city departments, state or federal agencies.

E. Eligible Applicants. Only applicants who have been granted the right to enter the public right-of-way pursuant to state or federal law, or who have entered into a franchise agreement with the city permitting them to use the public right-of-way, or who are acting at the behest and direction of one of the foregoing shall be eligible for a permit to install or modify a wireless telecommunications facility or a wireless telecommunication collocation facility in the public right-of-way.

F. Speculative Equipment Prohibited. The city shall not approve any equipment or other improvements in connection with a Wireless Telecommunications Facility Permit when the applicant does not actually and presently intend to install such equipment or construct such improvements within one-hundred-eighty (180) days.

#### **17.150.050 Application for Wireless Telecommunications Facility Permit**

A) General Application Requirements: The following items are considered general application requirements and shall be included in all applications:

1. Identification of all current applicable federal and State law and rule, including the specific section and subsection, regarding Wireless facilities under which the Application is filed.
2. The name, address, phone number and e-mail address of the person preparing the application
3. The name, address, and phone number of the property owner and the Applicant, including the legal name of the Applicant. If the owner of the structure is different than the Applicant, the name and all necessary contact information for each shall be provided.

4. The postal address and tax map parcel number of the subject property, or when application is for installation in the public right of way real, for the real property closest to proposed installation, and, if applicable, the Public Utility Pole number.
5. The zoning district or designation in which the property is situated.
6. For all new Facilities, a completed Propagation Study Data Form is required.
7. For all new Facilities, a separate list of all frequencies licensed to the carrier not intended to be initially activated.
8. A copy of the FCC licenses applicable for all the frequency bands licensed to the carrier to provide service in the City.
9. All Applications shall include signed written commitment stating that:
  - a) the Applicant's Facility shall at all times without exception be maintained in a safe manner, and in compliance with all conditions of the Conditional Use Permit, as well as all applicable and permissible local codes, ordinances, and regulations and all applicable City, State and Federal Laws, rules, and regulations, unless specifically granted relief by the Council in writing;
  - b) the construction of the Facility is legally permissible, including, but not limited to the fact that the Applicant is licensed to do business in the State.
  - c) the Applicant commits to fully and completely indemnify the City for any use of the City's Right-of-Way by Applicant, it's employees, and agents.
10. Certified detailed construction drawings, including but not limited to the following information:
  - a) the size of the property footprint on which the structure to be built or attached to is located, stated both in square feet and lot line dimensions, and a survey showing the location of all lot lines and rights-of-way.
  - b) location of the nearest residential or habitable structure.
  - c) the location, size and height of all existing and proposed structures on the property.
  - d) enclosures and cabinets on the property on which the structure is located that are related to the subject of the application.

- e) a site plan to-scale showing the footprint of the support structure and the type, location and dimensions of boundaries, access drives, landscaping and buffers, fencing, underground utilities of any kind and any easements.
- f) elevation drawings showing the profile and the vertical rendition of the Facility and, where appropriate, its support Structure and identifying all existing and proposed attachments and all related fixtures, structures, appurtenances and apparatus, including the height above the existing grade, materials, colors and lighting.
- g) proposed electrical and grounding plans for the Facility.

11. The azimuth, size, top of antenna height, locations of all proposed and existing antennas on the support structure, and the height of the tip of any lightning arrestor.
12. Copies of the cut sheets for all antennas, Remote Radio Unit's, Transmitters, Receivers, and other in line RF devices that are used in the site.
13. The type and manufacturer of the Tower or other support Structure and a rigorous structural analysis and report for such, including the calculations, certified by a Professional Engineer licensed in the State and proving the structure's capability to safely accommodate the facilities of the Applicant.
14. An ANSI/TIA-222 Maintenance and Conditions Assessment report regarding the physical condition of the Facility and its components, using the most recently adopted version of ANSI/TIA-222, or a functional equivalent report for any support structure that is not a Tower. If applicable, the report shall identify and contain allowable tolerances including but not limited to guy tensions, plumb, twist, slip splices, and take-up devices. No Conditional Use Permit or Administrative Permit or any authorization for anything other than remediation work shall be issued for any Wireless Facility or related equipment where the structure being attached to is in need of safety-related remediation to comply with the requirements of this Ordinance and other applicable adopted standards of the City, unless and until all remediation work that is deemed needed has been completed or a schedule for the remediation work has been approved by the City.
15. For telecommunications Towers, but only Towers, taller than thirty-three feet (33') in height, a completed and signed checklist for categorical exclusion of radio frequency electromagnetic emissions. If the modification, co-location or construction of a new Wireless Facility is not categorically excluded based on the Federal Communications Commission's rules and regulations, the Applicant shall provide a compliance letter to the City committing to remain in full compliance

with all requirements set forth by the latest edition of the Federal Communications Commission (FCC) OET Bulletin 65 or its functional equivalent.

16. After the construction or modification of the Facility, the City requires an on-site Radiofrequency Compliance Report documenting compliance with the latest version of the FCC's RF emissions standards as set forth in OET Bulletin 65. It shall be prepared and signed by a registered Professional Engineer certified in the State of California. In addition, an RF Data Request Sheet shall be completed by the Applicant or their technical RF consultant and submitted with the Application (see Attachment #). Applications lacking these documents shall be deemed materially incomplete. Un-redacted copies of these documents along with all calculations are to be provided, prior to the issuance of the Certificate of Compliance.
17. A signed statement that the Applicant will expeditiously remedy any physical or RF interference with other Wireless devices or services.
18. Cut Sheets or specifications for all equipment to be installed/mounted on the structure including a photograph and model name/number for each piece of equipment included.
19. No applicant seeking to install wireless antennas shall seek an encroachment permit for fiber or coaxial cable only. Applicants shall simultaneously request fiber installation or other cable installation when seeking to install antennas in the right-of-way.
20. If the applicant requests an exception to the requirements of this chapter (in accordance with section 17.150.180), the applicant shall provide all information and studies necessary for the city to evaluate that request.
21. An application fee and a deposit for a consultant's review as set forth herein; in an amount set by resolution by the city council. Failing to submit the correct Application fee shall make the Application incomplete on its face
22. Proof that a temporary mock-up of the facility and sign has been installed at the proposed location for a period of at least thirty (30) calendar days.
  - a) Applicant shall obtain an encroachment permit before installing the temporary mock-up and must remove the temporary mock-up within five (5) calendar days of receiving a written notice to remove from the director.
  - b) When seeking the encroachment permit, the applicant shall provide proof of written notice mailed to all property owners within 300 feet of the proposed installation. The applicant shall mail a

notice regarding installation of the mock-up at least ten (10) business days prior to the installation.

- c) The mock-up shall demonstrate the height and mass of the facility, including all interconnecting cables. The applicant shall not be entitled to install the facility it intends to install permanently. The mock-up may consist of story poles or the like.
- d) The mock-up shall include a sign that displays photo simulations depicting before and after images, including any accessory equipment cabinet, and the telephone number of the Public Works Department.
- e) The applicant shall be required to follow any other city practices or processes relevant to the installation of a mock-up as may be provided in a publicly accessible form or document.
- f) After installation of the mock-up, the applicant shall certify that the mock-up accurately represents the height and width of the proposed installation and has been installed consistent with this Code.

23. Applicant shall warrant under penalty of perjury that all information provided is true and correct.

B) Co-location Application Requirements: In addition to the requirements set forth in Subsection A, the following items shall be included in the application for co-locations.

- 1) A copy of the lease with the owner of the structure, and with the landowner if different than the structure owner, and if applicable a signed letter of agency granting authorization to represent and commit for the party represented. If the Applicant owns the site, a copy of proof of ownership is required.
- 2) The frequency, modulation and class of service of radio or other transmitting equipment.
- 3) Transmission and maximum effective radiated power of the antenna(s).
- 4) Direction of maximum lobes and associated radiation of the antenna(s).
- 5) Require to-scale photographic simulations of the Facility "before and after construction" from key viewpoints inside of the City as deemed appropriate and/or as designated and accompanied by i) a map showing the locations of where the photographs were taken; and ii) the distance(s) of each location

from the proposed structure. Guidance will be provided concerning the appropriate key viewpoints on an individual Application basis.

6) A copy of the Applicant's Certificate of Liability Insurance.

C) New Wireless Structures and Substantial Modification Requirements: In addition to the preceding requirements, the following shall be included in the application for new Wireless Support Structures and Substantial Modifications of support structures:

1. General Liability Commercial Insurance \$5 million to protect the City: The applicant shall obtain, pay for and maintain, in full force and effect until the facility approved by the permit is removed in its entirety from the public right-of-way, an insurance policy or policies of commercial general liability insurance, with minimum limits of Two Million Dollars (\$2,000,000) for each occurrence and One Hundred Million Dollars (\$100,000,000) in the aggregate, that fully protects the City from claims and suits for boards, commissions, officers, officials, agents, consultants, employees and volunteers as additional named insureds, be issued by an insurer admitted in the State of California with a rating of at least a A:VII in the latest edition of A.M. Best Insurance Guide, and include an endorsement providing that the policies cannot be canceled or reduced.
2. The Applicant for a new Tower or Substantial Modification shall submit clear and convincing technical evidence, done by the Wireless service provider associated with the Application, justifying the technical Need for the proposed height of the Facility and the Need for such, to the exclusion of all reasonable less intrusive alternatives. Evidence in the form of propagation studies must include the modeling data and assumptions used to produce the studies on a form to be provided by the City.
3. The Applicant shall disclose in writing any agreement in existence prior to submission of the application that would limit or preclude the ability of the Applicant to share space on the new Tower or support structure.
4. If a Modification of a Facility is needed whereby the height, profile or size of the Facility is increased, or if construction is needed outside the permitted compound or property, a detailed narrative explaining what changes are needed and why they are needed.
5. The type of support structure, the number of antenna arrays proposed to be accommodated and a Certified structural report, including all calculations, demonstrating the Facility's capacity to accommodate the required number of antenna arrays and associated equipment for which the structure must be designed.

6. A copy of the foundation design, including a geotechnical sub-surface soils investigation report and foundation design recommendation for the Tower or other structure. Such shall be Certified by a licensed Professional Engineer licensed in the State that is experienced in the structural design of Wireless support structures.

7. A written copy of an analysis completed by a qualified individual or organization to determine if the proposed Wireless telecommunications Facility is in compliance with Federal Aviation Administration Regulation Part 77 and if it requires lighting. Unless already lighted, this requirement shall also be for any Facility where there is a proposed increase in the height of the Facility. If this analysis determines that an FAA determination is required, then all filings with the FAA, all responses from the FAA and any related correspondence shall be provided with the application.

8. A narrative description of the specifically what will be done to minimize the visual impact. The City expressly reserves the right to require the use of stealth or camouflage techniques.

9. For a new support structure, or for a Substantial Modification, the Applicant shall be required to submit clear and convincing evidence that a new Tower or support structure or the Substantial Modification is the only option within one-half (1/2) mile of the proposed new Tower or support structure that will enable the provision of Wireless services substantially within the intended service area.

10. Timely re-certifications (at the municipality's discretion but no more frequent than every 5 years) will be denied if the re-certification has not been properly or timely submitted, or any equipment no longer in use has not been removed within the required 30-day period. In addition, no further applications for any new wireless facilities from the applicant and its representatives will be accepted by the City until such time as the timely re-certification has been submitted, all equipment no longer in use has been removed, and all fees and fines or any other amounts owed are paid in full.

11. In order to better inform the public, in the case of a new Tower or support structure, the Applicant shall hold a "balloon test" or erect a story pole, i.e. a temporary mast, prior to the initial public hearing on the application. The choice of the use of a balloon test or story pole shall be that of the City based upon the facts and circumstances involved.

a) The Applicant shall arrange to fly, or raise upon story pole, a minimum of a three (3) foot in diameter, brightly colored balloon at the maximum height of the proposed new Tower. To reasonably

assure control and the stability of the balloon in winds, a spherical balloon shall not be used.

- b) At least fourteen (14) days prior to the conduct of the balloon test, a sign shall be erected so as to be clearly visible from the road nearest the proposed site and shall be removed no later than fourteen (14) days after the conduct of the balloon test. The sign shall be at least four feet (4') by eight feet (8') in size and shall be legible from the road by a person with 20/20 corrected vision. The sign shall be placed off, but as near to, the public right-of-way as is possible and shall show the times and date(s) of the balloon test and City contact information.
- c) The dates (including a second date, in case of poor visibility or wind in excess of 15 mph on the initial date), times and location of the balloon test shall be advertised by the Applicant, in a newspaper with a general circulation in the City and as agreed to by the City, fourteen (14) and seven (7) days in advance of the first test date. The Applicant shall inform the City in writing of the dates and times of the test, at least fourteen (14) days in advance.
- d) The balloon shall be flown for at least four (4) consecutive hours between 10:00 am and 4:00 p.m. on the dates chosen. The primary date shall be on a weekend, but the second date, in case of poor visibility on the initial date, may be on a weekday. A report with photos from various locations of the balloon, and to-scale superimposed photo simulations of the Facility when completed, shall be provided with the application.
- e) The Applicant shall notify all property owners and residents located within 500 feet of the nearest property line of the subject property of the proposed construction of the Tower or other support structure and the Wireless Facility, and of the date(s) and time(s) of the balloon test. Such notice shall be provided at least fourteen (14) days prior to the conduct of the balloon test and shall be delivered by first-class mail. The Applicant shall bear all costs associated with said notification.

12. The owner of a new Tower or other support structure, and his/her successors in interest, shall negotiate in good faith for the shared use of the Facility by other Wireless service providers, and shall:

- a) Respond within 60 days to a request for information from a potential shared use Applicant.

b) Negotiate in good faith concerning future requests for shared use of the new Wireless telecommunications Facility by other telecommunications providers.

c) Allow shared use of the new Wireless telecommunications Facility if another telecommunications provider agrees in writing to pay reasonable charges.

d) Understand that failure to abide by the conditions outlined above may be grounds for denial or revocation of the Conditional Use Permit.

13. The Applicant shall provide a written description and a visual rendering demonstrating how it shall effectively screen from view the Facility and all related equipment and structures associated with the Facility. The buffer, which may be located within the required setback area, shall consist of a landscape strip, at least five (5) feet in depth, located outside the security fence. For facilities located within 500 feet of environmentally sensitive areas the City may require wider landscape buffers and other items such as decay resistant, solid wood fences, earth berms, and brick or masonry walls in addition to the security fence. The landscape strip should be planted with a combination of trees and/or shrubs which are capable of attaining the required minimum height at maturity and which will enhance and, at minimum, partially screen the outward appearance of the security fence. . All fencing, walls, and landscaping shall be kept in good condition and repair and maintained in a neat manner by the owner of the Tower.

14. Co-location Not Reasonably Feasible: Co-location on an existing structure is not reasonably feasible if the co-location is Technically or Commercially Impracticable or the owner of the structure is unwilling to enter into a contract for its use. Written clear and convincing evidence to support such claims must be submitted with an application.

15. Spec Support Structures Prohibited: A building permit shall not be issued for construction of a new facility or other support structure until there is an application filed for or by a specific carrier that documents that a less visually intrusive option or co-location on an existing structure is not Technologically Impracticable.

D. Small Cell Facilities Requirements. In addition to the preceding requirements, the following shall include in the application for a small cell facility a general description of the proposed scope of work and the specific purpose(s) of the small Wireless Facility. The scope and detail of such description shall be appropriate to the nature and character of the work to be performed, with emphasis on those matters likely to be affected or impacted by the work proposed. The description shall include at a minimum the type of equipment, number of antennas, height to top of antenna(s), statement of compliance with FCC requirements, and description and/or depiction of concealment elements, along with cut

sheets for all antennas, Remote Radio Unit's, Transmitters, Receivers, and other in-line RF devices that are used in the site, propagation studies and modeling data including RF technical data and emissions.

E. Effect of State or Federal Law Change. If a subsequent state or federal law prohibits the collection of any information authorized by section 17.150.050, the director may omit, modify or add to that request from the city's application form with the written approval of the city attorney, which approval shall be a public record.

F. Independent Expert. The Director is authorized to retain on behalf of the city an independent, qualified consultant to review any application for a permit for a wireless telecommunications facility and confirm applicant's ongoing compliance. .The review is intended to be a review of all aspects of the proposed wireless telecommunications facility and shall address any or all of the following:

1. Compliance with applicable radio frequency emission standards, including completion of an RF Exposure Guidelines Checklist, and proof of all applicable licenses or other approvals required by the FCC. In City's sole and absolute discretion, Consultant may conduct random testing to confirm permittee remains in compliance with federal RF exposure guidelines. Testing shall not occur within less than a 2 year period from a prior test. Permittee shall be responsible for the cost of such tests not to exceed \$1,000 for a single test.

2. Compliance with applicable building standards (e.g. the latest version of TIA-ANSI 222 regarding the structural adequacy of the support structure to the extent that such standards are more stringent than otherwise applicable standards);

3. Whether a denial of the application would be an "effective prohibition" in violation of applicable law;

4. The accuracy and completeness of submissions;

5. Technical demonstration of the unavailability of alternative sites or configurations and/or coverage analysis;

6. The applicability of analysis techniques and methodologies;

7. The validity of conclusions reached or claims made by applicant;

8. The viability of alternative sites and alternative designs; and

9. Any other specific technical issues identified by the consultant or designated by the city.

The cost of this review shall be paid by the applicant through a deposit pursuant to an adopted fee schedule which may be adopted by resolution. No permit shall be

issued to any applicant which has not fully reimbursed the city for the cost of a consultant's review, even if the cost exceeds the initial amount of the deposit. Such amount shall be paid to the City prior to the issuance of the applicable permit or Certificate of Completion, whichever is procedurally needed next. Upon written request after the issuance of the Certificate of Completion and the payment of all expert assistance invoices, the City shall promptly refund any unexpended amount of the deposit. The payment of the deposit shall precede any work being done that is related to the intended Application or lease.

#### **17.150.060 Review Procedure**

A. Pre-submittal Conference. Prior to application submittal, the city strongly encourages all applicants to schedule and attend a pre-submittal conference with designated City staff/departments and or consultants to receive informal feedback on the proposed location, design and application materials. The pre-submittal conference is intended to identify potential concerns and streamline the formal application review process after submittal. Staff will endeavor to provide applicants with a reasonable time and date mutually agreed upon. As the pre-submittal conference is not mandatory and is for the benefit of the applicant, it shall not precipitate the start of the FCC's applicable shot clock deadlines.

B. Application Submittal Appointment. All applications must be submitted to the city and/or its designated consultant for completeness and review.

C. Notice; Decisions. The provisions in this section describe the procedures for approval and any required notice for an application.

1. *Planning Commission Hearings*. Any permit application under this chapter subject to planning commission approval (directly, or via appeal) shall require notice and a public hearing. The planning commission may approve, or conditionally approve, an application only after it makes the findings required in section 17.150.080.

2. *Decision by Planning Commission*. The Planning Commission may approve, or conditionally approve, an application only after it makes the findings required in section 17.150.080. Within ten days after the Planning Commission approves or conditionally approves an application under this chapter, the director shall issue a notice of the decision and post the notice on the City's Planning Department public website, and any applicable conditions of approval shall be provided to the applicant at the contact information provided on the application.

3. *Written Decision Required*. All final decisions made pursuant to this chapter shall be in writing and based on substantial evidence in the written administrative record. The written decision shall include the reasons for the decision.

D. Appeals. Appeals shall be subject to the requirements of Chapter 17.88.

E. Review of Applications.

1. *Engineer's Certification.* Where a certification of any technical or engineering expert is called for in an application, such certification shall bear the signature and seal of a Professional Engineer licensed in the State.

2. *Leases Do Not Extinguish City Priorities.* The existence of a lease or an option to lease shall not be deemed justification for not complying with the city's siting priorities. An Applicant may not bypass sites of higher priority solely because the site proposed is under lease or an option to lease exists. If a site other than the number 1 priority is proposed, the applicant must explain to the reasonable satisfaction of the City why colocation is technically or commercially impracticable. Build-to-Suit agreements between carriers and a proposed tower owner shall not be a valid basis for any claim of exemption, exception or waiver from compliance with this Section.

3. *Verifiable Information.* Any technical information must be provided in such a manner, form and with such content that it is able to be verified by a third party using the information used and provided by the applicant.

#### **17.150.070 Requirements for Facilities**

##### **A. Design, Development, and Construction Standards.**

All Wireless telecommunications shall be planned, designed, located, and erected in accordance with the following:

##### **1. *General Guidelines:***

a. The applicant shall employ screening, undergrounding (where not prohibited by federal or state law) and camouflage design techniques in the design and placement of wireless telecommunications facilities to ensure that the facility is as visually screened as feasible, to prevent the facility from dominating the surrounding area and to minimize significant view impacts from surrounding properties all in a manner that achieves compatibility and does not result in visual disharmony with the community.

b. Screening shall be designed to be architecturally compatible with surrounding structures using appropriate techniques to camouflage, disguise, and/or blend into the environment, including landscaping, color, and other techniques to minimize the facility's visual impact as well as be compatible with the architectural character of the surrounding buildings or structures in terms of color, size, proportion, style, and quality.

c. Facilities shall be located such that the primary view from each residential structure is not significantly impaired.

d. The installation of new wireless facilities to new or existing poles in the public right-of-way must be separated at least five hundred (500) feet away from the

nearest wireless facility.

e. Each component part of a facility shall be located in such manner as to minimize physical or visual obstructions to pedestrian or vehicular traffic, not inconvenience the public's use of the right-of-way, and not create safety hazards to pedestrians and motorists.

f. A facility shall not be located within any portion of the public right-of-way interfering with access to fire hydrants, fire stations, fire escapes, water valves, or underground vaults, valve housing structures, or any other vital public health and safety facility.

2. *Traffic Safety.* All facilities shall be designed and located in such a manner as to avoid adverse impacts on traffic safety.

3. *Blending Methods.* All facilities shall have subdued colors and non-reflective materials that blend with the materials and colors of the surrounding area and structures.

4. *Equipment.* The applicant shall use the least visible equipment possible. Antenna elements shall be flush mounted, symmetrical to the top of the pole, and no more than four (4) inches wider in diameter than the existing pole, to the extent not technically impracticable. All antenna mounts shall be designed so as not to preclude possible future collocation by the same or other operators or carriers. Unless otherwise provided in this section, antennas shall be the minimum height above ground technically needed to achieve the requirements herein. When part of small cell or DAS, antenna and equipment attached to and directly associated with the antenna, excluding cabling, shall cumulatively not exceed 3 cubic feet in volume, nor be larger than two feet (2') in height.

5. *Poles.*

a. Facilities shall be located consistent with section 17.150.190.

b. Only pole-mounted antennas shall be permitted in the right-of-way. All other telecommunications facilities are prohibited and no new poles are permitted that are not replacing an existing pole.

c. *Utility Poles.* If the proposed facility is to be located upon a utility pole, the maximum height of any antenna shall not exceed the lesser of forty-eight (48) inches or ten percent (10%) above the existing height of the utility pole, nor shall any portion of the antenna or equipment mounted on a pole be less than twenty-four (24) feet above any drivable road surface or 16-and-one-half feet (16.5') above any sidewalk or driveway surface. All installations on utility poles shall fully comply with the California Public Utilities Commission general orders, including, but not limited to, General Order 95, as may be revised or superseded.

d. **Light Poles.** If the proposed facility is to be located upon a light pole, the maximum height of any antenna shall not exceed the lesser of forty-eight (48) inches or ten percent (10%) above the existing height of the light pole, nor shall any portion of the antenna or equipment mounted on a pole be less than ten (10) feet above the ground and no less than twenty-four (24) feet above any drivable road surface or more than sixteen and a half (16.5) feet above any sidewalk or driveway surface.

e. **New or Replacement Poles.** Primarily but not exclusively for aesthetic reasons, the City reserves the right, at Applicant's cost, to require a new pole, or a replacement pole if such is needed to accommodate Wireless Equipment. If an applicant proposes to replace a pole in order to accommodate a proposed facility, the pole shall either be (i) designed to resemble as closely as is reasonably possible the appearance and dimensions of existing poles near the proposed location, including size, height, color, materials and style to the maximum extent feasible; or (ii) designed consistent with adopted wireless design guidelines. The new or replacement pole shall also be a hollow metal or non-corrodible functionally equivalent structure.

f. A pole mounted equipment and enclosure, exclusive of antennas, shall not exceed four (4) cubic feet in total volume.

g. No utility or light pole shall ever exceed the lesser of fifty feet (50') or the maximum permitted height for the zoning district in which it is located.

h. **Accessory Equipment:** Except where otherwise preempted by federal or state law, all accessory equipment is required to be located underground to the extent feasible. When above-ground is the only feasible location for a particular type of accessory equipment and when such accessory equipment cannot be pole-mounted, such accessory equipment shall be enclosed within a structure, and shall not exceed a height of five feet and a total footprint of 15 square feet, and when viewed from the street, is surrounded by foliage, which foliage, within 6 months of installation, will screen no less than 50% of the structure when viewed from the street.

6. **Space.** Each facility to be located within the right of way shall be designed to occupy the least amount of space in the right-of-way that is technically feasible.

7. **Wind Loads.** Each facility shall be properly engineered to withstand wind loads as required by this Code or any duly adopted or incorporated code. An evaluation of high wind load capacity shall include the impact of modification of an existing facility, where such modification is proposed.

8. **Obstructions.** Each component part of a facility shall be located in such manner as to minimize physical or visual obstruction to pedestrian or vehicular traffic, not incommode the public's use of the right-of-way, and not create safety hazards to pedestrians and motorists.

9. **Public Facilities.** No equipment or facility shall be located and no work

associated thereto shall interfere with access to a fire hydrant, fire station, fire escape, water valve, underground vault, valve housing structure, utility or any other public health or safety facility or the public right-of-way.

10. *Screening and Aesthetics.*

a. All ground-mounted facility, pole-mounted equipment, or walls, fences, landscaping or other screening methods shall be installed at least eighteen (18) inches from the curb and gutter flow line.

b. If permitted to be mounted externally, no Wireless Antenna or other pole-mounted equipment shall extend laterally beyond the diameter of the structure as measured at the point of attachment.

c. If permitted to be mounted externally, the point of attachment of any antennas shall not be more than three inches (3") from the pole or other support structure, and the space between the structure and the attachment point of the antenna shall be concealed with a weather-proof material the same color as the structure or the antenna.

d. Antennas shall be of a color that, as closely as is reasonably possible, matches that of the support structure.

e. Except in such circumstances where federal or state law preempts this requirement, all antenna, cabling, electronic and accessory equipment not attached to the antenna(s) and transmission and distribution cable or fiber shall be placed underground in a weather-proof vault or contained inside the new support Structure; and when federal or state law or justifiable circumstance preempt or prohibit this requirement, the same shall be mounted so as to be the least visually intrusive given the facts and circumstances.

f. Signage shall be attached on all wireless facilities in such manner as to leave it clearly visible to any person by, near, under, or around the site, indicating the level of exposure to RF emissions from the site at the spot of the signage. Signage shall be in compliance with appropriate federal and state regulations.

g. All small cell or DAS Antennas shall not be larger than two feet (2') in height.

11. *Accessory Equipment.* Not including the electric meter, all accessory equipment shall be located underground, except as provided below:

a. If the proposed facility is in the right-of-way, unless city staff determines that there is no room in the public right-of-way for undergrounding, that undergrounding is not feasible, or federal or state law or regulation prohibit the City from requiring undergrounding, an exception shall be required in order to place accessory equipment above-ground and concealed with natural or manmade features to the maximum extent possible.

b. When above-ground is the only feasible location for a particular type of accessory equipment and will be ground-mounted, such accessory equipment shall be enclosed within a structure, and shall not exceed a height of three feet (3') and a total of twenty-eight (28) cubic feet, and shall be fully screened and/or camouflaged, including the use of landscaping, architectural treatment, or acceptable alternate screening. Required electrical meter cabinets shall be screened and/or camouflaged. Also, while pole-mounted equipment is generally the least favored installation, should pole-mounted equipment be sought, it shall be installed as required in this Chapter.

c. In locations where homes are only along one side of a street, above-ground accessory equipment shall not be installed directly in front of a residence. Such above-ground accessory equipment shall be installed along the side of street with no homes.

d. When otherwise preempted by federal or state law or regulation.

12. *Landscaping.* Where appropriate, each facility shall be installed so as to maintain and enhance existing landscaping on the site, including trees, foliage and shrubs. Additional landscaping shall be planted, irrigated and maintained by applicant where such landscaping is deemed necessary by the city to provide screening or to conceal the facility.

13. *Signage.* No facility shall bear any signs or advertising devices other than certification, warning or other signage required by law or permitted by the city.

14. *Lighting.*

a. No facility may be illuminated unless specifically required by the Federal Aviation Administration or other government agency. Beacon lights are not permitted unless required by the Federal Aviation Administration or other government agency.

b. Legally required lightning arresters and beacons shall be included when calculating the height of facilities such as telecommunications towers, lattice towers and monopoles.

c. Any required lighting shall be shielded to eliminate, to the maximum extent possible, impacts on the surrounding neighborhoods.

d. Unless otherwise required under FAA or FCC regulations, applicants may install only timed or motion-sensitive light controllers and lights and must install such lights so as to avoid illumination impacts to adjacent properties to the maximum extent feasible. The City may, in its discretion, exempt an applicant from the foregoing requirement when the applicant demonstrates a substantial public safety need.

e. The applicant shall submit a lighting study which shall be prepared

by a qualified lighting professional to evaluate potential impacts to adjacent properties. Should no lighting be proposed, no lighting study shall be required.

15. *Noise.*

a. Backup generators shall only be operated during periods of power outages, and shall not be tested on weekends or holidays, or between the hours of 7:00 PM and 7:00 AM. A Fire Department Inspection on backup generators is required before generator installation

b. At no time shall equipment noise from any facility exceed an exterior noise level of fifty-five (55) dBA three (3) feet from the source of the noise if the facility is located in the public right-of-way adjacent to a business, commercial, manufacturing, utility or school zone; provided, however, that for any such facility located within fifteen hundred (1500) feet of any property zoned residential or improved with a residential use, such equipment noise shall not exceed forty-five (45) dBA three (3) feet from the sources of the noise.

16. *Security.* Each facility shall be designed to be resistant to, and minimize opportunities for, unauthorized access, climbing, vandalism, graffiti and other conditions that would result in hazardous situations, visual blight or attractive nuisances. The director may require the provision of warning signs, fencing, anti-climbing devices, or other techniques to prevent unauthorized access and vandalism when, because of its location and/or accessibility, a facility has the potential to become an attractive nuisance. Additionally, no dangerous or potentially lethal devices or elements shall be installed as a security device.

17. *Modification.* Consistent with current state and federal laws and, if permissible under the same, at the time of modification of a wireless telecommunications facility, existing equipment shall, to the extent feasible, be replaced with equipment that reduces visual, noise and other impacts, including, but not limited to, undergrounding the equipment and replacing larger, more visually intrusive facilities with smaller, less visually intrusive facilities.

18. *Expiration.* The installation and construction approved by a wireless telecommunications facility permit shall begin within one (1) year after its approval or it will expire without further action by the city.

19. *Construction.* All construction and maintenance shall at all times comply with all applicable portions of all federal, State and local safety and safety related codes.

20. *Compliance.* No telecommunication facility shall be sited or operated in such a manner that it poses, either by itself or in combination with other such facilities, a threat to public health. To that end no telecommunication facility or combination of facilities shall produce at any time power densities that exceed the standard for human exposure adopted or promulgated by any agency with authority to promulgate such standards. Initial compliance with this requirement shall

be demonstrated for any facility within 500 hundred feet of residential uses or sensitive receptors such as schools, churches, hospitals, etc. and all broadcast radio and television facilities, regardless of adjacent land uses, through submission, at the time of application for the necessary permit or entitlement, to include cut sheets for all antennas, Remote Radio Unit's, Transmitters, Receivers, and other in-line RF devices that are used in the site, as well as the Modeling and Propagation Study Data Forms.

B. Conditions of Approval. In addition to compliance with the design and development standards outlined in this section, all facilities shall be subject to the following conditions of approval (approval may be by operation of law), as well as any modification of these conditions or additional conditions of approval deemed necessary by the director:

1. *As built drawings*. The permittee shall submit an as-built drawing within thirty (30) days after installation of the facility. As-builts shall be in an electronic format acceptable to the city which can be linked to the city's GIS.

2. *Contact information*. The permittee shall submit and maintain current at all times basic contact and site information on a form to be supplied by the city. The permittee shall notify the city of any changes to the information submitted within thirty (30) days of any change, including change of the name or legal status of the owner or operator. This information shall include, but is not limited to, the following:

a. Identity, including the name, address and 24-hour local or toll-free contact phone number of the permittee, the owner, the operator, and the agent or person responsible for the maintenance of the facility.

b. The legal status of the owner of the wireless telecommunications facility.

3. *Assignment*. The permittee shall notify the city in writing at least ninety (90) days prior to any proposed transfer or assignment of the permit. The written notice required in this section must include: (1) the transferee's legal name; (2) the transferee's full contact information, including a primary contact person, mailing address, telephone number and email address; and (3) a statement signed by the transferee that the transferee shall accept all permit terms and conditions. The director may require the transferor and/or the transferee to submit any materials or documentation necessary to determine that the proposed transfer complies with the existing permit and all its conditions of approval, if any. Such materials or documentation may include, but shall not be limited to: federal, state and/or local approvals, licenses, certificates or franchise agreements; statements; photographs; site plans and/or as-built drawings; and/or an analysis by a qualified radio frequency engineer demonstrating compliance with all applicable regulations and standards of the Federal Communications Commission. Noncompliance with the permit and all its conditions of approval, if any, or failure to submit the materials required by the director shall be a cause for the city to revoke the applicable permits pursuant to and following the procedure set on in section 17.150.170.

4. *Signs.* At all times, all required notices and/or signs shall be posted on the site as required by the Federal Communications Commission, California Public Utilities Commission, any applicable licenses or laws, and as approved by the city. The location and dimensions of a sign bearing the emergency contact name and telephone number shall be posted pursuant to the approved plans.

5. *Security.* For a CUP a permittee shall pay for and provide a performance bond or other form of security approved by the city attorney's office, which shall be in effect until the facilities are fully and completely removed and the site reasonably returned to its original condition, to cover permittee's obligations under these conditions of approval and this code. The security instrument coverage shall include, but not be limited to, removal of the facility. (The amount of the security instrument shall be calculated by the applicant in its submittal documents in an amount rationally related to the obligations covered by the bond and shall be specified in the conditions of approval.) Before issuance of any building permit, permittee must submit said security instrument.

6. *Noise.* If a nearby property owner registers a noise complaint, the city shall forward the same to the permittee. Said complaint shall be reviewed and evaluated by the applicant. The permittee shall have ten (10) business days to file a written response regarding the complaint which shall include any applicable remedial measures. If the city determines the complaint is valid and the applicant has not taken any steps to minimize the noise, the city may hire a consultant to study, examine and evaluate the noise complaint and the permittee shall pay the fee for the consultant if the site is found in violation of this chapter. The matter shall be reviewed by the director. If the director determines sound proofing or other sound attenuation measures should be required to bring the project into compliance with the Code, the director may impose conditions on the project to achieve said objective.

7. *Permit Expiration.* A condition setting forth the permit expiration date in accordance with section 17.150.150 shall be included in the conditions of approval.

8. *Additional conditions.* The wireless telecommunications facility shall be subject to such conditions, changes or limitations as are from time to time deemed necessary by the director for the purpose of: (a) protecting the public health, safety, and welfare; (b) preventing interference with pedestrian and vehicular traffic; and/or (c) preventing damage to the public right-of-way or any adjacent property. The city may modify the permit to reflect such conditions, changes or limitations by following the same notice and public hearing procedures as are applicable to the underlying permit for similarly located facilities, except the permittee shall be given notice by personal service or by registered or certified mail at the last address provided to the city by the permittee.

9. *Permit Transfer.* The permittee shall not transfer the permit to any person prior to the completion of the construction of the facility covered by the permit, unless and until the transferee of the permit has submitted the security instrument required by section 17.150.070(B)(5).

10. *Property Rights.* The permittee shall not move, alter, temporarily relocate, change, or interfere with any existing structure, improvement or property without the prior consent of the owner of that structure, improvement or property. No structure, improvement or property owned by the city shall be moved to accommodate a wireless telecommunications facility unless the city determines that such movement will not adversely affect the city or any surrounding businesses or residents, and the permittee pays all costs and expenses related to the relocation of the city's structure, improvement or property. Prior to commencement of any work pursuant to an encroachment permit issued for any facility within the public right-of-way, the permittee shall provide the city with documentation establishing to the city's satisfaction that the permittee has the legal right to use or interfere with any other structure, improvement or property within the public right-of-way to be affected by applicant's facilities.

11. *Liability.* The permittee shall assume full liability for damage or injury caused to any property or person by the facility.

12. *Repair Obligations.* The permittee shall repair, at its sole cost and expense, any damage including, but not limited to subsidence, cracking, erosion, collapse, weakening, or loss of lateral support to city streets, sidewalks, walks, curbs, gutters, trees, parkways, street lights, traffic signals, improvements of any kind or nature, or utility lines and systems, underground utility line and systems, or sewer systems and sewer lines that result from any activities performed in connection with the installation and/or maintenance of a wireless telecommunications facility in the public right-of-way. The permittee shall restore such areas, structures and systems to the condition in which they existed prior to the installation or maintenance that necessitated the repairs. Such time period for correction shall be based on the facts and circumstances, danger to the community and severity of the disrepair. Should the permittee not make said correction within the time period allotted the city engineer shall cause such repair to be completed at permittee's sole cost and expense.

13. *Drip Line.* No facility shall be permitted to be installed in the drip line of any tree in the right-of-way.

14. *Insurance.* The permittee shall obtain, pay for and maintain, in full force and effect until the facility approved by the permit is removed in its entirety from the public right-of-way, an insurance policy or policies meeting the City of Nevada City's insurance requirements for contractors to perform work with public right-of-way.

15. *Indemnification.* Permittee shall defend, indemnify, protect and hold harmless city, its elected and appointed council members, boards, commissions, officers, officials, agents, consultants, employees, and volunteers from and against any and all claims, actions, or proceeding against the city, and its elected and appointed council members, boards, commissions, officers, officials, agents, consultants, employees, and volunteers to attack, set aside, void or annul, an approval of the city, planning commission or city council concerning this permit and the project. Such indemnification shall include damages of any type, judgments, settlements, penalties, fines, defensive costs or

expenses, including, but not limited to, interest, attorneys' fees and expert witness fees, or liability of any kind related to or arising from such claim, action, or proceeding. The city shall promptly notify the permittee of any claim, action, or proceeding. Nothing contained herein shall prohibit city from participating in a defense of any claim, action or proceeding. The city shall have the option of coordinating the defense, including, but not limited to, choosing counsel after consulting with permittee and at permittee's expense.

16. *Hold Harmless.* Additionally, to the fullest extent permitted by law, the permittee, and every permittee and person in a shared permit, jointly and severally, shall defend, indemnify, protect and hold the city and its elected and appointed council members, boards, commissions, officers, officials, agents, consultants, employees and volunteers harmless from and against all claims, suits, demands, actions, losses, liabilities, judgments, settlements, costs (including, but not limited to, attorney's fees, interest and expert witness fees), or damages claimed by third parties against the city for any injury claim, and for property damage sustained by any person, arising out of, resulting from, or are in any way related to the wireless telecommunications facility, or to any work done by or use of the public right-of-way by the permittee, owner or operator of the wireless telecommunications facility, or their agents, excepting only liability arising out of the sole negligence or willful misconduct of the city and its elected and appointed council members, boards, commissions, officers, officials, agents, consultants, employees and volunteers.

17. *Cabinet Removal.* Should the utility company servicing the facility with electrical service that does not require the use of an above ground meter cabinet, the permittee shall at its sole cost and expense remove the meter cabinet and any related foundation within ninety (90) days of such service being offered and reasonably restore the area to its prior condition. An extension may be granted if circumstances arise outside of the control of the permittee.

18. *Relocation.* The permittee shall modify, remove, or relocate its facility, or portion thereof, without cost or expense to city, if and when made necessary by (i) any public improvement project, including, but not limited to, the construction, maintenance, or operation of any underground or above ground facilities including but not limited to sewers, storm drains, conduits, gas, water, electric or other utility systems, or pipes owned by city or any other public agency, (ii) any abandonment of any street, sidewalk or other public facility, (iii) any change of grade, alignment or width of any street, sidewalk or other public facility, or (iv) a determination by the director that the wireless telecommunications facility has become incompatible with public health, safety or welfare or the public's use of the public right-of-way. Such modification, removal, or relocation of the facility shall be completed within ninety (90) days of notification by city unless exigencies dictate a shorter period for removal or relocation. Modification or relocation of the facility shall require submittal, review and approval of a modified permit pursuant to the Code including applicable notice and hearing procedures. The permittee shall be entitled, on permittee's election, to either a pro-rata refund of fees paid for the original permit or to a new permit, without additional fee, at a location as close to the original location as the standards set forth in the Code allow. In the event the facility is not

modified, removed, or relocated within said period of time, city may cause the same to be done at the sole cost and expense of permittee. Further, due to exigent circumstances including those of immediate or imminent threat to the public's health and safety, the city may modify, remove, or relocate wireless telecommunications facilities without prior notice to permittee provided permittee is notified within a reasonable period thereafter.

19. *Conditions.* Permittee shall agree in writing that the permittee is aware of, and agrees to abide by, all conditions of approval imposed by the wireless telecommunications facility permit within thirty (30) days of permit issuance. The permit shall be void and of no force or effect unless such written consent is received by the city within said thirty (30) day period.

20. *Right of Way Agreement.* Prior to the issuance of any encroachment permit, permittee shall be required to enter into a right-of-way agreement with the city in accordance with the City's past practice.

#### **17.150.080 Findings.**

No CUP shall be granted for a wireless telecommunications facility unless the approving party makes all of the following findings:

- A. All notices required for the proposed installation have been timely given.
- B. The proposed facility has been designed and located in compliance with all applicable laws, including the requirements of this Chapter 17.150.
- C. The applicant has the right to enter the public right-of-way pursuant to state or federal law, or the applicant has otherwise obtained a legal authorization to use the public right-of-way.
- D. The facility is designed in a manner consistent with the architectural requirements applicable to the zone, if any.
- E. The proposed facilities are designed in a way that preserves and promotes harmonious land uses and the public right-of-way in the City, furthers the purposes of the general plan, and protects public health and safety, visual resources, and the aesthetic quality of the City consistent with the goals, objectives and policies of the General Plan;
- F. The applicant has shown that no other feasible design would be less intrusive upon the values intended to be protected by Chapter 17.150.
- G. There is no known feasible alternate location which is available to the applicant at rates that are not commercially impracticable and that would be less intrusive upon the values intended to be protected by Chapter 17.150, and which location would allow the applicant to meet its reasonable wireless coverage objectives.

### **17.150.090 Planning Commission.**

The Planning Commission will review and approve, conditionally approve, or deny a CUP.

### **17.150.100 Nonexclusive Grant**

No permit or approval granted under this chapter shall confer any exclusive right, privilege, license or franchise to occupy or use the public right-of-way of the city for any purpose whatsoever. Further, no approval shall be construed as any warranty of title.

### **17.150.110 Emergency Deployment.**

A COW shall be permitted for the duration of an emergency declared by the city or at the discretion of the director. "COW" means a "cell on wheels," which is a wireless telecommunications facility temporarily rolled in or temporarily installed. Notwithstanding the foregoing, other than in extreme emergency situations as determined by the City, COWs shall not be permitted in the right-of-way.

### **17.150.120 Operation and Maintenance Standards.**

All wireless telecommunications facilities must comply at all times with the following operation and maintenance standards.

A. Unless otherwise provided herein, all necessary repairs and restoration shall be completed by the permittee, owner, operator or any designated maintenance agent within forty-eight (48) hours:

1. After discovery of the need by the permittee, owner, operator or any designated maintenance agent; or
2. After permittee, owner, operator or any designated maintenance agent receives notification from the city.

B. Each permittee of a wireless telecommunications facility shall provide the director with the name, address and 24-hour local or toll-free contact phone number of the permittee, the owner, the operator and the agent responsible for the maintenance of the facility ("contact information"). Contact information shall be updated within seven (7) days of any change.

C. All facilities, including, but not limited to, telecommunication towers, poles, accessory equipment, lighting, fences, walls, shields, cabinets, artificial foliage or camouflage, and the facility site shall be maintained in good and safe condition, including compliance with the applicable portions of the most current version of TIA-ANSI 222, including but not limited to ensuring the facilities are free of:

1. Unreasonable amount of General dirt and grease.

2. Chipped, faded, peeling, and cracked paint.
3. Rust and corrosion.
4. Cracks, dents, and discoloration.
5. Missing, discolored or damaged artificial foliage or other camouflage.
6. Graffiti, bills, stickers, advertisements, litter and debris.
7. Loose or unsecured fittings.
8. Broken and misshapen structural parts; and
9. Any damage from any cause.

D. All trees, foliage or other landscaping elements approved as part of the facility shall be maintained in good condition at all times, and the permittee, owner and operator of the facility shall be responsible for replacing any damaged, dead or decayed landscaping. No amendment to any approved landscaping plan may be made until it is submitted to and approved by the director.

E. The permittee shall replace its facilities, after obtaining all required permits, if maintenance or repair is not sufficient to return the facility to the condition it was in at the time of installation.

F. Each facility shall be operated and maintained to comply with all conditions of approval. Each owner or operator of a facility shall routinely inspect each site to ensure compliance with the same and the standards set forth in this chapter.

#### **17.150.130 Certificate of Completion for New Work**

A. No work shall be allowed to be done at or on any wireless facility, excepting normal repair and maintenance work, for which the owner cannot produce a certificate of completion for the most recent previous work, until a final inspection has been conducted and a certificate of completion has been issued. The owner of the wireless facility, telecommunications tower, or other support structure shall pay for any inspection(s) prior to the inspection(s) being conducted. A passing final inspection is required prior to the issuance of a certificate of completion.

B. Operation of a facility without a certificate of completion is prohibited and may be enforced either pursuant to Chapter 1.12 or 1.22 of this Code.

#### **17.150.140 No Dangerous Condition or Obstructions Allowed.**

No person shall install, use or maintain any facility, when such installation, use or maintenance endangers or is reasonably likely to endanger the safety of persons or property, or when such site or location is used for public utility purposes, public transportation purposes or other governmental use, or when such facility unreasonably interferes with or unreasonably impairs or impedes the flow of pedestrian, bicycle, or vehicular traffic including any legally parked or stopped vehicle, the ingress into or egress from any residence or place of business, the use of poles, posts, traffic signs or signals, hydrants, mailboxes, permitted sidewalk dining, permitted street furniture or other objects permitted at or near said location. A facility, an equipment enclosure, and ancillary equipment must be designed and located in a manner that does not materially obstruct the roadway views of vehicles, bicycles, and pedestrians traveling within the public right-of-way, and does not obstruct the visibility of signs located within the right-of-way.

**17.150.150 Permit Expiration.**

- A. Unless Government Code section 65964, as may be amended, authorizes the city to issue a permit with a shorter term, a permit for any wireless telecommunications facility shall be valid for a period of ten (10) years, unless pursuant to another provision of this Code it lapses sooner or is revoked. At the end of ten (10) years from the date of issuance, such permit shall automatically expire.
- B. A permittee may apply for a new permit within one hundred and eighty (180) days prior to expiration. Said application and proposal shall comply with the city's current code requirements for wireless telecommunications facilities.

**17.150.160 Cessation of Use or Abandonment.**

A. A wireless telecommunications facility is considered abandoned and shall be promptly removed as provided herein if it ceases to provide wireless telecommunications services for ninety (90) or more consecutive days unless the permittee has obtained prior written approval from the director which shall not be unreasonably denied. If there are two (2) or more users of a single facility, then this provision shall not become effective until all users cease using the facility.

B. The operator of a facility shall notify the city in writing of its intent to abandon or cease use of a permitted site or a nonconforming site (including unpermitted sites) within ten (10) days of ceasing or abandoning use. Notwithstanding any other provision herein, the operator of the facility shall provide written notice to the director of any discontinuation of operations of thirty (30) days or more.

C. Failure to inform the director of cessation or discontinuation of operations of any existing facility as required by this section shall constitute a violation of any approvals and be grounds for:

- 1. Litigation;

2. Revocation or modification of the permit;
3. Acting on any bond or other assurance required by this article or conditions of approval of the permit;
4. Removal of the facilities by the city in accordance with the procedures established under this Code for abatement of a public nuisance at the owner's expense; and/or
5. Any other remedies permitted under this Code.

**17.150.170 Removal and Restoration – Permit Expiration, Revocation or Abandonment.**

A. Upon the expiration date of the permit, including any extensions, earlier termination or revocation of the permit or abandonment of the facility, the permittee, owner or operator shall remove its wireless telecommunications facility and restore the site to its natural condition except for retaining the landscaping improvements and any other improvements at the discretion of the city. Removal shall be in accordance with proper health and safety requirements and all ordinances, rules, and regulations of the city. The facility shall be removed from the property, at no cost or expense to the city.

B. Failure of the permittee, owner or operator to promptly remove its facility and restore the property within ninety (90) days after expiration, earlier termination or revocation of the permit, or abandonment of the facility, shall be a violation of this Code. Upon a showing of good cause, an extension may be granted by the director where circumstances are beyond the control of the permittee after expiration. Further failure to abide by the timeline provided in this section shall be grounds for:

1. Prosecution;
2. Acting on any security instrument required by this chapter or conditions of approval of permit;
3. Removal of the facilities by the city in accordance with the procedures established under this Code for abatement of a public nuisance at the owner's expense; and/or
4. Any other remedies permitted under this Code.

C. *Summary Removal.* In the event the director or city engineer determines that the condition or placement of a wireless telecommunications facility located in the public right-of-way constitutes a dangerous condition, obstruction of the public right-of-way, or an imminent threat to public safety, or determines other exigent circumstances require immediate corrective action (collectively, "exigent circumstances"), the director or city engineer may cause the facility to be removed summarily and immediately without advance notice or a hearing. Written notice of the removal shall include the basis for the removal and shall be served upon the permittee and person who owns the facility within

five (5) business days of removal and all property removed shall be preserved for the owner's pick-up as feasible. If the owner cannot be identified following reasonable effort or if the owner fails to pick-up the property within sixty (60) days, the facility shall be treated as abandoned property.

D. *Removal of Facilities by City.* In the event the city removes a facility in accordance with nuisance abatement procedures or summary removal, any such removal shall be without any liability to the city for any damage to such facility that may result from reasonable efforts of removal. In addition to the procedures for recovering costs of nuisance abatement, the city may collect such costs from the performance bond posted and to the extent such costs exceed the amount of the performance bond, collect those excess costs in accordance with this Code. Unless otherwise provided herein, the city has no obligation to store such facility. Neither the permittee, owner nor operator shall have any claim if the city destroys any such facility not timely removed by the permittee, owner or operator after notice, or removed by the city due to exigent circumstances.

#### **17.150.180 Exceptions.**

A. Effective Prohibition. In the event that any applicant asserts that strict compliance with any provisions in this chapter, as applied to a specific proposed wireless services facility, would effectively prohibit the provision of wireless services, the Planning Commission, when the application is for a CUP, or the Director, when the application is for an Administrative Permit, may grant a limited, one-time exemption from strict compliance subject to the provisions in this section.

B. Required Findings. The Planning Commission or Director shall not grant any exception unless the applicant demonstrates with clear and convincing evidence all the following:

1. The applicant has provided the city with a clearly defined technical service objective and a clearly defined potential site search area;

2. The applicant has provided the city with a meaningful comparative analysis that includes the factual reasons why any alternative location(s) or design(s) suggested by the city or otherwise identified in the administrative record, including but not limited to potential alternatives identified at any public meeting or hearing, are not technically feasible or potentially available; and

3. The applicant has provided the city with a meaningful comparative analysis that includes the factual reasons why the proposed location and design deviates is the least noncompliant location and design necessary to reasonably achieve the applicant's reasonable technical service objectives.

C. Scope. The Planning Commission and Director shall limit their exemption to the extent to which the applicant demonstrates such exemption is Necessary to reasonably achieve its reasonable technical service Needs. The Planning Commission may adopt

conditions of approval as reasonably necessary to promote the purposes in this chapter and protect the public health, safety and welfare.

D. Procedure. An applicant desiring relief, waiver, or exemption from any aspect or requirement of this Ordinance shall address and identify such at the earliest possible time. If relief is not requested at or prior to a Pre-Application meeting, the city reserves the right to require a formal Amendment of the Application, including payment of all applicable fees and charges. The burden of providing the need for requested relief shall be solely on Applicant. Applicant bears all costs of the city in considering the request for relief.

#### **17.150.190 Location Prohibitions and Preferences**

- A. Prohibited. Unless otherwise required by law, no wireless facility in the right of way may be located in any area the City Engineer determines is inconsistent with existing or planned or expected uses of the right of way.
- B. Especially Discouraged. Telecommunications facilities are especially discouraged in any residential and historical zone as well as designated sensitive areas.
- C. Discouraged. Wireless telecommunication facilities are discouraged from being in the Scenic Corridor Combining District or any Historic Districts. A facility in the scenic corridor combining district must obtain a CUP where required by federal or state law and this ordinance.
- D. Encouraged. Wireless telecommunication facilities are encouraged to be in industrial and commercial zones.

#### **17.150.200 Effect on Other Ordinances.**

Compliance with the provisions of this chapter shall not relieve a person from complying with any other applicable provision of this Code. In the event of a conflict between any provision of this chapter and other sections of this Code, this chapter shall control.

#### **17.150.210 State or Federal Law.**

A. In the event it is determined by the city attorney that state or federal law prohibits certain discretionary permitting requirements for certain wireless telecommunications facilities, such requirement shall be deemed severable and all remaining regulations shall remain in full force and effect. For those facilities, in lieu of a CUP required by section 17.150.040, an administrative permit shall be required, and all provisions of that section shall be required except to the extent determined by the city attorney to be prohibited by law. Any conditions of approval set forth in this provision or deemed necessary by the director shall be imposed and administered as reasonable time, place and manner rules.

B. If subsequent to the issuance of the city attorney's opinion pursuant to (A) above, the city attorney determines that the law has changed and that such discretionary permitting is permissible, the city attorney shall inform appropriate city staff and all discretionary permitting requirements shall be reinstated.

**17.150.220 Nonconforming Wireless Telecommunications Facilities in the Right-of-Way.**

A. Nonconforming wireless telecommunications facilities are those facilities that do not conform to this chapter.

B. Nonconforming wireless telecommunications facilities shall be brought into conformity with all requirements of this article upon the first modification or upgrade of the Facility or Equipment following adoption of this ordinance; provided, however, that should the owner desire to expand or modify the facility, intensify the use, or make some other change in a conditional use, the owner shall comply with all applicable provisions of this Code at such time, to the extent the city can require such compliance under federal and state law.

C. An aggrieved person may file an appeal to the city council of any decision of the director made pursuant to this section. In the event of an appeal alleging that the ten (10) year amortization period is not reasonable as applied to a particular property, the city council may consider the amount of investment or original cost, present actual or depreciated value, dates of construction, amortization for tax purposes, salvage value, remaining useful life, the length and remaining term of the lease under which it is maintained (if any), and the harm to the public if the structure remains standing beyond the prescribed amortization period, and set an amortization period accordingly for the specific property.”

**SECTION 17.150.230 MAP OF 7-HILLS BUSINESS DISTRICT**



SECTION 2. CEQA. This Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines sections 15061, 15183, 15301, 15303, and 15305 because it can be seen with certainty that there is no possibility that the adoption of this ordinance will have a significant impact on the environment.

SECTION 3. Effective Date. This ordinance shall become effective on the 31st day after adoption.

SECTION 4. Severability. If any portion of this ordinance is found to be unenforceable, each such provision shall be severed, and all remaining portions of this ordinance shall be enforced to the maximum extent legally permissible.

SECTION 5. Certification. The City Clerk shall certify to the passage and adoption of this ordinance as required by law.

PASSED, APPROVED AND ADOPTED this \_\_\_th day of \_\_\_\_\_2020 by the following vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSENT:        COUNCILMEMBERS:

\_\_\_\_\_  
Reinette Senum, Mayor

ATTEST:

\_\_\_\_\_  
Niel Locke, City Clerk

APPROVED AS TO FORM

\_\_\_\_\_  
Crystal V. Hodgson, City Attorney

I, Niel Locke, City Clerk of Nevada City, do hereby certify that the foregoing urgency ordinance was introduced and adopted at a meeting thereof on the \_\_\_day of \_\_\_\_\_ 2020.

\_\_\_\_\_

Niel Locke, City Clerk

## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE:** Action Minutes May 27, 2020 City Council Meeting

**RECOMMENDATION:** Review and approve City Council Meeting action minutes of May 27, 2020.

**CONTACT:** Catrina Olson, City Manager

**BACKGROUND / DISCUSSION:**

The action minutes for the May 27, 2020 are attached for review.

**ENVIRONMENTAL CONSIDERATIONS:** Not applicable.

**FISCAL IMPACT:** Not applicable.

**ATTACHMENTS:**

- ✓ City Council Meeting action minutes May 27, 2020

**CITY OF NEVADA CITY  
ACTION MINUTES  
REGULAR CITY COUNCIL MEETING OF MAY 27, 2020**

**NOTE:** This meeting is available to view on the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov) – Go to Quick Links and Click on Agendas & Minutes and find the Archived Videos in the middle of the screen. Select the meeting date and Click on Video to watch the meeting. For website assistance, please contact Loree' McCay, Deputy City Clerk at (530) 265-2496, ext 134.

- City Council Meetings are available on DVD. To order, contact City Hall - cost is \$15.00 per DVD.
- Closed Session Meetings are not recorded.

**CLOSED SESSION – 6:00 PM**

1. Pursuant to Government Code Section 54956.9, the City Manager, City Attorney and Consulting Employment Practices Attorney are requesting a closed session item to discuss the settlement regarding the Equal Employment Opportunity Commission (EEOC) claim of Charles Hurst against the City, EEOC charge 550-2019-01855.

**Action:** No reportable action.

**REGULAR MEETING – 6:30 PM - Call to Order**

**Roll Call:** Present: Mayor Senum, Vice Mayor Minett, Council Members Strawser, Parker and Moberg

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS:**

**PRESENTATIONS:**

**Action:** *Prior to beginning, the meeting there was a motion by Strawser, seconded by Minett to continue the Regular City Council Meeting and agenda Items 3A through 3I and 4A through 4D to a date certain of June 1, 2020 at 6:30 PM due to technical difficulties and the inability to take public comment.*

*(Approved 5-0, Roll call votes ayes Strawser, Moberg, Parker, Minett and Senum)*

**BUSINESS FROM THE FLOOR:**

**1. PUBLIC COMMENT** (Per Government Code Section 54954.3)

Please refer to the meeting video on the City's website at [www.nevadacityca.gov](http://www.nevadacityca.gov).

**2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS AND FUTURE AGENDA ITEMS:**

**3. CONSENT ITEMS:**

**A. Subject:** Fire Activity Report – April 2020  
**Recommendation:** Receive and file.

**B. Subject:** Local Transportation Fund (LTF) Claim for Pedestrian and Bicycle Facilities

Funds for Boulder Street Sidewalk and Railing Improvement Project

**Recommendation:** Pass Resolution No. 2020-XX, a Resolution requesting the Nevada County Transportation Commission (NCTC) Allocate \$34,000 of Nevada City's Apportionment of Local Transportation Funds for Pedestrian and Bicycle Facilities for the Boulder Street Sidewalk and Railing Improvements Project.

- C. **Subject:** Regional Surface Transportation Program (RSTP) Claim for Boulder Street Sidewalk and Railing Improvements Project  
**Recommendation:** Pass Resolution No. 2020-XX, a Resolution requesting the Nevada County Transportation Commission (NCTC) Requesting that NCTC Allocate \$86,000 of Nevada City's Apportionment of Regional Surface Transportation Program Funds for Boulder Street Sidewalk and Railing Improvements Project.
- D. **Subject:** A Resolution for the Approval of the Regional Transportation Mitigation Fee Program Inflation Adjustment  
**Recommendation:** Pass Resolution 2020-XX, a Resolution Approving the Regional Transportation Mitigation Fee (RTMF) Program Inflation Adjustment.
- E. **Subject:** A Resolution for the Land Use Covenant and Agreement to Restrict Use of City Property, Deer Creek Environs Property  
**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City of Nevada City Approving and Authorizing Mayor to Sign the Land Use Covenant and Agreement to Restrict Use of Property – Environmental Restrictions and authorize the Mayor to sign.
- F. **Subject:** Update on State and Local Eviction Moratoriums  
**Recommendation:** Receive and file.
- G. **Subject:** The 2019 Annual Housing Progress Report  
**Recommendation:** Receive and File the 2019 Annual Progress Report (APR) and direct staff to submit the report to the Governor's Office of Planning and Research and the Housing Community Development Department in accordance with Government Code Section 65400(b)(1).
- H. **Subject:** Action Minutes May 13, 2020 City Council Meeting  
**Recommendation:** Review and approve City Council Meeting action minutes of May 13, 2020.
- I. **Subject:** Action Minutes May 20, 2020 Special City Council Meeting, Budget Workshop  
**Recommendation:** Review and approve Special City Council Meeting, Budget Workshop action minutes of May 20, 2020.

#### 4. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

- A. **Subject:** Permanent Local Housing Allocation (PLHA) Program  
**Recommendation:** Review the information regarding the Permanent Local Housing Allocation (PLHA) Program and the possibility of a multi-jurisdictional agreement for a joint application and funds administration to be submitted by Nevada County with funding to be managed by Nevada County with local direction for fund use. City Council to direct staff to then bring back a Resolution for adoption committing to the multi-jurisdictional agreement/approach to the PLHA Program.

**B. Subject:** Unenforced Smoking Areas Pilot Project Update

**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City of Nevada City, City Council Approving the Implementation of the Unenforced Smoking Areas Program.

**C. Subject:** Relaxation of Outdoor Dining Regulations ,On-Site Parking Requirements, Signage Regulations and Wavier of Related Fees Related to Covid-19

**Recommendation:** It is recommended that the City Council direct the City Manager, acting as the Director of Defense and Disaster, to establish a program to assist restaurants and retail establishments in the following ways:

1. Outdoor Dining. For the purpose of allowing restaurants to request an increase in the allowable public and private space available for outdoor dining: relax outdoor dining regulations, development standards and conditions of approval, and to establish regulations which allow outdoor consumption of alcohol at restaurants where indoor consumption of alcohol was already allowed; and
2. Waive Fees. Waive the following fees until 11:59 p.m. on November 19, 2020:
  - a. Use of public space for outdoor dining; and
  - b. Applications for a relaxation of outdoor dining regulations.
3. Parking. Allow a reduction in mandatory on-site parking on private property for increased outdoor dining space, or for retail pick-up with a property owner's permission; and
4. Signage. To permit each restaurant and retail establishment the use of one temporary sign (including A-frame signage) not to exceed 12 square feet, in such a manner that signage does not impede accessible pedestrian access along the sidewalk or into the business; and
5. Administration. Allow staff to process these adjustments administratively. This includes making temporary administrative adjustments (i.e., reduction of enforcement on existing conditions of approval) to previously approved Conditional Use Permits and other entitlement mechanisms.

**D. Subject:** Update on Staff's Request for Broad Street Closures During Shelter in Place Orders

**Recommendation:**

1. Receive staff report and provide staff direction regarding Broad Street closures;
2. Review and approve Resolution 2020-XX, a Resolution of the City Council of the City of Nevada City Suspending the Imposition and Collection of Parking Fees at City Parking Meters During the Covid-19 Local Emergency

**5. PUBLIC HEARINGS:**

**A. Subject:** Consideration of and First Reading of Ordinance Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled "Wireless Telecommunication Facilities in the City"

**Recommendation:** Hold first reading, waive reading of Ordinance in its entirety, and read by title only, Ordinance 2020-XX Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled "Wireless Telecommunication Facilities in the City".

**Action:** Motion by Strawser, seconded by Minett to continue the Public Hearing to a date certain of June 1, 2020.

**(Approved 5-0, Roll call vote ayes - Strawser, Moberg, Parker, Minett and Senum)**

- 6. OLD BUSINESS:**
- 7. NEW BUSINESS:**
- 8. CORRESPONDENCE:**
- 9. ANNOUNCEMENTS:**
- 10. CITY MANAGER'S REPORT:**
- 11. ADJOURNMENT: - 7: 09 PM**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

\_\_\_\_\_  
**Reinette Senum, Mayor**

\_\_\_\_\_  
**Niel Locke, City Clerk**

## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE:** Action Minutes June 1, 2020 City Council Meeting

**RECOMMENDATION:** Review and approve City Council Meeting action minutes of June 1, 2020.

**CONTACT:** Catrina Olson, City Manager

**BACKGROUND / DISCUSSION:**

The action minutes for the June 1, 2020 are attached for review.

**ENVIRONMENTAL CONSIDERATIONS:** Not applicable.

**FISCAL IMPACT:** Not applicable.

**ATTACHMENTS:**

- ✓ City Council Meeting action minutes June 1, 2020

**CITY OF NEVADA CITY  
ACTION MINUTES  
REGULAR CITY COUNCIL MEETING OF JUNE 1, 2020**

NOTE: This meeting is available to view on the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov) – Go to Quick Links and Click on Agendas & Minutes and find the Archived Videos in the middle of the screen. Select the meeting date and Click on Video to watch the meeting. For website assistance, please contact Loree' McCay, Deputy City Clerk at (530) 265-2496, ext 134.

- City Council Meetings are available on DVD. To order, contact City Hall - cost is \$15.00 per DVD.
- Closed Session Meetings are not recorded.

**CLOSED SESSION – None**

**REGULAR MEETING – 6:30 PM - Call to Order**

**Roll Call:** Present: Mayor Senum, Vice Mayor Minett, Council Members Strawser, Parker and Moberg

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS:**

**PRESENTATIONS:**

**BUSINESS FROM THE FLOOR:**

**1. PUBLIC COMMENT** (Per Government Code Section 54954.3)

Please refer to the meeting video on the City's website at [www.nevadacityca.gov](http://www.nevadacityca.gov).

**2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS AND FUTURE AGENDA ITEMS:**

**3. CONSENT ITEMS:**

**A. Subject:** Fire Activity Report – April 2020

**Recommendation:** Receive and file.

**B. Subject:** Local Transportation Fund (LTF) Claim for Pedestrian and Bicycle Facilities Funds for Boulder Street Sidewalk and Railing Improvement Project  
**Recommendation:** Pass Resolution No. 2020-32, a Resolution requesting the Nevada County Transportation Commission (NCTC) Allocate \$34,000 of Nevada City's Apportionment of Local Transportation Funds for Pedestrian and Bicycle Facilities for the Boulder Street Sidewalk and Railing Improvements Project.

**C. Subject:** Regional Surface Transportation Program (RSTP) Claim for Boulder Street Sidewalk and Railing Improvements Project

**Recommendation:** Pass Resolution No. 2020-33, a Resolution requesting the Nevada County Transportation Commission (NCTC) Requesting that NCTC Allocate \$86,000 of Nevada City's Apportionment of Regional Surface Transportation Program Funds for Boulder Street Sidewalk and Railing Improvements Project.

D. **Subject:** A Resolution for the Approval of the Regional Transportation Mitigation Fee Program Inflation Adjustment

**Recommendation:** Pass Resolution 2020-34, a Resolution Approving the Regional Transportation Mitigation Fee (RTMF) Program Inflation Adjustment.

E. **Subject:** A Resolution for the Land Use Covenant and Agreement to Restrict Use of City Property, Deer Creek Environs Property

**Recommendation:** Pass Resolution 2020-XX, a Resolution of the City of Nevada City Approving and Authorizing Mayor to Sign the Land Use Covenant and Agreement to Restrict Use of Property – Environmental Restrictions and authorize the Mayor to sign.

F. **Subject:** Update on State and Local Eviction Moratoriums

**Recommendation:** Receive and file.

G. **Subject:** The 2019 Annual Housing Progress Report

**Recommendation:** Receive and File the 2019 Annual Progress Report (APR) and direct staff to submit the report to the Governor's Office of Planning and Research and the Housing Community Development Department in accordance with Government Code Section 65400(b)(1).

H. **Subject:** Action Minutes May 13, 2020 City Council Meeting

**Recommendation:** Review and approve City Council Meeting action minutes of May 13, 2020.

I. **Subject:** Action Minutes May 20, 2020 Special City Council Meeting, Budget Workshop

**Recommendation:** Review and approve Special City Council Meeting, Budget Workshop action minutes of May 20, 2020.

**Action:** Motion by Strawser, seconded by Parker to approve items 3A through 3D and 3G through 3I as presented. Item 3E and 3F were pulled from the consent calendar.

**(Approved 5-0, Roll call votes ayes Strawser, Moberg, Parker Minett and Senum)**

**Action:** Item 3E was pulled and continued to a date certain of June 10.

**Action:** Item 3F was pulled and moved to new business to review a proposed Urgency Ordinance Relating to a Temporary Moratorium on Evicting Residential and Commercial Tenants. Motion by Strawser, seconded by Minett to approve the Urgency Ordinance as presented.

**(Approved 5-0, Roll call votes ayes Strawser, Moberg, Parker Minett and Senum)**

#### 4. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

**A. Subject:** Permanent Local Housing Allocation (PLHA) Program

**Recommendation:** Review the information regarding the Permanent Local Housing Allocation (PLHA) Program and the possibility of a multi-jurisdictional agreement for a joint application and funds administration to be submitted by Nevada County with funding to be managed by Nevada County with local direction for fund use. City Council to direct staff to then bring back a Resolution for adoption committing to the multi-jurisdictional agreement/approach to the PLHA Program.

**Action:** It was determined that a Resolution committing to a multi-jurisdictional agreement to the PLHA Program was not needed. City Council directed staff to work with Nevada County in creating a memorandum of understanding (MOU)/binding agreement entering into a partnership for a joint application that would be submitted by the County and funding to be administered by the County with Nevada City input for use of City allocated funds.

**B. Subject:** Unenforced Smoking Areas Pilot Project Update

**Recommendation:** Pass Resolution 2020-35, a Resolution of the City of Nevada City, City Council Approving the Implementation of the Unenforced Smoking Areas Program.

**Action:** Motion by Strawser, seconded by Moberg to Pass Resolution 2020-35, a Resolution of the City of Nevada City, City Council Approving the Implementation of the Unenforced Smoking Areas Program.

**(Approved 5-0, Roll call votes ayes Strawser, Moberg, Parker Minett and Senum)**

**C. Subject:** Relaxation of Outdoor Dining Regulations ,On-Site Parking Requirements, Signage Regulations and Waiver of Related Fees Related to Covid-19

**Recommendation:** It is recommended that the City Council direct the City Manager, acting as the Director of Defense and Disaster, to establish a program to assist restaurants and retail establishments in the following ways:

1. Outdoor Dining. For the purpose of allowing restaurants to request an increase in the allowable public and private space available for outdoor dining: relax outdoor dining regulations, development standards and conditions of approval, and to establish regulations which allow outdoor consumption of alcohol at restaurants where indoor consumption of alcohol was already allowed; and
2. Waive Fees. Waive the following fees until 11:59 p.m. on November 19, 2020:
  - a. Use of public space for outdoor dining; and
  - b. Applications for a relaxation of outdoor dining regulations.
3. Parking. Allow a reduction in mandatory on-site parking on private property for increased outdoor dining space, or for retail pick-up with a property owner's permission; and
4. Signage. To permit each restaurant and retail establishment the use of one temporary sign (including A-frame signage) not to exceed 12 square feet, in such a manner that signage does not impede accessible pedestrian access along the sidewalk or into the business; and

5. Administration. Allow staff to process these adjustments administratively. This includes making temporary administrative adjustments (i.e., reduction of enforcement on existing conditions of approval) to previously approved Conditional Use Permits and other entitlement mechanisms.

**Action:** City Council directed the City Manager, acting as the Director of Defense and Disaster to sign an Emergency Proclamation Authorizing the Creation of an Administrative Program in Response to Covid-19 to Temporarily Relax Outdoor Dining Regulations, Signage Regulations, On-Site Parking Requirements and to Waive Related Fees.

**(Approved 5-0, Roll call votes ayes Strawser, Moberg, Parker Minett and Senum)**

**D. Subject:** Update on Staff's Request for Broad Street Closures During Shelter in Place Orders

**Recommendation:**

1. Receive staff report and provide staff direction regarding Broad Street closures;
2. Review and approve Resolution 2020-36, a Resolution of the City Council of the City of Nevada City Suspending the Imposition and Collection of Parking Fees at City Parking Meters During the Covid-19 Local Emergency.

**Action:** City Council was opposed to moving forward with Broad Street closures.

**Action:** Motion by Strawser, seconded by Minett to approve Resolution 2020-36, a Resolution of the City Council of the City of Nevada City Suspending the Imposition and Collection of Parking Fees at City Parking Meters During the Covid-19 Local Emergency to be reviewed again at the 1<sup>st</sup> meeting in July 2020.

**(Approved 5-0, Roll call votes ayes Strawser, Moberg, Parker Minett and Senum)**

**5. PUBLIC HEARINGS:**

**A. Subject:** Consideration of and First Reading of Ordinance Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled "Wireless Telecommunication Facilities in the City"

**Recommendation:** Hold first reading, waive reading of Ordinance in its entirety, and read by title only, Ordinance 2020-09 Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled "Wireless Telecommunication Facilities in the City".

**Action:** Motion by Strawser, seconded by Parker to adopt the Ordinance with the addition of the following sentence to the end of 17.150.050(F)(1): In City's sole and absolute discretion, Consultant may conduct random testing to confirm permittee remains in compliance with federal RF exposure guidelines. Testing shall not occur within less than a 2 year period from a prior test. Permittee shall be responsible for the cost of such tests not to exceed \$1,000 for a single test.

**(Approved 5-0, Roll call vote ayes - Strawser, Moberg, Parker, Minett and Senum)**

**Action:** After New Business was heard City Attorney, Crystal Hodgson advised Council this item needed to be re-opened to appropriately approve this Ordinance as the first reading was not waived in the original motion. Motion by Minett, seconded by Strawser to re-open the Ordinance for a new motion and re-adoption.

**(Approved 5-0, Roll call vote ayes - Strawser, Moberg, Parker, Minett and Senum)**

**Action:** Motion by Minett, seconded by Strawser to Hold first reading, waive reading of Ordinance in its entirety, and read by title only, Ordinance 2020-09 Repealing and Readopting Chapter 17.150 of the Nevada City Municipal Code entitled “Wireless Telecommunication Facilities in the City” with the amended language included in the first motion of the Ordinance. **(Approved 5-0, Roll call vote ayes - Strawser, Moberg, Parker, Minett and Senum)**

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

**A. Subject:** Update on State and Local Eviction Moratoriums

**Recommendation:** Receive and file.

**Action:** This item was removed as a receive and file from the consent agenda to consider an Urgency Ordinance relating to a temporary moratorium on evicting residential and commercial tenants and declaring the Ordinance to be an emergency measure to take effect immediately upon adoption. Motion by Strawser, seconded by Parker to pass Urgency Ordinance 2020-08 a temporary moratorium on evicting residential and commercial tenants.

**(Approved 5-0, Roll call vote ayes - Strawser, Moberg, Parker, Minett and Senum)**

**8. CORRESPONDENCE:**

**9. ANNOUNCEMENTS:**

**10. CITY MANAGER’S REPORT:** A verbal report was provided.

**11. ADJOURNMENT:** - 9:01 PM

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

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**Reinette Senum, Mayor**

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**Niel Locke, City Clerk**

# REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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## **TITLE: Sugarloaf Mountain Collaborative Clean-Up Pilot Program**

**RECOMMENDATION:** City Council to provide staff direction to continue moving forward with the collaborative efforts to address the homelessness encampments and fire dangers on Sugarloaf Mountain.

**CONTACT:** Chief Chad Ellis

## **BACKGROUND / DISCUSSION:**

Recently, there has been increased community, neighborhood, and media attention related to homeless encampments on Sugarloaf Mountain in Nevada City, with particular concern around fire danger.

The Health and Human Services Agency (HHS) has been partnering closely with Nevada City, Nevada County Sheriff's Office and other partner community organizations to mitigate and address these concerns. The HOME Team has been actively engaging homeless individuals to build relationships, educate them on fire danger, and connect them to treatment and housing. These efforts take time, and time isn't a luxury that we have with the danger posed by encampments in this heavily wooded residential area.

To address this urgent issue, HHS will utilize one-time COVID-19 FEMA and State Project Roomkey funding to embark on a collaborative pilot program to temporarily place these individuals in a Nevada City motel (The Northern Queen), and then work aggressively and rapidly on transition plans to connect approximately 15 individuals to treatment and housing. The strategy also envisions renting dumpsters and working with campers to clean-up the existing encampments. Once the campers have moved off of the mountain, Nevada City along with community organizations will work on cleaning the debris left behind at the abandoned camps.

This approach will empower the individuals on Sugarloaf and will utilize aggressive case management from the HOME team, acknowledging that each individual will have unique needs and paths forward. This pilot project represents close collaboration with Nevada City, the Nevada City Police Department, and community organizations.

For the time being, we are standing by on widely promoting this new program while we focus on relationship building, though we will reassess communication strategy as we are further into the pilot program.

**ENVIRONMENTAL CONSIDERATIONS:** Not applicable.

**FISCAL IMPACT:** Staff time to assist in the cleanup at the mountain.

**ATTACHMENTS:** None.

# REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE: Monthly Update on City Council Six-Month Strategic Objectives**

**RECOMMENDATION:** Receive and file.

**CONTACT:** Catrina Olson, City Manager

**BACKGROUND/DISCUSSION:**

On February 10, 2020, the City Council, Planning Commission and executive staff held a planning retreat in the City Hall Council Chambers, facilitated by Marilyn M. Snider. The focus retreat included the review of the three-year goals for the organization and identification of the six-month strategic objectives.

The four goals not in priority order:

- Improve Citywide infrastructure with emphasis on increased parking;
- Improve Citywide technology;
- Improve and manage fiscal stability and sustainability;
- Improve safety and security of the City residents and visitors; and
- Enhance long-term planning documents (*this was a prior goal and was removed*).

The attendees then reviewed the above-mentioned goals and developed 19 specific six-month strategic objectives (as outlined in the attached grid), specific performance measures and a follow-up process to ensure progress is monitored.

Consistent with the City Council's direction, a monthly status report has been prepared to provide an update on attainment of the Council's six-month objectives. The attached grid outlines the status of each objective and, where appropriate, includes comments to provide additional information about select objectives. The date of completion for several objectives have been revised. The changes are noted in the comments on the grid. Many of the outlined objectives have been revised, put on hold or abandoned due to the COVID-19 pandemic and unknown financial impacts the City will be facing.

**ENVIRONMENTAL CONSIDERATIONS:** None.

**FINANCIAL CONSIDERATIONS:** None.

**ATTACHMENT:**

- ✓ 6-Month Strategic Objectives Grid

# NEVADA CITY

## SIX-MONTH STRATEGIC OBJECTIVES

February 10, 2020 – August 1, 2020

<b>THREE-YEAR GOAL:</b> <i>Improve citywide infrastructure with emphasis on increased parking</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 25, 2020 City Council meeting	City Engineer (lead), City Manager, Police Chief and Public Works Superintendent, working with the Consulting Attorney and the neighborhood	Present to the City Council for direction a Safety Plan for Clark Street and a Site Plan for Clark Street parking lot construction and associated trails and bridge.			X	COVID-19 has limited our ability to meet with this neighborhood to create a plan. The City has painted crosswalks at Clark and Pine.  New date August 1, 2020
2. At the April 8, 2020 City Council meeting	City Engineer and City Manager	Present to the City Council for action a professional services agreement for a consultant to perform a preliminary design and cost estimate for a parking structure at Spring Street.			X	On hold due to COVID-19 and financial impacts the City does not currently have funding available for this.
3. At the May 27, 2020 City Council meeting	City Manager and City Engineer	Present to the City Council for action a BID request award for initial work on the Nevada Street Bridge Project and recommend a funding source for inclusion in the 2020-2021 Budget.			X	July 31, 2020
4. At the June 18, 2020 Planning Commission meeting	City Manager (lead) and City Engineer, working with the City Planner and Rebecca Coffman	Complete Phase II design work for Commercial Street streetscape improvements and present to the Planning Commission for a recommendation to the City Council.		X		

**THREE-YEAR GOAL:** *Improve citywide technology*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 25, 2020 City Council meeting	City Planner and Technology Committee	Identify technology solutions for the Council Chambers to improve meeting production and efficiency.			X	June 24, 2020 limited plan due to lack of funding tied to COVID-19.
2. At the April 22, 2020 City Council meeting	City Manager, working with Michael Anderson of ClientWorks	Provide a progress report to the City Council on the Fiber Optics Project.			X	July 31, 2020
3. At the April 22, 2020 City Council meeting	Administrative Services Manager	Identify future accounting software, including costs and funding options, and request from the City Council that money is set aside in the 2020-2021 Budget.			X	This project will be put on hold for an unknown period of time due to lack of ability to fund related to COVID- 19.
4. At the June 10, 2020 City Council meeting	Public Works Superintendent, working with a consultant	Present a water meter technology upgrade strategy, including funding options, to the City Council for direction.			X	This project will be put on hold for an unknown period of time due to lack of ability to fund related to COVID- 19.
5. At the June 24, 2020 City Council meeting	City Planner	Present at least two permit tracking software options to the City Council for direction.		X		Recently notified of funding award currently in discussion of getting costs from vendors.

**THREE-YEAR GOAL:** *Improve and maintain fiscal stability and sustainability*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the April 8, 2020 City Council meeting	Mayor Reinette Senum, with input from the Nevada County Arts Council	Present to the City Council a Citywide Art Installation Plan, timeline and promotion for consideration.			X	On hold due to COVID-19.
2. At the May 13, 2020 City Council meeting	City Manager	Present the results of the AB1600 Development Impact Fees Study and recommend adoption of the fees to the City Council.			X	Currently still in process – revise date to July 31, 2020 due to COVID-19 interruption.
3. At the June 10, 2020 City Council meeting	City Manager and Administrative Services Manager	Present a pre-funding pension option for CalPERS unfunded liabilities to the City Council for action.			X	On hold until further notice due to unstable financial condition and lack of funding options because of COVID-19.
4. By June 15, 2020	City Manager (lead), City Attorney, City Engineer and Consulting City Engineer	Complete legal and practical requirements to place a tax measure on the ballot to extend Measure S's one half-cent sales tax and to fund water distribution, wastewater collection and roads.		X		
5. At the July 22, 2020 City Council meeting	City Planner, with input from the 100% Renewables Committee	Review and present to the City Council the progress on the 2015 Energy Action Plan goals.		X		

**THREE-YEAR GOAL:** *Improve safety and security of the city residents and visitors*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By the April 22, 2020 City Council meeting	Fire Chief (lead), City Attorney and Councilmember Erin Minett	Report back to the City Council with recommendations to amend the hazardous vegetation ordinance to include overhanging trees.	X			Staff recommends not moving forward with this because in most instances, it is a neighbor dispute (civil) and an Ordinance could open the City up to liability and would be difficult to enforce.
2. At the April 22, 2020 City Council meeting	Councilmember Erin Minett	Recommend to the City Council the appointment of specific categories as members of a Nevada City Fire Safety Advisory Committee to assist in defining goals and objectives for overall citywide vegetation management.	X			
3. By the May 13, 2020 City Council meeting	Councilmember Erin Minett	Host a citywide Town Hall meeting to address fire concerns and educate the public on the high/low sirens.			X	Due to COVID-19 postponed until July 31, 2020
4. At the May 13, 2020 City Council meeting	Public Works Superintendent and Police Chief	Propose to the City Council a plan to include security at City facilities.	X			
5. At the May 13, 2020 City Council meeting	Police Chief (lead), City Attorney and Fire Chief	Present a new ordinance to the City Council preventing camping on Sugar Loaf Mountain and the Nevada City Trails due to the extreme public safety issues of wildfires and contaminated water- ways.	X			Staff is recommending not moving forward with this at this time because other jurisdictions such as Yuba County and Sacramento that have put this type of Ordinance in place have received lawsuits associated to such Ordinance.

# REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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## **TITLE: Proposed Fiscal Year (FY) 2019-2020 Year End Budget Amendments**

**RECOMMENDATION:** Pass Resolution 2020-XX, a Resolution of the City Council of Nevada City Adopting Year-End Amendments to the Fiscal Year (FY) 2019/20 Budget.

**CONTACT:** Catrina Olson, City Manager  
Loree' McCay, Administrative Services Manager

## **BACKGROUND / DISCUSSION:**

The proposed year-end amendments were reviewed and the Budget Workshop held on May 20, 2020. The proposed amendments recommended at the workshop included the General Fund, the Measure "C" fund, the Measure "S" fund, the Water and Wastewater funds.

During review of the initial year-end financial status City, staff identified several funds in need of adjustments to their corresponding budgets. The funds that were identified for amendment are as follows:

### **General Fund:**

- ✚ The FY 19/20 adopted General Fund revenue budget is \$4.837 million. Based on actual revenues received an increase to the General fund of \$17k is suggested. The FY 19/20 amended budget will be \$4.854 million.
- ✚ The FY 19/20 adopted General Fund expenditures is \$4.835 million. Based on actual expenditures that have occurred and increase to the General Fund \$87k is recommended. The FY 19/20 amended budget will be \$4.922 million.
- ✚ The FY 19/20 adopted General Fund revenues over expenditures is \$1,089. With the budget revisions, the FY 19/20 amended budget will be expenditures over revenues of **(\$68,021)**.

### **Measure "C":**

- ✚ The FY 19/20 adopted Measure "C" revenue budget is \$457k. Based on actual revenues received an increase to Measure "C" of \$5k is suggested. The FY 19/20 amended budget will be \$462k.
- ✚ The FY 19/20 adopted Measure "C" expenditures is \$483k. Based on actual expenditures that have occurred and increase to Measure "C" \$55k is recommended. The FY 19/20 amended budget will be \$537k.
- ✚ The FY 19/20 adopted Measure "C" expenditures over revenues is **(\$25,690)**. With the budget revisions, the FY 19/20 amended budget will be expenditures over revenues of **(\$75,467)**.

### **Measure "S":**

- ✚ The FY 19/20 adopted Measure “S” Fund revenue budget is \$923K. Based on actual revenues received a decrease to the Measure “S” Fund of \$5k is suggested. The FY 19/20 amended budget will be \$918K.
- ✚ The FY 19/20 adopted Measure “S” Fund expenditures is \$841K. Based on actual expenditures that have occurred and increase to the Measure “S” Fund \$80k is recommended. The FY 19/20 amended budget will be \$921K.
- ✚ The FY 19/20 adopted Measure “S” Fund revenues over expenditures is \$82K. With the budget revisions the FY 19/20 amended budget will be expenditures over revenues of **(\$2,720)**.

#### **Water Fund:**

- ✚ The FY 19/20 adopted Water Fund revenue budget is \$879k. Based on actual revenues received an adjustment is not being recommended.
- ✚ The FY 19/20 adopted Water Fund expenditures is \$876k. Based on actual expenditures that have occurred and increase to the Water Fund of \$142k is recommended. The FY 19/20 amended budget will be \$1.02 million.
- ✚ The FY 19/20 adopted Water Fund revenues over expenditures is \$3,640. With the budget revisions, the FY 19/20 amended budget will be expenditures over revenues of **(\$138,142)**.

#### **Wastewater Fund:**

- ✚ The FY 19/20 adopted Wastewater Fund revenue budget is \$1.4 million. Based on actual revenues received a decrease to the Wastewater Fund of \$15k is suggested. The FY 19/20 amended budget will be \$1.38 million.
- ✚ The FY 19/20 adopted Wastewater Fund expenditures is \$1.66 million. Based on actual expenditures that have occurred and increase to the Wastewater Fund \$35k is recommended. The FY 19/20 amended budget will be \$1.67 million.
- ✚ The FY 19/20 adopted Wastewater Fund revenues over expenditures is **(\$265,718)**. With the budget revisions the FY 19/20 amended budget will be expenditures over revenues of **(\$315,096)**.

The details being recommended are outlined in the budget document provided that is attached to the staff report for the FY 20/21 budget.

#### **FISCAL IMPACT:**

The fiscal impacts are listed above by fund.

#### **ATTACHMENTS:**

- ✓ Resolution 2020-XX, a Resolution of the City Council of Nevada City Adopting Year-End Amendments to the Fiscal Year 2019/20 Budget
- ✓ Fiscal Year End 19/20 Amended Budget

**GENERAL FUND REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

<b>FUND #:</b>	<b>Name:</b>	<i>(thru March)</i>					
<b>100</b>	<b>GENERAL FUND</b>						
<b>Revenue</b>	<b>Description</b>	<b>FY 19/20 Actuals</b>	<b>FY 19/20 Budget</b>	<b>FY 19/20 Adj Budget</b>	<b>Variance 19/20</b>	<b>FY 20/21 Proposed Budget (1)</b>	
3100 101	CURRENT & PRIOR YR - SECURED	\$ 782,699.60	\$ 1,340,680.00	\$ 1,304,834.00	\$ (35,846.00)	\$ 1,317,882.34	
3100 102	CURRENT & PRIOR YR - UNSECURED	\$ 21,449.49	\$ 20,900.00	\$ 22,795.00	\$ 1,895.00	\$ 23,022.95	
3100 103	SUPPLEM. - SECURED & UNSECURED	\$ 16,206.64	\$ 24,695.00	\$ 15,009.00	\$ (9,686.00)	\$ 15,159.09	
3100 104	SUPPLEM. - PRIOR	\$ 56.27	\$ 335.00	\$ 127.00	\$ (208.00)	\$ 128.27	
3100 105	HOMEOWNERS PROPERTY TAX	\$ 6,383.80	\$ 10,755.00	\$ 10,635.00	\$ (120.00)	\$ 10,741.35	
3100 107	PROPERTY TAX IN-LIEU VLF	\$ 153,676.14	\$ 296,220.00	\$ 307,352.00	\$ 11,132.00	\$ 310,425.52	
3100 115	MISC. PROPERTY TAX	\$ 1,806.35	\$ 1,853.00	\$ 2,335.00	\$ 482.00	\$ 2,358.35	
	<b>SubTotal</b>	<b>\$ 982,278.29</b>	<b>\$ 1,695,438.00</b>	<b>\$ 1,663,087.00</b>	<b>\$ (32,351.00)</b>	<b>\$ 1,679,717.87</b>	
3200 106	ROOM TAX	\$ 355,356.82	\$ 420,000.00	\$ 375,300.00	\$ (44,700.00)	\$ 295,000.00	
3200 107	SALES TAX	\$ 950,738.82	\$ 1,050,000.00	\$ 1,136,000.00	\$ 86,000.00	\$ 1,126,000.00	
3200 108	MEASURE "F" MED CANNABIS TAX	\$ 340,224.22	\$ 240,000.00	\$ 500,000.00	\$ 260,000.00	\$ 500,000.00	
3200 112	PROPERTY TRANSFER FEES	\$ 14,108.03	\$ 20,000.00	\$ 16,000.44	\$ (3,999.56)	\$ 15,000.00	
	<b>SubTotal</b>	<b>\$ 1,660,427.89</b>	<b>\$ 1,730,000.00</b>	<b>\$ 2,027,300.44</b>	<b>\$ 297,300.44</b>	<b>\$ 1,936,000.00</b>	
3300 120	BUSINESS LICENSE	\$ 106,279.00	\$ 72,500.00	\$ 72,500.00	\$ -	\$ 60,000.00	
3300 121	DOG LICENSE	\$ 60.00	\$ 100.00	\$ 60.00	\$ (40.00)	\$ 60.00	
3300 122	PERMITS - MISCELLANEOUS	\$ 5,220.00	\$ 5,000.00	\$ 5,220.00	\$ 220.00	\$ 2,500.00	
3300 123	ALCOHOL PERMITS	\$ 950.00	\$ 1,500.00	\$ 950.00	\$ (550.00)	\$ 1,000.00	
3300 124	TOBACCO LICENSE	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
3300 125	CANNABIS PERMITS	\$ 93,075.00	\$ 70,000.00	\$ 93,075.00	\$ 23,075.00	\$ 40,000.00	
	<b>SubTotal</b>	<b>\$ 206,084.00</b>	<b>\$ 149,600.00</b>	<b>\$ 172,305.00</b>	<b>\$ 22,705.00</b>	<b>\$ 104,060.00</b>	
3400 130	INTEREST	\$ 1,443.71	\$ 1,000.00	\$ 1,445.00	\$ 445.00	\$ 1,500.00	
3400 131	CORP. YARD & BUILDING RENTS	\$ 60,647.73	\$ 106,590.00	\$ 65,000.00	\$ (41,590.00)	\$ 50,000.00	
3400 133	PROGRAM INCOME	\$ -	\$ 250,000.00	\$ 250,000.00	\$ -	\$ 175,000.00	
	<b>SubTotal</b>	<b>\$ 62,091.44</b>	<b>\$ 357,590.00</b>	<b>\$ 316,445.00</b>	<b>\$ (41,145.00)</b>	<b>\$ 226,500.00</b>	
3500 140	TRANSPORTATION COMMISSION	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	
3500 143	POLICE OFFICER SPECL TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -	
3500 148	GRANT REIMBURSEMENT	\$ 256,015.00	\$ 10,000.00	\$ 31,015.00	\$ 21,015.00	\$ 10,000.00	
3500 150	WORK. COMP. RMB	\$ -	\$ -	\$ -	\$ -	\$ -	
3500 154	Liability Insurance Reimb	\$ 992.00	\$ -	\$ 992.00	\$ 992.00	\$ -	
	<b>SubTotal</b>	<b>\$ 257,007.00</b>	<b>\$ 17,500.00</b>	<b>\$ 39,507.00</b>	<b>\$ 22,007.00</b>	<b>\$ 17,500.00</b>	
3600 150	PLANNING FEES	\$ 28,544.00	\$ 50,500.00	\$ 33,375.00	\$ (17,125.00)	\$ 50,000.00	
3600 151	PARK FEES	\$ 14,059.25	\$ 21,500.00	\$ 15,000.00	\$ (6,500.00)	\$ 15,000.00	
3600 152	POOL ADMISSIONS	\$ 30,974.84	\$ 44,000.00	\$ 30,974.84	\$ (13,025.16)	\$ 14,500.00	
3600 153	SWIMMING LESSONS	\$ 5,896.54	\$ 35,000.00	\$ 5,896.54	\$ (29,103.46)	\$ 33,880.00	
3600 155	MISC POLICE DEPT. FEES	\$ 1,017.29	\$ 1,500.00	\$ 1,020.00	\$ (480.00)	\$ 1,000.00	
3600 156	TENNIS LIGHTS	\$ -	\$ -	\$ -	\$ -	\$ -	
3600 157	INSPECTION FEES	\$ 24,432.62	\$ 48,000.00	\$ 32,450.00	\$ (15,550.00)	\$ 20,000.00	
3600 159	COPIES	\$ 96.75	\$ 200.00	\$ 100.00	\$ (100.00)	\$ 100.00	
3600 161	POOL RENTAL	\$ 3,599.52	\$ 10,500.00	\$ 8,500.00	\$ (2,000.00)	\$ 6,400.00	
3600 162	POOL SNACK BAR	\$ 6,969.33	\$ 11,500.00	\$ 10,000.00	\$ (1,500.00)	\$ 6,000.00	
3600 163	SUMMER CAMP PROGRAM	\$ 2,813.30	\$ 18,000.00	\$ 2,500.00	\$ (15,500.00)	\$ 10,000.00	
3600 164	VETERAN'S BLD REVENUE	\$ 12,822.80	\$ 23,500.00	\$ 15,000.00	\$ (8,500.00)	\$ 10,000.00	
3600 174	STREET CLOSURE FEES	\$ 300.00	\$ 1,000.00	\$ 300.00	\$ (700.00)	\$ 300.00	
3600 175	BANNER FEES	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>SubTotal</b>	<b>\$ 131,526.24</b>	<b>\$ 265,200.00</b>	<b>\$ 155,116.38</b>	<b>\$ (110,083.62)</b>	<b>\$ 167,180.00</b>	
3700 160	DAMAGE RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -	
3700 161	MOTOR VEHICLE IN-LIEU	\$ 2,470.93	\$ 1,600.00	\$ 2,500.00	\$ 900.00	\$ 2,500.00	
3700 162	TRAFFIC SAFETY - PARKING CITES	\$ 126,309.40	\$ 135,000.00	\$ 126,309.00	\$ (8,691.00)	\$ 85,000.00	
3700 164	TRAFFIC SAFETY - CRIMINAL	\$ 7,331.00	\$ 9,000.00	\$ 9,000.00	\$ -	\$ 9,000.00	
3700 166	PARKING METERS	\$ 83,349.97	\$ 270,000.00	\$ 85,000.00	\$ (185,000.00)	\$ 90,000.00	
3700 167	FRANCHISES	\$ 86,468.58	\$ 165,000.00	\$ 166,500.00	\$ 1,500.00	\$ 166,500.00	
3700 168	FIRE DEPARTMENT	\$ 62,346.08	\$ 14,400.00	\$ 62,350.00	\$ 47,950.00	\$ 20,000.00	
3700 172	CANINE PROGRAM REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	
3700 173	MISC.	\$ 5,007.23	\$ 200.00	\$ 5,000.00	\$ 4,800.00	\$ 5,000.00	
3700 174	RETURN CHECK CHARGES	\$ 150.00	\$ 300.00	\$ 150.00	\$ (150.00)	\$ 150.00	
3700 177	PARKING PERMITS-EMPLOYEE	\$ 3,972.50	\$ -	\$ 150.00	\$ 150.00	\$ 500.00	
3700 179	FORFEITURE FUND	\$ -	\$ -	\$ -	\$ -	\$ -	
3700 189	ABANDONED VEH ABATEMENT FEES	\$ -	\$ 5,000.00	\$ -	\$ (5,000.00)	\$ -	
3700 190	PARKING BAIL - STATE	\$ 20,425.00	\$ 21,500.00	\$ 24,000.00	\$ 2,500.00	\$ 24,000.00	
	<b>SubTotal</b>	<b>\$ 397,830.69</b>	<b>\$ 622,000.00</b>	<b>\$ 480,959.00</b>	<b>\$ (141,041.00)</b>	<b>\$ 402,650.00</b>	
3900 101	SALE OF PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	
3900 110	PROCEEDS FROM DEBT	\$ -	\$ -	\$ -	\$ -	\$ -	
3900 120	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>SubTotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>Total Revenue -----&gt;</b>	<b>\$ 3,697,245.55</b>	<b>\$ 4,837,328.00</b>	<b>\$ 4,854,719.82</b>	<b>\$ 17,391.82</b>	<b>\$ 4,533,607.87</b>	

**GENERAL FUND EXPENDITURES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

GF Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
					FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
DEPT #: 4600	\$ 417,123.76	\$ 297,387.00	\$ 282,491.87	\$ (14,895.13)	\$ 331,147.00	\$ 313,507.00	\$ 286,252.00
DEPT #: 4602	\$ 15,009.75	\$ 23,918.00	\$ 22,963.00	\$ (955.00)	\$ 23,318.00	\$ 23,318.00	\$ 23,318.00
DEPT #: 4604	\$ 3,875.67	\$ 5,727.00	\$ 5,040.56	\$ (686.44)	\$ 5,827.00	\$ 5,827.00	\$ 5,827.00
DEPT #: 4606	\$ 74,395.77	\$ 138,575.00	\$ 159,365.00	\$ 20,790.00	\$ 127,175.00	\$ 127,175.00	\$ 127,175.00
DEPT #: 4608	\$ 179,457.95	\$ 222,701.00	\$ 226,812.56	\$ 4,111.56	\$ 239,956.00	\$ 232,631.00	\$ 222,326.00
DEPT #: 4615	\$ 179,743.24	\$ 196,689.00	\$ 189,684.27	\$ (7,004.73)	\$ 223,089.00	\$ 220,664.00	\$ 190,694.00
DEPT #: 4620	\$ 2,584.00	\$ 2,584.00	\$ 2,584.00	\$ -	\$ 2,584.00	\$ 2,584.00	\$ 2,584.00
DEPT #: 4630	\$ 614,807.37	\$ 607,052.00	\$ 774,504.77	\$ 167,452.77	\$ 647,002.00	\$ 659,245.00	\$ 617,775.00
DEPT #: 4640	\$ 1,629,075.00	\$ 2,066,961.00	\$ 2,013,664.41	\$ (53,296.59)	\$ 1,970,881.00	\$ 1,936,351.00	\$ 1,936,351.00
DEPT #: 4650	\$ 261,301.53	\$ 281,305.00	\$ 307,560.12	\$ 26,255.12	\$ 272,216.00	\$ 184,106.00	\$ 172,990.00
DEPT #: 4655	\$ 54,605.22	\$ 61,550.00	\$ 75,623.54	\$ 14,073.54	\$ 50,550.00	\$ 50,550.00	\$ 50,550.00
DEPT #: 4660	\$ 252,428.25	\$ 427,182.00	\$ 383,582.49	\$ (43,599.51)	\$ 451,292.00	\$ 409,834.00	\$ 400,139.00
DEPT #: 4670	\$ 140,157.47	\$ 218,239.00	\$ 214,923.72	\$ (3,315.28)	\$ 250,552.00	\$ 213,337.00	\$ 205,222.00
DEPT #: 4675	\$ 127,789.28	\$ 189,479.00	\$ 181,551.59	\$ (7,927.41)	\$ 177,514.00	\$ 147,874.00	\$ 147,204.00
DEPT #: 4676	\$ 16,773.98	\$ 31,123.00	\$ 26,176.86	\$ (4,946.14)	\$ 37,288.00	\$ 24,738.00	\$ 23,683.00
DEPT #: 6950	\$ 43,870.95	\$ 65,267.00	\$ 56,212.36	\$ (9,054.64)	\$ 64,807.00	\$ 59,482.00	\$ 56,337.00
<b>Total</b>	<b>\$ 4,012,999.19</b>	<b>\$ 4,835,739.00</b>	<b>\$ 4,922,741.13</b>	<b>\$ 87,002.13</b>	<b>\$ 4,875,198.00</b>	<b>\$ 4,611,223.00</b>	<b>\$ 4,468,427.00</b>
				\$ -			
<b>GF Revenues</b>	<b>\$ 3,697,245.55</b>	<b>\$ 4,837,328.00</b>	<b>\$ 4,854,719.82</b>	<b>\$ 17,391.82</b>	<b>\$ 4,533,607.87</b>	<b>\$ 4,533,607.87</b>	<b>\$ 4,533,607.87</b>
				\$ -			
<b>Net</b>	<b>\$ (315,753.64)</b>	<b>\$ 1,589.00</b>	<b>\$ (68,021.31)</b>	<b>\$ (69,610.31)</b>	<b>\$ (341,590.13)</b>	<b>\$ (77,615.13)</b>	<b>\$ 65,180.87</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4600 GENERAL GOVERNMENT			Scenario 1	Scenario 2	Scenario 3
			(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
EXPENDITURES:	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 229,100.00	\$ 227,344.64	\$ 234,995.00	\$ 234,995.00	\$ 211,495.00
Benefits	\$ 97,760.00	\$ 114,267.84	\$ 125,430.00	\$ 125,430.00	\$ 121,675.00
Operations & Maintenance	\$ 164,995.00	\$ 147,047.39	\$ 165,190.00	\$ 153,850.00	\$ 153,850.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (208,868.00)	\$ (208,868.00)	\$ (208,868.00)	\$ (208,868.00)	\$ (208,868.00)
<b>Total Operational</b>	<b>\$ 282,987.00</b>	<b>\$ 279,791.87</b>	<b>\$ 316,747.00</b>	<b>\$ 305,407.00</b>	<b>\$ 278,152.00</b>
Capital Outlay	\$ 14,400.00	\$ 2,700.00	\$ 14,400.00	\$ 8,100.00	\$ 8,100.00
<b>TOTAL:</b>	<b>\$ 297,387.00</b>	<b>\$ 282,491.87</b>	<b>\$ 331,147.00</b>	<b>\$ 313,507.00</b>	<b>\$ 286,252.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 297,387.00</b>	<b>\$ 282,491.87</b>	<b>\$ 331,147.00</b>	<b>\$ 313,507.00</b>	<b>\$ 286,252.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4602**

**CITY COUNCIL**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 22,250.00	\$ 21,295.00	\$ 21,650.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 1,668.00	\$ 1,668.00	\$ 1,668.00
<b>Total Operational</b>	<b>\$ 23,918.00</b>	<b>\$ 22,963.00</b>	<b>\$ 23,318.00</b>
Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 23,918.00</b>	<b>\$ 22,963.00</b>	<b>\$ 23,318.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 23,918.00</b>	<b>\$ 22,963.00</b>	<b>\$ 23,318.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4604**

**PLANNING COMMISSION**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 5,260.00	\$ 4,573.56	\$ 5,360.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 467.00	\$ 467.00	\$ 467.00
<b>Total Operational</b>	<b>\$ 5,727.00</b>	<b>\$ 5,040.56</b>	<b>\$ 5,827.00</b>
Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 5,727.00</b>	<b>\$ 5,040.56</b>	<b>\$ 5,827.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 5,727.00</b>	<b>\$ 5,040.56</b>	<b>\$ 5,827.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4606**

**CITY ATTORNEY**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 137,175.00	\$ 157,800.00	\$ 127,175.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ 1,565.00	\$ -
<b>Total Operational</b>	<b>\$ 137,175.00</b>	<b>\$ 159,365.00</b>	<b>\$ 127,175.00</b>
Capital Outlay	\$ 1,400.00	\$ 1,565.00	\$ -
<b>TOTAL:</b>	<b>\$ 138,575.00</b>	<b>\$ 160,930.00</b>	<b>\$ 127,175.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 138,575.00</b>	<b>\$ 160,930.00</b>	<b>\$ 127,175.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

4608	CITY PLANNER	Scenario 1					Scenario 2		Scenario 3	
				<i>(pay freezes/no furloughs/no operational cuts)</i>		<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
EXPENDITURES:		<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>	<u>FY 20/21 Proposed Budget (2)</u>	<u>FY 20/21 Proposed Budget (3)</u>				
Salaries		\$ 86,050.00	\$ 86,023.00	\$ 86,820.00	\$ 86,820.00	\$ 78,140.00				
Benefits		\$ 36,645.00	\$ 40,367.09	\$ 41,175.00	\$ 41,175.00	\$ 39,550.00				
Operations & Maintenance		\$ 79,895.00	\$ 82,111.47	\$ 91,850.00	\$ 86,325.00	\$ 86,325.00				
Debt Service and Interest		\$ -	\$ -	\$ -	\$ -	\$ -				
A-87 Cost Allocation Adjustment		\$ 18,311.00	\$ 18,311.00	\$ 18,311.00	\$ 18,311.00	\$ 18,311.00				
<b>Total Operational</b>		<b>\$ 220,901.00</b>	<b>\$ 226,812.56</b>	<b>\$ 238,156.00</b>	<b>\$ 232,631.00</b>	<b>\$ 222,326.00</b>				
Capital Outlay		\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -				
<b>TOTAL:</b>		<b>\$ 222,701.00</b>	<b>\$ 226,812.56</b>	<b>\$ 239,956.00</b>	<b>\$ 232,631.00</b>	<b>\$ 222,326.00</b>				
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -				
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)		\$ -	\$ -	\$ -	\$ -	\$ -				
Debt Issuance - Property Tax Revenue Principle Only		\$ -	\$ -	\$ -	\$ -	\$ -				
<b>Total w/ transfers</b>		<b>\$ 222,701.00</b>	<b>\$ 226,812.56</b>	<b>\$ 239,956.00</b>	<b>\$ 232,631.00</b>	<b>\$ 222,326.00</b>				

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4615 CITY MANAGER  EXPENDITURES:			Scenario 1	Scenario 2	Scenario 3
	FY 19/20 Budget	FY 19/20 Adj Budget	(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
			FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 117,875.00	\$ 117,985.78	\$ 117,875.00	\$ 117,875.00	\$ 106,090.00
Benefits	\$ 92,825.00	\$ 83,432.57	\$ 118,975.00	\$ 118,975.00	\$ 100,790.00
Operations & Maintenance	\$ 14,925.00	\$ 11,406.92	\$ 15,175.00	\$ 12,750.00	\$ 12,750.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (28,936.00)	\$ (28,936.00)	\$ (28,936.00)	\$ (28,936.00)	\$ (28,936.00)
<b>Total Operational</b>	<b>\$ 196,689.00</b>	<b>\$ 183,889.27</b>	<b>\$ 223,089.00</b>	<b>\$ 220,664.00</b>	<b>\$ 190,694.00</b>
Capital Outlay	\$ -	\$ 5,795.00	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 196,689.00</b>	<b>\$ 189,684.27</b>	<b>\$ 223,089.00</b>	<b>\$ 220,664.00</b>	<b>\$ 190,694.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 196,689.00</b>	<b>\$ 189,684.27</b>	<b>\$ 223,089.00</b>	<b>\$ 220,664.00</b>	<b>\$ 190,694.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4606**

**CITY ATTORNEY**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Salary	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
Benefits	\$ 184.00	\$ 184.00	\$ 184.00
<b>Total Operational</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>
Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	4630 FIRE DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
	FY 19/20 Budget	FY 19/20 Adj Budget	(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 295,650.00	\$ 423,052.93	\$ 298,660.00	\$ 298,660.00	\$ 272,745.00
Benefits	\$ 222,405.00	\$ 235,136.69	\$ 250,510.00	\$ 250,510.00	\$ 234,955.00
Operations & Maintenance	\$ 158,590.00	\$ 196,079.39	\$ 167,425.00	\$ 154,845.00	\$ 154,845.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ 24,823.00	\$ 24,823.00
A-87 Cost Allocation Adjustment	\$ 30,407.00	\$ 30,407.00	\$ 30,407.00	\$ 30,407.00	\$ 30,407.00
<b>Total Operational</b>	<b>\$ 707,052.00</b>	<b>\$ 884,676.01</b>	<b>\$ 747,002.00</b>	<b>\$ 759,245.00</b>	<b>\$ 717,775.00</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 707,052.00</b>	<b>\$ 884,676.01</b>	<b>\$ 747,002.00</b>	<b>\$ 759,245.00</b>	<b>\$ 717,775.00</b>
Transfers Out					
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ (100,000.00)	\$ (110,171.24)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)
Debt Issuance - Property Tax Revenue Principle Only					
<b>Total w/ transfers</b>	<b>\$ 607,052.00</b>	<b>\$ 774,504.77</b>	<b>\$ 647,002.00</b>	<b>\$ 659,245.00</b>	<b>\$ 617,775.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	POLICE DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
			<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 1,029,235.00	\$ 984,706.00	\$ 897,165.00	\$ 897,165.00	\$ 897,165.00
Benefits	\$ 611,800.00	\$ 574,771.99	\$ 594,955.00	\$ 594,955.00	\$ 594,955.00
Operations & Maintenance	\$ 455,725.00	\$ 480,100.08	\$ 508,560.00	\$ 474,030.00	\$ 474,030.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 70,201.00	\$ 70,201.00	\$ 70,201.00	\$ 70,201.00	\$ 70,201.00
<b>Total Operational</b>	<b>\$ 2,166,961.00</b>	<b>\$ 2,109,779.07</b>	<b>\$ 2,070,881.00</b>	<b>\$ 2,036,351.00</b>	<b>\$ 2,036,351.00</b>
Capital Outlay	\$ -	\$ 3,885.34	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 2,166,961.00</b>	<b>\$ 2,113,664.41</b>	<b>\$ 2,070,881.00</b>	<b>\$ 2,036,351.00</b>	<b>\$ 2,036,351.00</b>
Transfers Out					
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)
Debt Issuance - Property Tax Revenue Principle Only					
<b>Total w/ transfers</b>	<b>\$ 2,066,961.00</b>	<b>\$ 2,013,664.41</b>	<b>\$ 1,970,881.00</b>	<b>\$ 1,936,351.00</b>	<b>\$ 1,936,351.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

4650	BUILDINGS & GROUNDS	Scenario 1					Scenario 2		Scenario 3	
				<i>(pay freezes/no furloughs/no operational cuts)</i>		<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
EXPENDITURES:		<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>	<u>FY 20/21 Proposed Budget (2)</u>	<u>FY 20/21 Proposed Budget (3)</u>				
Salaries		\$ 56,450.00	\$ 60,625.61	\$ 42,400.00	\$ 42,400.00	\$ 38,720.00				
Benefits		\$ 26,580.00	\$ 30,226.83	\$ 29,061.00	\$ 29,061.00	\$ 21,625.00				
Operations & Maintenance		\$ 103,185.00	\$ 104,492.68	\$ 105,665.00	\$ 102,555.00	\$ 102,555.00				
Debt Service and Interest		\$ -	\$ -	\$ -	\$ -	\$ -				
A-87 Cost Allocation Adjustment		\$ 10,090.00	\$ 10,090.00	\$ 10,090.00	\$ 10,090.00	\$ 10,090.00				
<b>Total Operational</b>		<b>\$ 196,305.00</b>	<b>\$ 205,435.12</b>	<b>\$ 187,216.00</b>	<b>\$ 184,106.00</b>	<b>\$ 172,990.00</b>				
Capital Outlay		\$ 85,000.00	\$ 102,125.00	\$ 85,000.00	\$ -	\$ -				
<b>TOTAL:</b>		<b>\$ 281,305.00</b>	<b>\$ 307,560.12</b>	<b>\$ 272,216.00</b>	<b>\$ 184,106.00</b>	<b>\$ 172,990.00</b>				
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -				
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)		\$ -	\$ -	\$ -	\$ -	\$ -				
Debt Issuance - Property Tax Revenue Principle Only		\$ -	\$ -	\$ -	\$ -	\$ -				
<b>Total w/ transfers</b>		<b>\$ 281,305.00</b>	<b>\$ 307,560.12</b>	<b>\$ 272,216.00</b>	<b>\$ 184,106.00</b>	<b>\$ 172,990.00</b>				

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4655**

**COMMUNITY AGENCY**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 61,550.00	\$ 55,623.54	\$ 50,550.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -
<b>Total Operational</b>	<b>\$ 61,550.00</b>	<b>\$ 55,623.54</b>	<b>\$ 50,550.00</b>
Capital Outlay	\$ -	\$ 20,000.00	\$ -
<b>TOTAL:</b>	<b>\$ 61,550.00</b>	<b>\$ 75,623.54</b>	<b>\$ 50,550.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 61,550.00</b>	<b>\$ 75,623.54</b>	<b>\$ 50,550.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	4660 STREET DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
			<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 69,935.00	\$ 64,563.06	\$ 78,645.00	\$ 78,645.00	\$ 71,765.00
Benefits	\$ 37,295.00	\$ 36,784.19	\$ 46,595.00	\$ 46,595.00	\$ 43,780.00
Operations & Maintenance	\$ 133,850.00	\$ 161,589.25	\$ 139,950.00	\$ 124,985.00	\$ 124,985.00
Debt Service and Interest	\$ 40,000.00	\$ 49,544.00	\$ 40,000.00	\$ 48,507.00	\$ 48,507.00
A-87 Cost Allocation Adjustment	\$ 46,102.00	\$ 46,102.00	\$ 46,102.00	\$ 46,102.00	\$ 46,102.00
<b>Total Operational</b>	<b>\$ 327,182.00</b>	<b>\$ 358,582.49</b>	<b>\$ 351,292.00</b>	<b>\$ 344,834.00</b>	<b>\$ 335,139.00</b>
Capital Outlay	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 65,000.00	\$ 65,000.00
<b>TOTAL:</b>	<b>\$ 427,182.00</b>	<b>\$ 358,582.49</b>	<b>\$ 451,292.00</b>	<b>\$ 409,834.00</b>	<b>\$ 400,139.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 427,182.00</b>	<b>\$ 358,582.49</b>	<b>\$ 451,292.00</b>	<b>\$ 409,834.00</b>	<b>\$ 400,139.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	4670	PARKS & RECREATION			Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries			\$ 58,170.00	\$ 60,087.28	\$ 46,250.00	\$ 46,250.00	\$ 42,100.00
Benefits			\$ 34,967.00	\$ 30,035.06	\$ 42,905.00	\$ 42,905.00	\$ 38,940.00
Operations & Maintenance			\$ 58,140.00	\$ 58,546.98	\$ 91,135.00	\$ 53,920.00	\$ 53,920.00
Debt Service and Interest			\$ 27,295.00	\$ 27,287.40	\$ 27,295.00	\$ 27,295.00	\$ 27,295.00
A-87 Cost Allocation Adjustment			\$ 38,967.00	\$ 38,967.00	\$ 38,967.00	\$ 38,967.00	\$ 38,967.00
<b>Total Operational</b>			<b>\$ 217,539.00</b>	<b>\$ 214,923.72</b>	<b>\$ 246,552.00</b>	<b>\$ 209,337.00</b>	<b>\$ 201,222.00</b>
Capital Outlay			\$ 700.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
<b>TOTAL:</b>			<b>\$ 218,239.00</b>	<b>\$ 214,923.72</b>	<b>\$ 250,552.00</b>	<b>\$ 213,337.00</b>	<b>\$ 205,222.00</b>
Transfers Out			\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)			\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only			\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>			<b>\$ 218,239.00</b>	<b>\$ 214,923.72</b>	<b>\$ 250,552.00</b>	<b>\$ 213,337.00</b>	<b>\$ 205,222.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4675	POOL	Scenario 1			Scenario 2		Scenario 3	
		FY 19/20 Budget	FY 19/20 Adj Budget	(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)		
EXPENDITURES:								
		<b>FY 19/20 Budget</b>	<b>FY 19/20 Adj Budget</b>	<b>FY 20/21 Proposed Budget (1)</b>	<b>FY 20/21 Proposed Budget (2)</b>	<b>FY 20/21 Proposed Budget (3)</b>		
Salaries		\$ 76,810.00	\$ 71,953.40	\$ 37,855.00	\$ 37,855.00	\$ 36,245.00		
Benefits		\$ 21,980.00	\$ 19,652.72	\$ 21,955.00	\$ 21,955.00	\$ 22,895.00		
Operations & Maintenance		\$ 75,500.00	\$ 75,456.47	\$ 102,515.00	\$ 65,575.00	\$ 65,575.00		
Debt Service and Interest		\$ -	\$ -	\$ -	\$ -	\$ -		
A-87 Cost Allocation Adjustment		\$ 14,489.00	\$ 14,489.00	\$ 14,489.00	\$ 14,489.00	\$ 14,489.00		
<b>Total Operational</b>		<b>\$ 188,779.00</b>	<b>\$ 181,551.59</b>	<b>\$ 176,814.00</b>	<b>\$ 139,874.00</b>	<b>\$ 139,204.00</b>		
Capital Outlay		\$ 700.00	\$ -	\$ 700.00	\$ 8,000.00	\$ 8,000.00		
<b>TOTAL:</b>		<b>\$ 189,479.00</b>	<b>\$ 181,551.59</b>	<b>\$ 177,514.00</b>	<b>\$ 147,874.00</b>	<b>\$ 147,204.00</b>		
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -		
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)		\$ -	\$ -	\$ -	\$ -	\$ -		
Debt Issuance - Property Tax Revenue Principle Only		\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Total w/ transfers</b>		<b>\$ 189,479.00</b>	<b>\$ 181,551.59</b>	<b>\$ 177,514.00</b>	<b>\$ 147,874.00</b>	<b>\$ 147,204.00</b>		

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

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SUMMER CAMP PROGRAM

EXPENDITURES:

			Scenario 1	Scenario 2	Scenario 3
			(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Budget Request	FY 20/21 Budget Request
Salaries	\$ 6,220.00	\$ 6,217.80	\$ 6,200.00	\$ 6,200.00	\$ 5,580.00
Benefits	\$ 5,465.00	\$ 5,021.06	\$ 6,925.00	\$ 6,925.00	\$ 6,490.00
Operations & Maintenance	\$ 17,525.00	\$ 13,025.00	\$ 22,250.00	\$ 9,700.00	\$ 9,700.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 1,913.00	\$ 1,913.00	\$ 1,913.00	\$ 1,913.00	\$ 1,913.00
<b>Total Operational</b>	<b>\$ 31,123.00</b>	<b>\$ 26,176.86</b>	<b>\$ 37,288.00</b>	<b>\$ 24,738.00</b>	<b>\$ 23,683.00</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 31,123.00</b>	<b>\$ 26,176.86</b>	<b>\$ 37,288.00</b>	<b>\$ 24,738.00</b>	<b>\$ 23,683.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 31,123.00</b>	<b>\$ 26,176.86</b>	<b>\$ 37,288.00</b>	<b>\$ 24,738.00</b>	<b>\$ 23,683.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6950	VETERAN'S BUILDING			Scenario 1	Scenario 2	Scenario 3			
					<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>			
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)			
Salaries	\$	23,095.00	\$	20,410.43	\$	18,655.00	\$	18,655.00	\$	16,790.00
Benefits	\$	16,725.00	\$	15,182.87	\$	20,490.00	\$	20,490.00	\$	19,210.00
Operations & Maintenance	\$	24,255.00	\$	19,427.06	\$	24,470.00	\$	19,145.00	\$	19,145.00
Debt Service and Interest	\$	-	\$	-	\$	-	\$	-	\$	-
A-87 Cost Allocation Adjustment	\$	1,192.00	\$	1,192.00	\$	1,192.00	\$	1,192.00	\$	1,192.00
<b>Total Operational</b>	<b>\$</b>	<b>65,267.00</b>	<b>\$</b>	<b>56,212.36</b>	<b>\$</b>	<b>64,807.00</b>	<b>\$</b>	<b>59,482.00</b>	<b>\$</b>	<b>56,337.00</b>
Capital Outlay	\$	-	\$	-	\$	-	\$	-	\$	-
<b>TOTAL:</b>	<b>\$</b>	<b>65,267.00</b>	<b>\$</b>	<b>56,212.36</b>	<b>\$</b>	<b>64,807.00</b>	<b>\$</b>	<b>59,482.00</b>	<b>\$</b>	<b>56,337.00</b>
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Total w/ transfers</b>	<b>\$</b>	<b>65,267.00</b>	<b>\$</b>	<b>56,212.36</b>	<b>\$</b>	<b>64,807.00</b>	<b>\$</b>	<b>59,482.00</b>	<b>\$</b>	<b>56,337.00</b>

**MEASURE "C" SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

Measure "C" Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
					FY 20/21 Budget Request	FY 20/21 Budget Request	FY 20/21 Budget Request
DEPT #: 4630	\$ 355,659.68	\$ 366,185.00	\$ 397,630.97	\$ 31,445.97	\$ 322,486.00	\$ 297,663.00	\$ 280,618.00
DEPT #: 4640	\$ 129,028.05	\$ 116,505.00	\$ 139,835.81	\$ 23,330.81	\$ 131,090.00	\$ 126,090.00	\$ 126,090.00
<b>Total</b>	<b>\$ 484,687.73</b>	<b>\$ 482,690.00</b>	<b>\$ 537,466.78</b>	<b>\$ 54,776.78</b>	<b>\$ 453,576.00</b>	<b>\$ 423,753.00</b>	<b>\$ 406,708.00</b>
				\$ -			
<i>Measure "C" Revenues</i>	\$ 406,842.69	\$ 457,000.00	\$ 462,000.00	\$ 5,000.00	\$ 434,000.00	\$ 434,000.00	\$ 434,000.00
				\$ -			
<b>Net</b>	<b>\$ (77,845.04)</b>	<b>\$ (25,690.00)</b>	<b>\$ (75,466.78)</b>	<b>\$ (49,776.78)</b>	<b>\$ (19,576.00)</b>	<b>\$ 10,247.00</b>	<b>\$ 27,292.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	MEASURE "C" FIRE DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
	FY 19/20 Budget	FY 19/20 Adj Budget	(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
			FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 209,705.00	\$ 181,190.00	\$ 182,220.00	\$ 182,220.00	\$ 168,080.00
Benefits	\$ 70,750.00	\$ 61,463.65	\$ 56,940.00	\$ 56,940.00	\$ 54,035.00
Operations & Maintenance	\$ 30,730.00	\$ 51,647.32	\$ 33,680.00	\$ 33,680.00	\$ 33,680.00
Debt Service and Interest	\$ 55,000.00	\$ 49,646.00	\$ 49,646.00	\$ 24,823.00	\$ 24,823.00
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operational</b>	<b>\$ 366,185.00</b>	<b>\$ 343,946.97</b>	<b>\$ 322,486.00</b>	<b>\$ 297,663.00</b>	<b>\$ 280,618.00</b>
Capital Outlay	\$ -	\$ 53,684.00	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 366,185.00</b>	<b>\$ 397,630.97</b>	<b>\$ 322,486.00</b>	<b>\$ 297,663.00</b>	<b>\$ 280,618.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 366,185.00</b>	<b>\$ 397,630.97</b>	<b>\$ 322,486.00</b>	<b>\$ 297,663.00</b>	<b>\$ 280,618.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

285-4640 MEASURE "C" POLICE DEPARTMENT

EXPENDITURES:

			Scenario 1		Scenario 2		Scenario 3	
			<i>(pay freezes/no furloughs/no operational cuts)</i>		<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)	FY 20/21 Proposed Budget (3)	FY 20/21 Proposed Budget (3)
Salaries	\$ 70,890.00	\$ 84,475.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00
Benefits	\$ 37,935.00	\$ 41,996.37	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00
Operations & Maintenance	\$ 7,680.00	\$ 13,364.44	\$ 16,565.00	\$ 16,565.00	\$ 11,565.00	\$ 11,565.00	\$ 11,565.00	\$ 11,565.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operational</b>	<b>\$ 116,505.00</b>	<b>\$ 139,835.81</b>	<b>\$ 131,090.00</b>	<b>\$ 131,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 116,505.00</b>	<b>\$ 139,835.81</b>	<b>\$ 131,090.00</b>	<b>\$ 131,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 116,505.00</b>	<b>\$ 139,835.81</b>	<b>\$ 131,090.00</b>	<b>\$ 131,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>

**WATER FUND SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

Water Fund Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
					FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
DEPT #: 6000	\$ 383,681.60	\$ 475,820.00	\$ 499,250.86	\$ 23,430.86	\$ 534,045.00	\$ 459,495.00	\$ 447,330.00
DEPT #: 6001	\$ 366,987.53	\$ 400,020.00	\$ 518,371.38	\$ 118,351.38	\$ 421,005.00	\$ 378,955.00	\$ 368,830.00
<b>Total</b>	<b>\$ 750,669.13</b>	<b>\$ 875,840.00</b>	<b>\$ 1,017,622.24</b>	<b>\$ 141,782.24</b>	<b>\$ 955,050.00</b>	<b>\$ 838,450.00</b>	<b>\$ 816,160.00</b>
<b>Water Fund Revenues</b>	<b>\$ 720,610.07</b>	<b>\$ 879,480.00</b>	<b>\$ 879,480.00</b>	<b>\$ -</b>	<b>\$ 885,000.00</b>	<b>\$ 885,000.00</b>	<b>\$ 885,000.00</b>
<b>Net</b>	<b>\$ (30,059.06)</b>	<b>\$ 3,640.00</b>	<b>\$ (138,142.24)</b>	<b>\$ (141,782.24)</b>	<b>\$ (70,050.00)</b>	<b>\$ 46,550.00</b>	<b>\$ 68,840.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6000	WATER	Scenario 1					Scenario 2		Scenario 3	
								<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)			FY 20/21 Proposed Budget (2)		FY 20/21 Proposed Budget (3)	
Salaries	\$	78,035.00	\$	62,550.21	\$	69,650.00	\$	69,650.00	\$	63,010.00	
Benefits	\$	27,950.00	\$	27,205.00	\$	27,780.00	\$	27,780.00	\$	22,255.00	
Operations & Maintenance	\$	244,835.00	\$	244,245.65	\$	276,615.00	\$	237,065.00	\$	237,065.00	
Debt Service and Interest	\$	-	\$	-	\$	-	\$	-	\$	-	
A-87 Cost Allocation Adjustment	\$	60,000.00	\$	60,000.00	\$	60,000.00	\$	60,000.00	\$	60,000.00	
<b>Total Operational</b>	\$	<b>410,820.00</b>	\$	<b>394,000.86</b>	\$	<b>434,045.00</b>	\$	<b>394,495.00</b>	\$	<b>382,330.00</b>	
Capital Outlay	\$	65,000.00	\$	105,250.00	\$	100,000.00	\$	65,000.00	\$	65,000.00	
<b>TOTAL:</b>	\$	<b>475,820.00</b>	\$	<b>499,250.86</b>	\$	<b>534,045.00</b>	\$	<b>459,495.00</b>	\$	<b>447,330.00</b>	
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-	
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-	
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>Total w/ transfers</b>	\$	<b>475,820.00</b>	\$	<b>499,250.86</b>	\$	<b>534,045.00</b>	\$	<b>459,495.00</b>	\$	<b>447,330.00</b>	

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

6001	WATER DISTRIBUTION			Scenario 1	Scenario 2	Scenario 3
				<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
EXPENDITURES:						
		FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$	69,510.00	\$ 63,895.00	\$ 74,320.00	\$ 74,320.00	\$ 67,880.00
Benefits	\$	35,470.00	\$ 36,375.00	\$ 43,245.00	\$ 43,245.00	\$ 39,560.00
Operations & Maintenance	\$	62,040.00	\$ 78,392.56	\$ 66,390.00	\$ 59,340.00	\$ 59,340.00
Debt Service and Interest	\$	-	\$ 4,008.82	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00
A-87 Cost Allocation Adjustment	\$	33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
<b>Total Operational</b>	\$	<b>200,020.00</b>	\$ <b>215,671.38</b>	\$ <b>221,005.00</b>	\$ <b>213,955.00</b>	\$ <b>203,830.00</b>
Capital Outlay	\$	200,000.00	\$ 302,700.00	\$ 200,000.00	\$ 165,000.00	\$ 165,000.00
<b>TOTAL:</b>	\$	<b>400,020.00</b>	\$ <b>518,371.38</b>	\$ <b>421,005.00</b>	\$ <b>378,955.00</b>	\$ <b>368,830.00</b>
Transfers Out	\$	-	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	\$	<b>400,020.00</b>	\$ <b>518,371.38</b>	\$ <b>421,005.00</b>	\$ <b>378,955.00</b>	\$ <b>368,830.00</b>

**SEWER FUND SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

	<u>FY 19/20 Actuals</u>	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>Variance 19/20</u>	Scenario 1	Scenario 2	Scenario 3
					<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
					<u>FY 20/21 Proposed Budget (1)</u>	<u>FY 20/21 Proposed Budget (2)</u>	<u>FY 20/21 Proposed Budget (3)</u>
<b>Sewer Fund Expenditures</b>							
DEPT #: 6500	\$ 1,057,923.53	\$ 1,211,095.00	\$ 1,363,602.50	\$ 152,507.50	\$ 1,407,851.00	\$ 1,249,851.00	\$ 1,213,416.00
DEPT #: 6507	\$ 165,901.94	\$ 450,893.84	\$ 332,981.00	\$ (117,912.84)	\$ 481,985.00	\$ 398,535.00	\$ 388,645.00
<b>Total</b>	<b>\$ 1,223,825.47</b>	<b>\$ 1,661,988.84</b>	<b>\$ 1,696,583.50</b>	<b>\$ 34,594.66</b>	<b>\$ 1,889,836.00</b>	<b>\$ 1,648,386.00</b>	<b>\$ 1,602,061.00</b>
 <b>Sewer Fund Revenues</b>							
	\$ 1,171,487.50	\$ 1,396,270.00	\$ 1,381,487.50	\$ (14,782.50)	\$ 1,465,743.72	\$ 1,465,743.72	\$ 1,465,743.72
<b>Net</b>	<b>\$ (52,337.97)</b>	<b>\$ (265,718.84)</b>	<b>\$ (315,096.00)</b>	<b>\$ (49,377.16)</b>	<b>\$ (424,092.28)</b>	<b>\$ (182,642.28)</b>	<b>\$ (136,317.28)</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6500	SEWER	Scenario 1					Scenario 2		Scenario 3	
								<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			<i>(pay freezes/no furloughs/no operational cuts)</i>								
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)				
Salaries	\$	175,655.00	\$	221,405.50	\$	208,930.00	\$	208,930.00	\$	189,015.00	
Benefits	\$	83,815.00	\$	83,620.00	\$	83,270.00	\$	83,270.00	\$	66,750.00	
Operations & Maintenance	\$	499,790.00	\$	545,067.00	\$	587,735.00	\$	494,735.00	\$	494,735.00	
Debt Service and Interest	\$	291,835.00	\$	291,835.00	\$	277,916.00	\$	277,916.00	\$	277,916.00	
A-87 Cost Allocation Adjustment	\$	85,000.00	\$	85,000.00	\$	85,000.00	\$	85,000.00	\$	85,000.00	
<b>Total Operational</b>	\$	<b>1,136,095.00</b>	\$	<b>1,226,927.50</b>	\$	<b>1,242,851.00</b>	\$	<b>1,149,851.00</b>	\$	<b>1,113,416.00</b>	
Capital Outlay	\$	75,000.00	\$	136,675.00	\$	165,000.00	\$	100,000.00	\$	100,000.00	
<b>TOTAL:</b>	\$	<b>1,211,095.00</b>	\$	<b>1,363,602.50</b>	\$	<b>1,407,851.00</b>	\$	<b>1,249,851.00</b>	\$	<b>1,213,416.00</b>	
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-	
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-	
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>Total w/ transfers</b>	\$	<b>1,211,095.00</b>	\$	<b>1,363,602.50</b>	\$	<b>1,407,851.00</b>	\$	<b>1,249,851.00</b>	\$	<b>1,213,416.00</b>	

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6507	SEWER COLLECTION	Scenario 1					Scenario 2		Scenario 3	
								<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			<i>(pay freezes/no furloughs/no operational cuts)</i>								
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)				
Salaries	\$		73,550.00	\$ 63,580.00	\$ 80,610.00	\$ 80,610.00	\$ 73,565.00				
Benefits	\$		37,550.00	\$ 35,270.00	\$ 47,810.00	\$ 47,810.00	\$ 44,965.00				
Operations & Maintenance	\$		90,785.00	\$ 85,086.00	\$ 104,520.00	\$ 71,070.00	\$ 71,070.00				
Debt Service and Interest	\$		4,008.84	\$ 4,045.00	\$ 4,045.00	\$ 4,045.00	\$ 4,045.00				
A-87 Cost Allocation Adjustment	\$		45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00				
<b>Total Operational</b>	\$		<b>250,893.84</b>	\$ <b>232,981.00</b>	\$ <b>281,985.00</b>	\$ <b>248,535.00</b>	\$ <b>238,645.00</b>				
Capital Outlay	\$		200,000.00	\$ 100,000.00	\$ 200,000.00	\$ 150,000.00	\$ 150,000.00				
<b>TOTAL:</b>	\$		<b>450,893.84</b>	\$ <b>332,981.00</b>	\$ <b>481,985.00</b>	\$ <b>398,535.00</b>	\$ <b>388,645.00</b>				
Transfers Out	\$		-	\$ 408.00	\$ -	\$ 500.00	\$ 500.00				
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$		-	\$ 408.00	\$ -	\$ 500.00	\$ 500.00				
Debt Issuance - Property Tax Revenue Principle Only	\$		-	\$ 408.00	\$ -	\$ 500.00	\$ 500.00				
<b>Total w/ transfers</b>	\$		<b>450,893.84</b>	\$ <b>334,205.00</b>	\$ <b>481,985.00</b>	\$ <b>400,035.00</b>	\$ <b>390,145.00</b>				

**MEASURE "S" SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

Measure "S" Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1 <i>(pay freezes/no furloughs/no operational cuts)</i>			Scenario 2 <i>(pay freezes/no furloughs/operational cuts)</i>			Scenario 3 <i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
					FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)			
DEPT #:7150	\$ 660,197.26	\$ 840,695.00	\$ 920,720.00	\$ 80,025.00	\$ 852,040.00	\$ 699,790.00	\$ 696,575.00	\$ 852,040.00	\$ 699,790.00	\$ 696,575.00	\$ 696,575.00	\$ 696,575.00	
<b>Total</b>	<b>\$ 660,197.26</b>	<b>\$ 840,695.00</b>	<b>\$ 920,720.00</b>	<b>\$ 80,025.00</b>	<b>\$ 852,040.00</b>	<b>\$ 699,790.00</b>	<b>\$ 696,575.00</b>	<b>\$ 852,040.00</b>	<b>\$ 699,790.00</b>	<b>\$ 696,575.00</b>	<b>\$ 696,575.00</b>	<b>\$ 696,575.00</b>	
<i>Measure "S" Revenues</i>	<i>\$ 621,008.22</i>	<i>\$ 922,750.00</i>	<i>\$ 918,000.00</i>	<i>\$ (4,750.00)</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	
<b>Net</b>	<b>\$ (39,189.04)</b>	<b>\$ 82,055.00</b>	<b>\$ (2,720.00)</b>	<b>\$ (84,775.00)</b>	<b>\$ 25,960.00</b>	<b>\$ 178,210.00</b>	<b>\$ 181,425.00</b>	<b>\$ 25,960.00</b>	<b>\$ 178,210.00</b>	<b>\$ 181,425.00</b>	<b>\$ 181,425.00</b>	<b>\$ 181,425.00</b>	

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	715	MEASURE "S"	Scenario 1			Scenario 2		Scenario 3		
			<i>(pay freezes/no furloughs/no operational cuts)</i>			<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)		FY 20/21 Proposed Budget (3)		
Salaries	\$	20,035.00	\$	18,965.00	\$	20,920.00	\$	20,920.00	\$	19,040.00
Benefits	\$	11,830.00	\$	11,350.00	\$	14,715.00	\$	14,715.00	\$	13,380.00
Operations & Maintenance	\$	80,180.00	\$	148,305.00	\$	82,505.00	\$	57,655.00	\$	57,655.00
Debt Service and Interest	\$	-	\$	-	\$	-	\$	-	\$	-
A-87 Cost Allocation Adjustment	\$	27,000.00	\$	27,000.00	\$	27,000.00	\$	27,000.00	\$	27,000.00
<b>Total Operational</b>	\$	<b>139,045.00</b>	\$	<b>205,620.00</b>	\$	<b>145,140.00</b>	\$	<b>120,290.00</b>	\$	<b>117,075.00</b>
Capital Outlay	\$	501,500.00	\$	700,000.00	\$	420,000.00	\$	350,000.00	\$	350,000.00
<b>TOTAL:</b>	\$	<b>640,545.00</b>	\$	<b>905,620.00</b>	\$	<b>565,140.00</b>	\$	<b>470,290.00</b>	\$	<b>467,075.00</b>
Transfers Out	\$	200,000.00	\$	15,000.00	\$	286,750.00	\$	229,400.00	\$	229,400.00
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Total w/ transfers</b>	\$	<b>840,545.00</b>	\$	<b>920,620.00</b>	\$	<b>851,890.00</b>	\$	<b>699,690.00</b>	\$	<b>696,475.00</b>

CITY OF NEVADA CITY  
 FY 2019-2020 Budget Amendments & FY 2020-2021 PROPOSED BUDGET  
 SPECIAL FUNDS

REVENUES:

Fund	<u>Special - Restricted Uses</u>	<u>Adopted</u> 2019-2020	<u>Amended</u> 2019-2020	<u>Proposed</u> 2020-2021
200	AB 1600	\$ 24,240	\$ 24,240	\$ 24,240
201	P&R Quimby	\$ 1,810	\$ 1,810	\$ -
205	Donation	\$ 2,150	\$ 2,150	\$ 100
209	Highway Bridge Project (Nevada St. Bridge)	\$ 1,860,000	\$ 1,860,000	\$ 1,770,600
210	Gas Tax	\$ 151,670	\$ 151,670	\$ 142,607
212	NCTC RSTP/STIP Streets & Roads	\$ 40,000	\$ 40,000	\$ 71,000
213	NCTC Local Ped & Bike	\$ -	\$ -	\$ 30,000
215	CMAQ Grant - Streets & Roads	\$ 140,000	\$ 140,000	\$ 100,000
216	Traffic Relief	\$ 3,670	\$ 3,670	\$ 3,680
217	Regional Traffic Mitigation	\$ 7,565	\$ 7,565	\$ 7,565
220	Indian Trails	\$ 350	\$ 350	\$ 450
229	Brownsfield - Quartz Mill	\$ 55,000	\$ 55,000	\$ 30,000
230/231	Fire Taxes (1986, 2003, Tax Cap.)	\$ 100,500	\$ 100,500	\$ 100,500
250	CDBG 2012/2015	\$ 185,000	\$ 185,000	\$ -
271	Prop. 172 - SB509	\$ 38,000	\$ 38,000	\$ 35,000
272	Mathivet	\$ 250	\$ 250	\$ 400
273	Supplemental Law Enforcement (SLESF)	\$ 100,200	\$ 100,200	\$ 100,500
280	Measure "L" Tax (restricted)	\$ 5,600	\$ 5,600	\$ -
710	Constitution Day Parade	\$ 8,000	\$ 8,000	\$ 8,000
770	Becker	\$ 100	\$ 100	\$ 100
<b>TOTAL REVENUES:</b>		<b>\$ 3,804,855</b>	<b>\$ 3,804,855</b>	<b>\$ 2,424,742</b>

EXPENDITURES:

<u>Special</u>	<u>Adopted</u> 2019-2020	<u>Amended</u> 2019-2020	<u>Proposed</u> 2020-2021	
205	Donation	\$ 2,000	\$ 2,000	\$ -
210	Gas Tax (Streets and Roads Repair and Maintenance)	\$ 100,000	\$ 100,000	\$ 50,000
212/213	NCTC Local Ped and Bike/RSTP Streets and Roads	\$ 40,000	\$ 40,000	\$ -
217	Regional Traffic Mitigation	\$ 7,565	\$ 7,565	\$ 7,565
220	Indian Trails	\$ 1,000	\$ 1,000	\$ 1,000
229	Brownsfield - Quartz Mill	\$ 55,000	\$ 55,000	\$ 30,000
271	Prop 172 (debt Service for Vehicles)	\$ -	\$ -	\$ 25,785
285	Measure "C"	\$ 482,690	\$ 482,690	\$ -
710	Constitution Day	\$ 8,000	\$ 8,000	\$ 8,000
<b>Totals - Operations</b>		<b>\$ 213,565.00</b>	<b>\$ 213,565</b>	<b>\$ 122,350</b>

Capital Outlay:

209	Highway Bridge Project Grant - Nevada Street Bridge (Environmental Study)	\$ 2,100,000	\$ 2,100,000	\$ 2,000,000
210	Gas Tax	\$ -	\$ -	\$ 75,000
212/213	NCTC Local Ped and Bike/RSTP Streets and Roads	\$ -	\$ -	\$ 101,000
215	CMAQ (S&R) - (Searls, Railroad and Boulder Street)	\$ 140,000	\$ 140,000	\$ 100,000
250	CDBG 2012/2015	\$ 185,000	\$ 185,000	\$ -
271	Prop 172	\$ 38,000	\$ 38,000	\$ -
280	Measure "L" - see attached schedule	\$ 95,000	\$ 95,000	\$ -
<b>Totals - Capital Outlay</b>		<b>\$ 2,558,000</b>	<b>\$ 2,558,000</b>	<b>\$ 2,276,000</b>

<b>TOTAL EXPENDITURES &amp; CAPITAL OUTLAY:</b>		<b>\$ 2,771,565</b>	<b>\$ 2,771,565</b>	<b>\$ 2,398,350</b>
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OPERATING TRANSFERS IN:

Transfers In - Highway Bridge Project Grant - Nevada				
209	Street Bridge	\$ 240,000	\$ 240,000	\$ 229,400
		<b>\$ 240,000</b>	<b>\$ 240,000</b>	<b>\$ 229,400</b>

OPERATING TRANSFERS OUT:

Transfers Out - Fire Taxes		\$ 100,500	\$ 100,500	\$ 100,500
Transfers Out - Special Revenues SLESF (Supplemental Law Enforcement)		\$ 100,000	\$ 100,000	\$ 100,000
<b>Subtotal - Transfers Out</b>		<b>\$ 200,500</b>	<b>\$ 200,500</b>	<b>\$ 200,500</b>

<b>NET CHANGE IN SPECIAL FUNDS</b>		<b>\$ 1,072,790</b>	<b>\$ 1,072,790</b>	<b>\$ 55,292</b>
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**RESOLUTION NO. 2020-XX**

**A RESOLUTION OF THE CITY COUNCIL OF NEVADA CITY  
ADOPTING YEAR-END AMENDMENTS TO THE FISCAL YEAR (FY) 2019/20 BUDGET**

**WHEREAS**, during review of the initial year-end financial status City staff identified several funds in need of adjustments to their corresponding budgets

**WHEREAS**, the City Council held a Budget Workshop on May 20, 2020 to review the details of the proposed amendments to the fiscal year 2019/20 budget for the General Fund, Measure "C", Measure "S", the Water and Wastewater Fund and staff direction was provided to bring forward the proposed amendments for adoption at the June 10, 2020 City Council meeting; and

**WHEREAS**, a public hearing notice was published in The Union newspaper referring that a hearing will be scheduled at the City Council meeting on Wednesday, June 10, 2020, held in the Beryl P. Robinson Jr. Conference Room via virtual technology, at which time interested persons desiring to be heard will be given several technological platforms to publicly comment per agenda; and

**WHEREAS**, the proposed amendments to the Budget for fiscal year 2019/20 have been prepared in compliance with the City's Management and Budget Policy, is incorporated herein by title reference only, and is available for public inspection in the office of the City Manager.

**NOW, THEREFORE, BE IT RESOLVED** that the amended budget for the City of Nevada City for the fiscal year beginning July 1, 2019 and ending June 30, 2020, is hereby adopted as set forth in the fiscal year 2019/20 amended budget.

**BE IT FURTHER RESOLVED** that the City Manager and Administrative Services Manager are authorized to administer said adopted budget in accordance with City Council actions and Management and Budget polices.

**PASSED AND ADOPTED** at the regular meeting of the City Council of the City of Nevada City on the 10<sup>th</sup> day of June, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Reinette Senum, Mayor**

**ATTEST:**

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**Niel Locke, City Clerk**

# REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE: Establishing an Appropriations Limit (Gann) for Fiscal Year (FY) 2020/21**

**RECOMMENDATION:** Pass Resolution 2020-XX, a Resolution of the City Council of the City of Nevada City establishing the City's appropriations limit for the Fiscal Year 2020/21.

**CONTACT:** Loree' McCay, Administrative Services Manager

**BACKGROUND / DISCUSSION:**

In November 1979, the voters of California passed Proposition IV which specified that government appropriations may increase annually by a factor comprised of the change in population combined with either the Consumer Price Index (CPI) or the change in per capita cost of living. The Proposition was intended to provide citizen control of government spending and taxation. The adoption of the Appropriations Limit (Gann) is an annual requirement.

The Appropriations Limit applicable to the City, pursuant to Article XIII B of the California State Constitution, shall be \$5,185,654.85. The Appropriations Limit consists of the prior year's limit, adjusted by a population factor and inflationary factor provided annually by the Department of Finance. Revenue sources subject to the limit include tax and intergovernmental revenues. For FY 2019-2020, the City is using the population percentage change of -.63% and the change in per capita cost of living 3.73% for the calculation.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

- ✓ Resolution 2020-XX A Resolution of the City Council of the City of Nevada City establishing the City's appropriations limit for the Fiscal Year 2020-2021
- ✓ Appropriation Limit Calculation
- ✓ Department of Finance Price and Population Information

**RESOLUTION NO. 2020-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY  
ESTABLISHING THE CITY'S APPROPRIATIONS LIMIT FOR  
FISCAL YEAR 2020-2021**

**WHEREAS**, The Gann Spending Limitation Initiative added Article XIII B to the Constitution of the State of California to establish and define annual appropriations limits on state and local government entities; and

**WHEREAS**, Section 7910 of the Government Code of the State of California provides for implementation of Article XIII B by defining various terms and prescribing procedures to be used in establishing specific provisions including, that annually, the governing body of each local jurisdiction, shall by resolution, establish its Appropriations Limit for the following fiscal year; and

**WHEREAS**, the required calculation to determine the City of Nevada City's Appropriations Limit for fiscal year 2020-2021 has been performed using (1) the change in the California per capita personal income of 3.73%; and (2) the change in population for the City of Nevada City of -.63%; and

**WHEREAS**, the documentation has been available for public review fifteen days prior to approval of the limit by the legislative Body.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Nevada City as follows:

1. The Appropriations Limit for the City of Nevada City was established in accordance with Section 7902, subdivision (b) of the California Government Code, for the Fiscal Year 2020-2021 in the amount of \$5,185,684.85

**PASSED AND ADOPTED** at a regularly scheduled meeting of the City Council of the City of Nevada City held this 10<sup>th</sup> day of June 2020, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Reinette Senum, Mayor**

**ATTEST:**

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**Niel Locke, City Clerk**

**CITY OF NEVADA CITY  
CALCULATION OF APPROPRIATIONS LIMIT  
2020-2021 SUMMARY**

**CALCULATION OF 2020-2021 APPROPRIATIONS LIMIT**

A. 2019-2020 Appropriations Limit		\$	5,030,908.89
B. Adjustment Factors:			
1. Per Capita Cost of Living Change (3.73%)			1.0373
2. Nevada City Population (-.63%)			0.9937
			1.03076501 (B1*B2)
<b>Total Adjustment %</b>			<b>0.03076501 (B1*B2-1)</b>
C. Annual Adjustment		\$	154,775.96 (A*B)
D. 2020-2021 Appropriations Limit		<b>\$</b>	<b>5,185,684.85</b>

**2020-2021 ESTIMATED TAX PROCEEDS SUBJECT TO APPROPRIATIONS LIMIT**

**FY 20/21**

*Tax Revenues:*

Sales Tax (includes in-lieu sales tax)		\$	1,126,000.00
Property Tax		\$	1,384,292.00
Motor Vehicle License Fees (vehicle fees in lieu of prop. Tax)		\$	310,426.00
Room Tax		\$	295,000.00
Other Tax (includes cannabis excise tax)		\$	500,000.00
<b>Total Tax Revenues Subject to Limit</b>		<b>\$</b>	<b>3,615,718.00</b>

**2020-2021 ESTIMATED EXPENDITURES EXEMPT FROM APPROPRIATIONS LIMIT**

*Expenditures:*

Social Security Payments	GF		\$ 197,249.00
Capital Outlay	GF		\$ 915,100.00
Debt Service	GF		\$ 411,549.00
<b>Total Expenditures Exempt from Limit</b>			<b>\$ 1,523,898.00</b>

**2020-2021 APPROPRIATIONS SUBJECT TO LIMIT**

**\$ 2,091,820.00**

2020-2021 Estimated Leeway		\$	3,093,864.85
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May 2020

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

### **Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2020, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2020-21. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2020-21 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

### **Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

### **Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2020.**

**Please Note:** The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s/ Keely Martin Bosler

KEELY MARTIN BOSLER  
Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2020-21 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2020-21	3.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2020-21 appropriation limit.

**2020-21:**

Per Capita Cost of Living Change = 3.73 percent  
Population Change = 0.22 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.73 + 100}{100} = 1.0373$

Population converted to a ratio:  $\frac{0.22 + 100}{100} = 1.0022$

Calculation of factor for FY 2020-21:  $1.0373 \times 1.0022 = 1.0396$

Fiscal Year 2020-21

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2019 to January 1, 2020 and Total Population, January 1, 2019**

<b>County City</b>	<b><u>Percent Change</u></b>	<b><u>--- Population Minus Exclusions ---</u></b>		<b><u>Total Population</u></b>
	<b>2019-2020</b>	<b>1-1-19</b>	<b>1-1-20</b>	<b>1-1-2020</b>
Nevada				
Grass Valley	0.11	12,851	12,865	12,865
Nevada City	-0.63	3,160	3,140	3,140
Truckee	0.57	16,136	16,228	16,228
Unincorporated	0.32	65,593	65,804	65,881
County Total	0.30	97,740	98,037	98,114

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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### **TITLE: Three Proposed Draft Budget Scenarios, Fiscal Year (FY) 2020/21**

**RECOMMENDATION:** Pass Resolution 2020-XX, a Resolution of the City Council of Nevada City Adopting the Fiscal Year 2020/21 City Budget.

**CONTACT:** Catrina Olson, City Manager  
Loree' McCay, Administrative Services Manager

### **BACKGROUND / DISCUSSION:**

The draft budget was reviewed and the Budget Workshop held on May 20, 2020. The proposed draft includes 3 revenue and expenditure scenarios for the General Fund, Special Funds including Measure "C", and Measure "S", the Water Fund and Wastewater Fund. The proposed draft budget aspires to achieve the City's goals and objectives within the City's available resources. ***At the conclusion of the workshop staff was directed to prepare the proposed FY 2020/21 budget using scenario #2 for review and adoption at the June 10, 2020 City Council meeting.*** The Special Fund budgets have been added since the Budget Workshop.

The City's financial vitality and sustainability have improved slowly over the previous five fiscal years (FY), however, the COVID-19 pandemic will have significant negative impacts on the upcoming FY budget. The City continues to strive in attaining a fiscal position that supports the ability of the City to continue to grow reserves for the General Fund; however, for FY 20/21 the three scenarios being proposed are all deficit outcomes that will impact the General Fund negatively. Special tax Measure "L" which sunset April 2018 enabled the City to set aside \$792k in reserves for general operations, pension expense and vehicle replacement. The citizens of Nevada City experienced reductions in City services between FY 08/09 and 12/13 due to the great recession, the total impacts of the current pandemic are not completely quantifiable at this point but the attempt has been made to provide the best information available in the three proposed budget scenarios. For last seven fiscal years, the City has seen an improved financial position in the General Fund balance. The City has maintained a positive unassigned fund balance over the last several fiscal years moving from a negative fund balance to a positive position. The FY 20/21 budget scenarios will have an adverse impact on the \$788.6k unassigned fund balance.

The City has experienced continued improvement in the projected financial condition since fiscal year 12/13, however the COVID-19 pandemic will impact the City's sales

tax, transient occupancy tax, parking funds and parks and recreation revenues. Along with the reductions in revenues, the City has experienced significant increases in pension costs due to the changes in actuarial calculations in the past several years and will see further increases with the discount rate changes and amortization schedule reduction from 30 years to 20 years in pension calculations. The COVID-19 impacts on CalPERS investment returns will further negatively impact pension rates beginning FY 22/23. With the slight improvements in the General Fund and the passage of Measure "L" the City has maintained full service levels, as well as, incorporated minor operational and capital outlay increases associated to deferred maintenance, however, the scenarios that will be presented will not follow that same historical levels of improvement.

Below are highlights of the projected budget 20/21 assumptions:

- ✚ *CalPERS employer contribution rate increase for first tier miscellaneous employees from 41.944% to 60.851%, an unprecedented increase of 18.907%. Miscellaneous employees currently contribute the full 8% of the employee rate. (A total of 40.66% in the last four fiscal years). The current CalPERS unfunded liability for miscellaneous employees as of the end of FY 18.19 was \$2.16 million.*
- ✚ *CalPERS employer contribution rate increase for first tier safety employees from 43.254% to 50.148%, a major increase of 6.894%. The Police Officer Association (POA) employees, the Police Lieutenants and all Firefighters are paying the full 9% of the employee rate. (A total of 18.066% in the last four fiscal years). The current CalPERS unfunded liability for safety employees as of the end of FY 19/20 was \$2.6 million.*
- ✚ *As of July 1, 2020 the Miscellaneous Employees Association members and the Management and Supervisory Employee members, the Nevada County Professional Firefighters, Local 3800 members, the Police Officers Association members and remaining contract employees will not be receiving any cost of living increases or step raises. Vacancies will not be filled in the Police Department.*
- ✚ *Increase in medical benefits of 12% and dental of 5% with a 90%/10% employee cost sharing.*
- ✚ *Increase in the worker's compensation premium of 24% (\$50k) from the previous fiscal year 19/20 (overall workers compensation premium is \$261k for fiscal year 20/21). The City's actual premium paid for FY 19/20 was \$267k.*
- ✚ *Increase in premiums for the liability program of 2.5% (\$4.6K) from the FY 19/20 (overall liability and property coverage premiums are \$184k for FY 20/21).*

- ✚ *The City Attorney for legal services to be provided by Jones and Mayer is at \$125k.*
- ✚ *The average hourly rate for pool staff will be increasing from \$12.81 to \$13.37 per hour July 1, 2020, however reduced part-time hours due to the potential no operation of the pool and summer programs due to COVID-19.*

**General Fund:**

- ✚ **Scenario 1:** *The City's General Fund budget shows a negative net change in the fund of (\$341,590) (expenditures over revenues).*
- ✚ **Scenario 2:** *The City's General Fund budget shows a negative net change in the fund of (\$77,615) (expenditures over revenues).*
- ✚ **Scenario 3:** *The City's General Fund budget shows a net increase in the fund of \$65,181 (revenues over expenditures).*
- ✚ *Revenues are budgeted at \$4.46 million, which is a decrease of 8% from the FY 19/20 adopted budget of \$4.84 million. This is predominately associated to reduced sales taxes, transient occupancy taxes, parking meter funds, parking citations and recreation revenues due to COVID-19.*
- ✚ *The single largest revenue source for the General Fund continues to be property tax, representing 38% of the budgeted revenue base at \$1.69 million, and 1% decrease from the FY 19/20 budget. Actual property tax received for FY 19/20 is projected to be \$1.68 million (includes motor vehicle fees in lieu of property tax).*
- ✚ *The second largest revenue source is sales tax, representing 25% of the budgeted revenue base at \$1.13 million. The City's outside sales tax consultant HdL has provided the City with this sales tax projection, which is a 7% increase over the FY 19/20 budget, but a decrease of 16% from the pre-COVID-19 mid-year projection of \$1.31 million. Actual sales tax received for FY 19/20 is projected to be \$1.14 million.*
- ✚ *Transient Occupancy Tax (TOT) is projected to be at \$295k, a decrease of \$125k from the FY 19/20 adopted budget of \$420k. Actual TOT received for FY 19/20 is projected to be \$375.3k.*
- ✚ *Business licenses are projected to be \$60k a decrease from the FY 19/20 budget of \$12.5k anticipated that due to COVID-19 some businesses will close permanently. With the passage of Measure "X", the business license fees will go up on July 1, 2020 by the Consumer Price Index (CPI). Which is currently at 1.3% for the past 12 months through April 2020.*

- ✚ *Cannabis application and permit fees and the Measure “F” excise tax are budgeted at \$540k an increase of \$230k from the FY 19/20 budget of \$310k. Actual application, permit fees and excise tax collection for FY 19/20 are projected to be \$593k.*
- ✚ *The Parks and Recreation programs budget at \$85.9k which is a decrease of \$54.6k from the FY 19/20 of \$140.5k incorporating the potential that the pool and summer programs will not be in place for the 2020 summer but back running the summer of 2021.*
- ✚ *Parking meter and citation revenue at \$175k is down \$230k equating to 57% from the FY 19/20 adopted budget of \$405k associated to significant declines in visitors to downtown related to the COVID-19 pandemic.*
- ✚ *The City is projecting an update to the A-87 Cost Allocation plan for indirect costs. A program income projection of \$250k is included in the FY 20/21 budget, which is an increase from the current plan of \$173k.*
- ✚ **Scenario 1:** *General Fund operating expenditures for the Departments of Finance and Administration, City Council, Planning Commission, City Attorney, City Planner, City Engineer, City Manager, City Clerk and Treasurer, Fire, Police, Public Works, Park and Recreation, and the Veteran’s Building total \$4.88 million for the FY 20/21 which is an increase of \$39.5k or 1% as compared to the FY 19/20 adopted budget of \$4.84 million. The increase a net of the increase for all departments in pension costs offset by decreases in the City Attorneys budget, the Police Department budget due to the 2 full time and 3 part time vacancies, and reduction in Parks and Recreation.*
- ✚ **Scenario 2:** *General Fund operating expenditures for the Departments of Finance and Administration, City Council, Planning Commission, City Attorney, City Planner, City Engineer, City Manager, City Clerk and Treasurer, Fire, Police, Public Works, Park and Recreation, and the Veteran’s Building total \$4.6 million for the FY 20/21 which is a decrease of \$224.5k or 4.6% as compared to the FY 19/20 adopted budget of \$4.84 million. The decrease is due to cutting all departments operational budgets including eliminating any capital outlay and major maintenance projects.*
- ✚ **Scenario 2:** *General Fund operating expenditures for the Departments of Finance and Administration, City Council, Planning Commission, City Attorney, City Planner, City Engineer, City Manager, City Clerk and Treasurer, Fire, Police, Public Works, Park and Recreation, and the Veteran’s Building total \$4.47 million for the FY 20/21 which is a decrease of \$367.3k or 7.5% as compared to the FY 19/20 adopted budget of \$4.84 million. The decrease is due to cutting all departments operational budgets including eliminating any capital outlay and major maintenance projects,*

*as well as implementing a one-day per pay period furlough for all departments with the exception of the Police Department due to the maintained full time vacancies.*

- ✚ Within the departmental budgets, the A-87 Cost Allocation for indirect costs has been split out for clarity*

### **Special Funds:**

The City's Special Funds budget includes City approved grants, tax measures and state supplied funds that are restricted for specific uses. Below is a summary of the Special Funds.

- ✚ The City's Special Funds are budgeted at revenues over expenditures of \$55.3k for FY 20/21. (In certain funds this will reduce the existing fund balance.)*
- ✚ The Special Fund total budgeted revenues are \$2.65 million (includes transfers in) for FY 20/21.*
- ✚ The Special Fund total budgeted expenditures are \$2.60 million (includes transfers out) for FY 20/21.*
- ✚ The City has budgeted revenues of \$1.77 million and expenditures of \$2.0 million (City's 11.4% match is a \$229.4k transfer in from Measure "S") for the Highway Bridge Project at Nevada Street for construction.*
- ✚ The City has budgeted revenues and expenditures of \$101.0k in funds from Nevada County Transportation Commission, which includes Ped and Bike and Regional Surface Transportation Program funding for streets and sidewalks for FY 20/21.*
- ✚ The City has budgeted revenues and expenditures of \$100k from the Congestion Mitigation and Air Quality grants (CMAQ) for the Searls Avenue, Railroad Avenue and Boulder Street projects.*
- ✚ There are budgeted revenues and expenditures of \$30k for the Brownsfield cleanup grant.*

### **Measure "C":**

The City's Measure "C" fund budget funds 3 Firefighter positions, 1 Police Officer position and debt service for a new fire engine.

- ✚ There are budgeted revenues of \$434k for Measure "C" for FY 20/21, which is a \$23k decrease or 5% from the FY 19/20 \$457k budget. Actual sales tax received for FY 19/20 are projected to be \$462k. The City worked with HdL to establish all of these projections.*

- ✚ **Scenario 1:** *There are budgeted operational expenditures of \$454k, which includes debt service payment of \$50k for the new engine that was purchased during FY 18/19 (financed). This puts Measure “C” expenditures over revenues of (\$25k). This will be taking from the existing fund balance from the previous fiscal year. A detailed list of the expense accounts is included in the budget.*
- ✚ **Scenario 2:** *There are budgeted operational expenditures of \$424k, which includes debt service payment of \$50k for the new engine that was purchased during FY 18/19 (financed). This puts Measure “C” revenues over expenditures of \$10k. A detailed list of the expense accounts is included in the budget.*
- ✚ **Scenario 3:** *There are budgeted operational expenditures of \$407k, which includes debt service payment of \$50k for the new engine that was purchased during FY 18/19 (financed). This puts Measure “C” revenues over expenditures of \$27k. A detailed list of the expense accounts is included in the budget.*

### **Measure “S”:**

The City’s Measure “S” fund budget funds streets, roads, storm drain and sidewalk projects.

- ✚ *There are budgeted revenues of \$878k for Measure “S” for FY 20/21, which is a \$48k decrease or 5% from the FY 19/20 \$923k budget. Actual sales tax received for FY 19/20 are projected to be \$918k. The City worked with HdL to establish all of these projections. The revenues include SB1 funds of \$300k.*
- ✚ **Scenario 1:** *There are budgeted operational expenditures of \$852k. This puts Measure “S” revenues over expenditures of \$26k. A detailed list of the expense accounts is included in the budget.*
- ✚ **Scenario 2:** *There are budgeted operational expenditures of \$700k. This puts Measure “S” revenues over expenditures of \$178k. A detailed list of the expense accounts is included in the budget.*
- ✚ **Scenario 3:** *There are budgeted operational expenditures of \$697k. This puts Measure “S” revenues over expenditures of \$181k. A detailed list of the expense accounts is included in the budget.*

### **Enterprise Funds:**

#### **The City’s Water Department**

- ✚ *Revenues are budgeted at \$885k, which is an increase of 1% from the FY 19/20 adopted budget of \$879k. The increase is tied to average historical water use over the last five years.*

- ✚ **Scenario 1:** Operational expenditures for the water treatment plant are budgeted at \$434k for FY 20/21, which is a 5.6% increase as compared to the FY 19/20 adopted budget of \$411k. The increase is tied to an increase in chlorine/chemicals, bacteria testing, equipment repair and maintenance and outside services. Capital outlay at \$100k is 54% higher as compared to FY 19/20 adopted budget of \$65k. Operational expenditures for the water distribution are budgeted at \$221k for FY 20/21 and are 10% higher than the FY 19/20 adopted budget of \$200k and is associated to debt service tied to the purchase of a vehicle and small tools and equipment. Capital outlay is budgeted at \$200k.
  - With total expenditures of \$955k for FY 20/21, the budget is \$79k, or 9% higher than the FY 19/20 budget of \$876. This leaves the water fund expenditures over revenues of **(\$70K)**.
  
- ✚ **Scenario 2:** Operational expenditures for the water treatment plant are budgeted at \$395k for FY 20/21, which is a 3.8% decrease as compared to the FY 19/20 adopted budget of \$411k tied to operational cuts. Capital outlay at \$65k is flat to the FY 19/20 budget. Operational expenditures for the water distribution are budgeted at \$214k for FY 20/21 and are 7% higher than the FY 19/20 adopted budget of \$200k and is associated to debt service tied to the purchase of a vehicle and small tools and equipment offset by decreases to other operational categories. Capital outlay is budgeted at \$165k which is 18% less than the FY 19/20 budget of \$200k
  - With total expenditures of \$838k for FY 20/21, the budget is \$37k, or 4% lower than the FY 19/20 budget of \$876. This leaves the water fund revenues over expenditures of \$47k.
  
- ✚ **Scenario 3:** Operational expenditures for the water treatment plant are budgeted at \$382k for FY 20/21, which is a 7% decrease as compared to the FY 19/20 adopted budget of \$411k tied to operational cuts. Capital outlay at \$65k is flat to the FY 19/20 budget. Operational expenditures for the water distribution are budgeted at \$203k for FY 20/21 and are 1.5% higher than the FY 19/20 adopted budget of \$200k and is associated to debt service tied to the purchase of a vehicle and small tools and equipment offset by decreases to other operational categories. Capital outlay is budgeted at \$165k, which is 18% less than the FY 19/20 budget of \$200k.
  - With total expenditures of \$816k for FY 20/21, the budget is \$9k, or 7% lower than the FY 19/20 budget of \$876. This leaves the water fund revenues over expenditures of \$68k.

## The City's Wastewater Department

- ✚ Revenues are budgeted at \$1.47million, which is an increase of 5% from the FY 19/20 adopted budget of \$1.4 million. The increase is tied adopted rate increases for January 1, 2020 and January 1, 2021.
  
- ✚ **Scenario 1:** Operational expenditures for the wastewater treatment plant are budgeted at \$1.24 million for FY 20/21, which is a 9.3% increase as compared to the FY 19/20 adopted budget of \$1.14 million. The increase is tied increases in operational materials and supplies, equipment repair and maintenance and State and County Fees. Capital outlay at \$165k is 120% higher as compared to FY 19/20 adopted budget of \$75k due to the necessity to implement state driven compliance projects. Operational expenditures for the wastewater collection are budgeted at \$282k for FY 20/21 and are 12% higher than the FY 19/20 adopted budget of \$250k and is associated to debt service tied to the purchase of a vehicle and increased outside services. Capital outlay is budgeted at \$200k.
  - With total expenditures of \$1.89 million for FY 20/21, the budget is \$228k, or 14% higher than the FY 19/20 budget of \$1.66 million. This leaves the wastewater fund expenditures over revenues of **(\$424k)**.
  
- ✚ **Scenario 2:** Operational expenditures for the wastewater treatment plant are budgeted at \$1.15 million for FY 20/21, which is a 3.2% increase as compared to the FY 19/20 adopted budget of \$1.14. Capital outlay at \$100k is 33% higher as compared to FY 19/20 adopted budget of \$75k due to the necessity to implement state driven compliance projects. This will not allow for any projects outside of the identified compliance projects. Operational expenditures for the wastewater collection are budgeted at \$249k for FY 20/21are flat to the FY 19/20 adopted budget of \$250k. Capital outlay is budgeted at \$150k which is 25% less than the FY 19/20 budget of \$200k
  - With total expenditures of \$1.65 million for FY 20/21, the budget is \$14k, or 1% lower than the FY 19/20 budget of \$1.66 million. This leaves the wastewater fund expenditures over revenues of **(\$183k)**.
  
- ✚ **Scenario 3:** Operational expenditures for the water treatment plant are budgeted at \$1.11 million for FY 20/21, which is a 2% decrease as compared to the FY 19/20 adopted budget of \$1.14. Capital outlay at \$100k is 33% higher as compared to FY 19/20 adopted budget of \$75k due to the necessity to implement state driven compliance projects. This will not allow for any projects outside of the identified compliance projects. Operational expenditures for the wastewater collection are budgeted at \$239k for FY 20/21and are \$12k or 5% lower than FY 19/20 adopted budget of \$250k. Capital outlay is budgeted at \$150k which is 25% less than the FY 19/20 budget of \$200k

- *With total expenditures of \$1.6 million for FY 20/21, the budget is \$60k, or 36% lower than the FY 19/20 budget of \$1.66 million. This leaves the wastewater fund expenditures over revenues of (\$136k).*

### **Final Comments:**

Overall, the health of the General Fund has been improving. The addition of Measure “L” was fundamental in providing tremendous support to the General Fund in improving and repairing infrastructure associated to the City’s deferred maintenance experienced during the recession, has facilitated re-introduction of full time City management positions, and has enabled the City to set up General Fund reserves.

Going into FY 20/21 the City will face significant adverse impacts associated to the recent COVID-19 pandemic. The full effect and understanding of these impacts is not yet fully quantifiable but the reduction in revenues has been projected as part of this budget.

The City faces several other ongoing issues that pose potential challenges to the City’s goals and objectives of maintaining the current fiscal position with continued proliferation of its financial stability. In the past four fiscal years CalPERS has implemented methodology changes in calculating pension costs. These changes have impacted rates causing them to rise beginning FY 15/16 and will continue to negatively influence rates in future fiscal years. The City began preparing for this during FY 13/14 by allocating reserves from Measure “L” funds to offset the increased rates. By FY end 18/19, the City will have \$175k reserved. The City’s current unfunded obligation has grown to \$4.7 million as of June 30, 2019. The City is facing a further challenge FY 19/20 with CalPERS rates climbing significantly, again, with the discount rate lowered having been lowered to 7.375% for FY 18/19, followed by a reduction to 7.25% for FY 19/20 and 7% for FY 20/21 which will further impact rates for those years. The City is also facing further impacts with the reduction in the amortization schedule of the unfunded liability from 30 years to 20 years. Impacts to affect the City FY 20/21. The City is currently reviewing what financial impacts these continued changes will have on City pension expense and is currently looking into how contributions could begin being made to pre-fund a 115 trust to mitigate the continually growing unfunded liability.

The City was confronted with the absence of funding to meet the required increased staffing at the Fire Department so the City can adequately provide the community’s fire service needs. The increase of three new Firefighters this last FY posed significant funding challenges for the City. The passage of Measure “C” has provided funding for these positions and an additional Police Officer without a sunset clause. However, based on the projected budget for FY 20/21, the concern is that going forward Measure “C” may not fully support the needs of the additional positions and equipment with growing pension costs. Staff will need to be diligent in monitoring Measure “C”’s ability

to support its intended purposes because this could impact the General Fund absorbing some of this costs if expenditures continue to be over received revenues.

There continues to be operational and capital infrastructure cost increases for the wastewater plant and collection system. The current rate structure is not supporting the cost of the overall operations, which leads to the further deterioration of the overall fund equity.

Fund Balances as of the end of FY 2018/2019:

General Fund Categories	General Fund	Enterprise Fund Categories	Water Fund	Sewer Fund
Nondisposable	\$0	Capital net of debt	\$2,606,033	\$5,161,598
Restricted	\$992,334	Restricted Capital	\$36,286	\$24,294
Committed	\$233,860	Restricted Debt	\$0	\$296,187
Unassigned	\$788,566	Unrestricted	\$268,360	\$1,345,280
Assigned	\$21,406			

**Final note:** With the direction to draft the budget using scenario #2, staff was also directed to use operational reserves to balance any fund deficits for FY 20/21.

**ATTACHMENTS:**

- ✓ Resolution 2020-XX, a Resolution of the City council of Nevada City Adopting the Fiscal Year 2020/21 City Budget
- ✓ General Fund Budget
- ✓ Special funds
- ✓ Measure “C” Budget Detail
- ✓ Measure “S” Detail
- ✓ Water Budget
- ✓ Wastewater Budget

**RESOLUTION NO. 2020-XX**

**A RESOLUTION OF THE CITY COUNCIL OF NEVADA CITY  
ADOPTING THE FISCAL YEAR 2020/21 CITY BUDGET**

**WHEREAS**, The City Council held a Budget Workshop on May 20, 2020 to review the details of the proposed fiscal year 2020/21 and provide direction to staff; and

**WHEREAS**, a public hearing notice was published in The Union newspaper referring that a hearing will be scheduled at the City Council meeting on Wednesday, June 10, 2020, to be held in the Beryl P. Robinson Jr. Conference Room virtually, at which time interested persons desiring to be heard will be given several technological platforms to publicly comment per agenda; and

**WHEREAS**, the Proposed Budget for fiscal year 2020/21 has been prepared in compliance with the City's Management and Budget Policy and is incorporated herein by title reference only and is available for public inspection in the office of the City Manager.

**NOW, THEREFORE, BE IT RESOLVED** that the annual budget for the City of Nevada City for the fiscal year beginning July 1, 2020 and ending June 30, 2021, is hereby adopted as set forth in the proposed 2020/21 Budget.

**BE IT FURTHER RESOLVED** that the City Manager and Administrative Services Manager are authorized to administer said adopted budget in accordance with City Council actions and Management and Budget policies.

**PASSED AND ADOPTED** at the regular meeting of the City Council of the City of Nevada City on the 10<sup>th</sup> day of June, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

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**Reinette Senum, Mayor**

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**Niel Locke, City Clerk**

**GENERAL FUND REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

<b>FUND #:</b>	<b>Name:</b>	<i>(thru March)</i>					
<b>Revenue</b>	<b>Description</b>	<b>FY 19/20 Actuals</b>	<b>FY 19/20 Budget</b>	<b>FY 19/20 Adj Budget</b>	<b>Variance 19/20</b>	<b>FY 20/21 Proposed Budget (1)</b>	
3100 101	CURRENT & PRIOR YR - SECURED	\$ 782,699.60	\$ 1,340,680.00	\$ 1,304,834.00	\$ (35,846.00)	\$ 1,317,882.34	
3100 102	CURRENT & PRIOR YR - UNSECURED	\$ 21,449.49	\$ 20,900.00	\$ 22,795.00	\$ 1,895.00	\$ 23,022.95	
3100 103	SUPPLEM. - SECURED & UNSECURED	\$ 16,206.64	\$ 24,695.00	\$ 15,009.00	\$ (9,686.00)	\$ 15,159.09	
3100 104	SUPPLEM. - PRIOR	\$ 56.27	\$ 335.00	\$ 127.00	\$ (208.00)	\$ 128.27	
3100 105	HOMEOWNERS PROPERTY TAX	\$ 6,383.80	\$ 10,755.00	\$ 10,635.00	\$ (120.00)	\$ 10,741.35	
3100 107	PROPERTY TAX IN-LIEU VLF	\$ 153,676.14	\$ 296,220.00	\$ 307,352.00	\$ 11,132.00	\$ 310,425.52	
3100 115	MISC. PROPERTY TAX	\$ 1,806.35	\$ 1,853.00	\$ 2,335.00	\$ 482.00	\$ 2,358.35	
	<b>SubTotal</b>	<b>\$ 982,278.29</b>	<b>\$ 1,695,438.00</b>	<b>\$ 1,663,087.00</b>	<b>\$ (32,351.00)</b>	<b>\$ 1,679,717.87</b>	
3200 106	ROOM TAX	\$ 355,356.82	\$ 420,000.00	\$ 375,300.00	\$ (44,700.00)	\$ 295,000.00	
3200 107	SALES TAX	\$ 950,738.82	\$ 1,050,000.00	\$ 1,136,000.00	\$ 86,000.00	\$ 1,126,000.00	
3200 108	MEASURE "F" MED CANNABIS TAX	\$ 340,224.22	\$ 240,000.00	\$ 500,000.00	\$ 260,000.00	\$ 500,000.00	
3200 112	PROPERTY TRANSFER FEES	\$ 14,108.03	\$ 20,000.00	\$ 16,000.44	\$ (3,999.56)	\$ 15,000.00	
	<b>SubTotal</b>	<b>\$ 1,660,427.89</b>	<b>\$ 1,730,000.00</b>	<b>\$ 2,027,300.44</b>	<b>\$ 297,300.44</b>	<b>\$ 1,936,000.00</b>	
3300 120	BUSINESS LICENSE	\$ 106,279.00	\$ 72,500.00	\$ 72,500.00	\$ -	\$ 60,000.00	
3300 121	DOG LICENSE	\$ 60.00	\$ 100.00	\$ 60.00	\$ (40.00)	\$ 60.00	
3300 122	PERMITS - MISCELLANEOUS	\$ 5,220.00	\$ 5,000.00	\$ 5,220.00	\$ 220.00	\$ 2,500.00	
3300 123	ALCOHOL PERMITS	\$ 950.00	\$ 1,500.00	\$ 950.00	\$ (550.00)	\$ 1,000.00	
3300 124	TOBACCO LICENSE	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
3300 125	CANNABIS PERMITS	\$ 93,075.00	\$ 70,000.00	\$ 93,075.00	\$ 23,075.00	\$ 40,000.00	
	<b>SubTotal</b>	<b>\$ 206,084.00</b>	<b>\$ 149,600.00</b>	<b>\$ 172,305.00</b>	<b>\$ 22,705.00</b>	<b>\$ 104,060.00</b>	
3400 130	INTEREST	\$ 1,443.71	\$ 1,000.00	\$ 1,445.00	\$ 445.00	\$ 1,500.00	
3400 131	CORP. YARD & BUILDING RENTS	\$ 60,647.73	\$ 106,590.00	\$ 65,000.00	\$ (41,590.00)	\$ 50,000.00	
3400 133	PROGRAM INCOME	\$ -	\$ 250,000.00	\$ 250,000.00	\$ -	\$ 175,000.00	
	<b>SubTotal</b>	<b>\$ 62,091.44</b>	<b>\$ 357,590.00</b>	<b>\$ 316,445.00</b>	<b>\$ (41,145.00)</b>	<b>\$ 226,500.00</b>	
3500 140	TRANSPORTATION COMMISSION	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	
3500 143	POLICE OFFICER SPECL TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -	
3500 148	GRANT REIMBURSEMENT	\$ 256,015.00	\$ 10,000.00	\$ 31,015.00	\$ 21,015.00	\$ 10,000.00	
3500 150	WORK. COMP. RMB	\$ -	\$ -	\$ -	\$ -	\$ -	
3500 154	Liability Insurance Reimb	\$ 992.00	\$ -	\$ 992.00	\$ 992.00	\$ -	
	<b>SubTotal</b>	<b>\$ 257,007.00</b>	<b>\$ 17,500.00</b>	<b>\$ 39,507.00</b>	<b>\$ 22,007.00</b>	<b>\$ 17,500.00</b>	
3600 150	PLANNING FEES	\$ 28,544.00	\$ 50,500.00	\$ 33,375.00	\$ (17,125.00)	\$ 50,000.00	
3600 151	PARK FEES	\$ 14,059.25	\$ 21,500.00	\$ 15,000.00	\$ (6,500.00)	\$ 15,000.00	
3600 152	POOL ADMISSIONS	\$ 30,974.84	\$ 44,000.00	\$ 30,974.84	\$ (13,025.16)	\$ 14,500.00	
3600 153	SWIMMING LESSONS	\$ 5,896.54	\$ 35,000.00	\$ 5,896.54	\$ (29,103.46)	\$ 33,880.00	
3600 155	MISC POLICE DEPT. FEES	\$ 1,017.29	\$ 1,500.00	\$ 1,020.00	\$ (480.00)	\$ 1,000.00	
3600 156	TENNIS LIGHTS	\$ -	\$ -	\$ -	\$ -	\$ -	
3600 157	INSPECTION FEES	\$ 24,432.62	\$ 48,000.00	\$ 32,450.00	\$ (15,550.00)	\$ 20,000.00	
3600 159	COPIES	\$ 96.75	\$ 200.00	\$ 100.00	\$ (100.00)	\$ 100.00	
3600 161	POOL RENTAL	\$ 3,599.52	\$ 10,500.00	\$ 8,500.00	\$ (2,000.00)	\$ 6,400.00	
3600 162	POOL SNACK BAR	\$ 6,969.33	\$ 11,500.00	\$ 10,000.00	\$ (1,500.00)	\$ 6,000.00	
3600 163	SUMMER CAMP PROGRAM	\$ 2,813.30	\$ 18,000.00	\$ 2,500.00	\$ (15,500.00)	\$ 10,000.00	
3600 164	VETERAN'S BLD REVENUE	\$ 12,822.80	\$ 23,500.00	\$ 15,000.00	\$ (8,500.00)	\$ 10,000.00	
3600 174	STREET CLOSURE FEES	\$ 300.00	\$ 1,000.00	\$ 300.00	\$ (700.00)	\$ 300.00	
3600 175	BANNER FEES	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>SubTotal</b>	<b>\$ 131,526.24</b>	<b>\$ 265,200.00</b>	<b>\$ 155,116.38</b>	<b>\$ (110,083.62)</b>	<b>\$ 167,180.00</b>	
3700 160	DAMAGE RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -	
3700 161	MOTOR VEHICLE IN-LIEU	\$ 2,470.93	\$ 1,600.00	\$ 2,500.00	\$ 900.00	\$ 2,500.00	
3700 162	TRAFFIC SAFETY - PARKING CITES	\$ 126,309.40	\$ 135,000.00	\$ 126,309.00	\$ (8,691.00)	\$ 85,000.00	
3700 164	TRAFFIC SAFETY - CRIMINAL	\$ 7,331.00	\$ 9,000.00	\$ 9,000.00	\$ -	\$ 9,000.00	
3700 166	PARKING METERS	\$ 83,349.97	\$ 270,000.00	\$ 85,000.00	\$ (185,000.00)	\$ 90,000.00	
3700 167	FRANCHISES	\$ 86,468.58	\$ 165,000.00	\$ 166,500.00	\$ 1,500.00	\$ 166,500.00	
3700 168	FIRE DEPARTMENT	\$ 62,346.08	\$ 14,400.00	\$ 62,350.00	\$ 47,950.00	\$ 20,000.00	
3700 172	CANINE PROGRAM REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	
3700 173	MISC.	\$ 5,007.23	\$ 200.00	\$ 5,000.00	\$ 4,800.00	\$ 5,000.00	
3700 174	RETURN CHECK CHARGES	\$ 150.00	\$ 300.00	\$ 150.00	\$ (150.00)	\$ 150.00	
3700 177	PARKING PERMITS-EMPLOYEE	\$ 3,972.50	\$ -	\$ 150.00	\$ 150.00	\$ 500.00	
3700 179	FORFEITURE FUND	\$ -	\$ -	\$ -	\$ -	\$ -	
3700 189	ABANDONED VEH ABATEMENT FEES	\$ -	\$ 5,000.00	\$ -	\$ (5,000.00)	\$ -	
3700 190	PARKING BAIL - STATE	\$ 20,425.00	\$ 21,500.00	\$ 24,000.00	\$ 2,500.00	\$ 24,000.00	
	<b>SubTotal</b>	<b>\$ 397,830.69</b>	<b>\$ 622,000.00</b>	<b>\$ 480,959.00</b>	<b>\$ (141,041.00)</b>	<b>\$ 402,650.00</b>	
3900 101	SALE OF PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	
3900 110	PROCEEDS FROM DEBT	\$ -	\$ -	\$ -	\$ -	\$ -	
3900 120	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>SubTotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>Total Revenue -----&gt;</b>	<b>\$ 3,697,245.55</b>	<b>\$ 4,837,328.00</b>	<b>\$ 4,854,719.82</b>	<b>\$ 17,391.82</b>	<b>\$ 4,533,607.87</b>	

**GENERAL FUND EXPENDITURES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

GF Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
					FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
DEPT #: 4600	\$ 417,123.76	\$ 297,387.00	\$ 282,491.87	\$ (14,895.13)	\$ 331,147.00	\$ 313,507.00	\$ 286,252.00
DEPT #: 4602	\$ 15,009.75	\$ 23,918.00	\$ 22,963.00	\$ (955.00)	\$ 23,318.00	\$ 23,318.00	\$ 23,318.00
DEPT #: 4604	\$ 3,875.67	\$ 5,727.00	\$ 5,040.56	\$ (686.44)	\$ 5,827.00	\$ 5,827.00	\$ 5,827.00
DEPT #: 4606	\$ 74,395.77	\$ 138,575.00	\$ 159,365.00	\$ 20,790.00	\$ 127,175.00	\$ 127,175.00	\$ 127,175.00
DEPT #: 4608	\$ 179,457.95	\$ 222,701.00	\$ 226,812.56	\$ 4,111.56	\$ 239,956.00	\$ 232,631.00	\$ 222,326.00
DEPT #: 4615	\$ 179,743.24	\$ 196,689.00	\$ 189,684.27	\$ (7,004.73)	\$ 223,089.00	\$ 220,664.00	\$ 190,694.00
DEPT #: 4620	\$ 2,584.00	\$ 2,584.00	\$ 2,584.00	\$ -	\$ 2,584.00	\$ 2,584.00	\$ 2,584.00
DEPT #: 4630	\$ 614,807.37	\$ 607,052.00	\$ 774,504.77	\$ 167,452.77	\$ 647,002.00	\$ 659,245.00	\$ 617,775.00
DEPT #: 4640	\$ 1,629,075.00	\$ 2,066,961.00	\$ 2,013,664.41	\$ (53,296.59)	\$ 1,970,881.00	\$ 1,936,351.00	\$ 1,936,351.00
DEPT #: 4650	\$ 261,301.53	\$ 281,305.00	\$ 307,560.12	\$ 26,255.12	\$ 272,216.00	\$ 184,106.00	\$ 172,990.00
DEPT #: 4655	\$ 54,605.22	\$ 61,550.00	\$ 75,623.54	\$ 14,073.54	\$ 50,550.00	\$ 50,550.00	\$ 50,550.00
DEPT #: 4660	\$ 252,428.25	\$ 427,182.00	\$ 383,582.49	\$ (43,599.51)	\$ 451,292.00	\$ 409,834.00	\$ 400,139.00
DEPT #: 4670	\$ 140,157.47	\$ 218,239.00	\$ 214,923.72	\$ (3,315.28)	\$ 250,552.00	\$ 213,337.00	\$ 205,222.00
DEPT #: 4675	\$ 127,789.28	\$ 189,479.00	\$ 181,551.59	\$ (7,927.41)	\$ 177,514.00	\$ 147,874.00	\$ 147,204.00
DEPT #: 4676	\$ 16,773.98	\$ 31,123.00	\$ 26,176.86	\$ (4,946.14)	\$ 37,288.00	\$ 24,738.00	\$ 23,683.00
DEPT #: 6950	\$ 43,870.95	\$ 65,267.00	\$ 56,212.36	\$ (9,054.64)	\$ 64,807.00	\$ 59,482.00	\$ 56,337.00
<b>Total</b>	<b>\$ 4,012,999.19</b>	<b>\$ 4,835,739.00</b>	<b>\$ 4,922,741.13</b>	<b>\$ 87,002.13</b>	<b>\$ 4,875,198.00</b>	<b>\$ 4,611,223.00</b>	<b>\$ 4,468,427.00</b>
				\$ -			
<b>GF Revenues</b>	<b>\$ 3,697,245.55</b>	<b>\$ 4,837,328.00</b>	<b>\$ 4,854,719.82</b>	<b>\$ 17,391.82</b>	<b>\$ 4,533,607.87</b>	<b>\$ 4,533,607.87</b>	<b>\$ 4,533,607.87</b>
				\$ -			
<b>Net</b>	<b>\$ (315,753.64)</b>	<b>\$ 1,589.00</b>	<b>\$ (68,021.31)</b>	<b>\$ (69,610.31)</b>	<b>\$ (341,590.13)</b>	<b>\$ (77,615.13)</b>	<b>\$ 65,180.87</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4600 GENERAL GOVERNMENT			Scenario 1	Scenario 2	Scenario 3
			(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
EXPENDITURES:	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 229,100.00	\$ 227,344.64	\$ 234,995.00	\$ 234,995.00	\$ 211,495.00
Benefits	\$ 97,760.00	\$ 114,267.84	\$ 125,430.00	\$ 125,430.00	\$ 121,675.00
Operations & Maintenance	\$ 164,995.00	\$ 147,047.39	\$ 165,190.00	\$ 153,850.00	\$ 153,850.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (208,868.00)	\$ (208,868.00)	\$ (208,868.00)	\$ (208,868.00)	\$ (208,868.00)
<b>Total Operational</b>	<b>\$ 282,987.00</b>	<b>\$ 279,791.87</b>	<b>\$ 316,747.00</b>	<b>\$ 305,407.00</b>	<b>\$ 278,152.00</b>
Capital Outlay	\$ 14,400.00	\$ 2,700.00	\$ 14,400.00	\$ 8,100.00	\$ 8,100.00
<b>TOTAL:</b>	<b>\$ 297,387.00</b>	<b>\$ 282,491.87</b>	<b>\$ 331,147.00</b>	<b>\$ 313,507.00</b>	<b>\$ 286,252.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 297,387.00</b>	<b>\$ 282,491.87</b>	<b>\$ 331,147.00</b>	<b>\$ 313,507.00</b>	<b>\$ 286,252.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4602**

**CITY COUNCIL**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 22,250.00	\$ 21,295.00	\$ 21,650.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 1,668.00	\$ 1,668.00	\$ 1,668.00
<b>Total Operational</b>	<b>\$ 23,918.00</b>	<b>\$ 22,963.00</b>	<b>\$ 23,318.00</b>
Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 23,918.00</b>	<b>\$ 22,963.00</b>	<b>\$ 23,318.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 23,918.00</b>	<b>\$ 22,963.00</b>	<b>\$ 23,318.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4604**

**PLANNING COMMISSION**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 5,260.00	\$ 4,573.56	\$ 5,360.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 467.00	\$ 467.00	\$ 467.00
<b>Total Operational</b>	<b>\$ 5,727.00</b>	<b>\$ 5,040.56</b>	<b>\$ 5,827.00</b>
Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 5,727.00</b>	<b>\$ 5,040.56</b>	<b>\$ 5,827.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 5,727.00</b>	<b>\$ 5,040.56</b>	<b>\$ 5,827.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4606**

**CITY ATTORNEY**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 137,175.00	\$ 157,800.00	\$ 127,175.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ 1,565.00	\$ -
<b>Total Operational</b>	<b>\$ 137,175.00</b>	<b>\$ 159,365.00</b>	<b>\$ 127,175.00</b>
Capital Outlay	\$ 1,400.00	\$ 1,565.00	\$ -
<b>TOTAL:</b>	<b>\$ 138,575.00</b>	<b>\$ 160,930.00</b>	<b>\$ 127,175.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 138,575.00</b>	<b>\$ 160,930.00</b>	<b>\$ 127,175.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

EXPENDITURES:	4608	CITY PLANNER	Scenario 1			Scenario 2		Scenario 3	
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)		
					<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
Salaries			\$ 86,050.00	\$ 86,023.00	\$ 86,820.00	\$ 86,820.00	\$ 78,140.00		
Benefits			\$ 36,645.00	\$ 40,367.09	\$ 41,175.00	\$ 41,175.00	\$ 39,550.00		
Operations & Maintenance			\$ 79,895.00	\$ 82,111.47	\$ 91,850.00	\$ 86,325.00	\$ 86,325.00		
Debt Service and Interest			\$ -	\$ -	\$ -	\$ -	\$ -		
A-87 Cost Allocation Adjustment			\$ 18,311.00	\$ 18,311.00	\$ 18,311.00	\$ 18,311.00	\$ 18,311.00		
<b>Total Operational</b>			<b>\$ 220,901.00</b>	<b>\$ 226,812.56</b>	<b>\$ 238,156.00</b>	<b>\$ 232,631.00</b>	<b>\$ 222,326.00</b>		
Capital Outlay			\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -		
<b>TOTAL:</b>			<b>\$ 222,701.00</b>	<b>\$ 226,812.56</b>	<b>\$ 239,956.00</b>	<b>\$ 232,631.00</b>	<b>\$ 222,326.00</b>		
Transfers Out			\$ -	\$ -	\$ -	\$ -	\$ -		
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)			\$ -	\$ -	\$ -	\$ -	\$ -		
Debt Issuance - Property Tax Revenue Principle Only			\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Total w/ transfers</b>			<b>\$ 222,701.00</b>	<b>\$ 226,812.56</b>	<b>\$ 239,956.00</b>	<b>\$ 232,631.00</b>	<b>\$ 222,326.00</b>		

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4615 CITY MANAGER  EXPENDITURES:			Scenario 1	Scenario 2	Scenario 3
	FY 19/20 Budget	FY 19/20 Adj Budget	(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
			FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 117,875.00	\$ 117,985.78	\$ 117,875.00	\$ 117,875.00	\$ 106,090.00
Benefits	\$ 92,825.00	\$ 83,432.57	\$ 118,975.00	\$ 118,975.00	\$ 100,790.00
Operations & Maintenance	\$ 14,925.00	\$ 11,406.92	\$ 15,175.00	\$ 12,750.00	\$ 12,750.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (28,936.00)	\$ (28,936.00)	\$ (28,936.00)	\$ (28,936.00)	\$ (28,936.00)
<b>Total Operational</b>	<b>\$ 196,689.00</b>	<b>\$ 183,889.27</b>	<b>\$ 223,089.00</b>	<b>\$ 220,664.00</b>	<b>\$ 190,694.00</b>
Capital Outlay	\$ -	\$ 5,795.00	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 196,689.00</b>	<b>\$ 189,684.27</b>	<b>\$ 223,089.00</b>	<b>\$ 220,664.00</b>	<b>\$ 190,694.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 196,689.00</b>	<b>\$ 189,684.27</b>	<b>\$ 223,089.00</b>	<b>\$ 220,664.00</b>	<b>\$ 190,694.00</b>

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4606**

**CITY ATTORNEY**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Salary	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
Benefits	\$ 184.00	\$ 184.00	\$ 184.00
<b>Total Operational</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>
Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>	<b>\$ 2,584.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	4630 FIRE DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
	FY 19/20 Budget	FY 19/20 Adj Budget	(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 295,650.00	\$ 423,052.93	\$ 298,660.00	\$ 298,660.00	\$ 272,745.00
Benefits	\$ 222,405.00	\$ 235,136.69	\$ 250,510.00	\$ 250,510.00	\$ 234,955.00
Operations & Maintenance	\$ 158,590.00	\$ 196,079.39	\$ 167,425.00	\$ 154,845.00	\$ 154,845.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ 24,823.00	\$ 24,823.00
A-87 Cost Allocation Adjustment	\$ 30,407.00	\$ 30,407.00	\$ 30,407.00	\$ 30,407.00	\$ 30,407.00
<b>Total Operational</b>	<b>\$ 707,052.00</b>	<b>\$ 884,676.01</b>	<b>\$ 747,002.00</b>	<b>\$ 759,245.00</b>	<b>\$ 717,775.00</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 707,052.00</b>	<b>\$ 884,676.01</b>	<b>\$ 747,002.00</b>	<b>\$ 759,245.00</b>	<b>\$ 717,775.00</b>
Transfers Out					
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ (100,000.00)	\$ (110,171.24)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)
Debt Issuance - Property Tax Revenue Principle Only					
<b>Total w/ transfers</b>	<b>\$ 607,052.00</b>	<b>\$ 774,504.77</b>	<b>\$ 647,002.00</b>	<b>\$ 659,245.00</b>	<b>\$ 617,775.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	POLICE DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
			<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 1,029,235.00	\$ 984,706.00	\$ 897,165.00	\$ 897,165.00	\$ 897,165.00
Benefits	\$ 611,800.00	\$ 574,771.99	\$ 594,955.00	\$ 594,955.00	\$ 594,955.00
Operations & Maintenance	\$ 455,725.00	\$ 480,100.08	\$ 508,560.00	\$ 474,030.00	\$ 474,030.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 70,201.00	\$ 70,201.00	\$ 70,201.00	\$ 70,201.00	\$ 70,201.00
<b>Total Operational</b>	<b>\$ 2,166,961.00</b>	<b>\$ 2,109,779.07</b>	<b>\$ 2,070,881.00</b>	<b>\$ 2,036,351.00</b>	<b>\$ 2,036,351.00</b>
Capital Outlay	\$ -	\$ 3,885.34	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 2,166,961.00</b>	<b>\$ 2,113,664.41</b>	<b>\$ 2,070,881.00</b>	<b>\$ 2,036,351.00</b>	<b>\$ 2,036,351.00</b>
Transfers Out					
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)
Debt Issuance - Property Tax Revenue Principle Only					
<b>Total w/ transfers</b>	<b>\$ 2,066,961.00</b>	<b>\$ 2,013,664.41</b>	<b>\$ 1,970,881.00</b>	<b>\$ 1,936,351.00</b>	<b>\$ 1,936,351.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4650	BUILDINGS & GROUNDS	Scenario 1					Scenario 2		Scenario 3	
				<i>(pay freezes/no furloughs/no operational cuts)</i>		<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
EXPENDITURES:		<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>	<u>FY 20/21 Proposed Budget (2)</u>	<u>FY 20/21 Proposed Budget (3)</u>				
Salaries		\$ 56,450.00	\$ 60,625.61	\$ 42,400.00	\$ 42,400.00	\$ 38,720.00				
Benefits		\$ 26,580.00	\$ 30,226.83	\$ 29,061.00	\$ 29,061.00	\$ 21,625.00				
Operations & Maintenance		\$ 103,185.00	\$ 104,492.68	\$ 105,665.00	\$ 102,555.00	\$ 102,555.00				
Debt Service and Interest		\$ -	\$ -	\$ -	\$ -	\$ -				
A-87 Cost Allocation Adjustment		\$ 10,090.00	\$ 10,090.00	\$ 10,090.00	\$ 10,090.00	\$ 10,090.00				
<b>Total Operational</b>		<b>\$ 196,305.00</b>	<b>\$ 205,435.12</b>	<b>\$ 187,216.00</b>	<b>\$ 184,106.00</b>	<b>\$ 172,990.00</b>				
Capital Outlay		\$ 85,000.00	\$ 102,125.00	\$ 85,000.00	\$ -	\$ -				
<b>TOTAL:</b>		<b>\$ 281,305.00</b>	<b>\$ 307,560.12</b>	<b>\$ 272,216.00</b>	<b>\$ 184,106.00</b>	<b>\$ 172,990.00</b>				
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -				
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)		\$ -	\$ -	\$ -	\$ -	\$ -				
Debt Issuance - Property Tax Revenue Principle Only		\$ -	\$ -	\$ -	\$ -	\$ -				
<b>Total w/ transfers</b>		<b>\$ 281,305.00</b>	<b>\$ 307,560.12</b>	<b>\$ 272,216.00</b>	<b>\$ 184,106.00</b>	<b>\$ 172,990.00</b>				

**FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS**

**4655**

**COMMUNITY AGENCY**

EXPENDITURES:

	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>FY 20/21 Proposed Budget (1)</u>
Operations & Maintenance	\$ 61,550.00	\$ 55,623.54	\$ 50,550.00
Debt Service and Interest	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -
<b>Total Operational</b>	<b>\$ 61,550.00</b>	<b>\$ 55,623.54</b>	<b>\$ 50,550.00</b>
Capital Outlay	\$ -	\$ 20,000.00	\$ -
<b>TOTAL:</b>	<b>\$ 61,550.00</b>	<b>\$ 75,623.54</b>	<b>\$ 50,550.00</b>
Transfers Out	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 61,550.00</b>	<b>\$ 75,623.54</b>	<b>\$ 50,550.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	4660 STREET DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
			<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 69,935.00	\$ 64,563.06	\$ 78,645.00	\$ 78,645.00	\$ 71,765.00
Benefits	\$ 37,295.00	\$ 36,784.19	\$ 46,595.00	\$ 46,595.00	\$ 43,780.00
Operations & Maintenance	\$ 133,850.00	\$ 161,589.25	\$ 139,950.00	\$ 124,985.00	\$ 124,985.00
Debt Service and Interest	\$ 40,000.00	\$ 49,544.00	\$ 40,000.00	\$ 48,507.00	\$ 48,507.00
A-87 Cost Allocation Adjustment	\$ 46,102.00	\$ 46,102.00	\$ 46,102.00	\$ 46,102.00	\$ 46,102.00
<b>Total Operational</b>	<b>\$ 327,182.00</b>	<b>\$ 358,582.49</b>	<b>\$ 351,292.00</b>	<b>\$ 344,834.00</b>	<b>\$ 335,139.00</b>
Capital Outlay	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 65,000.00	\$ 65,000.00
<b>TOTAL:</b>	<b>\$ 427,182.00</b>	<b>\$ 358,582.49</b>	<b>\$ 451,292.00</b>	<b>\$ 409,834.00</b>	<b>\$ 400,139.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 427,182.00</b>	<b>\$ 358,582.49</b>	<b>\$ 451,292.00</b>	<b>\$ 409,834.00</b>	<b>\$ 400,139.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	4670	PARKS & RECREATION			Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries			\$ 58,170.00	\$ 60,087.28	\$ 46,250.00	\$ 46,250.00	\$ 42,100.00
Benefits			\$ 34,967.00	\$ 30,035.06	\$ 42,905.00	\$ 42,905.00	\$ 38,940.00
Operations & Maintenance			\$ 58,140.00	\$ 58,546.98	\$ 91,135.00	\$ 53,920.00	\$ 53,920.00
Debt Service and Interest			\$ 27,295.00	\$ 27,287.40	\$ 27,295.00	\$ 27,295.00	\$ 27,295.00
A-87 Cost Allocation Adjustment			\$ 38,967.00	\$ 38,967.00	\$ 38,967.00	\$ 38,967.00	\$ 38,967.00
<b>Total Operational</b>			<b>\$ 217,539.00</b>	<b>\$ 214,923.72</b>	<b>\$ 246,552.00</b>	<b>\$ 209,337.00</b>	<b>\$ 201,222.00</b>
Capital Outlay			\$ 700.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
<b>TOTAL:</b>			<b>\$ 218,239.00</b>	<b>\$ 214,923.72</b>	<b>\$ 250,552.00</b>	<b>\$ 213,337.00</b>	<b>\$ 205,222.00</b>
Transfers Out			\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)			\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only			\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>			<b>\$ 218,239.00</b>	<b>\$ 214,923.72</b>	<b>\$ 250,552.00</b>	<b>\$ 213,337.00</b>	<b>\$ 205,222.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4675	POOL			Scenario 1	Scenario 2	Scenario 3
				(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
EXPENDITURES:		FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries		\$ 76,810.00	\$ 71,953.40	\$ 37,855.00	\$ 37,855.00	\$ 36,245.00
Benefits		\$ 21,980.00	\$ 19,652.72	\$ 21,955.00	\$ 21,955.00	\$ 22,895.00
Operations & Maintenance		\$ 75,500.00	\$ 75,456.47	\$ 102,515.00	\$ 65,575.00	\$ 65,575.00
Debt Service and Interest		\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment		\$ 14,489.00	\$ 14,489.00	\$ 14,489.00	\$ 14,489.00	\$ 14,489.00
<b>Total Operational</b>		<b>\$ 188,779.00</b>	<b>\$ 181,551.59</b>	<b>\$ 176,814.00</b>	<b>\$ 139,874.00</b>	<b>\$ 139,204.00</b>
Capital Outlay		\$ 700.00	\$ -	\$ 700.00	\$ 8,000.00	\$ 8,000.00
<b>TOTAL:</b>		<b>\$ 189,479.00</b>	<b>\$ 181,551.59</b>	<b>\$ 177,514.00</b>	<b>\$ 147,874.00</b>	<b>\$ 147,204.00</b>
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)		\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>		<b>\$ 189,479.00</b>	<b>\$ 181,551.59</b>	<b>\$ 177,514.00</b>	<b>\$ 147,874.00</b>	<b>\$ 147,204.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

4676

SUMMER CAMP PROGRAM

EXPENDITURES:

			Scenario 1	Scenario 2	Scenario 3
			(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Budget Request	FY 20/21 Budget Request
Salaries	\$ 6,220.00	\$ 6,217.80	\$ 6,200.00	\$ 6,200.00	\$ 5,580.00
Benefits	\$ 5,465.00	\$ 5,021.06	\$ 6,925.00	\$ 6,925.00	\$ 6,490.00
Operations & Maintenance	\$ 17,525.00	\$ 13,025.00	\$ 22,250.00	\$ 9,700.00	\$ 9,700.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 1,913.00	\$ 1,913.00	\$ 1,913.00	\$ 1,913.00	\$ 1,913.00
<b>Total Operational</b>	<b>\$ 31,123.00</b>	<b>\$ 26,176.86</b>	<b>\$ 37,288.00</b>	<b>\$ 24,738.00</b>	<b>\$ 23,683.00</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 31,123.00</b>	<b>\$ 26,176.86</b>	<b>\$ 37,288.00</b>	<b>\$ 24,738.00</b>	<b>\$ 23,683.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 31,123.00</b>	<b>\$ 26,176.86</b>	<b>\$ 37,288.00</b>	<b>\$ 24,738.00</b>	<b>\$ 23,683.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6950	VETERAN'S BUILDING			Scenario 1	Scenario 2	Scenario 3			
					<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>			
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)			
Salaries	\$	23,095.00	\$	20,410.43	\$	18,655.00	\$	18,655.00	\$	16,790.00
Benefits	\$	16,725.00	\$	15,182.87	\$	20,490.00	\$	20,490.00	\$	19,210.00
Operations & Maintenance	\$	24,255.00	\$	19,427.06	\$	24,470.00	\$	19,145.00	\$	19,145.00
Debt Service and Interest	\$	-	\$	-	\$	-	\$	-	\$	-
A-87 Cost Allocation Adjustment	\$	1,192.00	\$	1,192.00	\$	1,192.00	\$	1,192.00	\$	1,192.00
<b>Total Operational</b>	\$	<b>65,267.00</b>	\$	<b>56,212.36</b>	\$	<b>64,807.00</b>	\$	<b>59,482.00</b>	\$	<b>56,337.00</b>
Capital Outlay	\$	-	\$	-	\$	-	\$	-	\$	-
<b>TOTAL:</b>	\$	<b>65,267.00</b>	\$	<b>56,212.36</b>	\$	<b>64,807.00</b>	\$	<b>59,482.00</b>	\$	<b>56,337.00</b>
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Total w/ transfers</b>	\$	<b>65,267.00</b>	\$	<b>56,212.36</b>	\$	<b>64,807.00</b>	\$	<b>59,482.00</b>	\$	<b>56,337.00</b>

**MEASURE "C" SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

Measure "C" Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
					FY 20/21 Budget Request	FY 20/21 Budget Request	FY 20/21 Budget Request
DEPT #: 4630	\$ 355,659.68	\$ 366,185.00	\$ 397,630.97	\$ 31,445.97	\$ 322,486.00	\$ 297,663.00	\$ 280,618.00
DEPT #: 4640	\$ 129,028.05	\$ 116,505.00	\$ 139,835.81	\$ 23,330.81	\$ 131,090.00	\$ 126,090.00	\$ 126,090.00
<b>Total</b>	<b>\$ 484,687.73</b>	<b>\$ 482,690.00</b>	<b>\$ 537,466.78</b>	<b>\$ 54,776.78</b>	<b>\$ 453,576.00</b>	<b>\$ 423,753.00</b>	<b>\$ 406,708.00</b>
				\$ -			
<i>Measure "C" Revenues</i>	\$ 406,842.69	\$ 457,000.00	\$ 462,000.00	\$ 5,000.00	\$ 434,000.00	\$ 434,000.00	\$ 434,000.00
				\$ -			
<b>Net</b>	<b>\$ (77,845.04)</b>	<b>\$ (25,690.00)</b>	<b>\$ (75,466.78)</b>	<b>\$ (49,776.78)</b>	<b>\$ (19,576.00)</b>	<b>\$ 10,247.00</b>	<b>\$ 27,292.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	MEASURE "C" FIRE DEPARTMENT		Scenario 1	Scenario 2	Scenario 3
			(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$ 209,705.00	\$ 181,190.00	\$ 182,220.00	\$ 182,220.00	\$ 168,080.00
Benefits	\$ 70,750.00	\$ 61,463.65	\$ 56,940.00	\$ 56,940.00	\$ 54,035.00
Operations & Maintenance	\$ 30,730.00	\$ 51,647.32	\$ 33,680.00	\$ 33,680.00	\$ 33,680.00
Debt Service and Interest	\$ 55,000.00	\$ 49,646.00	\$ 49,646.00	\$ 24,823.00	\$ 24,823.00
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operational</b>	<b>\$ 366,185.00</b>	<b>\$ 343,946.97</b>	<b>\$ 322,486.00</b>	<b>\$ 297,663.00</b>	<b>\$ 280,618.00</b>
Capital Outlay	\$ -	\$ 53,684.00	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 366,185.00</b>	<b>\$ 397,630.97</b>	<b>\$ 322,486.00</b>	<b>\$ 297,663.00</b>	<b>\$ 280,618.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 366,185.00</b>	<b>\$ 397,630.97</b>	<b>\$ 322,486.00</b>	<b>\$ 297,663.00</b>	<b>\$ 280,618.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

285-4640 MEASURE "C" POLICE DEPARTMENT

EXPENDITURES:

			Scenario 1		Scenario 2		Scenario 3	
			<i>(pay freezes/no furloughs/no operational cuts)</i>		<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
	FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)	FY 20/21 Proposed Budget (3)	FY 20/21 Proposed Budget (3)
Salaries	\$ 70,890.00	\$ 84,475.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00	\$ 73,610.00
Benefits	\$ 37,935.00	\$ 41,996.37	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00	\$ 40,915.00
Operations & Maintenance	\$ 7,680.00	\$ 13,364.44	\$ 16,565.00	\$ 16,565.00	\$ 11,565.00	\$ 11,565.00	\$ 11,565.00	\$ 11,565.00
Debt Service and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operational</b>	<b>\$ 116,505.00</b>	<b>\$ 139,835.81</b>	<b>\$ 131,090.00</b>	<b>\$ 131,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ 116,505.00</b>	<b>\$ 139,835.81</b>	<b>\$ 131,090.00</b>	<b>\$ 131,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	<b>\$ 116,505.00</b>	<b>\$ 139,835.81</b>	<b>\$ 131,090.00</b>	<b>\$ 131,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>	<b>\$ 126,090.00</b>

**WATER FUND SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

Water Fund Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1	Scenario 2	Scenario 3
					(pay freezes/no furloughs/no operational cuts)	(pay freezes/no furloughs/operational cuts)	(pay freezes/furloughs 1 day per pp/operational cuts)
					FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
DEPT #: 6000	\$ 383,681.60	\$ 475,820.00	\$ 499,250.86	\$ 23,430.86	\$ 534,045.00	\$ 459,495.00	\$ 447,330.00
DEPT #: 6001	\$ 366,987.53	\$ 400,020.00	\$ 518,371.38	\$ 118,351.38	\$ 421,005.00	\$ 378,955.00	\$ 368,830.00
<b>Total</b>	<b>\$ 750,669.13</b>	<b>\$ 875,840.00</b>	<b>\$ 1,017,622.24</b>	<b>\$ 141,782.24</b>	<b>\$ 955,050.00</b>	<b>\$ 838,450.00</b>	<b>\$ 816,160.00</b>
<b>Water Fund Revenues</b>	<b>\$ 720,610.07</b>	<b>\$ 879,480.00</b>	<b>\$ 879,480.00</b>	<b>\$ -</b>	<b>\$ 885,000.00</b>	<b>\$ 885,000.00</b>	<b>\$ 885,000.00</b>
<b>Net</b>	<b>\$ (30,059.06)</b>	<b>\$ 3,640.00</b>	<b>\$ (138,142.24)</b>	<b>\$ (141,782.24)</b>	<b>\$ (70,050.00)</b>	<b>\$ 46,550.00</b>	<b>\$ 68,840.00</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6000	WATER	Scenario 1					Scenario 2		Scenario 3	
								<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)			FY 20/21 Proposed Budget (2)		FY 20/21 Proposed Budget (3)	
Salaries	\$	78,035.00	\$	62,550.21	\$	69,650.00	\$	69,650.00	\$	63,010.00	
Benefits	\$	27,950.00	\$	27,205.00	\$	27,780.00	\$	27,780.00	\$	22,255.00	
Operations & Maintenance	\$	244,835.00	\$	244,245.65	\$	276,615.00	\$	237,065.00	\$	237,065.00	
Debt Service and Interest	\$	-	\$	-	\$	-	\$	-	\$	-	
A-87 Cost Allocation Adjustment	\$	60,000.00	\$	60,000.00	\$	60,000.00	\$	60,000.00	\$	60,000.00	
<b>Total Operational</b>	\$	<b>410,820.00</b>	\$	<b>394,000.86</b>	\$	<b>434,045.00</b>	\$	<b>394,495.00</b>	\$	<b>382,330.00</b>	
Capital Outlay	\$	65,000.00	\$	105,250.00	\$	100,000.00	\$	65,000.00	\$	65,000.00	
<b>TOTAL:</b>	\$	<b>475,820.00</b>	\$	<b>499,250.86</b>	\$	<b>534,045.00</b>	\$	<b>459,495.00</b>	\$	<b>447,330.00</b>	
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-	
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-	
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>Total w/ transfers</b>	\$	<b>475,820.00</b>	\$	<b>499,250.86</b>	\$	<b>534,045.00</b>	\$	<b>459,495.00</b>	\$	<b>447,330.00</b>	

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

6001	WATER DISTRIBUTION			Scenario 1	Scenario 2	Scenario 3
				<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
EXPENDITURES:						
		FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)
Salaries	\$	69,510.00	\$ 63,895.00	\$ 74,320.00	\$ 74,320.00	\$ 67,880.00
Benefits	\$	35,470.00	\$ 36,375.00	\$ 43,245.00	\$ 43,245.00	\$ 39,560.00
Operations & Maintenance	\$	62,040.00	\$ 78,392.56	\$ 66,390.00	\$ 59,340.00	\$ 59,340.00
Debt Service and Interest	\$	-	\$ 4,008.82	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00
A-87 Cost Allocation Adjustment	\$	33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
<b>Total Operational</b>	\$	<b>200,020.00</b>	\$ <b>215,671.38</b>	\$ <b>221,005.00</b>	\$ <b>213,955.00</b>	\$ <b>203,830.00</b>
Capital Outlay	\$	200,000.00	\$ 302,700.00	\$ 200,000.00	\$ 165,000.00	\$ 165,000.00
<b>TOTAL:</b>	\$	<b>400,020.00</b>	\$ <b>518,371.38</b>	\$ <b>421,005.00</b>	\$ <b>378,955.00</b>	\$ <b>368,830.00</b>
Transfers Out	\$	-	\$ -	\$ -	\$ -	\$ -
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$ -	\$ -	\$ -	\$ -
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$ -	\$ -	\$ -	\$ -
<b>Total w/ transfers</b>	\$	<b>400,020.00</b>	\$ <b>518,371.38</b>	\$ <b>421,005.00</b>	\$ <b>378,955.00</b>	\$ <b>368,830.00</b>

**SEWER FUND SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

	<u>FY 19/20 Actuals</u>	<u>FY 19/20 Budget</u>	<u>FY 19/20 Adj Budget</u>	<u>Variance 19/20</u>	Scenario 1	Scenario 2	Scenario 3
					<i>(pay freezes/no furloughs/no operational cuts)</i>	<i>(pay freezes/no furloughs/operational cuts)</i>	<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>
					<u>FY 20/21 Proposed Budget (1)</u>	<u>FY 20/21 Proposed Budget (2)</u>	<u>FY 20/21 Proposed Budget (3)</u>
<b>Sewer Fund Expenditures</b>							
DEPT #: 6500	\$ 1,057,923.53	\$ 1,211,095.00	\$ 1,363,602.50	\$ 152,507.50	\$ 1,407,851.00	\$ 1,249,851.00	\$ 1,213,416.00
DEPT #: 6507	\$ 165,901.94	\$ 450,893.84	\$ 332,981.00	\$ (117,912.84)	\$ 481,985.00	\$ 398,535.00	\$ 388,645.00
<b>Total</b>	<b>\$ 1,223,825.47</b>	<b>\$ 1,661,988.84</b>	<b>\$ 1,696,583.50</b>	<b>\$ 34,594.66</b>	<b>\$ 1,889,836.00</b>	<b>\$ 1,648,386.00</b>	<b>\$ 1,602,061.00</b>
 <b>Sewer Fund Revenues</b>							
	\$ 1,171,487.50	\$ 1,396,270.00	\$ 1,381,487.50	\$ (14,782.50)	\$ 1,465,743.72	\$ 1,465,743.72	\$ 1,465,743.72
<b>Net</b>	<b>\$ (52,337.97)</b>	<b>\$ (265,718.84)</b>	<b>\$ (315,096.00)</b>	<b>\$ (49,377.16)</b>	<b>\$ (424,092.28)</b>	<b>\$ (182,642.28)</b>	<b>\$ (136,317.28)</b>

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6500	SEWER	Scenario 1					Scenario 2		Scenario 3	
								<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			<i>(pay freezes/no furloughs/no operational cuts)</i>								
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)				
Salaries	\$	175,655.00	\$	221,405.50	\$	208,930.00	\$	208,930.00	\$	189,015.00	
Benefits	\$	83,815.00	\$	83,620.00	\$	83,270.00	\$	83,270.00	\$	66,750.00	
Operations & Maintenance	\$	499,790.00	\$	545,067.00	\$	587,735.00	\$	494,735.00	\$	494,735.00	
Debt Service and Interest	\$	291,835.00	\$	291,835.00	\$	277,916.00	\$	277,916.00	\$	277,916.00	
A-87 Cost Allocation Adjustment	\$	85,000.00	\$	85,000.00	\$	85,000.00	\$	85,000.00	\$	85,000.00	
<b>Total Operational</b>	\$	<b>1,136,095.00</b>	\$	<b>1,226,927.50</b>	\$	<b>1,242,851.00</b>	\$	<b>1,149,851.00</b>	\$	<b>1,113,416.00</b>	
Capital Outlay	\$	75,000.00	\$	136,675.00	\$	165,000.00	\$	100,000.00	\$	100,000.00	
<b>TOTAL:</b>	\$	<b>1,211,095.00</b>	\$	<b>1,363,602.50</b>	\$	<b>1,407,851.00</b>	\$	<b>1,249,851.00</b>	\$	<b>1,213,416.00</b>	
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-	
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$	-	\$	-	\$	-	\$	-	
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$	-	\$	-	\$	-	\$	-	
<b>Total w/ transfers</b>	\$	<b>1,211,095.00</b>	\$	<b>1,363,602.50</b>	\$	<b>1,407,851.00</b>	\$	<b>1,249,851.00</b>	\$	<b>1,213,416.00</b>	

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	6507	SEWER COLLECTION	Scenario 1					Scenario 2		Scenario 3	
								<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			<i>(pay freezes/no furloughs/no operational cuts)</i>								
		FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)					
Salaries		\$ 73,550.00	\$ 63,580.00	\$ 80,610.00	\$ 80,610.00	\$ 73,565.00					
Benefits		\$ 37,550.00	\$ 35,270.00	\$ 47,810.00	\$ 47,810.00	\$ 44,965.00					
Operations & Maintenance		\$ 90,785.00	\$ 85,086.00	\$ 104,520.00	\$ 71,070.00	\$ 71,070.00					
Debt Service and Interest		\$ 4,008.84	\$ 4,045.00	\$ 4,045.00	\$ 4,045.00	\$ 4,045.00					
A-87 Cost Allocation Adjustment		\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00					
<b>Total Operational</b>		<b>\$ 250,893.84</b>	<b>\$ 232,981.00</b>	<b>\$ 281,985.00</b>	<b>\$ 248,535.00</b>	<b>\$ 238,645.00</b>					
Capital Outlay		\$ 200,000.00	\$ 100,000.00	\$ 200,000.00	\$ 150,000.00	\$ 150,000.00					
<b>TOTAL:</b>		<b>\$ 450,893.84</b>	<b>\$ 332,981.00</b>	<b>\$ 481,985.00</b>	<b>\$ 398,535.00</b>	<b>\$ 388,645.00</b>					
Transfers Out		\$ -	\$ 408.00	\$ -	\$ 500.00	\$ 500.00					
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)		\$ -	\$ 408.00	\$ -	\$ 500.00	\$ 500.00					
Debt Issuance - Property Tax Revenue Principle Only		\$ -	\$ 408.00	\$ -	\$ 500.00	\$ 500.00					
<b>Total w/ transfers</b>		<b>\$ 450,893.84</b>	<b>\$ 334,205.00</b>	<b>\$ 481,985.00</b>	<b>\$ 400,035.00</b>	<b>\$ 390,145.00</b>					

**MEASURE "S" SUMMARY EXPENDITURES & REVENUES-FY 19/20 AMENDMENTS & PROJECTIONS FY 20/21**

Measure "S" Expenditures	FY 19/20 Actuals	FY 19/20 Budget	FY 19/20 Adj Budget	Variance 19/20	Scenario 1 <i>(pay freezes/no furloughs/no operational cuts)</i>			Scenario 2 <i>(pay freezes/no furloughs/operational cuts)</i>			Scenario 3 <i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>		
					FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)	FY 20/21 Proposed Budget (3)			
DEPT #:7150	\$ 660,197.26	\$ 840,695.00	\$ 920,720.00	\$ 80,025.00	\$ 852,040.00	\$ 699,790.00	\$ 696,575.00	\$ 852,040.00	\$ 699,790.00	\$ 696,575.00	\$ 696,575.00	\$ 696,575.00	
<b>Total</b>	<b>\$ 660,197.26</b>	<b>\$ 840,695.00</b>	<b>\$ 920,720.00</b>	<b>\$ 80,025.00</b>	<b>\$ 852,040.00</b>	<b>\$ 699,790.00</b>	<b>\$ 696,575.00</b>	<b>\$ 852,040.00</b>	<b>\$ 699,790.00</b>	<b>\$ 696,575.00</b>	<b>\$ 696,575.00</b>	<b>\$ 696,575.00</b>	
<i>Measure "S" Revenues</i>	<i>\$ 621,008.22</i>	<i>\$ 922,750.00</i>	<i>\$ 918,000.00</i>	<i>\$ (4,750.00)</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	<i>\$ 878,000.00</i>	
<b>Net</b>	<b>\$ (39,189.04)</b>	<b>\$ 82,055.00</b>	<b>\$ (2,720.00)</b>	<b>\$ (84,775.00)</b>	<b>\$ 25,960.00</b>	<b>\$ 178,210.00</b>	<b>\$ 181,425.00</b>	<b>\$ 25,960.00</b>	<b>\$ 178,210.00</b>	<b>\$ 181,425.00</b>	<b>\$ 181,425.00</b>	<b>\$ 181,425.00</b>	

FY 19/20 BUDGET ADJUSTMENTS & FY 20/21 PROPOSED BUDGET SCENARIOS

EXPENDITURES:	715	MEASURE "S"	Scenario 1			Scenario 2		Scenario 3	
			<i>(pay freezes/no furloughs/no operational cuts)</i>			<i>(pay freezes/no furloughs/operational cuts)</i>		<i>(pay freezes/furloughs 1 day per pp/operational cuts)</i>	
			FY 19/20 Budget	FY 19/20 Adj Budget	FY 20/21 Proposed Budget (1)	FY 20/21 Proposed Budget (2)		FY 20/21 Proposed Budget (3)	
Salaries	\$	20,035.00	\$ 18,965.00	\$ 20,920.00	\$ 20,920.00	\$ 19,040.00	\$ 19,040.00		
Benefits	\$	11,830.00	\$ 11,350.00	\$ 14,715.00	\$ 14,715.00	\$ 13,380.00	\$ 13,380.00		
Operations & Maintenance	\$	80,180.00	\$ 148,305.00	\$ 82,505.00	\$ 57,655.00	\$ 57,655.00	\$ 57,655.00		
Debt Service and Interest	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -		
A-87 Cost Allocation Adjustment	\$	27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00		
<b>Total Operational</b>	\$	<b>139,045.00</b>	\$ <b>205,620.00</b>	\$ <b>145,140.00</b>	\$ <b>120,290.00</b>	\$ <b>117,075.00</b>	\$ <b>117,075.00</b>		
Capital Outlay	\$	501,500.00	\$ 700,000.00	\$ 420,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00		
<b>TOTAL:</b>	\$	<b>640,545.00</b>	\$ <b>905,620.00</b>	\$ <b>565,140.00</b>	\$ <b>470,290.00</b>	\$ <b>467,075.00</b>	\$ <b>467,075.00</b>		
Transfers Out	\$	200,000.00	\$ 15,000.00	\$ 286,750.00	\$ 229,400.00	\$ 229,400.00	\$ 229,400.00		
Transfers In (CDBG, CMAQ, & Deer Creek/Pioneer Park Field)	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -		
Debt Issuance - Property Tax Revenue Principle Only	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Total w/ transfers</b>	\$	<b>840,545.00</b>	\$ <b>920,620.00</b>	\$ <b>851,890.00</b>	\$ <b>699,690.00</b>	\$ <b>696,475.00</b>	\$ <b>696,475.00</b>		

CITY OF NEVADA CITY  
 FY 2019-2020 Budget Amendments & FY 2020-2021 PROPOSED BUDGET  
 SPECIAL FUNDS

REVENUES:

Fund	<u>Special - Restricted Uses</u>	<u>Adopted</u> 2019-2020	<u>Amended</u> 2019-2020	<u>Proposed</u> 2020-2021
200	AB 1600	\$ 24,240	\$ 24,240	\$ 24,240
201	P&R Quimby	\$ 1,810	\$ 1,810	\$ -
205	Donation	\$ 2,150	\$ 2,150	\$ 100
209	Highway Bridge Project (Nevada St. Bridge)	\$ 1,860,000	\$ 1,860,000	\$ 1,770,600
210	Gas Tax	\$ 151,670	\$ 151,670	\$ 142,607
212	NCTC RSTP/STIP Streets & Roads	\$ 40,000	\$ 40,000	\$ 71,000
213	NCTC Local Ped & Bike	\$ -	\$ -	\$ 30,000
215	CMAQ Grant - Streets & Roads	\$ 140,000	\$ 140,000	\$ 100,000
216	Traffic Relief	\$ 3,670	\$ 3,670	\$ 3,680
217	Regional Traffic Mitigation	\$ 7,565	\$ 7,565	\$ 7,565
220	Indian Trails	\$ 350	\$ 350	\$ 450
229	Brownsfield - Quartz Mill	\$ 55,000	\$ 55,000	\$ 30,000
230/231	Fire Taxes (1986, 2003, Tax Cap.)	\$ 100,500	\$ 100,500	\$ 100,500
250	CDBG 2012/2015	\$ 185,000	\$ 185,000	\$ -
271	Prop. 172 - SB509	\$ 38,000	\$ 38,000	\$ 35,000
272	Mathivet	\$ 250	\$ 250	\$ 400
273	Supplemental Law Enforcement (SLESF)	\$ 100,200	\$ 100,200	\$ 100,500
280	Measure "L" Tax (restricted)	\$ 5,600	\$ 5,600	\$ -
710	Constitution Day Parade	\$ 8,000	\$ 8,000	\$ 8,000
770	Becker	\$ 100	\$ 100	\$ 100
<b>TOTAL REVENUES:</b>		<b>\$ 3,804,855</b>	<b>\$ 3,804,855</b>	<b>\$ 2,424,742</b>

EXPENDITURES:

<u>Special</u>	<u>Adopted</u> 2019-2020	<u>Amended</u> 2019-2020	<u>Proposed</u> 2020-2021	
205	Donation	\$ 2,000	\$ 2,000	\$ -
210	Gas Tax (Streets and Roads Repair and Maintenance)	\$ 100,000	\$ 100,000	\$ 50,000
212/213	NCTC Local Ped and Bike/RSTP Streets and Roads	\$ 40,000	\$ 40,000	\$ -
217	Regional Traffic Mitigation	\$ 7,565	\$ 7,565	\$ 7,565
220	Indian Trails	\$ 1,000	\$ 1,000	\$ 1,000
229	Brownsfield - Quartz Mill	\$ 55,000	\$ 55,000	\$ 30,000
271	Prop 172 (debt Service for Vehicles)	\$ -	\$ -	\$ 25,785
285	Measure "C"	\$ 482,690	\$ 482,690	\$ -
710	Constitution Day	\$ 8,000	\$ 8,000	\$ 8,000
<b>Totals - Operations</b>		<b>\$ 213,565.00</b>	<b>\$ 213,565</b>	<b>\$ 122,350</b>

Capital Outlay:

209	Highway Bridge Project Grant - Nevada Street Bridge (Environmental Study)	\$ 2,100,000	\$ 2,100,000	\$ 2,000,000
210	Gas Tax	\$ -	\$ -	\$ 75,000
212/213	NCTC Local Ped and Bike/RSTP Streets and Roads	\$ -	\$ -	\$ 101,000
215	CMAQ (S&R) - (Searls, Railroad and Boulder Street)	\$ 140,000	\$ 140,000	\$ 100,000
250	CDBG 2012/2015	\$ 185,000	\$ 185,000	\$ -
271	Prop 172	\$ 38,000	\$ 38,000	\$ -
280	Measure "L" - see attached schedule	\$ 95,000	\$ 95,000	\$ -
<b>Totals - Capital Outlay</b>		<b>\$ 2,558,000</b>	<b>\$ 2,558,000</b>	<b>\$ 2,276,000</b>

<b>TOTAL EXPENDITURES &amp; CAPITAL OUTLAY:</b>	<b>\$ 2,771,565</b>	<b>\$ 2,771,565</b>	<b>\$ 2,398,350</b>
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OPERATING TRANSFERS IN:

Transfers In - Highway Bridge Project Grant - Nevada				
209	Street Bridge	\$ 240,000	\$ 240,000	\$ 229,400
		<b>\$ 240,000</b>	<b>\$ 240,000</b>	<b>\$ 229,400</b>

OPERATING TRANSFERS OUT:

Transfers Out - Fire Taxes				
		\$ 100,500	\$ 100,500	\$ 100,500
Transfers Out - Special Revenues SLESF (Supplemental Law Enforcement)				
		\$ 100,000	\$ 100,000	\$ 100,000
<b>Subtotal - Transfers Out</b>		<b>\$ 200,500</b>	<b>\$ 200,500</b>	<b>\$ 200,500</b>

<b>NET CHANGE IN SPECIAL FUNDS</b>	<b>\$ 1,072,790</b>	<b>\$ 1,072,790</b>	<b>\$ 55,292</b>
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## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE: Regional Housing Authority and Central California Housing Corporation Request for Permanent Local Housing Allocation (PLHA) Funds for Cashin's Field Affordable Housing Project**

**RECOMMENDATION:** City Council to provide staff direction to prepare a Letter of Commitment of Permanent Local Housing Allocation (PLHA) Capital Funds for Cashin's Field Affordable Housing Project at 170 Ridge Road, Nevada City CA including Council agreed up terms for approval to the June 24, 2020, City Council Meeting.

**CONTACT:** Catrina Olson, City Manager

**BACKGROUND/DISCUSSION:**

On May 18, 2020, the City received a letter from the Regional Housing Authority (RHA) and its Co-Developer and Partner, Central California Housing Corporation (CCHC) requesting assistance from the City of Nevada City to provide a loan from its year one and year two PLHA funds to assist in financing the Cashin's Field Affordable Housing Project in the amount of \$157,730.

The project will compete for 9% Low-Income Housing Disaster Tax Credits in the July 1, 2020, California Tax Credit Allocation Committee (CTCAC) application round. The project needs soft financing in order to be financially feasible. Applications that are not financially feasible do not pass threshold requirements with CTCAC. The RHA and CCHC believe that the addition of the City funds in the project would provide the public leverage needed to make the project competitive and feasible.

The request included that the loan be structured under the following terms:

- \$157,730 principal loan amount
- 3% simple interest, up to a 55-year amortization and term
- Loan payments due annually based on residual receipts

The City's potential loan commitment to the Cashin's Field project would be contingent on the City receiving the PHLA funding from the State. If the City does not receive these funds from the State, the City would not be obligated to provide a loan to the Cashin's Field project out of the General Fund or any other Discretionary City Fund.

The County of Nevada received a similar request for a letter of commitment in support of a two- year allocation of County PLHA funding and the same loan structuring. The request for approval and authorization for the Board of Supervisors Chair to sign the Letter of Commitment of Capital Funds for Cashin's Field Affordable Housing Project will be heard at the June 9, 2020, Nevada County Board of Supervisors' Meeting.

**ENVIRONMENTAL CONSIDERATIONS:** None.

**FINANCIAL CONSIDERATIONS:** None.

**ATTACHMENT:**

- ✓ Request letter from the RHA and CCHC for PLHA fund and loan commitment to Cashin's Field Affordable Housing Project
- ✓ Nevada County Board of Supervisors Agenda Memo and Commitment Letter for support of the Cashin's Field Affordable Housing Project



# REGIONAL HOUSING AUTHORITY

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[www.RegionalHA.org](http://www.RegionalHA.org)

May 18, 2020

Catrina Olson  
City Manager  
City of Nevada City  
317 Broad Street  
Nevada City, CA 95959

**Re: Cashin's Field Apartments  
Request for Permanent Local Housing Allocation (PLHA) Funds**

Dear Ms. Olson:

The Regional Housing Authority and its Co-Developer and Partner, Central California Housing Corporation (CCHC) respectfully requests the assistance from the City of Nevada City to provide a loan from its year one and year two PLHA funds to assist in the financing of the Cashin's Field Apartments project in the amount of \$157,730.

The project will compete for 9% Low-Income Housing Disaster Tax Credits in the July 1, 2020 California Tax Credit Allocation Committee (CTCAC) application round. The project needs soft financing in order to be financially feasible. Applications that are not financially feasible do not pass threshold requirements with CTCAC. We believe the addition of the City funds in the project would provide the public leverage needed to make the project competitive and feasible.

The loan would be structured under the following terms:

- \$157,730 principal loan amount
- 3% simple interest, up to a 55-year amortization and term
- Loan payments due annually based on residual receipts

We would be happy to meet with you and your staff to further discuss our proposal. Please contact me at your earliest convenience to set up a time. I can be reached at (530) 671-0220 ext. 113, or by email at [g.becerra@regionalha.org](mailto:g.becerra@regionalha.org).

I look forward to hearing from you soon.

Sincerely,

*Gustavo Becerra*

Gustavo Becerra  
Executive Director



# COUNTY OF NEVADA HEALTH & HUMAN SERVICES AGENCY

950 Maidu Ave.  
Nevada City, California  
95959

*HHSA Agency Director*  
*Ryan Gruver*

Telephone (530) 265-1627  
Fax (530) 265-2295

Department Directors  
Phebe Bell, Behavioral Health  
Jill Blake, MPA, Public Health  
Mike Dent, MPA, Child Support Services/Collections and  
Housing & Community Services  
Mali Dyck, Interim Social Services

SR 20-2947

## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** June 9, 2020

**TO:** Board of Supervisors

**FROM:** **Mike Dent, Director of Child Support, Collections, and Housing and Community Services**

**SUBJECT:** Letter of Commitment of Capital Funds for Cashin's Field Affordable Housing Development located at 170 Ridge Road, Nevada City CA to expand affordable Housing in Nevada County.

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**RECOMMENDATION:** Approve and authorize the Chair to sign the Letter of Commitment of Capital Funds for the Cashin's Field Affordable Housing Development located at 170 Ridge Road, Nevada City CA.

**FUNDING:** \$650,000 of Nevada County's forthcoming Permanent Local Housing Allocation (PLHA) from the State. There is no impact to the County General Fund and no budget amendment is needed at this time.

**BACKGROUND:**

The purpose of this item is to provide a Capital Funds commitment Letter for the Cashin's Field Affordable Housing Project located at 170 Ridge Road in Nevada City for the purposes of submission of the Tax Credit Allocation Committee application that is due by the developer on July 1, 2020. This project is a partnership between the City of Nevada City, County of Nevada and Regional Housing Authority in partnership with housing developer Central California Housing Corporation.

The proposed development is a multi-family apartment community located at the corner of Ridge Road and Zion Street, historically known as Cashin's Field. The project has been submitted to the Nevada City Community Development Division for immediate consideration as a 56-unit low-income affordable housing project serving income qualified residents in Nevada City and

the surrounding areas. The proposed development will include 11 one-bedroom, 30 two-bedroom, and 15 three-bedroom units as well as a manager's unit. Also included on site would be a community building with managerial/leasing offices, multi-purpose lounge, kitchenette, and outdoor gathering spaces. 100% of the units will be rent restricted for qualified residents with income ranging from 30% to 60% of the area medium income for a 55-year affordability period.

The project supports five of the County's 2020 Objectives that reflect the top priorities of the surrounding community by promoting affordable housing, preventing homelessness, supporting local economic development, creating defensible space to reduce the risk of wildfire, and advancing community resiliency through energy efficiency.

Like other counties in California, Nevada County has seen an increase in homelessness in recent years. The loss of housing to wildfires compounds the issue with wide sweeping impacts on schools, rental markets, and availability of single-family homes that are felt throughout the community.

Moreover, the County has recently been made aware of Disaster Recovery Tax Credit Allocation Committee credits designated for use by the 13 California counties devastated by the 2017 and 2018 wildfires as passed by Congress in Public Law 116-94 under the Robert T. Stafford Disaster Relief and Emergency Assistance Act in which Nevada County is listed as one of the affected California Counties. Per the proposed regulations under consideration by the California Tax Credit Association Committee (TCAC), Nevada County may be eligible for funding of up to \$3.5 Million. The County has submitted a Letter of Support to TCAC for the allocation and anticipates exploring the opportunity of using a portion of funds for the Project, should they be allocated.

In early support of the project, the Board adopted Resolution 20-165 on May 12, 2020 approving an agreement with the Regional housing Authority (RHA) to provide RHA an unsecured loan in the amount of \$50,000 of Homeless Mentally-Ill Outreach and Treatment (HMIOT) Program funds to secure the Project which will be forgiven, principle and interest, upon the Developer fulfilling the commitment to provide the agreed upon affordable housing unit for at least five years from the date of occupancy.

The Permanent Local Housing Allocation (PLHA) is an allocation of SB2 funds (\$75 dollar recording fee on real estate transactions) made to all California jurisdictions- Cities and Counties. The County of Nevada will receive a yearly allocation of PLHA dollars over the next five years totaling \$1,530,000 (\$306,319 per year beginning with FY 19/20). The application period for this allocation is currently open with applications due on July 27, 2020. Further information on this allocation will be forthcoming in a subsequent Board Item.

The capital commitment of funds will ultimately be in the form of loan in the amount of \$650,000. These funds will be used to facilitate the financing of the development project. Loan terms will include a simple interest rate not to exceed 3% annual interest, a 55-year term, and payments based on residual rental receipts generated by the project, and the loan will be secured by a deed of trust and promissory note.

This loan commitment is expressly conditioned upon successful application for low-income housing tax credits and all other necessary financing to make the project feasible in the 2020 and 2021, 9% California Tax Credit Allocation Committee competitive funding rounds.

Therefore, please approve and authorize the Chair to sign and submit the attached Letter of Commitment of Capital Funding for the collaborative efforts to advance the Cashin's Field Affordable Housing Development located at 170 Ridge Road, Nevada City CA. The Regional Housing Authority and the Developer will incorporate the letter into their July TCAC application as proof of a local commitment of funding, boosting the projects competitive score for tax credit consideration.

**Item Initiated and Approved by:** Mike Dent, Director – Housing and Community Services



# COUNTY OF NEVADA BOARD OF SUPERVISORS

Eric Rood Administrative Center

950 Maidu Avenue, Suite 220

Nevada City, CA 95959

(530) 265-7040

Fax 265-9839

E-MAIL: [bos@co.nevada.ca.us](mailto:bos@co.nevada.ca.us)

June 9, 2020

Gustavo Becerra  
Executive Director  
Regional Housing Authority  
1455 Butte House Road  
Yuba City, CA 95993

Subject: Commitment of Capital Funds Loan in the amount of \$650,000  
Cashin's Field Low-Income Apartment Complex

Dear Mr. Becerra,

On June 9, 2020, by means of Resolution Number (x), the Board of Supervisors of the County of Nevada approved and authorized the commitment of a loan to the Regional Housing Authority for the subject Cashin's Field affordable housing project. A capital funds loan in the amount of \$650,000 has been authorized. These funds will be used to facilitate the financing of the development project. Loan terms will include a simple interest rate not to exceed 3% annual interest, a 55-year term, and payments based only on residual receipts, and the loan will be secured by a deed of trust and promissory note.

This loan commitment is expressly conditioned upon successful application for low-income housing tax credits and all other necessary financing to make the project feasible in the 2020 and 2021, 9% California Tax Credit Allocation Committee competitive funding rounds.

The County of Nevada is very supportive of this development initiative, addressing the serious housing needs of low-income residents in Nevada County. Please contact me should you have any questions concerning this commitment of funds.

Very truly yours,

Heidi Hall  
Board Chair, Nevada County Board of Supervisors

# Reference - Letter of Support Nevada City Housing Project

COUNTY OF NEVADA  
STATE OF CALIFORNIA  
BOARD OF SUPERVISORS



Chair Heidi Hall, 1<sup>st</sup> District  
Edward C. Scofield, 2<sup>nd</sup> District  
Vice Chair Dan Miller, 3<sup>rd</sup> District  
Susan Hoek, 4<sup>th</sup> District  
Richard Anderson, 5<sup>th</sup> District

Julie Patterson Hunter,  
Clerk of the Board

May 26, 2020

Attn: Chair Josie Andrews  
Nevada City Planning Commission  
317 Broad Street  
Nevada City, CA 95959  
(530) 265-2496 (p)  
(530) 265-0187 (f)  
amy.wolfson@nevadacityca.gov

**RE: Letter of Support for Cashin's Field Affordable Housing Development located at 170 Gold Flat Road, Nevada City, CA to expand affordable housing in Nevada County**

Dear Chair Andrews,

On behalf of the Nevada County Board of Supervisors, I am sending you this Letter of Support for the Cashin' Field Affordable Housing Development Project located at 170 Gold Flat Road, Nevada City, California. We are pleased at the opportunity to partner with the City of Nevada City, Central California Housing Corporation (CCHC) and Regional Housing Authority (RHA) to expand affordable housing for residents of Nevada County and Nevada City alike.

The proposed development would make available fifty-six (56) units of low-income affordable housing via eleven (11) one-bedroom, thirty (30) two-bedroom, and fifteen (15) three-bedroom units, as well as one (1) manager's unit. Included on site is a community building with managerial/leasing offices, multi-purpose lounge, kitchenette, and outdoor gathering spaces. To protect the most vulnerable, the development will be rent restricted for qualified residents with income ranging from 30%-60% of the area medium income for a fifty-five-year affordability period. This project design uses a "village concept" that promotes three high-level objectives: 1. To provide an environment that is supportive of family residents that assist in creating supportive community relationships; 2. Substantially preserve the existing ecological context of the site including maintenance of much of the existing forest and stormwater patterns; and 3. Provide an architecture that is consistent with the mining heritage of Nevada City that is reflective of current construction systems and aesthetics.

The project is ideally located walking distance to local public transportation, elementary and middle schools, Pioneer Park, and the Seven-Hills Business District that includes access to a full-scale grocery store and medical pharmacy, among other amenities. The Development Team has partnered

950 Maidu Avenue, Suite 200, Nevada City CA 95959-8617  
phone: 530.265.1480 | fax: 530.265.9836 | toll free: 888.785.1480 | email: [bdofsupervisors@co.nevada.ca.us](mailto:bdofsupervisors@co.nevada.ca.us)  
website: <http://www.mynevadacounty.com/nc/bos>

with Mogavero Architects and SCPO Planning, Engineering & Surveying, Inc. to incorporate design features that embed local aesthetics, community green spaces, energy efficiency, low visibility parking with hazardous vegetation defense improvements against wildfire.

Cashin's Field Affordable Housing Development is a win-win project as it promotes five of the County's 2020 Objectives that reflect the top priorities of the sounding community by promoting affordable housing, preventing homelessness, supporting local economic development, creating defensible space to reduce the risk of wildfire, and advancing community resiliency through energy efficiency. Moreover, the Project aligns with the efforts of Nevada City to promote affordable housing that reflects the aesthetic values of the community. To underscore support for the project, Nevada County has already allocated \$50,000 in Homeless Mentally Ill Outreach and Treatment (HMIOT) Program funds in the form of an unsecured loan to the Regional Housing Authority which will be forgiven, principle and interest, upon the Developer fulfilling the commitment to provide the agreed upon affordable housing unit for at least five years from the date of occupancy, among other forthcoming financial contributions being considered. Therefore, I strongly urge your support for the Cashin' Field Affordable Housing Development Project located at 170 Gold Flat Road, Nevada City, California.

Please feel free to contact me with any questions.

Sincerely,



Heidi Hall  
Chair, Board of Supervisors

Copied:  
City of Nevada City City Council  
City of Grass Valley City Council  
Central California Housing Corporation  
Regional Housing Authority  
Hospitality House

## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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### **TITLE: November 3, 2020 General Election Ballot Measure**

**RECOMMENDATION:** City Council to provide staff direction in preparing a ballot measure question for the November 3, 2020 General Election for the extension of Measure “S” and/or a general tax.

**CONTACT:** Catrina Olson, City Manager

### **BACKGROUND / DISCUSSION:**

At the November 13, 2019, City Council meeting the City Council provided staff direction to work with the Measure “S” Committee on the development of next steps in moving forward on preparing to place a Measure on the ballot for the November 3, 2020 election to extend the existing Special Tax Measure “S”, due to sunset 2023.

In response to that direction, the City’s Strategic Plan includes the goal to improve and maintain fiscal stability and sustainability. One of the 6 month objectives in support of that goal is to complete legal and practical requirements to place a Special Tax Measure (requires 2/3’s supermajority vote) on the ballot to extend Measure “S”’s (currently for streets, roads, sidewalks and storm drains) one half-cent (1/2) sales tax and to include the addition of funding for water distribution and sewer collection.

Due to the fiscal challenges the City is currently experiencing and the future negative economic impacts the City is facing in association to the COVID-19 pandemic, the City Council may want to consider placing a short-term (suggested 3 – 5 year) General Tax Measure for three-eighths cent (3/8) on the November 3, 2020 ballot. A General Tax (requires a 50% +1 vote) and could provide funding in an effort to balance the City’s upcoming budgets that are currently being projected to perform in deficit capacities (includes the General Fund, Measure “C”, Measure “S”, Water and Wastewater Funds).

On November 6, 2012, Nevada City voter’s passed a General Tax Measure “L” (5 year) which was used to compensate for the revenue reductions experienced during the Great Recession between 2008 and 2011. Funding received from Measure “L” was used for the following:

1. To create reserves for the General Fund (operations, pension and capital replacement);
2. To bring the City back to full staffing (as some Department Heads were reduced to part-time and employees were furloughed);
3. Deferred maintenance on City buildings and grounds;
4. Deferred capital projects;

5. Equipment repair and replacement; and
6. Economic Development.

Measure “L” was instrumental in improving the overall financial stability and health of the City by providing the funding to support the above mention operations, activities, and services fundamental in returning the City to its full services.

The proposed fiscal year (FY) 20/21 budget does not achieve balanced fund operations. Despite significant cuts in operations and maintenance, as well as capital outlay, the City is facing deficits in the General Fund and the Wastewater Fund with the remaining funds slightly operating in the black with revenues over expenditures. With the bleak outlook on the financial future and the unknown length of time for financial recovery from the COVID-19 pandemic impacts, the City could fall behind again in the maintenance, operations and activities of the City. There is also the possibility that in order to balance the upcoming budget(s), the City could need to implement furloughs, as the financial impacts are realized, creating major service reductions to the public.

For the upcoming FY 19/20 and 20 /21 budgets, the City Council provided staff direction to prepare the budgets with the negative and slightly favorable overall operational balances and to use City operational reserves to balance the deficits in the budget. This was the recommended solution for the current situations presented in the 19/20 and 20/21 budgets, however, the use of reserves to continue balancing future budgets cannot be maintained or supported by the current reserves levels.

A three-eighths cent (3/8) short-term General Tax Measure could provide the City with \$400k to \$500k in additional funding annually to keep the City services, activities, operations and capital improvements supported for full operations. A General Tax Measure could also provide the funding for wildfire and vegetation management, which was cut in half for the upcoming FY 20/21 budget.

Staff is seeking direction as to the City Council’s desire to place a Measure on the November 3, 2020 ballot for; (1) the extension of Special Tax Measure “S” for a half-cent (1/2) with the sunset clause removed and inclusion of water distribution and sewer collection; (2) a three-eighths (3/8) cent General Tax Measure to provide stop gap funding for revenue reductions related to the COVID-19 pandemic; or (3) to place two measures on the ballot for the upcoming General Election.

**FISCAL IMPACT:** A three-eighths cent (3/8) Tax Measure provides approximately \$400k to \$475k revenues annually and a half-cent (1/2) Tax Measure provides approximately \$500k to \$650k revenues annually. The City agrees to reimburse the County of Nevada for the City’s prorated share of the costs of the election, which is approximately \$3,500.

**ATTACHMENT:** None.

## REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE: A Resolution of the City Council of the City of Nevada City Authorizing a Rate Adjustment for Solid Waste and Recycling Services**

**RECOMMENDATION:** Pass Resolution 2020-XX, a Resolution of the City Council of The City of Nevada City authorizing a rate adjustment for solid waste and recycling services.

**CONTACT:** Catrina Olson, City Manager

**BACKGROUND / DISCUSSION:**

In September of 2011, the City and Waste Management entered into a franchise agreement that expires June 30, 2025. In the agreement a formula was settled upon that allows for Waste Management to annually modify rates for services provided. The annual increase or decrease is calculated by applying 75% of the U.S. City Average Consumer Price Index (CPI) (12 month period ending March 31, 2020) to the service portion of the current rates and adjusting disposal costs (gate fees) 100% of the increase or decrease for the next year. The proposed 2020 service portion rate is being adjusted by 1.45%. The disposal is being increased by 4.81% due to the transfer station's July 1, 2020 proposed rate increase from \$78.10 to \$80.58 and the 2019 transfer station rate increase (from \$76.88 to \$78.10) that was implemented by the County after WM submitted its 2019 rate increase to the City. The impact to the most common residential rate (35 gallon cart) of both increases is an average of 2.37%. The City currently receives franchise fees of 10%.

Attached is a letter from Larry Picard, District Manager for Waste Management requesting the rates be increased. The calculation of the proposed rate increases were reviewed by staff in accordance with the franchise agreement and were found to be accurate.

**FISCAL IMPACT:**

There will be a slight increase in franchise fees collected from Waste Management which are remitted to the City quarterly. The increase in revenue will not provide a significant impact.

**ATTACHMENTS:**

- ✓ Resolution 2020-XX A Resolution of the City Council of Nevada City Authorizing a Rate Adjustment for Solid Waste and Recycling Services, Exhibit A - Proposed Rates Effective July 1, 2020
- ✓ Letters from Larry Picard, District Manager for Waste Management/Grass Valley Disposal

**RESOLUTION NO. 2020-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY  
AUTHORIZING A RATE ADJUSTMENT FOR SOLID WASTE AND RECYCLING SERVICES**

**WHEREAS**, the City of Nevada City has entered into a franchise agreement with Waste Management for solid waste and recycling service within the City commencing September 28, 2011 and expiring June 30, 2025; and

**WHEREAS**, the franchise agreement provides a formula for Waste Management (WM) to annually modify rates for services provided; and

**WHEREAS**, the annual increase or decrease is calculated by applying 75% of the U.S. City Average Consumer Price Index (CPI) to the service portion of the current rates and adjusting disposal costs (gate fees) 100% of the increase or decrease for the next year; and

**WHEREAS**, the proposed 2020 service portion rate was adjusted by 1.45% and the disposal was increased by 4.81% due to the transfer station's July 1, 2020, proposed rate increase from \$78.10 to \$80.58 and the 2019 transfer station rate increase (from \$76.88 to \$78.10) that was implemented by the County after WM submitted its 2019 rate increase to the City; and

**WHEREAS**, the impact to the most common residential rate (35 gallon cart) of both increases is an average of 2.37%. The City currently receives franchise fees of 10%.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Nevada City hereby approves the July 1, 2020, rate schedule requested by Waste Management in accordance with the franchise agreement, which is attached hereto as Exhibit "A," and incorporated herein by this reference.

**PASSED AND ADOPTED** at a regularly scheduled meeting of the City Council of Nevada City held on the 10<sup>th</sup> day of June, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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**Reinette Senum, Mayor**

**ATTEST:**

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**Niel Locke, City Clerk**



Nevada City  
Rates Effective July 1, 2020

EXHIBIT A

RESIDENTIAL	DISPOSAL GATE FEE			SERVICE FEE			Includes 10% Franchise Fee			
	Current Rates Effective 7/01/2019	4.81% * Disposal Price Adjustment	New Rates - Effective 7/01/2020	Current Rates Effective 7/01/2019	1.45% CPI Increase	New Rates Effective 7/01/2020	Container Fee (added 2015)	Current Rate Effective 7/01/2019	New Rate Effective 7/01/2020	Percent Increase
<b>TRASH SERVICES</b>										
1 20G CART TRASH PER CART	\$3.15	\$0.15	\$3.30	\$9.78	\$0.14	\$9.92	\$0.00	\$12.93	\$13.22	2.24%
1 35G CART TRASH PER CART	\$4.12	\$0.20	\$4.32	\$10.72	\$0.16	\$10.88	\$0.35	\$15.19	\$15.55	2.37%
1 64G CART TRASH PER CART	\$8.22	\$0.40	\$8.62	\$13.98	\$0.20	\$14.18	\$0.42	\$22.62	\$23.22	2.65%
1 96G CART TRASH PER CART	\$12.34	\$0.59	\$12.93	\$18.49	\$0.27	\$18.76	\$0.43	\$31.26	\$32.12	2.75%
<b>RECYCLE SERVICES</b>										
35 GAL RECYCLE (WITH TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
64 GAL RECYCLE (WITH TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
96 GAL RECYCLE (WITH TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
35 GAL CART RECYCLING (NO TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
64 GAL CART RECYCLING (NO TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
96 GAL CART RECYCLING (NO TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
ADDITIONAL 35G RECYCLE CART (AFTER THREE CARTS)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
ADDITIONAL 64G RECYCLE CART (AFTER THREE CARTS)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
ADDITIONAL 96G RECYCLE CART (AFTER THREE CARTS)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
<b>GREEN WASTE SERVICES</b>										
64 GAL GREENWASTE CART	\$0.59	\$0.03	\$0.62	\$3.37	\$0.05	\$3.42	\$0.00	\$3.96	\$4.04	2.02%
96 GAL GREENWASTE CART	\$0.95	\$0.05	\$1.00	\$3.37	\$0.05	\$3.42	\$0.00	\$4.32	\$4.42	2.31%
<b>EXTRA PICKUPS</b>										
35 GAL SERVICE DAY EXTRA PICKUP	\$0.93	\$0.04	\$0.97	\$3.96	\$0.06	\$4.02	\$0.00	\$4.89	\$4.99	2.04%
64 GAL SERVICE DAY EXTRA PICKUP	\$1.90	\$0.09	\$1.99	\$7.89	\$0.11	\$8.00	\$0.00	\$9.79	\$9.99	2.04%
96 GAL SERVICE DAY EXTRA PICKUP	\$2.83	\$0.14	\$2.97	\$11.84	\$0.17	\$12.01	\$0.00	\$14.67	\$14.98	2.11%
35 GAL NON-SERVICE DAY EXTRA PICKUP	\$0.92	\$0.04	\$0.96	\$46.26	\$0.67	\$46.93	\$0.00	\$47.18	\$47.89	1.50%
64 GAL NON-SERVICE DAY EXTRA PICKUP	\$1.87	\$0.09	\$1.96	\$45.33	\$0.66	\$45.99	\$0.00	\$47.20	\$47.95	1.59%
96 GAL NON-SERVICE DAY EXTRA PICKUP	\$2.79	\$0.13	\$2.92	\$44.41	\$0.64	\$45.05	\$0.00	\$47.20	\$47.97	1.63%



64 GAL RECYCLING CART (NO TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
96 GAL RECYCLING CART (NO TRASH SERVICE)	\$0.00	\$0.00	\$0.00	\$2.21	\$0.03	\$2.24	\$0.00	\$2.21	\$2.24	1.36%
<b>RECYCLE BIN SERVICES</b>										
2 YD - WITH EXISTING TRASH SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4 YD - WITH EXISTING TRASH SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6 YD - WITH EXISTING TRASH SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2 YD - WITH NO EXISTING TRASH SERVICE	\$0.00	\$0.00	\$0.00	\$55.70	\$0.81	\$56.51	\$0.00	\$55.70	\$56.51	1.45%
4 YD - WITH NO EXISTING TRASH SERVICE	\$0.00	\$0.00	\$0.00	\$86.69	\$1.26	\$87.95	\$0.00	\$86.69	\$87.95	1.45%
6 YD - WITH NO EXISTING TRASH SERVICE	\$0.00	\$0.00	\$0.00	\$126.15	\$1.83	\$127.98	\$0.00	\$126.15	\$127.98	1.45%
<b>GREEN WASTE CART SERVICE</b>										
64 GAL GREENWASTE CART	\$0.59	\$0.03	\$0.62	\$3.37	\$0.05	\$3.42	\$0.00	\$3.96	\$4.04	2.02%
96 GAL GREENWASTE CART	\$0.95	\$0.05	\$1.00	\$3.37	\$0.05	\$3.42	\$0.00	\$4.32	\$4.42	2.31%
<b>TEMPORARY BINS</b>										
TEMP 2 YARD BIN	\$11.98	\$0.58	\$12.56	\$51.07	\$0.74	\$51.81	\$0.00	\$63.05	\$64.37	2.09%
TEMP 3 YARD BIN	\$17.95	\$0.86	\$18.81	\$64.04	\$0.93	\$64.97	\$0.00	\$81.99	\$83.78	2.18%
TEMP 4 YARD BIN	\$23.92	\$1.15	\$25.07	\$78.18	\$1.13	\$79.31	\$0.00	\$102.10	\$104.38	2.23%
TEMP 6 YARD BIN	\$35.90	\$1.73	\$37.63	\$97.39	\$1.41	\$98.80	\$0.00	\$133.29	\$136.43	2.36%
<b>EXTRA PICKUP RATES</b>										
35 GAL - SERVICE DAY EXTRA PICKUP	\$0.93	\$0.04	\$0.97	\$3.91	\$0.06	\$3.97	\$0.00	\$4.84	\$4.94	2.07%
64 GAL - SERVICE DAY EXTRA PICKUP	\$1.90	\$0.09	\$1.99	\$7.81	\$0.11	\$7.92	\$0.00	\$9.71	\$9.91	2.06%
96 GAL - SERVICE DAY EXTRA PICKUP	\$2.83	\$0.14	\$2.97	\$11.71	\$0.17	\$11.88	\$0.00	\$14.54	\$14.85	2.13%
2 YARD - SERVICE DAY EXTRA PICKUP	\$12.40	\$0.60	\$13.00	\$59.60	\$0.86	\$60.46	\$0.00	\$72.00	\$73.46	2.03%
3 YARD - SERVICE DAY EXTRA PICKUP	\$18.60	\$0.89	\$19.49	\$89.38	\$1.30	\$90.68	\$0.00	\$107.98	\$110.17	2.03%
4 YARD - SERVICE DAY EXTRA PICKUP	\$24.76	\$1.19	\$25.95	\$119.19	\$1.73	\$120.92	\$0.00	\$143.95	\$146.87	2.03%
6 YARD - SERVICE DAY EXTRA PICKUP	\$37.16	\$1.79	\$38.95	\$178.78	\$2.59	\$181.37	\$0.00	\$215.94	\$220.32	2.03%
35 GAL - NON-SERVICE DAY EXTRA PICKUP	\$0.92	\$0.04	\$0.96	\$45.70	\$0.66	\$46.36	\$0.00	\$46.62	\$47.32	1.50%
64 GAL - NON-SERVICE DAY EXTRA PICKUP	\$1.87	\$0.09	\$1.96	\$44.78	\$0.65	\$45.43	\$0.00	\$46.65	\$47.39	1.59%
96 GAL - NON-SERVICE DAY EXTRA PICKUP	\$2.79	\$0.13	\$2.92	\$43.87	\$0.64	\$44.51	\$0.00	\$46.66	\$47.43	1.65%
2 YARD - NON-SERVICE DAY EXTRA PICKUP	\$12.40	\$0.60	\$13.00	\$80.32	\$1.16	\$81.48	\$0.00	\$92.72	\$94.48	1.90%
3 YARD - NON-SERVICE DAY EXTRA PICKUP	\$18.60	\$0.89	\$19.49	\$110.10	\$1.60	\$111.70	\$0.00	\$128.70	\$131.19	1.93%
4 YARD - NON-SERVICE DAY EXTRA PICKUP	\$24.76	\$1.19	\$25.95	\$139.91	\$2.03	\$141.94	\$0.00	\$164.67	\$167.89	1.96%
6 YARD - NON-SERVICE DAY EXTRA PICKUP	\$37.16	\$1.79	\$38.95	\$199.49	\$2.89	\$202.38	\$0.00	\$236.65	\$241.33	1.98%

ROLL OFF	DISPOSAL GATE FEE			SERVICE FEE			Container Fee (added 2015)	Current Rate Effective 7/01/2019	New Rate Effective 7/01/2020	Percent Increase
	Current Rates Effective 7/01/2019	4.81% * Disposal Price Adjustment	New Rates - Effective 7/01/2020	Current Rates Effective 7/01/2019	1.45% CPI Increase	New Rates Effective 7/01/2020				
<b>ROLL OFF BINS</b>										
20 yard to 40 Yard C&D	\$0.00	\$0.00	\$0.00	\$209.44	\$3.04	\$212.48	\$0.00	\$209.44	\$212.48	1.45%
20 yard to 40 Yard Refuse	\$0.00	\$0.00	\$0.00	\$209.44	\$3.04	\$212.48	\$0.00	\$209.44	\$212.48	1.45%
20 yard to 40 Yard Metals	\$0.00	\$0.00	\$0.00	\$173.45	\$2.52	\$175.97	\$0.00	\$173.45	\$175.97	1.45%
20 yard to 40 Yard Wood Lumber	\$0.00	\$0.00	\$0.00	\$173.45	\$2.52	\$175.97	\$0.00	\$173.45	\$175.97	1.45%
20 yard to 40 Yard Recycle - Comingled	\$0.00	\$0.00	\$0.00	\$173.45	\$2.52	\$175.97	\$0.00	\$173.45	\$175.97	1.45%
<b>COMPACTORS</b>										
Haul Charge for Compactors - Per Cubic Yard	\$0.00	\$0.00	\$0.00	\$45.78	\$0.66	\$46.44	\$0.00	\$45.78	\$46.44	1.44%
<b>DISPOSAL CHARGES</b>										
Cost per Ton - MSW/Refuse	\$85.86	\$4.13	\$89.99	\$0.00	\$0.00	\$0.00	\$0.00	\$85.86	\$89.99	4.81%
Cost per Ton - Wood/Lumber/GreenWaste	\$57.30	\$2.76	\$60.06	\$0.00	\$0.00	\$0.00	\$0.00	\$57.30	\$60.06	4.82%
<b>MISCELLANEOUS SERVICES</b>										
Inactivity - Per Day after 7th day	\$0.00	\$0.00	\$0.00	\$10.58	\$0.15	\$10.73	\$0.00	\$10.58	\$10.73	1.42%
Delivery - Applied to Roll off and Instabin	\$0.00	\$0.00	\$0.00	\$78.65	\$1.14	\$79.79	\$0.00	\$78.65	\$79.79	1.45%

ANCILLARY SERVICES	DISPOSAL GATE FEE			SERVICE FEE			Container Fee (added 2015)	Current Rate Effective 7/01/2019	New Rate Effective 7/01/2020	Percent Increase
	Current Rates Effective 7/01/2019	4.81% * Disposal Price Adjustment	New Rates - Effective 7/01/2020	Current Rates Effective 7/01/2019	1.45% CPI Increase	New Rates Effective 7/01/2020				
<b>RESIDENTIAL ANCILLARY SERVICES</b>										
BAD/RETURN CHECK FEE	\$0.00	\$0.00	\$0.00	\$29.59	\$0.43	\$30.02	\$0.00	\$29.59	\$30.02	1.45%
ACTIVATION/DELIVERY FEES - RESIDENTIAL	\$0.00	\$0.00	\$0.00	\$17.97	\$0.26	\$18.23	\$0.00	\$17.97	\$18.23	1.45%
RESTART FEE W/O DELIVERY	\$0.00	\$0.00	\$0.00	\$14.06	\$0.20	\$14.26	\$0.00	\$14.06	\$14.26	1.42%
RESTART FEE W/DELIVERY	\$0.00	\$0.00	\$0.00	\$41.93	\$0.61	\$42.54	\$0.00	\$41.93	\$42.54	1.45%
RESIDENTIAL CART REPLACEMENT FEE	\$0.00	\$0.00	\$0.00	\$89.83	\$1.30	\$91.13	\$0.00	\$89.83	\$91.13	1.45%
LATE FEE 2.5% OR \$5.00 which Ever is greater	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.00%
EARLY RETRIEVAL - RESIDENTIAL - SERVICE LESS THAN 1 YR	\$0.00	\$0.00	\$0.00	\$26.47	\$0.38	\$26.85	\$0.00	\$26.47	\$26.85	1.44%
RESIDENTIAL MULTIPLE CART EXCHANGE FEE (MORE THAN 1 CART CHANGE WITHIN 12 MONTHS)	\$0.00	\$0.00	\$0.00	\$47.64	\$0.69	\$48.33	\$0.00	\$47.64	\$48.33	1.45%
CONTAMINATION CHARGE	\$0.00	\$0.00	\$0.00	\$10.17	\$0.15	\$10.32	\$0.00	\$10.17	\$10.32	1.47%
<b>COMMERCIAL ANCILLARY SERVICES</b>										
BAD/RETURN CHECK FEE	\$0.00	\$0.00	\$0.00	\$29.59	\$0.43	\$30.02	\$0.00	\$29.59	\$30.02	1.45%
ACTIVATION/DELIVERY FEES - COMMERCIAL	\$0.00	\$0.00	\$0.00	\$31.09	\$0.45	\$31.54	\$0.00	\$31.09	\$31.54	1.45%
RESTART FEE W/O DELIVERY	\$0.00	\$0.00	\$0.00	\$14.06	\$0.20	\$14.26	\$0.00	\$14.06	\$14.26	1.42%
RESTART FEE W/DELIVERY	\$0.00	\$0.00	\$0.00	\$41.93	\$0.61	\$42.54	\$0.00	\$41.93	\$42.54	1.45%
OVERFLOW FEE - COMMERCIAL	\$0.00	\$0.00	\$0.00	\$87.79	\$1.27	\$89.06	\$0.00	\$87.79	\$89.06	1.45%
LATE FEE 2.5% OR \$5.00 which Ever is greater	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SALE OF LOCKS	\$0.00	\$0.00	\$0.00	\$37.05	\$0.54	\$37.59	\$0.00	\$37.05	\$37.59	1.46%
LOCK FEE PER BIN / PER OCCURANCE MONTHLY	\$0.00	\$0.00	\$0.00	\$1.21	\$0.02	\$1.23	\$0.00	\$1.21	\$1.23	1.65%
PUSH OUT FEE 10'-20' FEET - Per Bin Per Service	\$0.00	\$0.00	\$0.00	\$2.12	\$0.03	\$2.15	\$0.00	\$2.12	\$2.15	1.42%
PUSH OUT FEE 20' OR MORE -Per Bin Per Service	\$0.00	\$0.00	\$0.00	\$4.23	\$0.06	\$4.29	\$0.00	\$4.23	\$4.29	1.42%
CONTAMINATION CHARGE*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

\*Contamination Fee - If recycle bin is more than 5% contaminated, customer will be charged 100% of the corresponding monthly trash rate for equivalent bin size.





CITY OF NEVADA CITY  
DISPOSAL RATE ADJUSTMENT FACTOR CALCULATION

Trash Disposal Cost Change		
New Rate Effective	7/1/2020	\$ 80.58
<u>Minus Current Rate</u>	7/1/2019	\$ 76.88
Rate Change		\$ 3.70
% Rate Change		4.81%

C&D Disposal Cost Change		
New Rate Effective	7/1/2020	\$ 68.50
<u>Minus Current Rate</u>	7/1/2019	\$ 65.35
Rate Change		\$ 3.15
% Rate Change		4.82%



Grass Valley Disposal  
13083 Grass Valley Avenue  
Grass Valley, CA 95959

April 30, 2020

Ms. Catrina Olson  
City Manager  
City of Nevada City  
317 Broad Street  
Nevada City, CA 95959

Dear Ms. Olson,

In accordance with Section V.D. of our solid waste, green waste and recyclables franchise agreement, attached are the calculations for our 2020 rate increase and the updated rate sheet effective July 1, 2020.

The adjustment is based on the contractual CPI formula for the 12-month period ending March 31, as calculated in the attached rate package. The 2020 service portion of the rate was adjusted by 1.45%.

In accordance with Section V.D.2, the disposal portion of the rates are being increased by 4.81% due to the transfer station's proposed July 1, 2020 rate increase from \$78.10 to \$80.58 and the 2019 transfer station rate increase (from \$76.88 to \$78.10) that was implemented by the County after WM submitted its 2019 rate increase to the City.

Please do not hesitate to contact me or our Public Sector Manager, Shavati Karki-Pearl with any questions at [skarkip@wm.com](mailto:skarkip@wm.com) or 530-559-1128.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry Picard', written over a horizontal line.

Larry Picard, District Manager  
WM/Grass Valley Disposal  
[lpicard@wm.com](mailto:lpicard@wm.com)

Enclosures; 2020 CPI Excel Submittal



May 20, 2020

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959

Dear Mayor Senum, Vice Mayor Minett, Councilmembers Strawser, Moberg and Parker:

USA Waste of California, Inc. (Waste Management) is honored to be the collection services provider for the City of Nevada City. We greatly appreciate the professionalism and commitment of City staff as we partner to keep Nevada City healthy through prompt collection of waste materials and promote sustainable practices with source separation.

Waste Management has a culture of thinking green through our multi-stream collection process, localized public education and outreach programs that are guided by City staff, and regional facilities in Nevada County including the McCourtney Road Transfer Station. All of this, along with our collection vehicles fueled with Compressed Natural Gas (CNG), contribute to Waste Management being a leader in sustainable waste management solutions.

As you can imagine, during this unprecedented Covid-19 pandemic and shelter-in-place (SIP) orders since the end of March, there have been severe impacts to our business.

- The demand for service to commercial customers has dramatically dropped. Waste Management is making it easy for businesses to temporarily reduce or suspend service during the SIP with a simple call. Our drivers are also proactively keeping an eye out to help identify customers who may need service level adjustments during the SIP. However, a consequence is that we are experiencing significantly reduced revenue from commercial customers.
- Costs to pay our employees are not going down. We are pleased to provide quality wages and health benefits for our employees, and during this time we are committed to a paid 40-hour work week to our employees.
- During this time that Nevada City residents are staying home, we are experiencing an increase in residential trash volumes. Waste Management is collecting extra trash at no additional charge if residents use their own personal container.

Despite these challenges, Waste Management continues to perform in Nevada City with excellent service. The proper management, transportation, and disposal of waste is vital to the health of the community, and our employees have demonstrated their commitment to this. During the SIP, our drivers and route managers are continuing to operate in the field and are collecting materials from Nevada City residents, businesses, and City facilities.



At the onset of the crisis, Waste Management promptly reallocated resources and invested in equipment to enable a wide range of employees, from call center agents to dispatchers, to work from home in the interest of creating a safe social distancing environment.

Our franchise agreement provides that Waste Management's rates "shall be increased or decreased" (i) annually on July 1<sup>st</sup>, beginning July 1<sup>st</sup>, 2012, as described in the contract. This is based on multiplication of the current Service Base by 75% of the percentage increase in the U.S. City Average Consumer Price Index for "All Urban Consumers" ("CPI") during the 12 month period ending the preceding March, and (ii) accounts for changes in the transfer station disposal fees.

Waste Management submitted its calculations to the City on April 30, 2020 for a 1.45% CPI increase and a 4.81% disposal fee increase; these will take place on July 1, 2020. The annual rate adjustment mechanism is critical for the local Nevada City franchise to remain financially viable and for Waste Management to provide the excellent service expected by customers; this is especially true as we face the headwinds described above.

Under the franchise agreement, Waste Management sends bi-monthly invoices to residential customers in advance of services. So, for the July - August service period, invoices reflecting the 6.26% increase will be sent during the second half of June.

Please feel free to contact me directly if you have any questions.

Best regards,

A handwritten signature in black ink, appearing to read 'Larry Picard'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Larry Picard, District Manager  
Waste Management of Nevada City  
[lpicard@wm.com](mailto:lpicard@wm.com)

# REPORT TO CITY COUNCIL

City of Nevada City  
317 Broad Street  
Nevada City, CA 95959  
[www.nevadacityca.gov](http://www.nevadacityca.gov)

June 10, 2020

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**TITLE: Appeal of Planning Commission Decision to Deny a Variance from Development Performance Standards and Historic District Signage Standards as Proposed by Representatives of the National Exchange Hotel for the Property Located at 211 Broad Street, Nevada City**

**RECOMMENDATION:**

1. After holding a public hearing, Council shall make a decision whether to uphold, overturn or modify the Planning Commission decision to deny the Variance from Development Performance standards and Historic District Signage standards

**CONTACT:** Amy Wolfson, City Planner

**BACKGROUND / DISCUSSION:** The National Hotel at 211 Broad Street is depicted on the 1898 Sanborn Map, showing it as a brick building. It is also considered a contributing building to the Nevada City Historical District, as provided in the National Register of Historic Places. The applicant is in process of renovating the historic hotel. Representatives of the hotel property presented a Variance application to the Planning Commission at their meeting on February 20, 2020, described more fully below.

This appeal was originally scheduled before the City Council at the March 25, 2020 meeting. At that time, the State-wide stay-at-order had recently been issued by the governor and the City had not yet developed a way to take in public comment. At that meeting, staff recommended that it be continued to the first June meeting.

**DENIED SIGN VARIANCE PROPOSAL:** The applicant is proposing to paint a sign on the east side of the building. The sign is proposed to be approximately 100 square feet and oriented vertically along the front of the building's east side. The Variance application is a request to deviate from two sections of the Zoning Ordinance:

- 1) 17.80.180 which states that "no exterior surface of any building or structure in any zone shall be painted in any color or with graphic design whereby such color or super-graphic shall constitute a message, code, or signal. Legal signs are excepted here from."
- 2) Section 17.68.080 (E) which states that "no single sign shall exceed 24 square feet in area" within the historic district.

Attached application material provided by the applicant includes an early illustration of the National Hotel that appears to show a painted sign in a similar location as the proposed sign. The design reviewed by the Planning Commission presented a different design, dimensions, and orientation from the historic depiction. The applicant has included two other options for the City Council to consider, one of which attempts to mimic the previous design depicted on the historic illustration. The other option is for the same design proposed at the planning commission with the omission of the "Nevada City" banner, which has been the preference of some members of the public.

At the February 20, 2020 meeting the Planning Commission denied the Variance request because they were unable to make the necessary findings required for a Variance including that there is a special circumstance constituting a hardship and that it would not constitute a special privilege inconsistent with the limitations upon other properties in the vicinity and zone. The necessary

findings are further discussed below. The design presented to the planning commission is presented below. Discussion of that meeting can be reviewed using the following link to the video record: <https://www.nevadacityca.gov/agendaview.aspx?aid=11542&categoryid=9948#video>

**PROPOSED SIGNAGE:**



*Proposed hand-painted sign (east side)*

**REGULATORY CONSIDERATIONS:**

**Historic District Signage:** Pursuant to Section 17.68.080 of the City Municipal Code Signs—Requirements and Restrictions “no single sign shall exceed twenty-four square feet in area.”

**Buildings and Structures used as Signs:** Pursuant to Section 17.80.180 of the City Municipal Code “no exterior surface of any building or structure in any zone shall be painted in any color or with graphic design whereby such color or super-graphic shall constitute a message, code, or signal. Legal signs are excepted here from.”

**Sign Design Guidelines:** The Planning Commission has previously reviewed signage proposals whereby signage was proposed on a side without a public entrance, as is the case with the proposed sign. On an appeal of a sign similarly proposed, the City Council had made a finding that the sign was inconsistent with the Sign Design Guidelines, which reads as follows:

*“The City Council, in 1987, clarified the zoning ordinance as to signage relative to building entrances and they unanimously voted “that each public entrance on each street may have 24 square feet of signage. Multiple businesses would share the 24 square feet and the design must be located on the side of the business entrance.”*

However, the interpretation made by Council in 1987 was placed only in the “Design Guidelines” and not actually adopted by an Ordinance. This leaves it somewhat up to interpretation for each subsequent Council and Planning Commission bodies as the design guidelines are “ advisory only.” Section 17.68.080 (F) states that “the aggregate area of all signs of any business entity shall not exceed twenty-four square feet, provided however, that a single business having public customer entrances on 2 or more sides of a building may treat each such side as a separate entity.” This section may have been the impetus for the interpretation, but a strict reading only

indicates a limitation on the number of signs allowed, not the location of the signs. There is no direct violation of the zoning ordinance with the placement of the sign on the building side where there is no entrance, but because of the 1987 interpretation of the Design Guidelines, if approved, staff recommends that express permission be made to allow the sign on the side with no business entrance, as indicated in recommended finding 3.a, in the event of an overturning of the Planning Commission decision.

**Variance:** Pursuant to Section 17.88.030 of the City Municipal Code A Variance request can only be approved when the Commission can make a finding that there are “special circumstances applicable to the property, including size, shape, topography, location, or surroundings, [that] the strict application of [site development standards] deprives the property of privileges enjoyed by other properties in the vicinity and under identical classification.” A finding must also be made that a Variance does not constitute a special privilege inconsistent with the limitations upon other properties in the vicinity and zone and a project may be conditioned as necessary to make that finding. Staff has provided findings that the commission may use to support the signage as part of the recommended motions below.

The applicant is requesting that the City Council, on appeal from the Planning Commission decision, find that the historic nature of the building, as well as the use as a hotel be considered special circumstances to support the Variance request. The plaque on the hotel indicates it to be “one the oldest continuous running hotels west of the Rockies,” and is certainly the oldest continuous running hotel within the City. By a large margin, it is also the largest capacity hotel in the Historic District. There are few buildings as prominent as the National Hotel within the Historic District. The Stonehouse, Alpha Building and the Courthouse have similar stature in terms of size and iconic architecture. It is also one of few buildings that carries an individual designation on the Historic Register of Historic Places as National Register no. 73000416 and also registered as California Landmark no. 899, along with its contributing status to the Historic District, designated as Register no. 85002520.

**PLANNING COMMISSION DENIAL DECISION:** After opening the matter up for public hearing and after discussion at the February 20, 2020 meeting, the Planning Commission ultimately was unable to make the finding that the historic nature of the hotel and it’s use as the largest hotel in the Historic District, are special circumstances that warrant a Variance to the City’s sign Ordinance, nor that strict adherence to the Ordinance deprives the property of privileges enjoyed by other properties.

The Commission was also unable to find that the allowance of the sign would not constitute a special privilege inconsistent with the limitations upon other properties within the General Business and Historic District. Other properties would not be allowed to have such signage so the commission would have had to specifically find that some quality of the building itself, such as its size or architecture, deprive the business a means to provide meaningful signage.

**FREEWAY VISIBLE SIGNAGE:** The City Council, as a part of their review and determination for sign permits under [Chapter 12.08], generally have design review authority and may require that any proposed sign be modified prior to construction. However, Section 12.08.050 which outlines permitting requirements states that “no such permit shall be required for any advertising display located within the historical district for which a permit is required under Article II of Chapter 17.68 of this code.” The appeal of the above Variance therefore satisfies the necessary permit application requirements under this chapter and staff does not recommend a separate action for the freeway-visible component. The Council may consider the freeway visibility a factor in their review of the appeal.

**ENVIRONMENTAL REVIEW:** The proposed project is for a Variance to the City’s Development Performance and Historic District sign standards. Staff recommends that the City Council find the

project is exempt from environmental review pursuant to §15301 of the California Environmental Quality Act (CEQA) guidelines. The CEQA Guidelines for Categorical Exemption §15301, which “consists of minor alterations of existing public or private facilities...involving no or negligible expansion of use.

**RECOMMENDED CONDITIONS OF APPROVAL (if overturned):**

1. All improvements shall substantially comply with the exhibits presented to the City Council.
2. All future structures/features shall conform to site development standards unless another Variance is approved by the Planning Commission.
3. No neon, no banners, and no A-frame signage is permitted.
4. A Planning Commission member may be appointed as a Liaison to assist the applicant with The decision of the planning commission may be appealed to the city council not later than fifteen (15) days after this final action or decision. Any work during this period is at the applicant's own risk.

**FINANCIAL CONSIDERATIONS:** None

**ATTACHMENTS**

1. RESOLUTION 2020-XX (including options for both upholding and overturning language)
2. Applications (Variance, Sign Application, Appeal)
3. Sign Elevations/Details (three options for consideration)
4. National Hotel Signage
5. Similar Historic Signage
6. Written comments received at the February 20<sup>th</sup> Planning Commission meeting (additional verbal comments are on the video record)
7. Comments from Commissioner Van Zant, April 13, 2020 with attached Ordinance Table

**RESOLUTION 2020-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY (UPHOLDING OR OVERTURNING) THE PLANNING COMMISSION DECISION TO DENY THE VARIANCE FROM DEVELOPMENT PERFORMANCE STANDARDS AND HISTORIC DISTRICT SIGNAGE STANDARDS**

**OPTION 1: Make the following finding and take the following action to uphold the PC's denial of the variance:**

**WHEREAS**, the Planning Commission, after opening the matter for public hearing, considered the Variance request by representatives of the National Exchange Hotel at their meeting held on February 20, 2020 and denied that request based on an inability to make the necessary Variance findings pursuant to Section 17.88.030 of the City Municipal Code; and

WHEREAS, a Variance to the sign standards as proposed would constitute a special privilege inconsistent with the limitations upon other properties in the vicinity and zone in which such property is situated; and

WHEREAS, the applicant has not demonstrated that there are special circumstances applicable to the property, including size, shape, topography, location, or surroundings, which deprive the property of privileges enjoyed by other properties in the vicinity and under identical classification unless a Variance is granted relieving the property from the strict application of [site development standards]despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection and otherwise mitigate the effects of COVID-19 are needed;

**WHEREAS**, the Planning Commission, after opening the matter for public hearing, considered the Variance request by representatives of the National Exchange Hotel at their meeting held on February 20, 2020 and denied that request based on an inability to make the necessary Variance findings pursuant to Section 17.88.030 of the City Municipal Code; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** that the City Council upholds the Planning Commission's decision to deny the Variance request pursuant to Section 17.88.030 of the Nevada City Municipal Code City.

**PASSED AND ADOPTED** at a regularly scheduled meeting of the City Council of Nevada City held on the 10<sup>th</sup> day of June, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
**Reinette Senum, Mayor**

**ATTEST:**

---

**Niel Locke, City Clerk**

**OPTION 2: Make the following finding and take the following action to overturn the PC's denial of the variance:**

**WHEREAS**, the Variance to the sign standards does not constitute a special privilege inconsistent with the limitations upon other properties in the vicinity and zone in which such property is situated because the size and architectural style deprive the business a means to provide meaningful signage that is not diminished by the building's stature, particularly with the overhanging balconies along the building face, whereas other commercial buildings without such large imposing balconies are able to provide easily visible signage; and

**WHEREAS**, the National Hotel is often a visitor's first point of contact and a sign in excess of the standard 24 square foot limitation is necessary to provide clear and easy visibility for registered guests that may be unfamiliar with the City to readily find their hotel accommodation when they enter downtown so that they may safely navigate the City's narrow, busy streets; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED** that the City Council overturns the Planning Commission's decision, and in doing so approves the Variance request with Conditions as recommended in the staff report, and pursuant to Section 17.88.030 of the City Municipal Code.

**PASSED AND ADOPTED** at a regularly scheduled meeting of the City Council of Nevada City held on the 10<sup>th</sup> day of June, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

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**Reinette Senum, Mayor**

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**Niel Locke, City Clerk**

NEVADA CITY PLANNING COMMISSION

APPLICATION FOR VARIANCE

The undersigned, requests that a VARIANCE from the provisions of Ordinance No. 367 be granted, pursuant to Section 16.20 of said Ordinance, and hereby certifies as follows:

OWNER'S NAME: The National Hotel

ADDRESS: 211 Broad Street, Nevada City, CA 95949 PHONE: \_\_\_\_\_

LOCATION OF SUBJECT PROPERTY: THE NATIONAL HOTEL, 211 BROAD ST. NEVADA CITY, CA 95949

ASSESSOR'S PARCEL NO. \_\_\_\_\_ ZONE: \_\_\_\_\_ PRESENT USE: \_\_\_\_\_

NATURE OF REQUESTED VARIANCE: TO HAVE A HANDED PAINTED SIGN, WITH HISTORICAL REFERENCE, PUT ON THE EAST SIDE OF THE BUILDING

STATEMENT OF HARDSHIP (Note: The Planning Commission is not authorized to grant a variance if the result would be to confer a special privilege inconsistent with the limitations placed upon other properties in the same zone):

(a) The following special circumstances or conditions applicable to subject property (including size, shape, topography, location or surroundings) do not generally apply to other properties in the same zone.

The National Hotel is a historic building with great signifiante to the community, it is located in the Historical District and we know that the city has a strong commitment to its preservation.

This Hotel is one of a kind and possibly has one of the highest levels of historical significance in the area. Sitting close to the highway, it poses as a beacon to Nevada City and it's historical downtown district.

(b) The granting of a variance would not be materially detrimental to the health, safety or welfare of other persons residing in the vicinity of the subject property, or to other property or improvements in the vicinity, for the following reasons:

We do not believe that the hand-painted sign would interfere, harm or have any negative effect on any other business in downtown Nevada City, on the contrary, we believe that it will only benefit and highlight the Historic District. Due to the hotel's unique size and location, the signage on the East side of the building would he a huge benefactor to tourism by being spotted from the highway & its likelihood to be photographed and shared on the likes of social media. The history of hand painted-signs on historical buildings, not only in Nevada City, but during the time of the National's early life, can be seen in books and photographs found in our own library and historical museum. Returning such a feature to the National & Nevada City could add a level of authenticity in the preservation of the area. We believe that a hand-painted sign not only celebrates the National Hotel's unique character, it would enrich the historical life and culture of the historical downtown district of Nevada City.

ATTACH MAP or SKETCH showing boundary lines of subject property, adjacent streets, and other relevant facts. SUBMIT 10 COPIES OF APPLICATION AND ACCOMPANYING DOCUMENTS.

8/26/19  
Date

A Villanueva  
Signature of Applicant

\*\*This is a 3 part Variance:

- 1) for a Hand-Painted Sign
- 2) for such a sign to be painted on a wall w/out and entrance
- 3) for the sign to exceed the 24'sq. ft allotment

CITY OF NEVADA CITY  
317 BROAD STREET  
NEVADA CITY, CA 95959

\* A separate proposal for allowed signage on the north and south elevations will be presented at the March Planning Commission meeting

RESOLUTION NO. 2013-03

CITY OF NEVADA CITY

RESOLUTION OF THE CITY COUNCIL OF NEVADA CITY  
AMENDING RESOLUTION NO. 2011-37 TO MODIFY APPEAL FEES

WHEREAS, the City Council of Nevada City desires to amend Resolution No. 2011-37 to modify the Appeal Fees as follows:

Sign and Tree Applications: Flat Fee: \$200

Architectural Review, Use Permit, Land Division, and All Other Appeals:

Fee: \$400 deposit from appellant for actual expenses and staff time up to \$800, then after calculated costs exceed \$2000, appellant will be charged for all additional actual expenses and staff time in excess of \$2000.

NOW, THEREFORE, BE IT RESOLVED, the City Council of Nevada City hereby amends Resolution No. 2011-37 to modify the appeal fees.

BE IT FURTHER RESOLVED, the City Council of Nevada City amends the adopted Resolution 2011-37 that hourly rates of requested staff time based on total compensation and associated departmental expenses will be reviewed by the Finance and Administration department and updated annually,

PASSED AND ADOPTED at a regular scheduled meeting of the City Council held on this 9<sup>th</sup> day of January, 2013 by the following vote:

AYES: STRAWSER, HARRIS, ANDERSEN, RAY, BERGMAN

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

  
Duane Strawser, Mayor

ATTEST:

  
Niel Locke, City Clerk

CITY OF NEVADA CITY  
CITY COUNCIL

Any applicant or interested party may file an appeal with the City Council requesting review of any final action taken by the Planning Commission. Such appeal shall be filed with the Deputy City Clerk within fifteen (15) calendar days from the date of the decision. Filing shall include all information requested herein and shall be accompanied by the appropriate filing fee. The statements (required below) must contain sufficient explanation of the reasons for and matters being appealed in order to facilitate the City Council's initial determination as to the propriety and merit of the appeal. Any appeal which fails to provide an adequate statement may be summarily denied. The filing of such an appeal within the above stated time limit shall stay the effective date of the action until the City Council has acted upon the appeal.

I. APPEAL:

I/We, the undersigned, hereby appeal the decision of the Planning Commission, regarding:

\_\_\_\_\_

Name of Application	Date of Decision
---------------------	------------------

List Planning Commission action taken: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

II. STATEMENT OF THE REASONS FOR THE APPEAL: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

III. STATEMENT OF THE SPECIFIC PROVISIONS WHICH ARE BEING APPEALED:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I. APPEAL:

We, the undersigned, hereby appeal the decision of the Planning Commission regarding:  
National Hotel Sign Variance and Architectural Review

Decision Date: February 20, 2020

Planning Commission action taken: Variance was denied

II. STATEMENT OF THE REASONS FOR THE APPEAL:

The National Hotel requests approval of the sign variance submitted to the Planning Commission on February 20, 2020. Due to the historical significance of the property and the undue hardship created by its architectural features, we request a historically relevant sign in an appropriate scale on the east elevation of the property which will allow our guests to easily find and patronize our hotel and the surrounding downtown businesses. The owners of the property have made a substantial financial investment in to the property, and believe that sufficient and attractive signage is critical to the overall success of the business. We also believe that The National Hotel will serve as an attraction for visitors from far and wide to come to Nevada City and frequent other businesses in the downtown area. Giving this National Historic Landmark an appropriate sign recognizes its significance to the Historic District which will benefit everyone.

III. STATEMENT OF THE SPECIFIC PROVISIONS WHICH ARE BEING APPEALED:

The National Hotel believes the proposed sign variance should be approved based on numerous factors. The size of the proposed sign is in proportion to the large scale of the building and the hand-painted application on brick is both historically relevant and in keeping with the aesthetics of downtown. The current sign ordinance of Nevada City was written in 1968 and embodies numerous restrictions that in fact have no historic relevance. A 24 square foot size limitation for a "one size fits all" sign does not take in to account the architectural scale or significance of the building on which it is placed. Additionally, there are numerous historic references of hand-painted signs on buildings throughout Nevada City, as this type of signage was common in the late nineteenth and early twentieth centuries. The National Hotel team has gone to extensive lengths and extraordinary expense to honor the history of the National Hotel during its early days of the Gold Rush Era and to install a sign that is both improperly scaled and fabricated based on ideas and materials from 1968 (rather than the historic styles from the 1850s) does not support our intent for the accurate restoration of the property. We believe there to be a meaningful hardship for signage visibility due to the wide overhang of the second-floor balcony. The sidewalk underneath the balcony makes signage more difficult to see for cars or pedestrians passing by. An earlier blade sign that hung out across the Broad Street was installed in the 1970s in an attempt to remediate the visibility challenge of blade or surface sign underneath. This sign was removed due to its aesthetic disconnection from the historic design of the hotel. Special circumstances exist with this property and include the size, shape and topography of the building and the surrounding area, all of which constitute grounds for the approval of a variance. Without proper signage, an undue hardship is placed on the hotel and will limit its visibility and attraction to potential

patrons. The location of the proposed sign on the east elevation does not impact neighboring businesses but will in fact, help to bring more patrons downtown.

IV. STATEMENT OF THE CHANGES OR ACTION REQUESTED OF THE CITY COUNCIL:

We are requesting that the City Council overturn the denial of our sign variance and allow for a sign on the east elevation of the National Hotel that is historically relevant and of a scale that is proportionate to the size of the building. We are willing to work with the City and the Planning Commission to adjust the specific design of the sign to meet the aesthetic and historic needs of the community. We have presented three potential designs in this appeal based on feedback from the public and the Planning Commission (but are willing to explore others). Attached is our original design as presented with the Sign Variance application, a name-only sign with the removal of the "Nevada City ribbon", and a historic reproduction based on early photographs of the National Hotel. If the name-only sign is chosen by the City or Planning Commission, we are also willing to create that sign on wood and mount it to the side of the building, which will meet the restrictions in the current sign ordinance despite not being accurate to historic standards.

V. SUMMATION OF THE ARGUMENTS TO BE RAISED BY THE APPLICANT:

The proposed sign on the east elevation will only enhance the small town and historic character of Nevada City while supporting commercial activity downtown. We are requesting a variance to the existing sign ordinance, but we believe our request alleviates a hardship the hotel is incurring while keeping within the integrity of the Mother Lode style architecture of downtown. Our design team, comprised of long-term local residents, has worked diligently to create a sign that is not only aesthetically pleasing, but meets the objectives of Nevada City. We are willing to work with the City to create a specific sign design that meets its needs while also providing the hotel with the appropriate signage it needs to be visible to guests.

VI. IDENTIFICATION OF THE APPELLANT:

Sherry Villanueva, Acme Hospitality for Eastern Real Estate, 218 Helena Avenue, Suite 101, Santa Barbara, CA 93101 (805) 452-5412

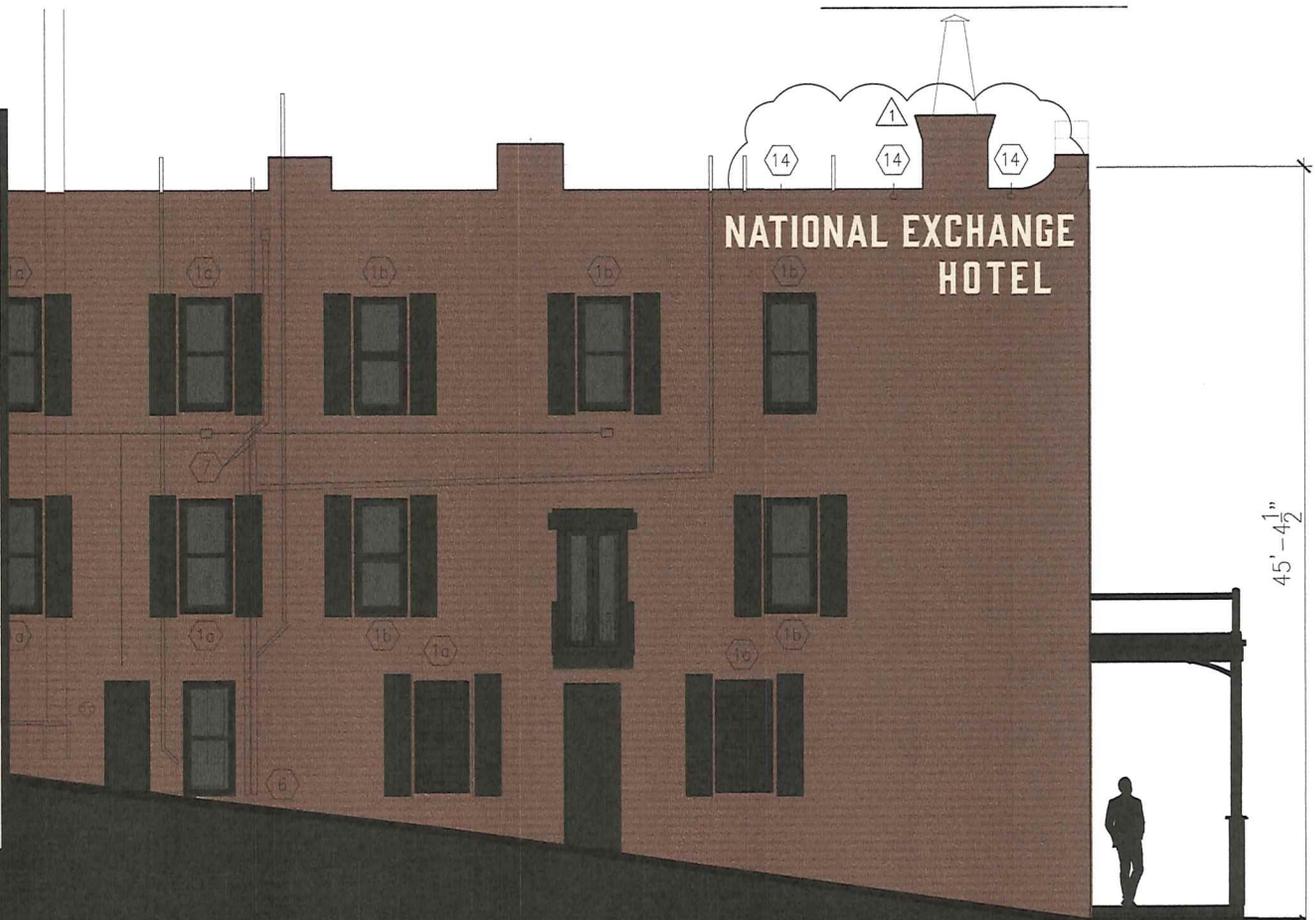
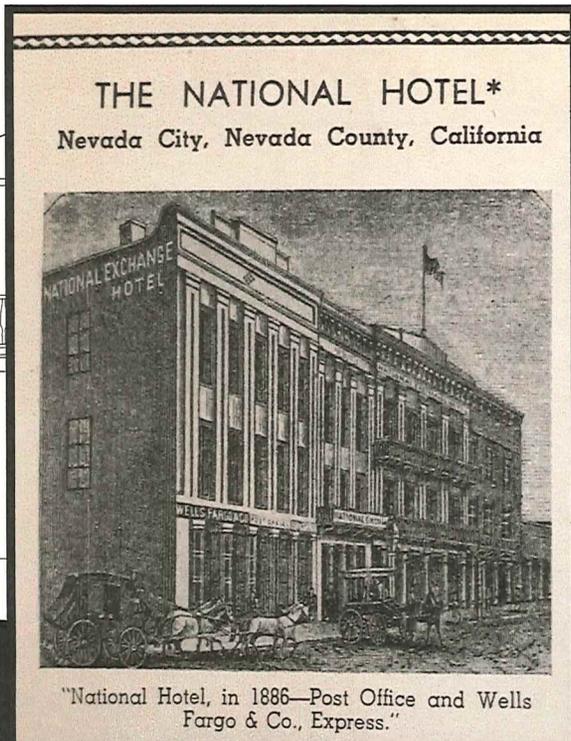


**EAST WALL MURAL**  
 THE NATIONAL EXCHANGE HOTEL, NEVADA CITY, CA

"Our design team created the National Exchange Hotel exterior signage to be both historically sympathetic to the hotel's Gold Rush origins and in keeping with the neighbouring businesses."



**EAST WALL MURAL 02**  
THE NATIONAL EXCHANGE HOTEL, NEVADA CITY, CA



**EAST WALL MURAL 03**  
 THE NATIONAL EXCHANGE HOTEL, NEVADA CITY, CA

# SIGNAGE OF THE NATIONAL



VIEW FROM BROAD STREET



HISTORIC DRAWING OF HOTEL

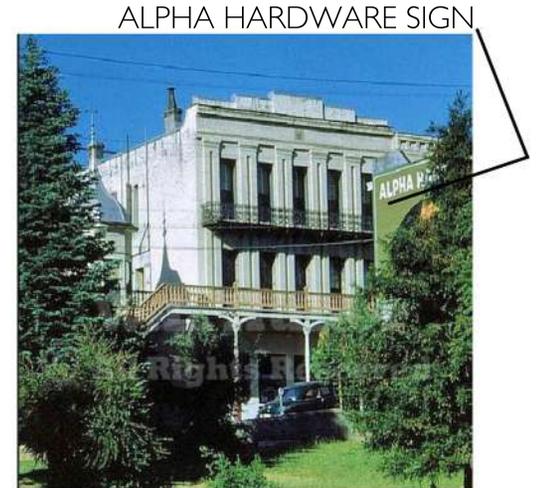


PROJECT SITE

VICINITY MAP

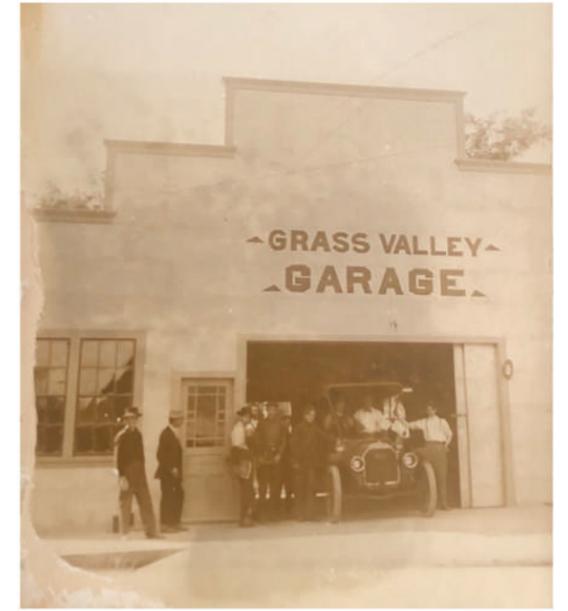
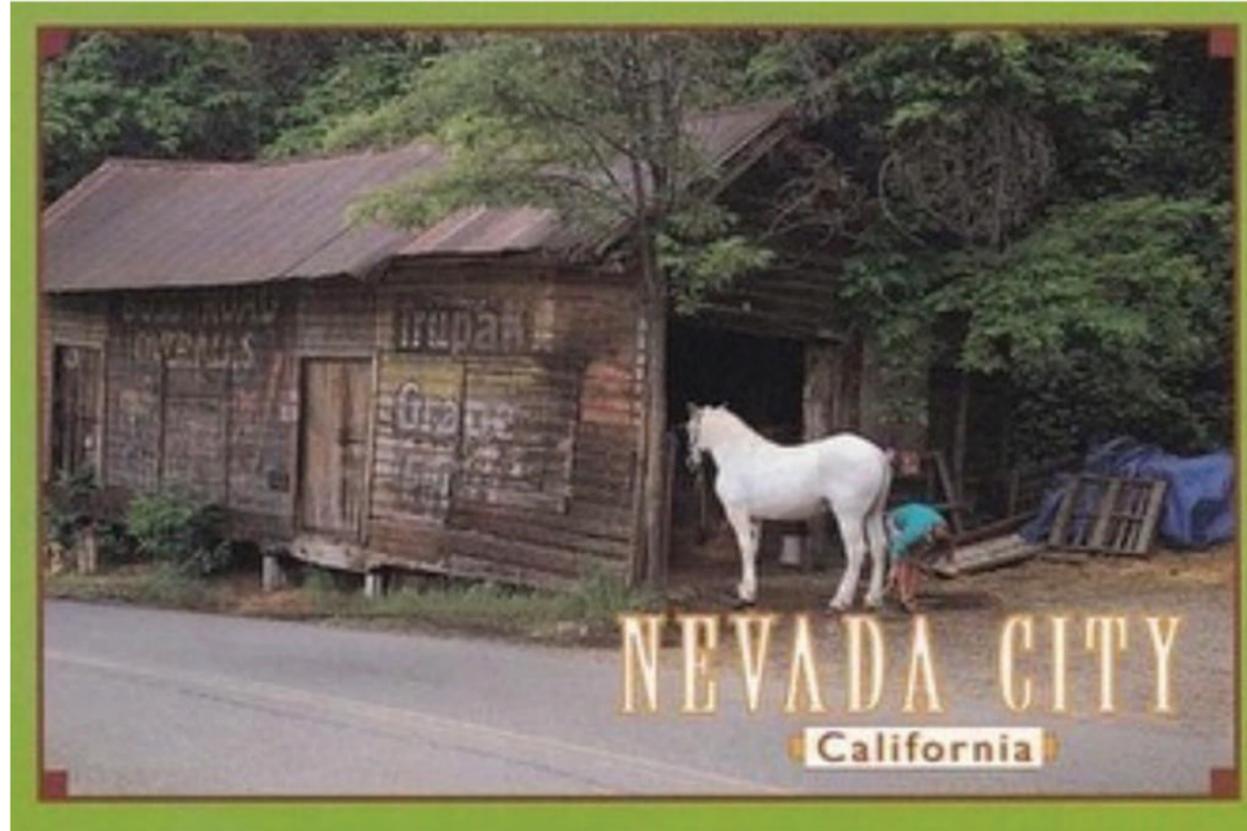


REMNANTS ON REAR WALL



VISIBILITY OF EAST WALL

# HISTORICAL USE OF HAND PAINTED SIGNS IN NEVADA COUNTY



# Ghost Signs : Hand-Painted Signs in History & Their Remains



Omaha, NE

In the early 1900's sign-painting was a fairly common job, and many sign-painters travelled for work. While most cities had their own sign shops, many smaller towns and rural areas depended on traveling artisans to do their sign-painting

We can see the chipped and faded remains of many of these signs today, often called "ghost signs", apparitions from a time before computers and vinyl letters. Because they had to be made on the spot, every sign was produced with a brush attached to a hand.

Many towns and cities are bringing the old signs back to life by documentation, preservation and restoration. And in recent years, sign-painting has experienced something of a revival on the fronts and walls of new businesses. There are now sign shops and collectives celebrating the craft.

There are remains of this craft not only in our community, county and state, but world-wide. These signs tell the forgotten pasts of cities and the show the craft of the pioneers that formed the places that we love.

Nevada City is a place of preservation and in a few places we can see the remnants of a lost artform. This seems to be a prime opportunity to demonstrate the community's commitment to it's historic ties and the support of it's local artists.

The Owl, Pine St. Nevada City



Virgina City, NV



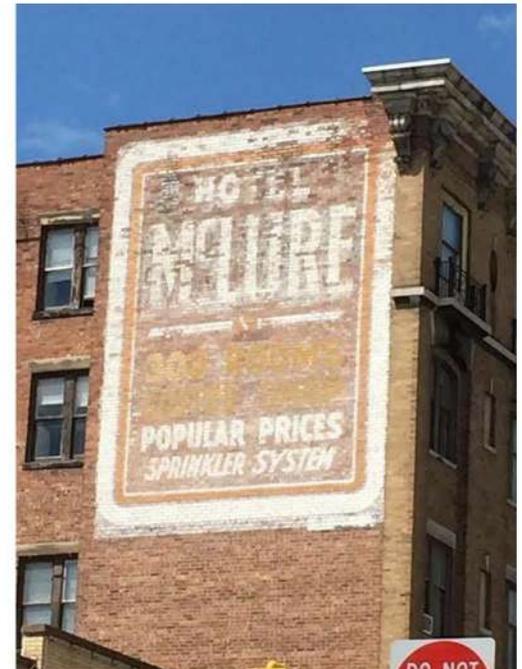
Truckee, CA



Pine St. Nevada City



# Ghost Signs on Historic Hotels



February 17, 2020

Re: National Hotel Highway Visible Sign

**Dear Planning Commissioners:**

Thank you for the opportunity to comment on the proposed National Hotel sign.

We applaud the new National Hotel owners on the renovations they are undertaking. The grand building is looking lovely. However, we feel that the proposed freeway visible sign hotel and city sign is not in keeping with our National Register Historical District and the regulations that have shaped it; we hope it will not be approved.

---

The staff report relies heavily on the staff generated argument for Findings to approve the sign that the proposed hotel and City sign will be a historical addition to the Historical District and that the owners will be deprived of sign privileges enjoyed by other properties if it is denied. However, the application submitted by the hotel designers focuses on what appears to be its main goal: the value of the highly visible freeway location and the advertising potential of the proposed sign. **The application states that: "Sitting close to the highway, it poses as a beacon to Nevada City and its historical downtown district.... the signage... would be a huge benefactor to tourism by being spotted from the highway and its likelihood to be photographed and shared on the likes of social media."**

We believe that this highway visibility is not necessary or desirable. The Nevada City Historical District and our entire town have long been on the map... and social media. (The Instagram account #nevadacity has more than 5,000 posts.) We have preserved a town that does not need to wave at highway motorists or grab attention with "Welcome to Nevada City" signs. Our authenticity speaks for itself. Please do not alter the lovely view looking up Broad Street that the locals love, our visitors photograph, and we all treasure.

**We hope that the Planning Commission will deny the sign permit for the following reasons:**

- 1. The sign is not visually appropriate at the entry to Nevada City's Historical District and within our Scenic Corridor.**
- 2. The sign violates our very successful and important Historical Ordinance and sign ordinances.**
- 3. The sign will be visible from the highway.**
- 4. The sign will negatively change the historic view up Broad Street.**
- 5. The National is a beautiful building and it does not need this addition.**
- 6. The vertical wording: "Nevada City" as an entry sign to the city is not necessary and not permitted. Nevada City speaks for itself.**

#### **Further Discussion - Variances and Findings of Special Circumstances**

Permitting a variance has rarely been allowed in Nevada City's Historical District. **The simplest test for whether or not Findings can be made for a variance is: will a hardship result? In this case, the idea that denying a sign in a side yard location could result in a hardship, depriving an owner of privileges enjoyed by other properties is difficult to imagine.** We discuss the staff Findings below.

- 1. The sign will not add to the historical value of the building or the District.** The staff report contention that the proposed wall sign mural will increase the historic significance of the

building counters the intent conclusions of the Historical Ordinance which pays particular attention to the need to control signage in the District. The intent of the writers in 1968 was to focus the downtown's appearance on its architecture, not signs. The goal was to eliminate the clutter of many of the signs depicted in old photos attached to the application that disrupted the potential beauty of the District at the time.

**The sign will not aid Nevada City's economy, but may incrementally harm it.** The staff report contention that the large size of the hotel is a special circumstance that permits such a variance from our sign regulations has not been demonstrated. There is an inference that the sign is needed to ensure the economic vitality of the Historical District which is unfounded. Rather, the Historical District Ordinance finds that following its regulations would foster the economic success of the District: (17.68 "..... To permit a departure from the established type of architecture in the construction of new buildings or in the alteration of existing buildings within the district, and to permit the uncontrolled use of advertising signs therein, would be detrimental to the historical places and buildings, and would tend to depreciate the values of all properties within the district...."

This appears to have been proven these many years later. Nevada City attracts visitors by its reputation as a whole. Nevada City is a planned destination to visitors. They are not just passers-by on Highway 49 attracted by a large sign to drop in.

2. **Building size is not a special circumstance.** The staff report contention that the building has a special circumstance because of its size and inferring that permitting a size and location variance will harm the economy of the city would mean that similar signs on other large buildings downtown should also be permitted. Many other large buildings downtown are smaller than the National, yet they are quite large and prominent in their own right compared to other buildings downtown. Many are on prominent corners. Others have very large spaces upstairs which could require signage in the future. The only major difference in large signs which could be proposed on these buildings and the National sign would be the fact that these buildings are not visible from the highway.

**Presence of balconies and overhangs does not disrupt signage in Nevada City's downtown.**

The staff report contention that the National building is so different in stature and the presence of a large balcony overhang than other buildings that there is no place for "meaningful signage" is a stretch. Meaningful signage can be placed on this building directly at the entrance on Broad St. and/or below the third story parapet. Other buildings, small and large, downtown have meaningful signage under and over balconies and overhangs. (See second list below for large buildings with large tenants with meaningful signage despite overhangs.)

**Large buildings downtown that could request variances for large wall signs with similar intent:**

Backside and side of US Hotel building (*could advertise large space upstairs or City Council coffee shop space downstairs*)

Pine St side of South Pine Cafe (The Union building)

Pine St. side of Asylum Down building (old Bank of Italy)

Pine St. side of One-11 building

East and west sides of Nevada Theatre

Spring St. side of New Moon

Back, west and east sides of Odd Fellow building on Spring St. (*Entrance to large Oddfellows Hall and lower large retail space*)

Alpha building, north and east sides.

Spring St. side of Bonanza bldg..  
North and west side of Old Elks bldg (Friar Tucks) on Commercial St.  
Pine St. side of Osborn-Woods bldg.  
Back side of the Tinnery  
East side of Sopa Thai bldg.  
New York Hotel, parking lot side

**Large buildings that have or have had meaningful signage with overhangs or balconies**

New York Hotel  
Friar Tucks on Pine at Old Elks Building  
Alpha building front  
Backside of Oddfellows building (*lower large retail space*)  
Kidd-Knox bldg. at corner of Broad and Pine

3. **Big freeway visible sign needed to find hotel has not been demonstrated.** The staff report contention that the sign in this location is needed for visitors to find the hotel is counter to the staff report's continual reference to the hotel's status as the largest building downtown located right at its entrance. It is extremely unlikely that even one overnight or dinner guest has ever or will ever lose his or her way to the hotel.... Especially if they own an I-phone.
4. **Wall painted mural.** The staff report does not include Findings for a variance on the prohibited wall painted signs/murals. As a precedent, this would be very influential – all of the buildings listed above have space large enough for a large painted wall mural. A preponderance of wall murals would violate the Historical Ordinance and alter the historical and aesthetic charm of the District.
5. **Cumulative Impacts.** The staff report does not discuss the potential cumulative impacts to the Historical District of signs which could be permitted due to the precedence set by approval of the variances proposed.

Please do not approve a sign on this side of the National Hotel. It is not needed and it will detract from the building and our Historical District. The test of a hardship and deprivation of special privileges granted to other properties has not been met.

We look forward to a lovely new sign on the front of the building.

Sincerely,

Laurie Oberholtzer, past Planning Commissioner, past Mayor and City Council member

Pamela Meek, past Planning Commissioner

Conley Weaver, past Chair of the Planning Commission, past Mayor and City Council member

Cathy Wilcox-Barnes, past Chair of the General Plan and Zoning Ordinance Committees, past Acting City Planner, past Mayor and City Council member

Karla Arens, past Planning Commissioner

Gail Damskey, past Planning Commissioner

Terri Andersen, past Mayor and City Council member

Jennifer Ray, past Mayor and City Council member

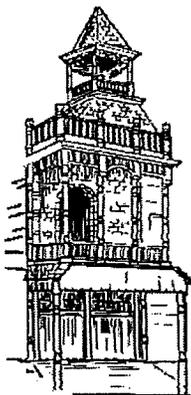
Attached:

Summary – Proposed Sign Violations

Photo montage of proposed sign shown on building including Broad Street view

**Proposed National Hotel Highway Visible Sign- Violation of Ordinances and Guidelines**

Existing requirement	Proposed	Comment
<b>Sign Ordinances</b>		
No signs or murals on walls		Variance required
24 sq ft	100 sq ft	Variance required
Allowed on entrance side only	Proposed on a no entrance side	Variance required
<b>Lighting Guidelines</b>		
Under discretion of Planning Commission, internally lit not permitted	Not clear if requested now or in future	If lighting is proposed it will be visible from the highway, a new lighting intrusion. Should be prohibited.
<b>Advertising Along Freeways (12.08)</b>		
Must be reviewed by City Council for compliance with visual goals  Additional Historical District Sign Ord (17.68) controls if differing requirements		This ordinance gives the Council complete discretion over sign design along the freeway to meet scenic corridor goals and gives them the ability to prohibit any sign.  The proposed sign is clearly intended for view from the highway and will be highly visible: <b>The hotel's application states that: " ..the signage... would be a huge benefactor to tourism by being spotted from the highway and its likelihood to be photographed and shared on the likes of social media."</b>
Signs with business name or occupant only allowed consistent with other regulations in the ordinance.	"National Exchange Hotel" wording on sign has addition of "Nevada City" wording on the sign	The words "Nevada City" not allowed under this ordinance.
24 sq ft	100 sq ft	Variance required



THE NEVADA COUNTY  
**Historical  
Society** EST. 1944

Celebrating and Preserving  
the History of  
Nevada County, California

161 Nevada City Hwy., Nevada City, CA 95959  
info@nevadacountyhistory.org  
www.NevadaCountyHistory.org

February 17, 2020

Attn. Amy Wolfson  
Planner, City of Nevada City

**For distribution to the Planning Commission at the scheduled meeting of February 20, 2020**

**Re. National Hotel:**

Dear Commissioners:

This letter is to follow up on our October 17, 2019 letter (see attached) regarding the proposed National Hotel sign.

While the proposed sign has changed somewhat, our concerns are the same. The addition of the vertical words "Nevada City" below the hotel sign does not change the scale of the sign, nor its lack of compliance with the ordinances, and additionally, the new words do not advertise the hotel itself. Nevada City has never had an entrance sign.

We appreciate and applaud the work that the new owners are accomplishing. However, we hope that the designers will understand that the proposed sign is a misstep. It deviates the letter and the heart of our Historical Ordinance and its implementing sign ordinances which have done so much to earn our downtown the status as the best preserved Gold Rush town in California. It will alter the historic integrity of the view of the building and the iconic view up Broad Street. The hotel will be beautiful and easy to find without it.

Sincerely,

Daniel R. Ketcham

President Board of Directors

(530) 477-8056

President@NevadaCountyHistory.org

*Nevada County ~ at the heart of California's golden history*

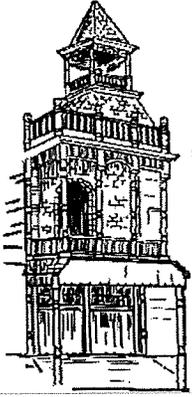


**Firehouse No. 1 Museum**  
214 Main Street  
Nevada City, CA 95959  
(530) 265-5468

**Nevada County  
Narrow Gauge Railroad Museum**  
#5 Kidder Court  
Nevada City, CA 95959  
(530) 470-0902

**North Star Mining Museum**  
933 Allison Ranch Rd.  
Grass Valley, CA 95945  
(530) 273-4255

**Searls Historical Library**  
161 Nevada City Hwy.  
Nevada City, CA 95959  
(530) 265-5910



THE NEVADA COUNTY  
**Historical  
Society** EST. 1944  
Celebrating and Preserving  
the History of  
Nevada County, California

161 Nevada City Hwy., Nevada City, CA 95959  
info@nevadacountyhistory.org  
www.NevadaCountyHistory.org

October 17, 2019

Attn. Amy Wolfson  
Planner, City of Nevada City

For distribution to the Planning Commission at the scheduled meeting of October 17, 2019

Dear Commissioners:

Nevada City's Historical Ordinance has guided our Historical District well since 1969. It places an emphasis on the architecture of its buildings and focuses on controlling signage. The preface to the ordinance is clear (underlining added):

*"B. The historic character and distinctive architecture of such places and buildings, and of the historic district as a whole, have attracted tourists and visitors to the city in great numbers, thereby augmenting the economy and general welfare of the city and its inhabitants. The preservation of such places and buildings, and of the architectural appearance of the surrounding properties within the district, is essential to the economic and cultural life of the city. To permit a departure from the established type of architecture in the construction of new buildings or in the alteration of existing buildings within the district, and to permit the uncontrolled use of advertising signs therein, would be detrimental to the historical places and buildings, and would tend to depreciate the values of all properties within the district. In order to promote the public health, safety and general welfare, it is necessary, pursuant to Section 37361 of the California Government Code, to provide for such places and buildings having a special character or special historical or aesthetic interest or value, special conditions and regulations for their protection, enhancement and perpetuation, and to provide appropriate and reasonable control of the appearance of neighboring property within public view."*

*Nevada County ~ at the heart of California's golden history*



**Firehouse No. 1 Museum**  
214 Main Street  
Nevada City, CA 95959  
(530) 265-5468

**Nevada County  
Narrow Gauge Railroad Museum**  
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(530) 273-4255

**Searis Historical Library**  
161 Nevada City Hwy.  
Nevada City, CA 95959  
(530) 265-5910

As a result, the Nevada County Historical Society is opposed to the wall painted sign proposed on the east side of the National Hotel:

1. It violates the City sign ordinances which do not permit signs over 24 sq ft. in area and which prohibit painted on wall signs as well as a City Council interpretation which makes it clear that signs are not to be permitted on building sides with no public entry door:

*117.80.180 "no exterior surface of any building or structure in any zone shall be painted in any color or with graphic design whereby such color or super-graphic shall constitute a message, code, or signal. Legal signs are excepted here from."*

*Section 17.68.080 (E) which states that "no single sign shall exceed 24 square feet in area" within the historic district.*

*"The City Council, in 1987, clarified the zoning ordinance as to signage relative to building entrances and they unanimously voted "that each public entrance on each street may have 24 square feet of signage. Multiple businesses would share the 24 square feet and the design must be located on the side of the business entrance."*

2. We disagree with the staff report's contention that because the above interpretation regarding building entrances and signs is only in the Design Guidelines it is somewhat weak. In this case, the guideline in question is a City Council interpretation of an ordinance and it is based on a long series of Planning Commission sign decisions which back it up.

We rely on the Planning Commission to always follow the design guidelines carefully in our Historical District, with some interpretation as needed, but not completely reverse the intent of the guideline or its history of use.

3. We disagree with the draft Findings to support a variance for this sign (Findings italicized below):

1. *Draft Finding: That there are special circumstances applicable to the property, including the historic nature of the hotel building and the proposed sign contributes to its historic significance; and*

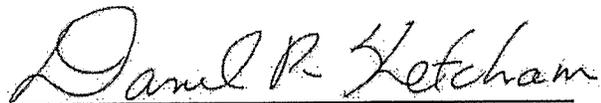
**We disagree.** The sign does not contribute to the building's historical significance. The building itself is the reason it is historically significant. The City's Historical Ordinance and Sign Ordinances were adopted with an eye to making sure the buildings became the predominant feature downtown, not signs. These ordinances were written with an understanding that signs painted on buildings were present in the 1800s and are not to be used as a justification for their use today which would interfere with the historical importance and aesthetics of the buildings.

Amy Wolfson  
October 17, 2019  
Page Four

**We thank you in advance for your careful consideration of the matter before you today.**

**Sincerely,**

---

A handwritten signature in cursive script that reads "Daniel R. Ketcham". The signature is written in black ink and is positioned above a horizontal line.

**Daniel R. Ketcham**  
**President Board of Directors**  
**(530) 477-8056**  
**President@NevadaCountyHistory.org**

**This would provide an invitation for others to propose large wall signs and murals that would alter our downtown for decades in violation of our protective ordinances.**

**Finally, a prominent sign on this wall at the entry to the City would detract from the aesthetics of the Historical District and our Scenic Corridor, reading as an anchor store sign in a mall with a sign for one building in a District that is aesthetically one place.**

*2. Draft Finding: That the Variance to the sign standards shall not constitute a special privilege inconsistent with the limitations upon other properties in the vicinity and zone in which such property is situated because the size and architectural style deprive the business a means to provide meaningful signage that is not diminished by the building's stature, particularly with the overhanging balconies along the building face, whereas other commercial buildings without such large imposing balconies are able to provide easily visible signage; and*

**We disagree. Meaningful signage is provided on small buildings throughout downtown on building fronts with overhangs, the signage on the National Hotel front is well visible, and the building itself makes it clear that it is the famous National Hotel.**

*3. Draft Finding: AND the hotel is often a visitor's first point of contact and use as such requires clear and easy visibility for registered guests that may be unfamiliar with the City to readily find their hotel accommodation when they enter downtown.*

**We disagree. The size, prominent location and notoriety of the hotel make it clear that this is a hotel and the front facade signage makes it doubly clear. In addition, GPS systems in cars make it impossible for visitors to get lost in downtown Nevada City.**

**We are appreciative of the work that the new hotel owners are doing. We understand the pressure that the Commission is under in reviewing sign permits applications. However, we remind the Commission that there is a long history of people and decisions behind the creation of our ordinances and guidelines intended to protect our Historical District. Their content and our adherence to them for up to 50 years has resulted in the most well preserved Mother Lode commercial district in California.**

**Please deny the sign variance in favor of a traditional sign in keeping with our ordinances on the front of the hotel.**

I am here in support of  
The National sign.

I love it as a beautiful  
addition to our city and  
the entrance to our city.

Barbara Johnson  
The Madison House B+B  
427 Broad St

+ Chamber BOD.

April 13, 2020

To: Amy Wolfson, City Planner

From: Peter Van Zant

Amy:

I have reviewed the Report to the Council for the National Hotel's Appeal of the Planning Commission's denial of the painted sign on the East wall of the hotel. Below are several recommendations to the Report to the Council that I believe will allow the Council and the Public to better understand the applicable Ordinances that would require a Variance.

1. I recommend that the section about the Sign Design Guidelines be eliminated from the report. The issue in the Guideline quoted is also addressed in Ordinance 17.68.080 F *"The aggregate area of all signs of any business entity shall not exceed twenty-four square feet, provided however, that a single business having public customer entrances on 2 or more sides of a building may treat each such side as a separate entity."* Off course this Ordinance, from the 1968 Historical District Code of Ordinances, is enforceable as stated and is not "advisory".
2. I recommend that the other Ordinances with direct requirements for signs be included in the National Hotel Appeal Staff Report by Ordinance number. They are: Ordinance 17.80.180 (No painted signs), 17.68.080 A. (Only the business name and type of business on a sign), 17.68.080 E. (Single sign-twenty-four sq feet), 17.68.080 F. (Sign area at multiple entrances), 12.080.030 (No highway visible signs), and 12.080.040 (Types of displays) be included in the National Hotel Appeal Staff Report.
3. Also, included is a table of the Variances and Ordinances related to the National Sign request. I suggest that this table, or a similar one be developed to give the Council and the public a quick guide to read the relevant Ordinances.
4. Lastly, I strongly suggest we put this Appeal on hold until we can hold an in-person public meeting. There is a lot of concerns and interests on a sign on the National and the Council and the public deserve a complete hearing.

Thank you very much for your consideration of these additions to the Report to the Council.

Peter Van Zant

## Proposed National Hotel Highway Visible Sign - Relationship to City Ordinances

Existing ordinance requirement	Proposed	Comment
<b>Sign Ordinances</b>		
No signs or murals on walls 17.80.180	Painted on wall	<b>Variance required</b>
24 sq ft  1968 Historical Ordinance, 17.68.080 E	100 sq ft	<b>Variance required</b>
Signs allowed on entrance side only  1968 Historical Ordinance,17.68.080 F	Proposed on a no entrance side	<b>Variance required</b>
<b>Sign Lighting</b>		
Can be denied by PC under Scenic Corridor Ordinance 17.68.200  12.08.055 allows complete design review discretion (which would include permission for or type of lighting) by City Council over signs visible from the freeway.	Not clear if requested now or in future	If lighting is proposed it will be visible from the highway, a new lighting intrusion.
<b>Advertising Along Freeways</b>		
Must be reviewed by City Council for compliance with visual goals  Ordinance 12.08		This ordinance gives the Council complete discretion over sign design along the freeway to meet scenic corridor goals and gives them the ability to prohibit any sign. (12.08.055)  The proposed sign is clearly intended for view from the highway and will be highly visible: <b>The hotel's application states that: " ..the signage... would be a huge benefactor to tourism by being spotted from the highway and its</b>

		<i>likelihood to be photographed and shared on the likes of social media."</i>
Signs with business name or occupant only allowed consistent with other regulations in the ordinance.  Ordinance 12.08.040 A2 and A3	"National Exchange Hotel" wording on sign has addition of "Nevada City" wording on the sign	The words "Nevada City" not allowed under this ordinance. <b>Variance required.</b>
24 sq ft  Ordinance 12.08.040 B1	100 sq ft	<b>Variance required</b>