



**REGULAR CITY COUNCIL MEETING
MEETING AGENDA
WEDNESDAY, June 13, 2018**

**Closed Session – 6:15 PM
Regular Meeting - 6:30 PM**

**City Hall – Beryl P. Robinson, Jr. Conference Room
317 Broad Street, Nevada City, CA 95959**

MISSION STATEMENT

The City of Nevada City is dedicated to preserving and enhancing its small town character and historical architecture while providing quality public services for our current and future residents, businesses and visitors.

Duane Strawser, Mayor

**Reinette Senum, Council Member
Evans Phelps, Council Member**

**David Parker, Vice Mayor
Valerie Moberg, Council Member**

The City Council welcomes you to its meetings which are scheduled at 6:30 PM on the 2nd and 4th Wednesdays of each month. Your interest is encouraged and appreciated. This meeting is recorded on DVD and is televised on local public television Channel 17. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting. Please turn off all cell phones or similar devices. Action may be taken on any agenda item. Agenda notices are available at City Hall. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Hall at 317 Broad Street, Nevada City, CA during normal business hours.

ANY MEMBER OF THE PUBLIC DESIRING TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS

AGENDA: After receiving recognition from the Mayor, give your name and address, and then your comments or questions. Please direct your remarks to the Councilmembers. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. All citizens will be afforded an opportunity to speak, consistent with their Constitutional rights. Time limits shall be at the Mayor's discretion.

IF YOU CHALLENGE the Council's decision on any matter in court, you will be limited to raising only those issues you or someone else raised at the meeting or Public Hearing described on this agenda, or in written correspondence delivered to the City Council at, or prior to, the meeting or Public Hearing.

CLOSED SESSION – 6:15 PM

1. Pursuant to Government Code Section 54957.6, a closed session of the City Council will be held for the purpose of reviewing its position and instructing its designated representatives regarding employee salaries, salary schedules, fringe benefits and all other matters within the statutory scope of representation. The designated labor negotiation representatives for Nevada City are Catrina Olson, City Manager and Loree' McCay, Administrative Services Manager. The labor negotiations concern the following bargaining units: Management Employees, Miscellaneous Employees Association, Police Supervisors Association, Nevada County Professional Firefighters, Local 3800.
2. Pursuant to Government Code Section 54956.9 City Manager Catrina Olson and City Attorney Hal DeGraw is requesting a closed session to discuss, confer on, and receive direction regarding existing litigation consisting of a Claim for Damages against the City by Jacquelyn Sakioka.

REGULAR MEETING – 6:30 PM - Call to Order

Roll Call: Moberg, Phelps, Senum, Vice Mayor Parker, & Mayor Strawser

PLEDGE OF ALLEGIANCE

PROCLAMATIONS:

PRESENTATIONS:

BUSINESS FROM THE FLOOR

1. PUBLIC COMMENT

Under Government Code Section 54954.3, members of the public are entitled to address the City Council concerning any item within the Nevada City Council's subject matter jurisdiction. Comments on items NOT ON THE AGENDA are welcome at this time. Normally, public comments are limited to no more than three minutes each. **Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.**

2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:

3. CONSENT ITEMS:

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

A. Subject: Accounts Payable Activity Report – May 2018

Recommendation: Receive and file.

B. Subject: Award Of Contract For Sand Filter Traveling Bridge Automation And Backwash System Improvements The City Of Nevada City

Recommendation: Pass Resolution 2018-XX authorizing the award of contract for Sand Filter Traveling Bridge Automation and Backwash System Improvements in the amount of \$51,331.78 plus \$5,000 in contingencies, to Commercial Pump Service, Inc. and authorize the City Manager to sign.

C. Subject: RESCISSION OF DECLARATION OF RESTRICTIONS – Suzanne Hall, Applicant/Owner Request To Rescind The Regulatory Agreement Restricting Use Of Her Second Unit

Recommendation:

1. Approve and authorize City Manager to sign the amended REGULATORY AGREEMENT (SECOND UNIT), Section 8.2 to allow retention of the kitchen upon payment of mitigation and service fees.

2. Approve and authorize City Manager to sign the RESCISSION OF DECLARATION OF RESTRICTIONS, pursuant to the 'Termination and Rescission' clause, as amended.

4. APPROVAL OF ACTION MINUTES:

- A. City Council Meeting – May 23, 2018

5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

- A. **Subject:** Resolution To Adopt A Risk Management Program
Recommendations: Pass Resolution 2018-XX Adopting a Risk Management Program.
- B. **Subject:** Notice Of Completion For The Consumnes, American, Bear River And Yuba (CABY) Integrated Regional Water Management (IWRM) For The Projects In The City Of Nevada City And The City of Nevada City
Recommendation: Pass Resolution 2018-XX approving a Notice of Completion for the Consumnes, American, Bear River and Yuba (CABY) Integrated Regional Water Management (IWRM) projects complete in the City of Nevada City.
- C. **Subject:** Notice Of Completion For The Consumnes, American, Bear River And Yuba (CABY) Integrated Regional Water Management (IWRM) For The Projects In The Town of Washington
Recommendation: Pass Resolution 2018-XX approving a Notice of Completion for the Consumnes, American, Bear River and Yuba (CABY) Integrated Regional Water Management (IWRM) projects completed in the Town of Washington.
- D. **Subject:** Plaques To Commemorate Little League Volunteers, Dave Irons & Dawson Turiello
Recommendation: Receive and file.
- E. **Subject:** Monthly Update On City Council Six-Month Strategic Objectives
Recommendation: Receive and file.

6. PUBLIC HEARINGS:

- A. **Subject:** Establishing An Appropriations Limit (Gann) For Fiscal Year (FY) 2018-2019
Recommendation: Pass Resolution 2018-XX, approving the annual Appropriations Limit (Gann) calculation, setting City of Nevada City's limit at \$4,831,836.73 for FY 2018-2019.
- B. **Subject:** Final Proposed Draft Budget, Fiscal Year (FY) 2018-2019
Recommendation: Pass Resolution 2018-XX adopting FY 18/19 City of Nevada City final draft proposed budget including revenues and expenditures for the General Fund, Special Funds including Measure "C", Measure "L", and Measure "S", the Water Fund and Wastewater Fund. The proposed draft budget aspires to achieve the City's goals and objectives within the City's available resources.
- C. **Subject:** An Ordinance Of The City Of Nevada City Repealing Chapter 12.16 City Airport And Repealing Chapter 12.12 Public Parks And Re-Enacting A Revised Chapter 12.12 Re-Named Public Parks, Trails And Other City Properties To Establish Uniform Hours And Regulations For Public Use
Recommendation: Waive reading of Ordinance, read title only and introduce for first reading.

7. OLD BUSINESS:

- A. Subject:** Informational Report On Streetlights
Recommendation: Receive and file.

8. NEW BUSINESS:

- A. Subject:** Appointment Of Voting Delegate And Alternates(S) For The 2018 League Of California Cities Annual Conference September 12-14, 2018 In Long Beach, California
Recommendation: Pass a Motion designating a voting delegate and alternate(s) for the League of California Cities Business Meeting to be held on Friday, September 14, 2018 in Long Beach, California.

9. CORRESPONDENCE:

10. ANNOUNCEMENTS:

11. CITY MANAGER’S REPORT:

12. ADJOURNMENT

Certification of Posting of Agenda

I, Loree’ McCay, Deputy City Clerk for the City of Nevada City, declare that the foregoing agenda for the June 13th, 2018 Regular Meeting of the Nevada City City Council was posted June 8th, 2018 at the entrance of City Hall. The agenda is also posted on the City’s website www.nevadacityca.gov.

Signed June 8th, 2018 at Nevada City, California

Loree’ McCay, Deputy City Clerk

**CITY OF NEVADA CITY
City Council
Long Range Calendar**

June 27, 2018	Regular Council Meeting
July 4, 2018	Independence Day Observed
July 11, 2018	Regular Council Meeting
July 25, 2018	Regular Council Meeting
August 8, 2018	Regular Council Meeting
August 22, 2018	Regular Council Meeting

NOTE: This list is for planning purposes; items may shift depending on timing and capacity of a meeting.

NOTICE: *As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council and to enforce the rules of the Council.*

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Accounts Payable Activity Report – May 2018

RECOMMENDATION: Receive and file.

CONTACT: Loree' McCay, Administrative Services Manager

BACKGROUND / DISCUSSION:

The attached Accounts Payable Activity Report includes all the cash disbursements associated with the City-wide Expenditures for the month of May 2018.

ENVIRONMENTAL CONSIDERATIONS: Not applicable.

FISCAL IMPACT: Varies Monthly.

ATTACHMENTS:

- ✓ Accounts Payable Activity Report – May 2018

REPORT.: May 31 18 Thursday
 RUN...: May 31 18 Time: 16:58
 Run By.: Desirae Andresen

City of Nevada City
 Month End Payable Activity Report
 Report for 05-18

PAGE: 001
 ID #: PY-AC
 CTL.: NEV

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-18	ADA02 (ADAMSON POLICE PRODUCTS, ININV271148		04/17/18	/ /		317.05	9MM AMMO
05-18	AIK01 (BEVERLY AIKEN)	051418	05/14/18	/ /		100.00	VET'S BLDG 05/12/18
05-18	AMA00 (SYNCB/AMAZON)	989937754	04/27/18	/ /		29.60	VEH REPAIR
05-18	AME19 (AMERICAN FIDELITY)	B753641	05/01/18	/ /		974.44	STD/LTD BENEFITS MAY 2018
05-18	AME24 (AMERICAN UNITED LIFE INSURA MAY 2018		05/23/18	/ /		382.42	LIFE INS 5/1-5/31/18
05-18	AQU05 (AQUA SOURCE)	38443	04/19/18	/ /		3926.75	POOL CHEMICALS
05-18	AT&15 (AT&T CALNET 3)	11320166	05/10/18	/ /		982.83	4/10-5/9/18 BAN#9391023504
05-18	AT&16 (AT&T)	MAY 2018 0519-0618	04/28/18 05/18/18	/ / / /		95.20 69.25	WWTP INTERNET SVC 4/26-5/28/18 POOL INTERNET SVC 5/19-6/18/18
			Vendor's Total ----->			164.45	
05-18	ATO01 (A TO Z SUPPLY)	051618 337983 338154 338302 338307 339103	05/16/18 04/03/18 04/06/18 04/10/18 04/10/18 04/25/18	06/15/18 05/03/18 05/06/18 05/10/18 05/10/18 05/25/18	A A A A A A	100.00 17.47 340.85 236.88 887.57 15.40	SEAMAN'S LDGE 01/19-20, 02/23&24 & 03/23/18 SEWER LID PARK WATER WATER STUFF LIME BAGS FOR WTP HYPO PREP
			Vendor's Total ----->			1598.17	
05-18	B&C01 (B & C TRUE VALUE HOME CTR)	311345 320242	02/22/18 05/02/18	03/24/18 06/01/18	A A	4.46 10.86	PLUMBING PARTS CAMP FAIR SUPPLIES & BANNERS/SIGNS
			Vendor's Total ----->			15.32	
05-18	BAR00 (MONICA BARBAO)	051818	05/18/18	/ /		363.25	CLEAR'S TRAINING IN NAPA REIMB 5/16-17/18
05-18	BEA02 (BEAM SECURITY SYSTEMS)	28677	04/26/18	/ /		874.99	CITY HALL PANIC BUTTONS
05-18	BLA01 (JASON BLANSCEY)	051518	05/15/18	/ /		150.00	REIMB BOOT ALLOWANCE
05-18	BLU05 (BLUE SHIELD OF CALIFORNIA)	JUN 2018	05/14/18	/ /		38297.95	HEALTH INS JUNE 2018 INV#181340063854
05-18	BUC01 (BUCKMASTER OFFICE SOLUTIONS)	352063	05/16/18	/ /		343.92	CONTRACT USAGE 3/29-4/28/18
05-18	BUS02 (BUSINESS CARD/B OF A VISA)	0407-0506	05/06/18	/ /		1102.47	MISC DEPT PURCHASES 4/7-5/6/18
05-18	C&D01 (C & D CONTRACTORS, INC.)	18000-8 18001-2.1	05/11/18 05/25/18	06/10/18 06/24/18	A A	16337.28 41180.00	STORM DRAIN SEWER-775 ZION JORDAN ST WATERLINE REPLACEMENT
			Vendor's Total ----->			57517.28	
05-18	CAL49 (CALIF. RURAL WATER ASSOC.)	3766	05/08/18	/ /		2700.00	AWA DIST O&M KINNE/SANCHEZ/BLANCET #3766
05-18	CAN03 (SYLVIA J. CANO)	050118	05/01/18	/ /		1200.00	JANITOR CITY/VETS HALL APR 2018
05-18	CAN05 (CANON FINANCIAL SERVICES, I	18629382	05/13/18	/ /		472.52	CONTRACT 5/1-5/31/18
05-18	CAS08 (CASH)	APR 2018	05/23/18	/ /		67.04	PETTY CASH REIMB APRIL 2018 PLUS \$25.00 INCR
05-18	CHI01 (WILLIAM CHIPPS-DOHRER)	042518	04/25/18	/ /		680.00	50% OF TOW BILL & FEES CASE#C1800282
05-18	CIT10 (CITY OF FOLSOM)	45483u	05/07/18	/ /		260.00	-Ck# 033278 Reversed
05-18	COL16 (JEFFREY COLLIGNON)	0405-0418	05/21/18	/ /		150.00	FIRE INTERN SVCS 4/5-4/18/18

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City of Nevada City
 Month End Payable Activity Report
 Report for 05-18

PAGE: 002
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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-18	COL16 (JEFFREY COLLIGNON)	0421-0504	05/07/18	/ /		120.00	FIRE INTERN SVCS 4/21-5/4/18
			Vendor's Total ----->			270.00	
05-18	COM08 (COMCAST CABLE)	042718	04/27/18	/ /		32.53	DPW MONTHLY INTERNET 5/2-6/1/18
		051518	05/15/18	/ /		30.68	DPW MONTHLY INTERNET 5/20-6/19/18
			Vendor's Total ----->			63.21	
05-18	COR01 (CORBIN WILLITS SYSTEMS)	B80430	04/30/18	05/30/18	A	1227.20	SYSTEMS TRAINING 04/25/18
		B805151	05/15/18	06/14/18	A	423.54	MONTHLY OPS SYS JUNE 2018
			Vendor's Total ----->			1650.74	
05-18	COU06 (COUNTY OF NEVADA)	APR 2018	05/23/18	06/22/18	A	8701.54	DISPATCH SVCS APRIL 2018
05-18	COU12 (COUNTRY COPY PRINT SHOP)	3302455-0	04/17/18	05/17/18	A	176.65	PD RECRUITMENT BROCHURES 200EA
05-18	COU16 (COUNTY OF NEVADA)	131661	04/30/18	05/30/18	A	7493.05	IT SVCS 12/31/17-3/24/18
05-18	COU23 (NEVADA COUNTY COLLECTIONS)	APR 2018	05/23/18	06/22/18	A	3958.50	PARKING TIX/POC APR 2018
		MAR 2018B	05/04/18	06/03/18	A	110.75	CHECK DIFF FOR POC MAR 2018 CHK#33354
			Vendor's Total ----->			4069.25	
05-18	CWS00 (CWS ELECTRICAL)	18-026	04/16/18	/ /		1200.00	STREET LIGHTING
05-18	DAT01 (DATA TICKET, INC.)	88991	05/25/18	06/24/18	A	1220.81	TICKET PROCESSING FOR APRIL 2018
05-18	DEA00 (GARY DEARDORFF)	20180424	04/24/18	/ /		500.00	BENCHES FOR PLAYGROUND @ PIONEER PARK
05-18	DEL08 (DELTA INDUSTRIAL SOLUTIONS)	22820	04/23/18	/ /		1557.30	SUPPLIES
05-18	DEP06 (DEPT OF FORESTRY & FIRE)	150647	04/18/18	/ /		4486.61	3RD QRT BROADCAST DISPATCH
05-18	DEP17 (DEPT OF TOXIC SUBSTANCES CO 17SM3580)		05/09/18	/ /		133.31	INDIAN FLAT LOT PROJ#101377 10/17-12/17
05-18	DOK01 (DOKKEN ENGINEERING)	32925	04/10/18	/ /		6820.47	NEVADA ST BRIDGE DESIGN PROJ#2244 MAR 2018
05-18	ELL01 (CONNOR ELLISON)	0405-0418	05/21/18	/ /		120.00	FIRE INTERN SVCS 4/5-4/18/18
		0421-0504	05/07/18	/ /		120.00	FIRE INTERN SVCS 4/21-5/4/18
			Vendor's Total ----->			240.00	
05-18	EMP01 (EMPLOYMENT DEVEL DEPT)	L10945814	05/01/18	05/31/18	A	5312.91	BENEFIT CHARGES JAN-MAR 2018
05-18	ESC00 (ESCHEMAN CONSTRUCTION)	3451	04/20/18	/ /		93108.57	CABY WA#9 MAYBERT UPPER PORTION
05-18	EVE01 (EVERGUARD SYSTEMS)	A58855	04/21/18	/ /		90.00	CHAMBER FIRE ALARM SVC 5/1-7/31/18
05-18	EWI00 (TIMOTHY EWING)	051918	05/19/18	/ /		12.63	REIMB HEADLIGHT UNIT # 24
05-18	FER05 (FERGUSON ENTERPRISES, INC.)	5976244	04/23/18	/ /		24.69	WATER LINE
05-18	FRA09 (SHANE FRANSSSEN)	052118	05/21/18	/ /		2563.00	ADPP ADVANCED DISABILITY PENSION PAYMENT # 1
05-18	GOL02 (RENTAL GUYS)	657255-7	04/17/18	05/17/18	A	163.60	SIDEWALK
05-18	GOL20 (GOLD COUNTRY WATER)	0201531	04/05/18	/ /		23.80	LAB DISTILLED WATER
05-18	GOO02 (SAM GOODSPEED)	051918	05/19/18	06/18/18	A	1837.00	ICE MACHINE REIMB

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City of Nevada City
 Month End Payable Activity Report
 Report for 05-18

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-18	GRA01 (GRAY ELECTRIC COMPANY)	048892	04/27/18	05/27/18	A	26.00	CITY HALLALARM SVC MAY 2018
		048893	04/27/18	05/27/18	A	28.00	SEAMANS LDGE ALARM SVC MAY 2018
		180100103	04/06/18	05/06/18	A	258.51	ELEVATOR SERVICE CALL
		180100105	04/30/18	05/30/18	A	86.17	ALARM REMOVAL SERVICE CALL
		Vendor's Total ----->				398.68	
05-18	GRA24 (GRASS VALLEY AIR)	57990	03/31/18	/ /		2377.51	NEW THERMOSTATS THROUGH CITY HALL
05-18	GRE17 (GREAT AMERICA FINANCIAL SVC 22630480)		05/08/18	/ /		384.46	COPIERS CONTRACT 5/1-5/31/18
05-18	HAE01 (HAEMMIG CONSTRUCTION INC.)	2018	04/13/18	/ /		1598.42	775 ZION ST BATHROOM
		2019	04/13/18	/ /		1666.25	775 ZION ST ROOF
		2020	04/13/18	/ /		2751.75	775 ZION ST BACKFLOW
		2021	04/13/18	/ /		4942.05	775 ZION ST FOUNDATION
		2027	05/15/18	/ /		1701.68	775 ZION PROPERTY - FACILITY REPAIR
		2028	05/15/18	/ /		5677.69	775 ZION PROPERTY - FACILITY REPAIR
		Vendor's Total ----->				18337.84	
05-18	HIG07 (WILLIAM HIGHSMITH)	050718	05/07/18	/ /		477.01	WATER EXPO REIMB HOTEL/MEALS/MILEAGE 4/24-26
05-18	HIL02 (HILLS FLAT LUMBER CO.)	493747/1	03/29/18	04/28/18	A	84.02	BANNER
		495016/1	04/04/18	05/04/18	A	207.76	POOL DRAINAGE
		496714/1	04/13/18	05/13/18	A	558.61	INMATE TOOLS
		497363/1	04/17/18	05/17/18	A	15.55	SIDEWALK REPAIR
		Vendor's Total ----->				865.94	
05-18	HIL10 (HILL BROTHERS CHEMICAL CO.)	07035475	04/06/18	/ /		1508.09	MAG SOLUTION
		07035668	04/11/18	/ /		1508.09	MAG SOLUTION
		07035816	04/17/18	/ /		1648.62	MAG SOLUTION
		Vendor's Total ----->				4664.80	
05-18	HIR00 (HIRERIGHT, LLC)	H0129512	04/30/18	/ /		79.67	BACKGROUND CHECK EBRINKMANN & TJENKINS
05-18	HOO01 (AMY HOOPER)	051418	05/14/18	/ /		100.00	LEFT PICNIC AREA - PIONEER PARK 05/05/18
05-18	HOR07 (TANYA HORTON)	052218	05/22/18	/ /		107.99	CHAIR REIMB
05-18	JON00 (JONES & MAYER)	87028	04/30/18	/ /		5622.50	LEGAL SRVC APRIL 2018
05-18	KAE00 (KAESER COMPRESSORS)	912439569	04/20/18	/ /		629.00	BLOWER SERVICE CALL
05-18	KNI01 (KNIGHTS PAINT STORE)	22263/1	05/01/18	05/31/18	A	93.00	CLEAN-UP
		22274/1	05/02/18	06/01/18	A	62.36	CLEAN-UP
		Vendor's Total ----->				155.36	
05-18	LEA04 (LEAGUE OF CALIF. CITIES)	4664	01/01/18	/ /		100.00	CM SAC CHAPTER LEAGUE DUES 2018
05-18	LEX01 (RELX INC. DBA LEXIS NEXIS)	309144088	04/30/18	/ /		90.00	ONLINE ATTORNEY SVC APRIL 2018
05-18	LIF01 (LIFE ASSIST)	851130	04/16/18	05/16/18	A	116.71	OP MAT
05-18	MAR01 (ADRIANA MARQUEZ)	050218	05/02/18	/ /		75.00	LIFE GUARD TRAINING FEE EXCHANGE WORK
05-18	MCD02 (JESSE MCDANIEL)	052218	05/22/18	/ /		289.01	REIMB UNIFORM ALLOWANCE
05-18	MET01 (METROPOLITAN COMPOUNDS, INC)	0070204	04/16/18	/ /		3289.90	SEWER
05-18	MOO01 (JAMES MOON)	050818	05/08/18	/ /		100.00	BANDSHELL 05/06/18 JAMES & EILEEN MOON
05-18	NCT00 (NEVADA CO. DIGITAL MEDIA CE)	354	04/30/18	/ /		1160.00	VIDEO SVC CC APRIL 2018

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City of Nevada City
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 Report for 05-18

PAGE: 004
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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-18	NEV02 (NEVADA IRRIGATION DISTRICT)	050418	05/04/18	06/03/18	A	36.00	BIANNUAL STANDBY 77 CEMENT HILL APN#N05-010-
		0227*0424	04/24/18	05/24/18	A	39.80	WATER SVC 5 KIDDER 2/27-4/24/18 ACCT#38626-0
		0227+0424	04/24/18	05/24/18	A	55.80	WATER SVC 5 KIDDER 2/27-4/24/18 ACCT#382193-
		0227-0424	04/24/18	05/24/18	A	113.50	WATER SVC 201 PROV 2/27-4/24/18 ACCT#37256-0
		0227/0424	04/24/18	05/24/18	A	37.40	WATER SVC 201 PROV 2/27-4/24/18 ACCT#37398-0
		0331-0430	05/11/18	06/10/18	A	604.04	WATER SVC ACCT#17033-00 DS CANAL 3/31-4/30/1
		Vendor's Total ----->				886.54	
05-18	NEV40 (NEVADA COUNTY CONSOLIDATED)	201718154	04/18/18	05/18/18	A	1364.26	VEH REPAIR
		201718155	04/18/18	05/18/18	A	532.20	VEH REPAIR
		201718156	04/18/18	05/18/18	A	1991.14	VEH REPAIR
		201718163	04/25/18	05/25/18	A	1088.45	SALARY NON PERM 04/18/18
		Vendor's Total ----->				4976.05	
05-18	NEV88 (NEVADA UNION ASB)	051818	05/18/18	/ /		100.00	SMNS LDGE 5/18/18 CHK#14127 ATTN:ALICIA BERT
05-18	NEV93 (NCFMA)	052118	05/21/18	/ /		100.00	SEAMAN'S LDGE 05/17/18
05-18	NOR05 (NORTH STAR TRUCKING, INC.)	46106	04/24/18	05/24/18	A	221.25	ROCK
05-18	NOR30 (NORTH STATE CONSULTING)	18-04	05/01/18	/ /		5088.00	ENGINEERING CONSULTING MEASURE S APRIL 2018
05-18	NOR33 (WILLIAM J. FALCONI, DBA NOR)	18-04	05/01/18	/ /		1408.00	ENGINEER CONSULTING APRIL 2018
05-18	PAC02 (PACIFIC GAS & ELECTRIC)	0331-0430	05/03/18	06/02/18	A	1093.41	SVC#8071-9, 5674-1, 1982-6 & 5882-2
		0417-0515	05/15/18	06/14/18	A	15761.58	GAS/ELECT SVC 4/17-5/15/18
		Vendor's Total ----->				16854.99	
05-18	PAR13 (PARENTS' RESOURCE GUIDE)	1979	04/26/18	/ /		415.00	PRG MAGAZINE AD
05-18	PAU02 (DAN PAULUS)	051318	05/13/18	/ /		326.07	EMT RENEWAL & UNIFORM REIMB
05-18	PER01 (CALPERS - FISCAL SERVICES D MAY 2018)		05/01/18	05/31/18	A	17077.48	CALPERS UNFUNDED LIABILITY MAY 2018
05-18	PET02 (PETER SCHACK CONSTRUCTION E PW-03)		05/21/18	/ /		2930.00	SIDEWALK MEASURE S
05-18	PIT04 (PITNEY BOWES POSTAGE BY PHO APR 2018)		05/06/18	/ /		927.39	UTILITY BILLING
05-18	PLA01 (PLAZA TIRE CO., INC.)	3225666	04/10/18	05/10/18	A	20.00	#33
05-18	PLA13 (PLATT)	P972220	04/25/18	/ /		78.63	LIGHTS
		P976414	04/25/18	/ /		774.00	LIGHTS
		R179765	04/17/18	/ /		77.07	ELECTION BOX
		R187115	04/25/18	/ /		133.65	LIGHTS
		Vendor's Total ----->				1063.35	
05-18	PRE05 (PREMIER ACCESS INSURANCE CO JUN 2018)		05/11/18	/ /		2522.08	DENTAL BENEFITS JUNE 2018
05-18	RAY01 (RAY MORGAN CO)	2053195	05/04/18	/ /		46.51	CONTRACT USAGE 4/1-4/30/18
05-18	REE02 (REED'S LOCKSMITHING, INC.)	2501	04/22/18	05/22/18	A	27.70	LOCKS
05-18	RID03 (RIDGE ROCK QUARRY)	15596	05/01/18	/ /		400.93	ROCK
05-18	ROB03 (ROBINSON ENTERPRISES, INC.)	15676	04/12/18	05/12/18	A	2657.40	WWTP SOLID HAUL CUST#141130 INV#IN00015676 4
		18041382	04/15/18	05/15/18	A	607.42	DPW FUEL CUST#141100 INV#FI18041383 4/1-4/15
		18041383	04/15/18	05/15/18	A	1058.85	PD FUEL CUST#141120 INV#FI18041383 4/1-4/15/
		18041384	04/15/18	05/15/18	A	62.22	WWTP FUEL CUST#141130 INV#FI18041384 4/1-4/1
		18041387	04/15/18	05/15/18	A	260.27	FD FUEL CUST#141217 INV#FI18041387 4/1-4/15/
		18042390	04/30/18	05/30/18	A	348.48	FD FUEL CUST#141217 INV#FI18042390 4/15-4/30
		Vendor's Total ----->				4994.64	

REPORT.: May 31 18 Thursday
 RUN....: May 31 18 Time: 16:58
 Run By.: Desirae Andresen

City of Nevada City
 Month End Payable Activity Report
 Report for 05-18

PAGE: 005
 ID #: PY-AC
 CTL.: NEV

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-18	ROB04 (ROBINSON ENTERPRISES INVEST)	129845	04/10/18	05/10/18	A	427.43	HYDRAULIC FLUID CUST#141100 INV#IN00129845
05-18	ROC03 (W. MARTIN ROCHE)	39	04/25/18	/ /		1120.00	CONSULTING SVC WATER SUPPLY/TREATMENT APR 20
05-18	ROH01 (NICK ROHRER)	051718	05/17/18	/ /		485.74	TRAINING/UNIFORM ALLOWANCE REIMB
05-18	SIE67 (SIERRA STREAMS INST.)	051617 051118A 051118B	05/16/18 05/11/18 05/11/18	/ / / / / /		860.00 1686.54 993.54	CNSLTNG SVCS HIRSCH PND TREE RMVL 8/9-9/30/1 BROWNSFIELD QUARTZ MILL SSI APRIL 2018 LDC RESTORATION SSI PROJ APRIL 2018
		Vendor's Total ----->				3540.08	
05-18	SIE78 (SIERRA ROOTS)	052518	05/25/18	/ /		100.00	WARMING SHELTER CLEANING REFUND CHK#684
05-18	SIM05 (SIMPSON & SIMPSON)	118545	04/25/18	/ /		18600.00	CMAQ ADAMS NILE TREE/STUMP REMOVAL
05-18	SMA02 (SMARTERBROADBAND, INC.)	19187	06/01/18	/ /		140.00	BROADBAND MONTHLY SVC JUNE 2018
05-18	SPD01 (SPD MARKETS)	05501437 07453056	04/09/18 04/12/18	05/09/18 05/12/18	A A	8.63 12.55	ZIP TIES FOR CAMP FAIR BANNERS SPACE HEATER PROPANE @ POOL
		Vendor's Total ----->				21.18	
05-18	SPD02 (SPD SAW SHOP)	110234 110423 111310 111323	03/06/18 03/30/18 03/27/18 03/29/18	04/05/18 04/29/18 04/26/18 04/28/18	A A A A	7.34 36.85 16.31 115.42	EQUIP MAINT SAW CUTTER CHAINSAW EQUIP MAINT
		Vendor's Total ----->				175.92	
05-18	SPI03 (SPIRAL)	52528	05/01/18	/ /		61.95	INTERNET SVC 6/1-7/1/18
05-18	SPR01 (SPRINGSTEEN CONSTRUCTION, C	1102	05/08/18	/ /		7968.33	WATER REPLACEMENT @ 317 BROAD
05-18	STE12 (STERICYCLE, INC.)	300424581	05/01/18	/ /		21.53	SHARPS MNTHLY COLLECTION/MED WASTE APR 2018
05-18	SUN01 (SUNRISE ENVIRONMENTAL)	85554 85703 85885 86225 86400 86490 86564 86707	04/10/18 04/16/18 04/20/18 05/01/18 05/07/18 05/09/18 05/11/18 05/17/18	05/10/18 05/16/18 05/20/18 05/31/18 06/06/18 06/08/18 06/10/18 06/16/18	A A A A A A A A	148.33 689.86 698.79 349.17 217.58 249.86 349.17 440.19	SUPPLIES JANITORIAL SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES
		Vendor's Total ----->				3142.95	
05-18	SUT05 (SUTTER MEDICAL FOUNDATION-C	C1700614	05/01/18	/ /		1650.00	MEDICAL EXAM CASE # C1700614 07/29/17
05-18	TAY02 (VERNE TAYLOR)	094507	04/30/18	05/30/18	A	4585.00	CABY WA CONSULT SVCS/INSPECT FEB-APR 2018
05-18	THE10 (THE AUTO SHOP)	22629 22865 22866	04/26/18 05/09/18 05/09/18	/ / / / / /		283.90 502.36 445.06	#35 REPAIR K9 VEHICLE SERVICE AIR CONDITIONING #25
		Vendor's Total ----->				1231.32	
05-18	TOY01 (RJMS CORP DBA TOYOTA MATERI	L26003 L26004 L27016 L27017	G03/02/18 03/02/18 04/26/18 04/26/18	/ / / / / / / /		323.00 254.00 2656.81 3342.77	ELECT CAR QUOTE 1 ELECT CAR QUOTE 2 ELECT CAR ELECT CAR
		Vendor's Total ----->				6576.58	
05-18	TRI06 (TRI COUNTIES BANK)	MAY 2018	04/29/18	/ /		2274.05	LOAN#6020023160 425 NIMROD MAY 2018
05-18	UNI01 (THE UNION)	5180105 5180399	04/19/18 04/30/18	05/19/18 05/30/18	A A	145.00 303.19	PH BUSKING ORD AD#12966329 EMPLOYMENT AD#12965243 WWT/WWTP OP

REPORT.: May 31 18 Thursday
 RUN...: May 31 18 Time: 16:58
 Run By.: Desirae Andresen

City of Nevada City
 Month End Payable Activity Report
 Report for 05-18

PAGE: 006
 ID #: PY-AC
 CTL.: NEV

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
05-18	UNI01 (THE UNION)	5180400	04/30/18	05/30/18	A	50.00	FACILITY RENTAL AD#12961560
		5180401	04/30/18	05/30/18	A	120.00	SUMMER CAMP AD # 12966050
		5180402	04/30/18	05/30/18	A	265.00	CAMP FAIR AD # 12966052DV
		Vendor's Total ----->				883.19	
05-18	URK00 (URKE SERVICES, INC.)	13370	04/12/18	/ /		945.00	GRIT REMOVAL
05-18	VER01 (VERIZON WIRELESS)	980602651	04/23/18	/ /		480.36	PD CELL SVC 3/24-4/23/18 INV#9806026518
		980673355	05/07/18	/ /		63.75	WWTP&WTP ON CALL CELL 4/8-5/7/18
		Vendor's Total ----->				544.11	
05-18	VSP00 (VISION SERVICE PLAN-(CA))	JUN 2018	05/18/18	/ /		330.17	VISION BENEFITS JUNE 2018
05-18	WIL02 (WILLIAMS STATIONERY)	0134459	04/18/18	05/18/18	A	663.47	PD OFFICE SUPPLIES
		0134480C	04/19/18	05/19/18	A	92.86	-PD OFFICE SUPPLY RETURN
		0134502C	04/23/18	05/23/18	A	227.39	-PD OFFICE SUPPLY RETURN
		0134555	04/24/18	05/24/18	A	73.01	MISC OFFICE SUPPLIES
		0134798	05/15/18	06/14/18	A	21.61	OFFICE SUPPLIES
		0134803	05/15/18	06/14/18	A	3.65	OFFICE SUPPLIES
		Vendor's Total ----->				441.49	
05-18	WOL02 (GREGORY WOLTERS)	041918	04/19/18	05/19/18	A	56.00	PIONEER PARK BATH/BRIDGE MARCH 2018
05-18	WOM00 (WOMEN OF WORTH)	042118	04/21/18	/ /		100.00	VETS BLDG 04/21/18
05-18	YUB00 (YUBA VILLAGE)	051518	05/15/18	/ /		100.00	LFT PCNC AREA CK#1043 5/13/18 ATTN:THOMAS SP
05-18	ZYD02 (DAWN ZYDONIS)	050118	05/01/18	/ /		734.09	MISC REIMB FOR P&R
		052518	05/25/18	/ /		2012.40	MISC P&R REIMB & MILEAGE APRIL & MAY 2018
		Vendor's Total ----->				2746.49	
		Total of Purchases ->				411795.46	=====

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Award Of Contract For Sand Filter Traveling Bridge Automation And Backwash System Improvements The City Of Nevada City

RECOMMENDATION: Pass Resolution 2018-XX authorizing the award of contract for Sand Filter Traveling Bridge Automation and Backwash System Improvements in the amount of \$51,331.78 plus \$5,000 in contingencies, to Commercial Pump Service, Inc. and authorize the City Manager to sign.

CONTACT: Bryan K. McAlister, City Engineer

BACKGROUND/DISCUSSION:

The Nevada City Wastewater Treatment Plant operates in compliance with the California Regional Water Quality Control Board permit which includes waste discharge effluent limitations and self-monitoring provisions. The Effluent Filtration Compliance Project is proposed to mitigate effluent limitation violations by improving the wastewater treatment plant sand filter traveling bridge automation and backwash system.

At Nevada City's Wastewater Treatment Plant, tertiary filtration is provided by a disk filter and sand filter in series operation (filters may also be run in parallel operation during high flow events or either filter may be isolated for maintenance). In the present configuration the newer disk filter backwashes automatically, however the older sand filter backwash cycle must be started and stopped manually by an Operator because the automatic controls for the traveling bridge and backwash system are inoperable.

The project consists of repairs to the sand filter control system so that it will work in automatic mode including electrical, plumbing and pump repairs to the traveling bridge backwash system. This improvement will allow the sand filter system to thoroughly backwash the media and skim off any floating solids to minimize effluent turbidity during the chlorination process. The controller will automatically start and stop the sand filter backwash cycle, so that it does not have to be done manually. This will enable the filter to flush on its own based on demand, using timers, or floats, without a staff member needed, avoiding any by-passing of the filter.

City staff requested quotes from the following vendors who have specialty contracting experience with similar type of work:

- ERS, San Jose, CA Declined to bid due to the inability to find replacement parts for the aging sand filter traveling bridge.
- Tesco Controls, Sacramento, CA Declined to bid due to the 'high risk nature of the project request'.
- Commercial Pump Service, Inc., Weimar, CA
\$51,331.78 equipment installed
(this includes mechanical, plumbing and electrical)

We recommend that the contract for labor and materials be awarded to Commercial Pump Service, Inc.

FISCAL CONSIDERATIONS: The project will be funded by the Sewer Fund.

ATTACHMENT:

- ✓ Resolution 2018-XX
- ✓ Vendor Quotes

RESOLUTION NO. 2018-XX

**A RESOLUTION OF THE CITY OF NEVADA CITY COUNCIL TO
AUTHORIZE THE AWARD OF CONTRACT FOR SAND FILTER
TRAVELING BRIDGE AUTOMATION AND BACKWASH SYSTEM
IMPROVEMENTS TO COMMERCIAL PUMP SERVICE, INC.**

WHEREAS, Nevada City Wastewater Treatment Plant operates in compliance with the California Regional Water Quality Control Board permit which includes waste discharge effluent limitations and self-monitoring provisions; and

WHEREAS, an important element in the wastewater treatment process is the sand filter process for tertiary filtration; and

WHEREAS, City staff has procured bids to repair the sand filter control system so that it will work in automatic mode including electrical, plumbing and pump repairs to the traveling bridge backwash system.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada City to pass Resolution 2018-XX awarding a bid in the amount of \$51,331.78 plus \$5,000 contingencies, to Commercial Pump Service, Inc. and authorize the City Manager to sign.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on the 13th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk



P.O. Box 674 Weimar, Ca. 95736
 530-637-9513 Fax 530-637-9503

Estimate

Phone #	5306379513
---------	------------

DATE	ESTIMATE #
2/6/2018	2706

NAME / ADDRESS
City of Nevada City Bill Sanders, WWTP Opr. 317 Broad Street Nevada City, CA 95959

REQUIRED TO PROCEED WITH ESTIMATE	
Signature: _____	
Print name _____	
Date _____	PO# _____

WRITER	CONTACT	PROJECT
MTH	Bill/David	Sand Filter Controls

DESCRIPTION	QTY	U/M	EACH	TOTAL
Estimate to upgrade the sand filter controls at the Nevada City Wastewater Treatment Plant. Currently the controls are from the early 80's, and the automatic portion has failed. There will be a programmable display installed to adjust operation of the filter. The filter will flush automatically based off of high water level, or maximum time. Both settings will be adjustable on the display. Safeties will include max travel time, and low water level.				
Control Transformer, Acme T253010S, 1.0 KVA, 480/240 PRI X 120 / 240 SEC	1	ea	233.00	233.00T
Fuse, LPJ-7SP, 600V.	2		12.79	25.58T
Fuse block, 30A, 600V, 3P, LPJ	4		73.40	293.60T
Fuse, LPJ-10SP, 600V	6		11.35	68.10T
Fuse, AJT-3.5A, 600V	3		11.55	34.65T
Phoenix, Brkr, 10 Amp	1	ea	22.78	22.78T
Phoenix, Brkr, 2 Amp	3	ea	26.60	79.80T
Phoenix, Brkr, 4 Amp	2	ea	26.60	53.20T
Acme Power Supply, 24VDC, 2.08Amp. 50W.	1	ea	151.20	151.20T
Fuse terminal, Phoenix, 24 VDC, LED	3	ea	24.00	72.00T
Terminal Block, Phoenix, 28 Amp Section A-B, Changeover bar set, C09-C23	20	ea	5.03	100.60T
	1		10.69	10.69T

TOTAL

All payments made by credit card are subject to 3.5% convenience charge. A finance charge of 1.5% per month (18% per annum) will be charged on all past due accounts. Customers will be responsible for all legal fees incurred.



P.O. Box 674 Weimar, Ca. 95736
 530-637-9513 Fax 530-637-9503

Estimate

Phone #	5306379513
---------	------------

DATE	ESTIMATE #
2/6/2018	2706

NAME / ADDRESS
City of Nevada City Bill Sanders, WWTP Opr. 317 Broad Street Nevada City, CA 95959

REQUIRED TO PROCEED WITH ESTIMATE	
Signature: _____	
Print name _____	
Date _____	PO# _____

WRITER	CONTACT	PROJECT
MTH	Bill/David	Sand Filter Controls

DESCRIPTION	QTY	U/M	EACH	TOTAL
A-B Contactor, C-23, 120V	4	ea	128.00	512.00T
A-B, Aux Contact, IEC, N/O-N/C.	4		31.92	127.68T
A-B Overload block, 1.0-5.0 Amp EECB	3	ea	117.59	352.77T
A-B, Mech. interlock, C9-C85 contactor, 100-MCA02	1	ea	95.48	95.48T
Limit Switch, RT, SPDT	2		345.00	690.00T
12/3 SO Cord	80		2.71	216.80T
Rubber Cord Connectors	2		35.00	70.00T
Levelgauge Transducer, 0-20' WC, 4-20 MA, 30 foot cable, Keller America,	1	ea	614.54	614.54T
Pipe, 2" Stainless Steel Sch 40, transducer stilling tube	4		25.00	100.00T
Phoenix Contact, 2891152, Ethernet Switch.	1	ea	150.00	150.00T
Idec, Input module,	1	ea	372.00	372.00T
Idec, Output module,	1	ea	444.00	444.00T
Idec, Touch Screen, 5.7", color, Advanced	1		1,216.00	1,216.00T
Analog I/O, module, 2 Pt.	1		416.00	416.00T
Idec Pentra PLC, 12 I/O, Ethernet	1	ea	740.00	740.00T
Idec Relay, 1P, 24VAC/DC coil, Slim.	8	ea	20.62	164.96T
Idec JUMPER BLUE FOR RV8H	16	ea	4.20	67.20T
Wire, #12 stranded	80		0.32	25.60T
A-B, Pilot lamp, 120V, red LED	1	ea	112.28	112.28T
A-B, Hole seal, 30.5MM	4	ea	8.60	34.40T
A-B, Switch, 3 Pos, N/O, N/C.	3	ea	52.31	156.93T
Flex conduit, 1/2" liguidtite, flex	35	ft	2.41	84.35T

TOTAL

All payments made by credit card are subject to 3.5% convenience charge. A finance charge of 1.5% per month (18% per annum) will be charged on all past due accounts. Customers will be responsible for all legal fees incurred.



P.O. Box 674 Weimar, Ca. 95736
 530-637-9513 Fax 530-637-9503

Estimate

Phone #	5306379513
---------	------------

DATE	ESTIMATE #
2/6/2018	2706

NAME / ADDRESS
City of Nevada City Bill Sanders, WWTP Opr. 317 Broad Street Nevada City, CA 95959

REQUIRED TO PROCEED WITH ESTIMATE
Signature: _____
Print name _____
Date _____ PO# _____

WRITER	CONTACT	PROJECT
MTH	Bill/David	Sand Filter Controls

DESCRIPTION	QTY	U/M	EACH	TOTAL
Flex connector, 1/2" Str.	10	ea	3.88	38.80T
Schematics, and Software Design.	1		900.00	900.00
Travel and labor, One Service Technician.	1		2,600.00	2,600.00
Nevada County Sales Tax			7.50%	596.02

	TOTAL	\$12,043.01
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All payments made by credit card are subject to 3.5% convenience charge. A finance charge of 1.5% per month (18% per annum) will be charged on all past due accounts. Customers will be responsible for all legal fees incurred.



530-637-9513 Fax 530-637-9503

Estimate

Phone #	5306379513
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DATE	ESTIMATE #
2/14/2018	2713

NAME / ADDRESS
City of Nevada City Bill Sanders, WWTP Opr. 317 Broad Street Nevada City, CA 95959

REQUIRED TO PROCEED WITH ESTIMATE	
Signature: _____	
Print name _____	
Date _____	PO# _____

WRITER	CONTACT	PROJECT
MTH	Bill Sander	Sand Filter

DESCRIPTION	QTY	U/M	EACH	TOTAL
Estimate to upgrade the mechanical and plumbing portion of the sand filter. Replace both pumps and motors. Install new throttle valves, with gauge monitors. Replace all plumbing. Adapt the new pumps to the existing travel bars, and fabricate new pump mounting spools.				
Pipe, 2-1/2" Galv.	30		5.70	171.00T
2.5" galv. 90 deg ell.	8		22.45	179.60T
Custom made deck plate, designed to match the existing mounting plate. With pump mount, Discharge pass through.	2		850.00	1,700.00T
Nibco, 2.5" gate valve, threaded	2		154.28	308.56T
Gauge 2.5" DIAL 60PSI, glycerin-filled	2	ea	41.36	82.72T
Remove all plumbing on site. Weld/thread all new plumbing on the entire filter, from the discharge of each pump, to the pump blower plates.	1		6,080.00	6,080.00
Travel and labor, Two Service Technicians.				
Pump, Vertical column pump, 200 GPM @ 10 ft. with motor.	2		14,225.00	28,450.00T
Nevada County Sales Tax			7.50%	2,316.89

	TOTAL	\$39,288.77
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All payments made by credit card are subject to 3.5% convenience charge. A finance charge of 1.5% per month (18% per annum) will be charged on all past due accounts. Customers will be responsible for all legal fees incurred.

ERS backed out of the bidding on the sand filter project due to the inability to find replacement parts for the aging sand filter traveling bridge. I asked for a letter stating that they were withdrawing, and have yet to hear word back.

ERS – withdrawn from bidding.

David Newgard

David Newgard

From: Tim Fassio <tfassio@tescocontrols.com>
Sent: Tuesday, May 08, 2018 8:19 AM
To: David Newgard
Subject: Sand Filter Restoration Project

Good afternoon David,
Thank you for the opportunity and your time on-site reviewing the details pertaining to the request. Due to the high risk nature of the project request, TESCO will need to step away from the opportunity until further details or a clear scope of work is determined.

Best regards,

Tim Fassio
Sales Estimator

TESCO
CONTROLS, INC.
100% Employee Owned

Office 916.395.8800 **Ext.** 2615
Cell 916.698.9142
Fax 916.429.2817
Tesco Controls, Inc.
8440 Florin Road, Sacramento, CA, 95828
 www.TescoControls.com | [map](#) | [email](#)

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: RESCISSION OF DECLARATION OF RESTRICTIONS – Suzanne Hall, Applicant/Owner Request to rescind the Regulatory Agreement restricting use of her Second Unit

RECOMMENDATION:

1. Approve and authorize City Manager to sign the amended REGULATORY AGREEMENT (SECOND UNIT), Section 8.2 to allow retention of the kitchen upon payment of mitigation and service fees.
2. Approve and authorize City Manager to sign the RESCISSION OF DECLARATION OF RESTRICTIONS, pursuant to the 'Termination and Rescission' clause, as amended.

CONTACT: Amy Wolfson, City Planner

BACKGROUND / DISCUSSION:

The applicant, Suzanne Hall applied for a second dwelling unit in 2015. Hall elected to have the City waive mitigation and service hook-up fees in exchange for offering the second unit be made available to qualifying renters at an affordable rate. This agreement was formalized in a 'REGULATORY AGREEMENT (SECOND UNIT)' recorded with the County Recorder under document no 20150008489. Hall is seeking Certificate of Occupancy and has decided to pay all applicable mitigation and service fees in order to allow rental as a second unit at fair market rate.

Section 8 of the filed REGULATORY AGREEMENT includes a clause allowing "Termination and Rescission" of the agreement. Section 8.2 requires removal of the kitchen. However, the applicant is willing to pay the applicable mitigation and hook-up fees in order to allow the second unit to be made available for rent at a fair market rate. Staff is therefore recommending adding language to the original agreement that allows the kitchen to remain intact upon such payment of fees.

RECOMMENDED CHANGES:

Staff recommends amending the language of Section 8.2 of the recorded Regulatory Agreement, filed under document no 20150008489 to allow retention of the kitchen upon payment of mitigation and service fees with the following language (amendments underlined in red):

8.2 Within sixty (60) days of the City's receipt of notice, City staff and/or county building inspector inspects the Designated Second Unit and confirms that any kitchen installed in the Designated Second Unit has been removed, unless applicable mitigation and service fees are paid to the City, unless applicable mitigation and service hook-up fees are paid to the City.

ENVIRONMENTAL CONSIDERATIONS:

Because a second dwelling is an allowed use in the R1 zoning designation, local authority can only be ministerial in nature. Sections 21080 of the Public Resource Code, of the California Environmental Quality Act (CEQA), exempts ministerial projects from environmental review.

FINANCIAL CONSIDERATIONS: The City is holding a cashiers check (guaranteed bank funds), pending approval for the removal of the deed restriction, in the amount of \$15,261.75 in mitigation, service hook-up fees, and an agreement termination penalty fees as outlined in the attached invoice.

ATTACHMENTS:

- ✓ Invoice of applicable mitigation, service hook-up fees, and an agreement termination fees
- ✓ Original REGULATORY AGREEMENT (SECOND UNIT), document no. 20150008489
- ✓ Amended REGULATORY AGREEMENT (SECOND UNIT), document no. TBD
- ✓ RESCISSION OF DECLARATION OF RESTRICTIONS, document no. TBD



City of Nevada City

INVOICE

DATE: June 6, 2018
TO: Suzanne Hall
FROM: Loree' McCay, Administrative Services Manager
RE: **455 SACRAMENTO STREET – MULTI-FAMILY RESIDENTIAL**

The following AB1600 fees are due prior to processing the termination and rescission of deed restrictions:

AB1600 FEES:

Administration	\$ 83.33
Police	483.27
Roads	2520.66
Drainage	806.55
Fire	168.12
Sewer	1355.05
Water	2304.42
Recreation	753.25

TOTAL AB1600 \$8,474.65
=====

ADDITIONAL FEES:

Water Install Connection Fee (see attached invoice)	\$ 4,476.58
Sewer Connection Fee: Multi-Family	1,420.00
Interest (3% simple interest per year on \$9,894.65)	890.52

Please make cashier's check payable to: City of Nevada City in the total amount of \$15,261.75.

The City utilizes the services of the Nevada County Building Dept for plan check, permit, inspections, and issuance of final occupancy (fees applicable). School Mitigation Fees are also separate from the City fees. You will need to contact these agencies for their fee schedule.

EXTRA WORK REPORT

CITY OF NEVADA CITY

Invoice Date:

Inv. #

JOB NO.:	5/8" meter installation
CONTRACTOR OR SUB:	City Public Works

WORK PERFORMED:	Install Water Service by City Public Works
-----------------	--

EQUIPMENT	Hr/ Days	Rate	Extended
Trailer Mounted Jetter Vac		130.00	0.00
Cat 4200 Backhoe	4	48.00	192.00
1 Ton Dump Truck	3	32.00	96.00
3/4 Ton Pick-up	12	18.00	216.00
10 Wheeler Dump Truck		60.00	0.00
Flat Bed		18.00	0.00
Air Compressor		35.00	0.00
Jack Hammer		35.00	0.00
Various Trench Plates	2	100.00	200.00
Traffic Control Equip/Signs	2	125.00	250.00
EQUIPMENT COST			954.00

LABOR	Hr/ Days	Rate	Extended
Bubba Highsmith (M2)	12	66.18	794.16
Shane (M7)	12	27.09	325.08
Jeremy Starnes (M7)	8	31.43	251.44
Bob (M7)	8	21.40	171.20
Jason (M7)	8	21.40	171.20
LABOR COST			1713.08

INVOICE #	WORK BY SPECIAL FORCES OR SERVICES	AMOUNT
	Trench Patch Asphalt Paving (3tn x 333 \$/tn)	1000
SPECIAL FORCES/SERVICES COST		1000

1	LABOR COST	1713.08
2	LABOR SURCHARGE (LINE 1 x 18%)	NIC
4	SPECIAL FORCES/SERVICES COST	1000.00
5	EQUIPMENT COST	954.00
6	MATERIAL COST	809.50
7	SUBTOTAL	4476.58
8	MARKUP (LINE 7 X 15%)	NIC if Public Funded
9	TOTAL THIS REPORT	\$4,476.58

INVOICE #	Material	AMOUNT
B333037	Plumbing Supply 5/8" meter assy	530
	Tax and Delivery	79.5
	Sand, Agg Base and Cutback	200
MATERIAL COST		809.5

Prepared by:

Signature

Date

Bryan McAlister, City Engineer

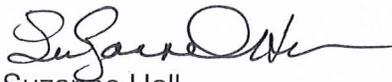
RECEIVED
JUN 08 2018
CITY OF NEVADA CITY

DATE: June 8, 1918

TO: City of Nevada City

I, Suzanne Hall, wish to terminate and rescind the deed restriction at 455 Sacramento Street, Nevada City.

I understand the structure will retain its kitchen.



Suzanne Hall
453 Sacramento Street
Nevada City, CA 95959
530 277-4475

10
AF

Nevada County Recorder
Gregory J. Diaz
Document#: 20150008489
Monday April 20 2015, at 04:00:00 PM

RECORDING REQUESTED BY AND
AFTER RECORDATION MAIL TO:

City of Nevada City
317 Broad Street
Nevada City, CA. 95959

Paid: AB

No fee for recordation pursuant to
Government Code section 27383

REGULATORY AGREEMENT (SECOND UNIT)

This Regulatory Agreement ("Agreement") is made this 16th day of APRIL 2015 by the CITY OF NEVADA CITY, a municipal corporation ("City"), and SUZANNE M. HALL ("Owner"), (collectively, "Parties"), with respect to that certain parcel of real property ("Property"), legally described in Exhibit A:

All that portion of Lot 2, Block 45, of the City of Nevada City, as shown on the official map of the City of Nevada, made by H.S. Bradley in 1869, also known as Assessor's Parcel No. 05-185-13, located at ~~458~~ 455 Sacramento Street, Nevada City, California

RECITALS

A. Chapter 17.72 of the City's Municipal Code regulates Second Dwelling Units in Residential Zones.

B. As part of that Chapter and in order to help maintain affordable housing within the City, Section 17.72.026(D) allows that a property owner shall not be required to pay application, mitigation or sewer and water hookup fees in exchange for placing an affordability covenant on the owner's new second dwelling unit, whereby the owner is limited to charging affordable rents to low income and very low income qualified households.

C. Consistent with Section 17.72.026(D), the Owner enters into this Agreement in exchange for the City agreeing not to require the Owner to pay \$8,474.65 in mitigation fees that the Owner would otherwise be required to pay, and water and sewer connection fees of \$1,420, for a total of \$9,894.65.

AGREEMENT

NOW, THEREFORE, the City and the Owner hereby agree as follows:

1. RECITALS. The Parties agree that the Recitals constitute the factual basis upon which the City and the Owner have entered into this Agreement. The City and the Owner each acknowledge the accuracy of the Recitals and agree that the Recitals are incorporated into this Agreement as though fully set forth at length.

2. DEFINITIONS. As used in this Agreement, the following terms shall have the meanings set forth below unless the context clearly indicates a contrary intention.

2.1 "Area Median Income" means "area median income" as defined in California Health and Safety Code section 50093, as that section may be amended from time-to-time.

2.2 "Affordable Rent" means Rent which does not exceed the product of thirty percent (30%) times sixty percent (60%) of the Area Median Income adjusted for family size by the United States Department of Housing and Urban Development.

2.3 "Designated Second Unit" is the second unit located on the Property for which Rent is regulated by this Agreement. Its location on the Property is identified in the diagram attached hereto as Exhibit B.

2.4 "Gross Income" means "gross income" as defined in 25 CCR sections 6914 or any successor thereto.

2.5 "Qualified Renter" means a household who's Gross Income does not exceed sixty percent (60%) of Area Median Income.

2.6 "Rent" means the monthly charge to be paid by a Qualified Renter for occupancy and for use of the Designated Second Unit and of all common facilities on the Property, and an additional amount representing a reasonable utility allowance.

3. USE OF THE DESIGNATED SECOND UNIT. In the event that the Owner elects to Rent out the Designated Second Unit, the Owner hereby covenants and agrees, for itself, its lessees, successors and assigns, that the Designated Second Unit shall only be rented to provide housing at Affordable Rent to Qualified Renters.

4. MONITORING. To ensure compliance with this Agreement, Owner shall submit to the City reports as may reasonably be required by the City. Such reports shall include the rental rate and the income and household size of the occupants for the Designated Second Unit. The income information shall be supplied by the tenant in a certified statement on a form approved in advance by the City. The Owner shall provide for the submission of such information in all leases with tenants.

5. MAINTENANCE. Owner shall, at its own expense, maintain the Designated Second Unit in good condition, good repair, and decent, safe, sanitary, habitable, and tenantable living condition for the benefit of the occupants of the Designated Second Unit, shall not commit or permit any waste on or to the Designated Second Unit, shall prevent and/or rectify any physical deterioration of the Designated Second Unit, shall provide adequate ongoing security equipment and services for the Designated Second Unit occupants, and shall maintain the Designated Second Unit in conformance with all applicable state, federal, and local laws, ordinances, codes, and regulations and in accordance with its management procedures manual.

6. NO IMPAIRMENT OF LIEN. No violation or breach of the covenants, conditions, restrictions, provisions or limitations contained in this Agreement shall defeat or render invalid or in any way impair the lien or charge of any mortgage, deed of trust or other

financing or security instrument; provided, however, that any successor of Owner to the Property shall be bound by such covenants, conditions, restrictions, limitations, and provisions contained herein, whether such successor's title was acquired by foreclosure, deed in lieu of foreclosure, trustee's sale or otherwise.

7. DURATION. The covenants contained in this Agreement shall be deemed to run with the land and shall remain in effect for a period of thirty (30) years.

8. TERMINATION AND RESCISSION. This Agreement and all of its requirements shall terminate upon occurrence of the following:

8.1 Owner provides written notice to the City of Owner's desire to terminate this Agreement.

8.2 Within sixty (60) days of the City's receipt of notice, City staff and/or county building inspector inspects the Designated Second Unit and confirms that any kitchen installed in the Designated Second Unit has been removed, **unless applicable mitigation and service fees are paid to the City.**

8.3 Owner pays the City all of the application, mitigation, sewer and water hookup fees that Owner would have been required to pay City had Owner not chosen to enter into this Agreement plus three percent (3%) simple annual interest for each year from the point at which Owner was granted a second unit permit to the point at which Section 8.2 has been satisfied.

Upon satisfaction of the foregoing, City shall record a rescission which rescinds, revokes, terminates and cancels all of Owner's duties under this Agreement and all of the City's rights under this Agreement.

9. NONDISCRIMINATION. Owner shall not discriminate or segregate in the use, enjoyment, occupancy, conveyance, lease, sublease, or rental of the Designated Second Unit on the basis of race, color, ancestry, national origin, religion, sex, sexual preference, age (except to the extent necessary to qualify the tenant as a senior citizen), marital status, family status, source of income, physical or mental disability, Acquired Immune Deficiency Syndrome (AIDS) or AIDS-related conditions (ARC), or any other arbitrary basis, but the foregoing requirements shall not be construed to require Owner to make any alterations to the Designated Second Unit that are not otherwise mandated by applicable federal, state or local laws. Owner shall include a statement in all advertisements, notices, and signs for the availability of the Designated Second Unit for rent to the effect that Owner is an Equal Housing Opportunity provider.

10. DEFAULT AND REMEDIES. In the event of any breach or violation of this Agreement, the City shall give written notice to the Owner by specifying: (a) the nature of the breach or violation; (b) the action required to cure the breach or violation, if an action to cure is possible; and (c) a date, which shall not be less than ninety (90) calendar days from the mailing of the notice, by which such action to cure must be completed; provided, however, so long as the Owner commences such cure within thirty (30) days after such notice is given and pursues the same in good faith and with due diligence, such period shall be extended for such additional thirty- (30) day increments that are reasonably required for the cure to be completed. If the Owner fails to cure the breach or violation within the time frame specified in the notice, or if a cure is not possible, the City may proceed with any of the following remedies:

10.1 Bring an action for equitable relief seeking the specific performance by the Owner of the terms and conditions of this Agreement, and/or enjoining, abating, or preventing any violation of said terms and conditions, and/or seeking declaratory relief;

10.2 Impose as liquidated damages a charge upon the Owner in an amount of one hundred fifty dollars (\$150) per day for the Designated Second Unit that is not operated in compliance with this Agreement; or

10.3 Pursue any other remedy allowed at law or in equity.

The Parties agree that the sums and formulas designated herein as liquidated damages represent a reasonable approximation of the damages the City is likely to suffer from violations of the respective terms. The Owner agrees to pay in full any accrued liquidated damages to the City within thirty (30) business days of a written demand by the City for such payment.

11. GOVERNING LAW. This Agreement shall be interpreted under and be governed by the laws of the State of California. In any action brought to enforce this Agreement, venue shall be in Nevada County, California or in the appropriate federal court.

12. TIME. Time is of the essence in this Agreement.

13. NOTICES, DEMANDS AND COMMUNICATIONS. Formal notices, demands, and communications between the City and the Owner shall be given by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the principal offices of the City and the Owner as follows:

City: City of Nevada City
317 Broad Street
Nevada City CA 95959

Owner: Suzanne M. Hall
455 ~~453~~ Sacramento Street
Nevada City CA 95959

14. BINDING UPON SUCCESSORS. All provisions of this Agreement shall be binding upon and inure to the benefit of the heirs, administrators, executors, successors-in-interest, transferees, and assigns of the City and the Owner, and shall run with the land for the full term of this Agreement, regardless of any assignment, conveyance or transfer of the Property. Any successor-in-interest to the Owner and any purchaser or transferee of the Property shall be subject to all of the duties and obligations imposed on the Owner under this Agreement for the full term of this Agreement so long as it owns the Property.

15. WAIVER. Any waiver by the City of any obligation in this Agreement must be in writing. No waiver will be implied from any delay or failure by the City to take action on any breach or default of the Owner or to pursue any remedy allowed under this

Agreement or applicable law. Any extension of time granted to the Owner to perform any obligation under this Agreement shall not operate as a waiver or release from any of its obligations under this Agreement. Consent by the City to any act or omission by the Owner shall not be construed to be a consent to any other or subsequent act or omission or to waive the requirement for the City's written consent to future waivers.

16. OTHER AGREEMENTS. The Owner represents that it has not entered into any agreements that would restrict or compromise its ability to comply with the terms of this Agreement. The Owner shall not enter into any agreements that are inconsistent with the terms of this Agreement without a written waiver by the City, which shall not be unreasonably withheld.

17. AMENDMENTS. Any amendments or modifications to this Agreement must be in writing, and shall be effective only if executed by both the City and the Owner.

IN WITNESS WHEREOF, the City and the Owner have caused this Agreement to be executed on their behalf by their respective officers thereunto duly authorized as of the date first above written.

CITY:

CITY OF NEVADA CITY

By: Mark Prestwich
Mark Prestwich, City Manager

OWNER:

[NAME OF OWNER]

By: Suzanne M. Hall
Suzanne M. Hall, Owner

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Nevada)

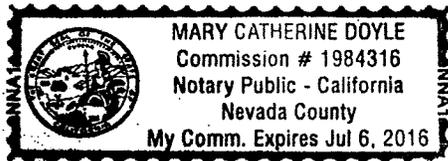
On March 24, 2015 before me, Mary Catherine Doyle, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Suzanne M. Hall
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Mary Catherine Doyle
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Regulatory Agreement Document Date: 3/24/2015
Number of Pages: 2 Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Suzanne M. Hall
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: 215

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of NEVADA

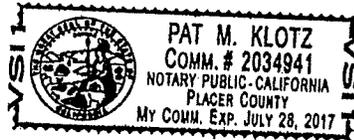
On 4/16/2015 before me, PAT M. KLOTZ, Notary Public
(insert name and title of the officer)

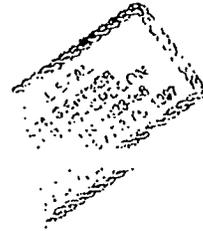
personally appeared Mark Prestwich
who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/~~they~~ executed the same in his/~~her~~/~~their~~ authorized capacity(~~ies~~), and that by his/~~her~~/~~their~~ signature(~~s~~) on the instrument the person(~~s~~), or the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Pat M. Klotz (Seal)





STATE OF CALIFORNIA OREGON

COUNTY OF *Multnomah*

On this *9th* day of *March* in the year of 19*94*, before me, the undersigned, a Notary Public in and for said State, personally appeared *TANYA B. WEBBER*, personally known to me (or proved on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Anna M. Sommer
Notary Public in and for said State.

END OF DOCUMENT

EXHIBIT A 2/2



453 SACRAMENTO ST, NEVADA CITY

EXH B

- 1
- 2
- 3
- 4
- 5

SL6

RECORDED AT THE REQUEST OF:

CITY OF NEVADA CITY
317 Broad Street
Nevada City CA 95959

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REGULATORY AGREEMENT (SECOND UNIT), AMENDMENT

Assessor's Parcel No.: 05-180-59

File No: SD2015HALL

This Amendment to Regulatory Agreement, document no. 20150008489 ("Agreement Amendment") is made this _____ day of _____, 2018 by the CITY OF NEVADA CITY, a municipal corporation ("City"), and SUZANNE M. HALL ("Owner"), (collectively, "Parties"), with respect to that certain parcel of real property ("Property"), legally described in Exhibit A:

All that portion of Lot 3, Block 45, of the City of Nevada City, as shown on the official map of the City of Nevada, made by H.S. Bradley in 1869, also known as Parcel No, 05-180-59, located at 455 Sacramento Street, Nevada City, California

RECITALS

A. Chapter 17.72 of the City's Municipal Code regulates Second Dwelling Units in Residential Zones.

B. As part of that Chapter and in order to help maintain affordable housing within the City, Section 17.72.026(D) allows that a property owner shall not be required to pay application, mitigation or sewer and water hookup fees in exchange for placing an affordability covenant on the owner's new second dwelling unit, whereby the owner is limited to charging affordable rents to low income and very low income qualified households.

C. Consistent with Section 17.72.02(D), the Owner entered into this Agreement, as filed with the Clerk-Recorder under document no. 20150008489 in exchange for the City agreeing not to require the Owner to pay \$8,474.65 in mitigation fees that the Owner would otherwise be required to pay, and water and sewer connection fees of \$1,420, for a total of \$9,894.65,

AGREEMENT AMENDMENT

NOW, THEREFORE, the City and the Owner hereby agree to amend Section 8 of the Agreement, as filed with the Clerk-Recorder under document no. 20150008489 as follows (amended language underlined, in red)

8. TERMINATION AND RESCISSION. This Agreement and all of its requirements shall terminate upon occurrence of the following:

8.1 Owner provides written notice to the City of Owner's desire to terminate this Agreement.

8.2 Within sixty (60) days of the City's receipt of notice, City staff and/or county building inspector inspects the Designated Second Unit and confirms that any kitchen installed in the Designated Second Unit has been removed, unless applicable service and mitigation fees are paid to the City.

8.3 Owner pays the City all of the application, mitigation, sewer and water hookup fees that Owner would have been required to pay City had Owner not chosen to enter into this Agreement plus three percent (3%) simple annual interest for each year from the point at which Owner was granted a second unit permit to the point at which Section 8.2 has been satisfied.

Upon satisfaction of the foregoing, City shall record a rescission, which rescinds, revokes, terminates and cancels all of Owner's duties under this Agreement and all of the City's rights under this Agreement.

IN WITNESS WHEREOF, the City and the Owner have caused this Agreement Amendment to be executed on their behalf by their respective officers thereunto duly authorized as of the date first above written.

CITY OF NEVADA CITY:

DATED: _____
Catrina Olson, City Manager

OWNER:

DATED: _____
Suzanne Hall, Property Owner

State of California
County of _____

On _____ before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Seal

Notary Signature

State of California
County of _____

On _____ before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Seal

Notary Signature

RECORDED AT THE REQUEST OF: |

CITY OF NEVADA CITY
317 Broad Street
Nevada City CA 95959

RESCISSION OF DECLARATION OF RESTRICTIONS

Assessor's Parcel No.: 05-180-59

File No: SD2015HALL

The undersigned owners, with the consent of the City of Nevada City, hereby request rescission, cancellation and revocation of all those Covenants, Conditions and Restrictions, of Recorded Document No. 20150008489, recorded on April 20, 2015, in the Office of the County Recorder of Nevada County, State of California.

The effective property is Assessor's Parcel No.: 05-180-59, 455 Sacramento Street, being further known as:

All that portion of Lot 3, Block 45, of the City of Nevada City, as shown on the official map of the City of Nevada, made by H.S. Bradley in 1869, also known as Parcel No, 05-180-59, located at 455 Sacramento Street, Nevada City, California

and as described in the Grant Deed, filed in the Office of the County Recorder of the County of Nevada on March 15, 1994, Document number 94-09660

The reason for the rescission is to allow rental of the second unit at a fair market rate, after the owner has satisfactorily completed the terms of rescission pursuant to the original agreement and paid all applicable fees.

The undersigned, Suzanne Hall, is the owner of the property as shown on that certain Restrictive Covenants titled: 'REGULATORY AGREEMENT (SECOND UNIT)' filed in the Office of the County Recorder of the County of Nevada on April 20, 2015, Document number 20150008489, as amended by document no.

DATED: _____

Suzanne Hall, Property Owner

RESCISSION CONSENTED TO:

CITY OF NEVADA CITY

By: _____
Catrina Olson, City Manager

RESCISSION OF DECLARATION OF RESTRICTIONS: SD2015HALL

State of California
County of _____

On _____ before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Seal

Notary Signature

State of California
County of _____

On _____ before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Seal

Notary Signature

**CITY OF NEVADA CITY
ACTION MINUTES
REGULAR CITY COUNCIL MEETING OF MAY 23, 2018**

NOTE: This meeting is available to view on the City's website www.nevadacityca.gov – Go to Quick Links and Click on Agendas & Minutes and find the Archived Videos in the middle of the screen. Select the meeting date and Click on Video to watch the meeting. For website assistance, please contact Loree' McCay, Deputy City Clerk at (530) 265-2496, ext 133.

- City Council Meetings are available on DVD. To order, contact City Hall - cost is \$15.00 per DVD.
- Closed Session Meetings are not recorded.

CLOSED SESSION – 5:45 PM

1. Pursuant to Government Code Section 54956.9 the City Manager, Catrina Olson is requesting a closed session conference to discuss and confer on three Settlement Authority Requests regarding the pending Worker's Compensation claims 1) Shane Franssen against the City, Claim No. NCWA-556991 2) Shane Franssen against the City, Claim No. NCWA-557716 and 3) Michael Scott Goin against the City, Claim No. NCWA-556924.
2. Pursuant to Government Code Section 54957(b)(1) a closed session is requested with City Manager Catrina Olson and City Attorney Hal DeGraw on a personnel matter regarding the Interim Police Chief employment contract.

REGULAR MEETING – 6:30 PM - Call to Order

Roll Call: Present: Phelps, Senum, Vice Mayor Parker, & Mayor Strawser
Absent: Moberg

PLEDGE OF ALLEGIANCE

Consulting City Attorney, Hal DeGraw reported out of Closed Session:

1. Settlement Authority was granted
2. Agendized for later meeting.

PROCLAMATIONS: "Celebration of Trails Weekend"

Action: Motion by Phelps, seconded by Parker to approve the above Proclamation to be read.

(Approved 4 – 0)

PRESENTATIONS: None

BUSINESS FROM THE FLOOR

1. PUBLIC COMMENT (Per Government Code Section 54954.3)

Please refer to the meeting video on the City's website at www.nevadacityca.gov.

2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:

3. CONSENT ITEMS:

A. Subject: Fire Activity Report – April 2018

Recommendation: Receive and file.

Action: Motion by Senum, seconded by Phelps to approve Consent Item 3A as presented.

(Approved 4 – 0)

B. Subject: Bench And Plaque For Placement On Nisenan Trail Of The Deer Creek Tribute Trail System

Recommendation: Approve the requested plaque wording.

Action: Item pulled for discussion and clarification of location and permissions. Motion by Senum, seconded by Phelps to approve Consent Item 3B as presented.

(Approved 4 – 0)

C. Subject: 4th Quarter 2017 Sales Tax Update

Recommendation: Receive and file.

Action: Item pulled for clarification and discussion by Parker. No action.

4. APPROVAL OF ACTION MINUTES:

A. City Council Meeting – May 9th, 2018

Action: Motion by Phelps, seconded by Senum to approve May 9th, 2018 Minutes as presented.

(Approved 4 – 0)

5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

A. Subject: Request The Nevada City, City Council To Review And Approve The Letter To CalPERS Requesting That CalPERS Forgo The 180 Day Waiting Period For Officer Gary Clendenen To Allow Return To Employment With The City Of Nevada City As A Non-Sworn Part-Time Retired Annuitant

Recommendation:

Approve the attached letter to CalPERS requesting Officer Gary Clendenen be allowed to return to employment with the City of Nevada City as a non-sworn part-time retired annuitant and forgo the 180 day standard separation of employment generally required by CalPERS.

Action: Motion by Phelps, seconded by Senum to direct the applicant to proceed per the recommendations of the Planning Commission.

(Approved 4 – 0)

B. Subject: Robinson Plaza Shuttle/Event Bulletin

Recommendation: Provide staff direction.

Action: Staff directed to establish a one-time fee for users and move forward.

6. PUBLIC HEARINGS:

7. OLD BUSINESS:

8. NEW BUSINESS:

A. Subject: Solar Panel Audit For City Hall

Recommendation: Receive and file.

Action: No action.

B. Subject: A Resolution Of The City Of Nevada City Establishing An Updated Social Media Policy, Procedures And Guidelines

Recommendation: Pass Resolution 2018-32 establishing an updated Social Media Policy, Procedures and Guidelines.

Action: Motion by Phelps, seconded by Senum to Pass Resolution 2018-32 establishing an updated Social Media Policy, Procedures and Guidelines.

(Approved 4 – 0)

9. CORRESPONDENCE:

10. ANNOUNCEMENTS:

Please refer to the meeting video on the City's website at www.nevadacityca.gov.

11. CITY MANAGER'S REPORT:

12. ADJOURNMENT – 7:46 PM

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Resolution To Adopt A Risk Management Program

RECOMMENDATION: Pass Resolution 2018-XX Adopting a Risk Management Program.

CONTACT: Loree' McCay, Administrative Services Manager

BACKGROUND / DISCUSSION:

In 2017 a risk management focused assessment was conducted by Wilmes, LLC for Public Agency Risk Sharing Authority of California (PARSAC), the City's liability insurance pool and Bickmore for Northern California Cities Self Insurance Fund, (NCCSIF), the City's workers compensation pool. A new NCCSIF policy requires members to pass a resolution supporting a written risk management policy. A sample template of a written risk management policy that includes elements of best practices was provided by the Pool Administrator (NCCSIF) and was utilized by the City.

It is the intent of the City of Nevada City to provide a safe environment for its residents, visitors and employees in which to live and work. This policy promotes an effective risk management structure designed to protect employees and reduce costs associated with liability and worker's compensation losses. The policy outlines a structure and committee for a risk management program and defines the members and the responsibilities for each area.

ENVIRONMENTAL CONSIDERATIONS: None

FISCAL IMPACT: None.

ATTACHMENTS:

- ✓ Resolution 2018-XX – Adopt a Risk Management Policy
- ✓ Risk Management Policy

RESOLUTION NO 2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY TO ADOPT A RISK MANAGEMENT PROGRAM

WHEREAS, the City of Nevada City is a member of the Public Agency Risk Sharing Authority (PARSAC) for liability and the Northern California Cities Self Insured Fund (NCCSIF); and

WHEREAS, it is recommended that a risk management policy and framework be established in a public agency to accomplish certain goals; and

WHEREAS, it is the intent of the City of Nevada City to provide a safe environment for its residents, visitors and employees in which to live and work.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Nevada City does hereby adopt a risk management program to preserve its human, physical, and financial resources from the risk of accidental loss. The major goals of this risk management program are:

- To eliminate or reduce the risk of loss;
- To apply responsive claims management techniques to losses that do occur; and
- To protect the City budget from catastrophic losses, or an annual accumulation of losses, that would cause financial hardship.
- Overall responsibility for the risk management program shall lie with the City Manager. Risk management shall be the responsibility of each employee, with each department head responsible for activities and results of their operations.

Risk Management Program Policies

- The risk management program is a systematic process to identify, measure and control loss exposures. A citywide hazard identification system will be implemented by the City Manager or his/her designee to identify hazardous conditions and respond accordingly. All employees shall be encouraged to notify their supervisor, department head, or the City Manager or his/her designee of any condition that may expose someone to injury or damage.
- The risk management program is a responsive claims administration system. The City Manager or his/her designee will notify the appropriate claims examiner in a timely manner of all claims or incidents that could become claims. Department heads and supervisors will review all accident reports, incident reports, and claims affecting their operations, and provide requested information or follow up to the City Manager or his/her designee and claims examiner.
- The risk management program is the transfer of the city's risk of loss to others whenever possible and practical. The City Manager will develop a risk transfer process that assures the use of hold harmless and indemnity clauses in all city agreements, contracts, leases, permits, purchase orders and rental agreements, and the use of insurance clauses that provide adequate protection to the City.

Accident Review Process

An accident review process shall be implemented by the City Manager to review all accidents, incidents and claims to determine their cause, preventability, methods to prevent future occurrences, and claims defense strategy. The review process should be conducted periodically, as needed.

Safety Review Process

A safety review process shall be implemented by the City Manager to discuss safety issues and get feedback from City employees on how to make City operations safer. The safety review process shall take into account standard industrial safety practices and safety orders issued by the state agencies. The review process should be conducted periodically, but no less than quarterly.

Insurance

The City will establish self-insurance retention limits consistent with its financial resources. The City will maintain reserves on all self-insured losses to recognize the expected future cost, appropriate funds to cover all self-insured liabilities, and three times its liability self-insured retention.

Insurance for risks and catastrophic loss potential shall be purchased whenever it is economically feasible, within the judgment of the City Manager.

The Administrative Services Manager or City Manager shall be the City's liaison with NCCSIF and its claim administration program. The City Manager or the Administrative Services Manager shall be the City's liaison with PARSAC and its claim administration program.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on the 13th day of June, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

City of Nevada City Administrative Policy Policy 2018-01 Risk Management

Risk Management Mission Statement

The City of Nevada City local government has a moral and legal duty to its citizens, employees, and assets. It will meet its duty by ensuring that risk management plays an integral part in sound governance at both a strategic and operational level.

Risk Management Goals

- To eliminate or reduce the risk of loss.
- To transfer the City's risk of loss to others whenever possible and practical.
- To apply responsive claims management techniques to losses that do occur.
- To protect the City budget from catastrophic losses, or an annual accumulation of losses, that would cause financial hardship.

Responsibilities

- City Council: The City Council shall support the risk management effort through setting policy in accordance with its Resolution No. 2018-XX.
- City Manager: The City Manager shall have overall responsibility for the risk management program, all liability risk coverage claims management, processing and for assigning any remaining responsibilities to the City staff. He/she shall be responsible for the City's disaster preparedness program. He/she shall serve as: the Board Member and/or the City's alternate member on the boards of insurance JPAs to which the City belongs and/or as the liaison or alternate liaison to the City's insurance brokers, carriers, and claims administrators; and chair the combined Personnel Safety Committee and Risk Management Committee.
- Administrative Services Manager: The Administrative Services Manager shall have responsibility for the day-to-day administration of the City's workers compensation claims processing, and safety training program (non-sworn personnel). The Administrative Services Manager shall serve as: board member and/or the City's alternate Board Member of insurance JPA's to which the City belongs; liaison or alternate Liaison to the City's insurance brokers, carriers, and claims administrators.
- Police Chief: The Police Chief, or his/her designee, shall have responsibility for the day-to-day administration of the Police Department's risk management program and safety training program for sworn personnel and non-sworn employees of the police department. The Chief of Police, or his/her designee, shall serve on the combined Personnel Safety Committee and Risk Management Committee
- Supervisors and Department Heads: The following staff members shall also serve on the combined Personnel Safety Committee and Risk Management Committee: City Engineer/ Department Head of Public Works and the Water/Wastewater Chief Plant Operator or his/her designee.

Organization of Personnel Safety & Risk Management Committee

- The Committee is responsible for keeping the City's Illness and Injury Prevention Program (IIPP) up-to-date and for making policy recommendations regarding the safety and health of City employees; decisions are made by majority vote of those present with

each member having one vote. The Committee's organization and duties, as far as personnel matters are concerned, are prescribed in the City's IIPP.

- In all other areas of risk management, the Committee shall serve as a non-voting, advisory body.
- The Committee shall review all incident reports and liability claims.
- Meetings shall be held at least quarterly, and action minutes prepared of the proceedings.

Accident Investigation & Claims Processing

- Work-related injuries and illnesses shall be investigated as prescribed in the City's IIPP.
- Vehicle collisions, citizen injuries, property and equipment damage or theft/vandalism shall be investigated by the Police Department with the full cooperation and assistance of other departments, as needed.
- The City Manager shall be responsible for the liability program, management and administration in its entirety and will review all work related incident reports and claims, sign off on them, and the Administrative Services Manager will submit them to the appropriate third party claims administrator within 24 hours. Department heads and supervisors shall review all work related accident reports, incident reports, and claims affecting their departments and provide timely information to the Administrative Services Manager forwarding to the appropriate third party administrator. The Administrative Services Manager shall keep the City Manager apprised of all work related incidents and claims.
- The Administrative Services Manager shall be responsible for all paperwork & documentation of claims and OSHA reporting.

Hazard Identification Program

- Hazards in the workplace are covered by the City's IIPP.
- All City employees who work in the field are responsible for identifying and reporting hazards to the head of the department that is responsible for correcting them. The City's compact size and limited number of employees creates a unique situation in which hazards can immediately be reported directly to the responsible department head and corrected in a time-frame appropriate to their severity.
- The City Manager or his/her Designee shall work with the City Engineer and the Department Head of Public Works to formally document established and proven safety programs of the City, such as the tree and brush trimming program and the sidewalk repair program

Insurance Coverage, Litigation, and Settlement Authority

- General Liability. The City shall maintain a self-insured retention limit, with primary and excess coverage being purchased in appropriate amounts consistent with the City's financial resources. The City shall maintain a reserve account as a restricted fund to cover the self-insured liability
- Property. The City shall maintain insurance sufficient to cover the replacement cost of its real and personal property, with appropriate deductibles.
- Employee Crime/Errors and Omissions. The City shall maintain coverage for employee crime/errors and omissions with appropriate deductibles.
- Workers' Compensation. The City shall maintain an appropriate insured retention plan for workers' compensation. The City shall maintain a self-insured retention limit, with primary and excess coverage being purchased in appropriate amounts consistent with the

- City's financial resources. The City shall maintain an appropriate reserve to cover the self-insured liability.
- Funding sources. All insurance premiums shall be paid out of the appropriate City Fund as a regular line item under Operations in the General Administration budget of the City.
- Claims administration. The City shall use outside professional claims management for all of its insurance claims.
- Settlement authority. The Nevada City City Council has ultimate authority for resolving any general liability claim.
- Comparison of providers. By November 15 of every third year, beginning with 2005, the Risk Manager shall prepare a comparison of providers for the City's insurance needs with a recommendation to the City Manager for any changes.

Contractual Liability

- The City Manager, in consultation with the City Engineer and City Attorney and/or the City's liability insurance provider, shall be responsible for determining indemnity requirements for contractors and for monitoring certificates of insurance and endorsements for all City public works projects.
- The Manager of the Nevada City Parks & Recreation Department, in consultation with the City Attorney and/or the City's liability insurance provider, shall be responsible for determining indemnity requirements for users of the Community Center and Community Park and for monitoring certificates of insurance and endorsements from facility users.
- The City Manager, in consultation with the City Attorney and the program administrator of the City's liability insurance provider, shall be responsible for determining indemnity requirements for City contractors, facility users, and providers not described above. The City Manager or his/her Designee shall be responsible for monitoring certificates of insurance and endorsements required from such entities.

Employment Issues

The following issues shall be addressed as prescribed in the City's Personnel Rules and Regulations and/or the IIPP: Pre-placement screening; first aid certification; background checks (motor vehicle and criminal); employee indemnification; employee activities; employee benefit coordination and plan document responsibilities.

Risk Management Policy Review

The City Manager shall cause this policy to be reviewed every three years and a report to be prepared covering the effectiveness of the policy and any recommendations for amendment.

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Notice Of Completion For The Consumnes, American, Bear River And Yuba (CABY) Integrated Regional Water Management (IWRM) For The Projects In The City Of Nevada City And The City of Nevada City

RECOMMENDATION: Pass Resolution 2018-XX approving a Notice of Completion for the Consumnes, American, Bear River and Yuba (CABY) Integrated Regional Water Management (IWRM) projects complete in the City of Nevada City.

CONTACT: Bryan McAlister, City Engineer

BACKGROUND / DISCUSSION:

Beginning October 1, 2014 the City began a series of 6 water system improvement projects at the following locations;

- Park Avenue – new water line, completed 11/28/14
- Prospect Street – new water line, completed 12/31/16
- South Pine Street – new water line at South Pine Street and Cross Street, completed 10/12/17
- Water Treatment Facility – Altitude valves and new electronics for the Supervisory control and data acquisition (SCADA) system, completed 12/31/16
- Various – implementation of a leak detection program with the purchase of leak equipment and training, completed 12/31/15 and new water meters at various City facilities, completed 12/31/16

Further project information is outlined regarding in Exhibit B

FISCAL IMPACT: The project was funded by Proposition 84 grant funds.

ATTACHMENT:

- ✓ Resolution 2018-XX Notice of Completion for all CABY projects in Nevada City
- ✓ Notice of Completion
- ✓ Exhibit B – Nevada City

RESOLUTION NO. 2018-XX

**RESOLUTION FOR THE CITY OF NEVADA CITY AUTHORIZING THE
MAYOR TO SIGN A NOTICE OF COMPLETION FOR ALL CABY
PROJECTS IN NEVADA CITY CALIFORNIA**

IT IS HEREBY RESOLVED by the city council of the City of Nevada City that the Mayor is authorized to sign a "Notice of Completion", a copy of which is attached hereto and labeled "Exhibit A & B" which completes the construction of all CABY Waterline improvements according to the following schedule shown in Exhibit B.

IT IS FURTHER RESOLVED, that the City Clerk is authorized to file said "Notice of Completion", Exhibit A & B (attached) with the Nevada County Recorder's Office.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on June 13, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

EXHIBIT A

RECORDING REQUESTED BY and
WHEN RECORDING MAIL TO:

**DEPUTY CITY CLERK
CITY OF NEVADA CITY
317 Broad Street
Nevada City, CA 95959**

SPACE ABOVE THIS LINE FOR DEPUTY CITY CLERK'S USE ONLY

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. That the undersigned is OWNER or agent of the OWNER of the interest of estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is: **City of Nevada City**
3. The FULL ADDRESS of the OWNER is: **317 Broad St, Nevada City, CA 95959**
4. The nature of the INTEREST or Estate of the undersigned is: **FEE**
5. A work of improvement on the property hereinafter described was COMPLETED: **Shown in Exhibit A&B**
6. The work of improvement completed is described as follows: **Water System Improvements**
7. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is: **See Exhibit A & B**
8. The location of said project work is: **Park Ave./Prospect St./S.Pine St./Water Plant/City Facilities**
9. The property of which said work of improvement was completed is in the City of Nevada City, County of Nevada, State of California and is described as follows: **See Exhibit A & B**

City of Nevada City

Owner

by: _____

Duane Strawser, Mayor

"I certify under penalty of perjury that the foregoing is true and correct."

(Date and Place)

(Signature)

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Notice Of Completion For The Consumnes, American, Bear River And Yuba (CABY) Integrated Regional Water Management (IWRM) For The Projects In The Town of Washington

RECOMMENDATION: Pass Resolution 2018-XX approving a Notice of Completion for the Consumnes, American, Bear River and Yuba (CABY) Integrated Regional Water Management (IWRM) projects completed in the Town of Washington.

CONTACT: Bryan McAlister, City Engineer

BACKGROUND / DISCUSSION:

Beginning January 1, 2013 the City began a series of 5 water system improvement projects at the following locations;

- Maybert Road – water line repair, completed 6/4/18
- Relief Hill – improve pressure system, completed 7/1/17
- Water Treatment Facility – altitude valves at the water tank and plant repair, completed 7/1/17
- Various – leak repair, completed 4/7/16 and 100+ water meters, completed 4/7/16

Further project information is outlined regarding in Exhibit B

FISCAL IMPACT: The project was funded by Proposition 84 grant funds.

ATTACHMENT:

- ✓ Resolution 2018-XX Notice of Completion for CABY projects completed in the Town of Washington
- ✓ Notice of Completion
- ✓ Exhibit B - Washington

RESOLUTION NO. 2018-XX

**RESOLUTION FOR THE CITY OF NEVADA CITY AUTHORIZING THE
MAYOR TO SIGN A NOTICE OF COMPLETION FOR ALL CABY
PROJECTS IN WASHINGTON CALIFORNIA WATER DISTRICT**

IT IS HEREBY RESOLVED by the city council of the City of Nevada City that the Mayor is authorized to sign a "Notice of Completion", a copy of which is attached hereto and labeled "Exhibit A & B" which completes the construction of all CABY Water System improvements according to the following schedule shown in Exhibit B.

IT IS FURTHER RESOLVED, that the City Clerk is authorized to file said "Notice of Completion", Exhibit A & B (attached) with the Nevada County Recorder's Office.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on June 13, 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

EXHIBIT A

RECORDING REQUESTED BY and
WHEN RECORDING MAIL TO:

**DEPUTY CITY CLERK
CITY OF NEVADA CITY
317 Broad Street
Nevada City, CA 95959**

SPACE ABOVE THIS LINE FOR DEPUTY CITY CLERK'S USE ONLY

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. That the undersigned is OWNER or agent of the OWNER of the interest of estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is: **the Washington County Water District**
3. The FULL ADDRESS of the OWNER is: **P.O. Box 34, Washington, Ca 95986**
4. The nature of the INTEREST or Estate of the undersigned is: **FEE**
5. A work of improvement on the property hereinafter described was COMPLETED: **Shown in Exhibit A & B**
6. The work of completed is described as: **Washington Water System Improvments**
7. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is: **See Exhibit A & B**
8. The location of said project work is: **Downtown, Relief Hill, Maybert Rd and the Water Plant in the Washington Water District**
9. The property of which said work of improvement was completed is in the City of Nevada City, County of Nevada, State of California and is described as follows: **See Exhibit A & B**

City of Nevada City

Owner

by: _____

Duane Strawser, Mayor

"I certify under penalty of perjury that the foregoing is true and correct."

(Date and Place)

(Signature)

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Plaques To Commemorate Little League Volunteers, Dave Irons & Dawson Turiello

RECOMMENDATION: Receive and file.

CONTACT: Dawn Zydonis, Parks & Recreation Manager

BACKGROUND / DISCUSSION:

Nevada City Little League had two very involved volunteers pass away in January 2018. The League wanted to commemorate the men, Dave Irons & Dawson Turiello, to have a lasting history of their involvement with the League.

Dave Irons announced during tournament games for many years. The League could always count on him stepping up as their official announcer. Dave loved the game & was a very talented announcer. He volunteered when his own kids played baseball and well beyond that. A plaque to commemorate Dave Irons is being placed on the side of the backstop where he would sit to do the announcing. The plaque will read:

IN FOND MEMORY OF
DAVE IRONS
1946-2018
The voice behind
Nevada City Little League

A sample of the plaque is attached to this staff report.

Dawson Turiello and his parents have been actively involved in Nevada City Little League as player, Board member, team Manager and team parent. Dawson played little league, was an umpire and a supporter of his brothers when they played, but he most enjoyed keeping score for the League and helping out in the snack shack. A plaque for Dawson will be housed in the score booth and will be visible when the shutters are open during games. There will be two pictures of Dawson and a quote he authored, "Sitting here, sitting there, wondering where I belong on this earth, wondering who I am and what I'll be, when they need things from me will I bless them, will I make this world stronger, why am I here?"

ENVIRONMENTAL CONSIDERATIONS: None

FISCAL IMPACT: None

ATTACHMENTS:

- ✓ Mock up for Dave Irons Plaque

IN FOND MEMORY OF

DAVE IORNS

1946 - 2018



The voice behind

Nevada City Little League

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Monthly Update On City Council Six-Month Strategic Objectives

RECOMMENDATION: Receive and file.

CONTACT: Catrina Olson, City Manager

BACKGROUND/DISCUSSION:

On February 7, 2018, the City Council, Planning Commission and executive staff held a planning retreat to discuss three-year goals and to update six-month strategic objectives to guide the organization.

Consistent with the City Council's direction, a monthly status report has been prepared to provide an update on attainment of the Council's six-month objectives. The attached grid outlines the status of each objective and, where appropriate, includes comments to provide additional information about select objectives.

ENVIRONMENTAL CONSIDERATIONS: None.

FINANCIAL CONSIDERATIONS: None.

ATTACHMENT:

- ✓ 6-Month Strategic Objectives Grid

NEVADA CITY
SIX-MONTH STRATEGIC OBJECTIVES
February 7, 2018 – August 1, 2018

THREE-YEAR GOAL: <i>Enhance and maintain the infrastructure and facilities</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By May 1, 2018	City Engineer and Councilmember Reinette Senum	Identify and present to the City Council for direction and to the public for input, options for one-way or closed streets for downtown.		X		Town Hall workshop scheduled for June 2, 2018 @ 11am
2. By June 1, 2018	City Engineer (lead), Public Works Superintendent and City Manager	Provide to the City Council for consideration recommendations for funding, including a possible Measure S amendment, to include water/sewer collection/distribution improvements.			X	By August 1, 2018
3. By June 1, 2018	City Engineer and Mayor Duane Strawser	Develop and present to the City Council for consideration schematic plans for Spring Street/National Alley parking, with pedestrian connections and right-of-ways.			X	By August 1, 2018
4. By August 1, 2018	City Engineer, working with Water Treatment staff	Present a procurement proposal to BLM for their property for the Water Plant and surrounding property.		X		
5. By August 1, 2018	Mayor and City Engineer, working with CalTrans	Present to the City Council for action a plan to change the existing aluminum rails on Nevada City bridges to a more compatible historic theme.		X		

THREE-YEAR GOAL: *Improve and manage fiscal stability and sustainability*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By March 15, 2018	City Attorney (lead), City Manager and City Planner	Present a proposal to the City Council for consideration for refinement/slowing down the cannabis business application process to be more efficient and for better utilization of staff and funding resources.	X			RFP currently out to retain consulting services to assist the City in reviewing applications received since March 2018.
2. By April 15, 2018	City Manager (lead), Admin Services Manager, Accountant, Customer Service Rep, working with staff and MGT consultant	Update the City's A87 Cost Allocation Plan (direct and indirect City costs) and present to the City Council during the budget process.			X	June 30, 2018
3. By July 15, 2018	City Manager and Admin Services Manager	Complete a Wastewater Rate Study and bring to City Council for consideration an updated 5-Year Rate Schedule.			X	Rate study is complete. The information will come to Council in late June/July.
4. By June 1, 2018	Admin Services Manager (lead), City Manager and City Engineer	Complete a RFP and bring a contract to the City Council for a consultant to complete the AB1600 Study regarding impact fees.			X	AB1600 study to go out the week of July 15, 2018.
5. By June 15, 2018	City Manager (lead), Admin Services Manager and Councilmember Valerie Moberg	Identify non-compliant AirBnBs and identify methods of better TOT collection.		X		Council Member Moberg has identified 30 non-compliant AirBnBs. The City Planner has sent letters. Awaiting responses.
6. By June 15, 2018	City Planner (lead), City Manager and Admin Services Manager	Assess cannabis business costs and permitting processes to determine appropriate fees and the permit renewal process.	X			\$1,500 deposit permit fee was implemented. All cannabis fees will need to be reviewed after the 1 st year of operations.

THREE-YEAR GOAL: *Reduce homelessness and transient population*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By April 1, 2018	Mayor Duane Strawser, Police Chief and City Manager, working with Brendan Phillips of County Social Services, the County Court System, Local Police Agencies and the DA's Office	Develop collaborative strategies to reduce homelessness.		X		Mayor Strawser and City Manager have been working with the County on reduction of homelessness. Ongoing.
2. At the May 23, 2018 Council meeting	Police Chief (lead), Mayor Duane Strawser and City Attorney	Prepare ordinance amendments to elevate the penalties regarding quality of life violations to misdemeanors and present to the City Council for consideration.			X	July 15, 2018
3. At the July 25, 2018 Council meeting	City Planner (lead), City Attorney and Planning Commissioner Jason Rainey, with input from the Planning Commission	Draft an ordinance that addresses incentives for developers and residents for affordable housing and present to the City Council for consideration.		X		

THREE-YEAR GOAL: *Increase community communication, awareness and involvement*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Bimonthly (by the 15 th of the month prior to utility billings)	Mayor and the Department Heads	Provide written information about current/upcoming projects for inclusion in the Nevada City Newsletter.	X			Completed - ongoing
2. By March 1, 2018	Parks and Recreation Supervisor	Distribute the Volunteer Coordinator job description to community groups (e.g., Chamber of Commerce, Service Clubs) to assist in recruiting.	X			Completed
3. At the May 9, 2018 Council meeting	City Manager and Parks and Recreation Supervisor	Report to the City Council the guidelines for use of the City social media accounts by staff.			X	June 20, 2018 City Council Meeting
4. By July 1, 2018	City Manager (lead), Admin Services Manager, Parks and Recreation Supervisor and consultant Jesse Lockes	Create City social media accounts.			X	July 31, 2018

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Establishing An Appropriations Limit (Gann) For Fiscal Year (FY) 2018-2019

RECOMMENDATION: Pass Resolution 2018-XX, approving the annual Appropriations Limit (Gann) calculation, setting City of Nevada City's limit at \$4,831,836.73 for FY 2018-2019.

CONTACT: Catrina Olson, City Manager

BACKGROUND / DISCUSSION:

In November 1979, the voters of California passed Proposition IV which specified that government appropriations may increase annually by a factor comprised of the change in population combined with either the Consumer Price Index (CPI) or the change in per capital cost of living. The Proposition was intended to provide citizen control of government spending and taxation. The adoption of the Appropriations Limit (Gann) is an annual requirement.

The Appropriations Limit applicable to the City, pursuant to Article XIII B of the California State Constitution, shall be \$4,831,836.73. The Appropriations Limit consists of the prior years' limit, adjusted by a population factor and inflationary factor provided annually by the Department of Finance. Revenue sources subject to the limit include tax and intergovernmental revenues. For FY 2018-2019, the City is using the population percentage change of -.19% and the change in per capita cost of living 3.67% for the calculation.

FISCAL IMPACT: None

ATTACHMENTS:

- ✓ Resolution Establishing Fiscal Year 2018-2019 Appropriations Limit
- ✓ Appropriation Limit Calculation
- ✓ Department of Finance Price and Population Information

RESOLUTION NO. 2018-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEVADA CITY
ESTABLISHING THE CITY'S APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2018-2019**

WHEREAS, The Gann Spending Limitation Initiative added Article XIII B to the Constitution of the State of California to establish and define annual appropriations limit on state and local government entities; and

WHEREAS, Section 7910 of the Government Code of the State of California provides for implementation of Article XIII B by defining various terms and prescribing procedures to be used in establishing specific provisions including, that annually, the governing body of each local jurisdiction, shall by resolution, establish its Appropriations Limit for the following fiscal year; and

WHEREAS, the required calculation to determine the City of Nevada City's Appropriations Limit for fiscal year 2018-2019 has been performed using (1) the change in the California per capita personal income of 3.69%; and (2) the change in population for the City of Nevada City of -.19; and

WHEREAS, the documentation has been available for public review fifteen days prior to approval of the limit by the legislative Body.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada City as follows:

1. The Appropriations Limit for the City of Nevada City was established in accordance with Section 7902 (b) of the California Government Code, for the Fiscal Year 2018-2019 in the amount of \$4,831,836.73.

PASSED AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Nevada City held this 13th day of June 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

**CITY OF NEVADA CITY
CALCULATION OF APPROPRIATIONS LIMIT
2018 - 2019 SUMMARY**

CALCULATION OF 2018 - 2019 APPROPRIATIONS LIMIT

A. 2017 - 2018 Appropriations Limit	\$ 4,669,658.24
B. Adjustment Factors:	
1. Per Capita Cost of Living Change (3.67%)	1.0367
2. Nevada City Population (-.19%)	0.9981
	1.03473027 (B1*B2)
Total Adjustment %	0.03473027 (B1*B2-1)
C. Annual Adjustment	\$ 162,178.49 (A*B)
D. 2018 - 2019 Appropriations Limit	\$ 4,831,836.73

2018 - 2019 ESTIMATED TAX PROCEEDS SUBJECT TO APPROPRIATIONS LIMIT

FY 18/19

<i>Tax Revenues:</i>	
Sales Tax (includes in-lieu sales tax)	\$ 993,000.00
Property Tax	\$ 1,282,310.00
Motor Vehicle License Fees (vehicle fees in lieu of prop. Tax)	\$ 286,600.00
Room Tax	\$ 400,000.00
Total Tax Revenues Subject to Limit	\$ 2,961,910.00

2018 - 2019 ESTIMATED EXPENDITURES EXEMPT FROM APPROPRIATIONS LIMIT

<i>Expenditures:</i>		
Social Security Payments	GF	\$ 169,945.00
Capital Outlay	GF	\$ 850,000.00
Debt Service	GF	\$ 56,845.00
Total Expenditures Exempt from Limit		\$ 1,076,790.00

2018-2019 APPROPRIATIONS SUBJECT TO LIMIT

\$ 1,885,120.00

2018-2019 Estimated Leeway	\$ 2,946,716.73
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May 2018

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2018, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2018-19. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2018-19 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2018.**

Please Note: The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY M. COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2018-19 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2018-19	3.67

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2018-19 appropriation limit.

2018-19:

Per Capita Cost of Living Change = 3.67 percent
Population Change = 0.78 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.67 + 100}{100} = 1.0367$

Population converted to a ratio: $\frac{0.78 + 100}{100} = 1.0078$

Calculation of factor for FY 2018-19: $1.0367 \times 1.0078 = 1.0448$

Fiscal Year 2018-19

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2017 to January 1, 2018 and Total Population, January 1, 2018

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2017-2018	1-1-17	1-1-18	1-1-2018
Nevada				
Grass Valley	0.05	13,035	13,041	13,041
Nevada City	-0.19	3,232	3,226	3,226
Truckee	2.52	16,271	16,681	16,681
Unincorporated	0.20	66,001	66,130	66,207
County Total	0.55	98,539	99,078	99,155

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Final Proposed Draft Budget, Fiscal Year (FY) 2018-2019

RECOMMENDATION: Pass Resolution 2018-XX adopting FY 18/19 City of Nevada City final draft proposed budget including revenues and expenditures for the General Fund, Special Funds including Measure “C”, Measure “L”, and Measure “S”, the Water Fund and Wastewater Fund. The proposed draft budget aspires to achieve the City’s goals and objectives within the City’s available resources.

CONTACT: Catrina Olson, City Manager

BACKGROUND / DISCUSSION:

The draft budget was reviewed and the Budget Workshop held on May 8, 2018. There has not been any changes made to the budget since the workshop.

The City continues to work towards achieving financial vitality and sustainability and has slowly grown in attaining a fiscal position that supports the ability of the City to create reserves for the General Fund. Special tax Measure “L” has enabled the City to set aside \$517k in reserves for general operations, pension expense and vehicle replacement as of July 2017. The City will set aside an additional \$142.5k for FY 17/18 and \$135.5k in FY 18/19 for total reserves of \$792k. Measure “L” sunset in April 2018. The citizens of Nevada City experienced reductions in City services between FY 08/09 and 12/13. For last six fiscal years the City has seen an improved financial position in the General Fund balance. The City has maintained a positive unassigned fund balance over the last fiscal year’s moving from a negative fund balance to a positive position. There is a projected positive increase in the General Fund reserve balances. However a proposed decline in the unassigned balance due to the nature of the forecasted revenues and expenditures for FY ending 18/19.

The City has experienced continued improvement in the projected financial condition since fiscal year 12/13, however the City is going to experience significant increases in pension costs due to the changes in actuarial calculations in the past several years and will see further increases with the discount rate changes and amortization schedule reduction from 30 years to 20 years in pension calculations beginning FY 18/19. With the slight improvements in the General Fund and the passage of Measure “L” the City has restored levels of service to pre-recession, as well as, incorporated minor operational increases associated to deferred maintenance, capital improvements and restoration of staffing levels in the Finance and

Administration Department. With the passage of Measure “C” the City is funding for additional City Firefighter positions and implementation of one additional Police Officer position.

Below are highlights of the projected budget 18/19 assumptions:

-  *All employees continue at full time status that began July 1, 2013.*
-  *CalPERS employer contribution rate increase for first tier miscellaneous employees from 23.465% to 33.15%, a massive increase of 9.685%. Miscellaneous employees currently contribute the full 8% of the employee rate. (A total of 12.959% in the last two fiscal years).*
-  *CalPERS employer contribution rate increase for first tier safety employees from 36.272% to 38.843%, an impactful increase of 2.571%. The Police Officer Association (POA) employees, the Police Lieutenants and all Firefighters are paying the full 9% of the employee rate. (A total of 6.761% in the last two fiscal years).*
-  *The City is currently in negotiations with 4 bargaining units after consolidating the Supervisors and Managers bargaining unit. Open negotiations are with the Management Employees, Miscellaneous Employees Association, Police Supervisors Association, Nevada County Professional Firefighters, Local 3800. The Police Officer’s Association increase per the Memorandum of Understanding is 4% for FY 18/19. The salary increase being projected (averaged) is approximately 2.5%.*
-  *Increase in medical benefits of 10% and dental of 5% with a 90%/10% employee cost sharing.*
-  *Increase in the worker’s compensation premium of 31% (\$49k) from the previous fiscal year 17/18 (overall workers compensation premium is \$207k for fiscal year 18/19).*
-  *Increase in premiums for the liability program of 10% (\$13K) from the FY 17/18 (overall liability and property coverage premiums are \$145k for FY 18/19).*
-  *Continued elimination of temporary borrowing from Nevada County FY 15/16, 16/17, 17/18 and 18/19 against Nevada City property taxes, which the City had done since FY 08/09.*
-  *A continued increase in the City Attorney budget for the additional legal services to be provided by Jones and Mayer, as well as, additional \$15k for repayment of attorney’s fees associated to the litigation regarding B&B’s.*
-  *The average hourly rate for pool staff will be increasing from \$10.70 to \$11.63 per hour July 1, 2018.*

General Fund:

- ✚ *The City's General Fund budget shows a positive net change in the fund of \$106,528 (revenues over expenditures).*
- ✚ *Revenues are budgeted at \$4.1 million which is a decrease of 12% from the FY 17/18 adopted budget of \$4.7 million. The decrease is predominately associated to the sale of 775 Zion Street at \$750k that was included in the FY 17/18 budget. The increase year over year without the sale is 4% tied to the infusion of medical cannabis business taxes and permits.*
- ✚ *The single largest revenue source for the General Fund continues to be property tax, representing 31% of the budgeted revenue base (at \$1.26 million, and represents a 2.5% increase over the FY 17/18 budget.*
- ✚ *The second largest revenue source is sales tax, representing 24% of the budgeted revenue base at \$993k. The City's outside sales tax consultant HdL has provided the City with this sales tax projection which is flat to the FY 17/18 budget of \$991k.*
- ✚ *Transient Occupancy Tax is projected to be at \$400k and is flat to the FY 17/18 adopted budget of \$405k based on the temporary closure of the National Hotel for renovations.*
- ✚ *Business licenses are projected to be \$75.5k with the passage of ballot Measure "X", the business license fees will go up annually by the Consumer Price Index (CPI). Which is currently at 2.5% for the past 12 months.*
- ✚ *The Parks and Recreation programs budget at \$140k is down \$2k from the FY 17/18 adopted budget based on program attendance.*
- ✚ *Parking meter and citation revenue at \$230k is down 6% from the FY 17/18 adopted budget associated to reduced citation revenue.*
- ✚ *General Fund operating expenditures for the Departments of Finance and Administration, City Council, Planning Commission, City Attorney, City Planner, City Engineer, City Manager, City Clerk and Treasurer, Fire, Police, Public Works, Park and Recreation, and the Veteran's Building total \$4.1 million for the FY 18/19 which is an decrease of \$136k or 3% as compared to the FY 17/18 adopted budget of \$4.2 million. The decrease in expense is tied to increases and decreases in each of these departments. See the yellow column on the General Fund page with the variances in each department.*

- ✚ *Within the departmental budgets, the A-87 Cost Allocation for indirect costs has been split out for clarity.*

Special Funds:

The City's Special Funds budget includes City approved grants, tax measures and state supplied funds that are restricted for specific uses. Below is a summary of the Special Funds.

- ✚ *The City's Special Funds are budgeted at expenditures over revenues of (\$267k) for FY 18/19. (In certain funds this will reduce the existing fund balance.)*
- ✚ *The Special Fund total budgeted revenues are \$3.0 million for FY 18/19.*
- ✚ *The Special Fund total budgeted expenditures are \$3.0 million for FY 18/19.*
- ✚ *The City has budgeted revenues and expenditures of \$415k for the Highway Bridge Project at Nevada Street for environmental and design.*
- ✚ *The City has budgeted revenues and expenditures of \$350k from the Congestion Mitigation and Air Quality grants (CMAQ) for the Adams/Nile, Stiles/Searls and Boulder projects.*
- ✚ *There are budgeted revenues and expenditures of \$200k for the Little Deer Creek Restoration at Pioneer Park.*
- ✚ *The City received the 2015 Community Development Block Grant (CDBG) and has revenues and expenditures budgeted at \$207k for curb cuts in the 7-Hills Business District and bringing the bathrooms at Pioneer Park compliant.*
- ✚ *The numerous projects for the Proposition 84/CABY funds will be completed FY 17/18 and require no further budgeting.*
- ✚ *Measure "L" did sunset April 2018 and does not have a revenue budget for FY 18/19.*
- ✚ *There are budgeted operational and transfer expenditures of \$178k and capital outlay of \$80k for FY 18/19 to close the fund out. The projected expenditures for Measure "L" are \$291.5k with the appropriate projects being moved forward as encumbered for FY 18/19. (See the detailed Measure "L" page in the budget).*
- ✚ *There are budgeted revenues of \$481,000 for Measure "C" for FY 18/19. The City worked with HdL to establish this projection. There are budgeted operational expenditures of \$444k which includes a projected debt service payment of \$50k for the purchase of a new engine (financed). A detailed list of the expense accounts is included in the budget.*

- ✚ There are budgeted revenues of \$832k for Measure “S” for FY 18/19 which include \$200k from SB1 State funding used to compliment the City’s streets and roads budget (Measure “S”). The sales tax projection at \$631k is flat to the \$629k budget in FY 17/18. The City worked with HdL to establish the FY 18/19 projection. Major capital projects will be at Max Solaro Drive below Nimrod, Commercial Street, including drainage and sidewalks. A transfer of funds to match the Nevada Street Highway Bridget project, railing at North Pine Street and Boulder Street and National Hotel sidewalk improvement for American’s with Disabilities Act (ADA) compliance.

Special Funds that the City receives are an integral part of the City’s budget and enable the City to complete significant operational and capital projects that may not otherwise have been accomplished due to the City’s limited resources and the lack of general funding.

Enterprise Funds:

- ✚ **The City’s Water Department** fund budget is projected to positively impact the funds unrestricted net position by \$43,459 for the FY 18/19. The City’s Water Department budget includes the expenses associated to the water distribution system.
- ✚ Revenues are budgeted at \$848k which is an increase of 2% from the FY 17/18 adopted budget of \$810k. The increase is tied to historical water use over the last four years. Also incorporated is an increase in the fixed and usage rates of 2.2% based on Resolution 2014-28 which establishes annual July 1 rate increases through FY 18/19.
- ✚ Operational expenditures for the water treatment plant are budgeted at \$473k for FY 18/19, which is a decrease of 2% from the FY 17/18 adopted budget of \$481k. Capital outlay at \$90k is 8% less compared to FY 17/18 adopted budget of \$97.5k. Capital outlay projects include water treatment plant reservoir gate replacement, an intake water pipeline and Idaho Ditch service line.
- ✚ Operational expenditures for the water distribution are budgeted at \$180k for FY 18/19 and are 12% lower than the FY 17/18 adopted budget of \$205k and is associated to a decrease in the budget for salaries and benefits for the replacement of personnel at lower salary and pension costs. Capital outlay is budgeted at \$159k for line replacement at Commercial Street and a portion of South Pine Street.
- ✚ **The City’s Wastewater Department** fund budget will reduce the unrestricted net position by (\$296,161) for the FY 18/19. The City’s wastewater department budget includes the expenses associated to the wastewater collection system.
- ✚ Revenues are budgeted at \$1.39 million which is an increase of 2% from the FY 17/18 adopted budget of \$1.37 million. The increase is tied to a projected

recommendation of minor rate increases within FY 18/19. The City is currently working on finishing up a Wastewater rate study with consultant Mike Forga. Projected rate increases, once determined, will be recommended to take place January 1, 2019. The rate study information will be presented in July 2018 and will be based on operational, regulatory, capital necessities and historical losses in the wastewater fund over the last six fiscal years.

-  *Operational expenditures for the wastewater treatment plant are budgeted at \$1.2 million for FY 18/19 a decrease from the adopted budget of \$1.3 million for FY 17/18. The City has received the infrastructure study from Coastland and will be bringing the results forward to the City Council. Capital outlay at \$118k is 5.5% less than the FY 17/18 adopted budget. Capital outlay projects includes the sand filter compliance project, replacement of the Disc Filter and purchase of a fork lift.*

-  *Operational expenditures for the wastewater collection system are budgeted at \$459k for FY 18/19 and are 7% lower than the FY 17/18 adopted budget of \$439k associated to a decrease in salaries and benefits. Capital outlay at \$259k is 10% lower than FY 17/18 adopted budget of \$227.5k. Capital outlay is budgeted at \$259k for lower Commercial Street and Orchard Street near Outside Inn.*

Final Comments:

Overall the health of the General Fund has been improving. The addition of Measure “L” was fundamental in providing tremendous support to the General Fund in improving and repairing infrastructure associated to the City’s deferred maintenance experienced during the recession, has facilitated re-introduction of full time City management positions, and has enabled the City to set up General Fund reserves. With the City projected to end FY 17/18 \$57,927 revenues over expenditures, as well as, the proposed \$106,528 revenues over expenditures for FY 18/19, the unassigned fund balance remains positive but impacted negatively. The General Fund unassigned fund balance for the FY ending 10/11 was (\$242k) and is projected to be at \$366k for FY 18/19, with the total General Fund balance projected to be at \$1.7 million with \$792k of that balance being reserved for general operations, pension costs and vehicle replacement, all of which have been contributed by Measure “L”.

The City faces several ongoing issues that pose potential challenges to the City’s goals and objectives of maintaining the current fiscal position with continued proliferation of its financial stability. In the past three years CalPERS has implemented methodology changes in calculating pension costs. These changes have impacted rates causing them to rise beginning FY 15/16 and will continue to negatively influence rates in future fiscal years. The City began preparing for this during FY 13/14 by allocating reserves from Measure “L” funds to offset the increased rates. By FY end 18/19 the City will have \$175k reserved. The City successfully implemented the Governmental Accounting Standards Board (GASB) 68 during the FY 14/15

audit which required the City to book their unfunded pension obligation to the City's financial reports. The City's current unfunded obligation is approximately \$4.0 million as of June 30, 2017. The City is facing a further challenge FY 18/19 with CalPERS contribution rates climbing significantly associated to the discount rate being lowered to 7.375% for valuation date June 30, 2016. There will be further reductions to 7.25% for valuation date June 30, 2017 impacting contribution rates for FY 19/20 and finally to 7% for valuation date June 30, 2018 impacting contribution rates for FY 20/21. The City will face further impacts with the reduction in the amortization schedule of the unfunded liability from 30 years to 20 years. Impacts to affect the City FY 20/21. The City is currently reviewing what financial impacts these continued changes will have on City pension expense.

The City was confronted with the absence of funding to meet the required increased staffing at the Fire Department so the City can adequately provide the community's fire service needs. The increase of three new Firefighters this last FY posed significant funding challenges for the City. The increase in costs associated to hiring three new Firefighters compelled the Finance and Administration Department to hold a vacancy open with a reduction of a $\frac{3}{4}$ full time equivalent for two years, and necessitated the redirection of approximately \$180k in Measure "L" funds from other projects such as the Pioneer Park Pool rehabilitation. On a very positive note this challenge has been addressed with the passage of Measure "C" which had provided funding for these positions and an additional Police Officer into perpetuity. The City is finalizing a land use lawsuit related to B&B's which is coming to conclusion. The City has spent close to \$100k to defend this lawsuit. There is slight potential obligation for repayment of a portion of the plaintiff's legal expenses. The current FY 18/19 budget does provide an additional \$15k to finalize the defense of this lawsuit.

The City has been experiencing a reduction in water revenues associated to needed conservation efforts of the City's utility customers. The City has seen an average of 25% decrease in water consumption as compared to consumption in 2013. FY 16/17 ended with an unrestricted fund balance of (\$274k). The FY 17/18 budget will impact the unrestricted balance negatively by \$36k. A small positive infusion to the unrestricted balance of \$43k is projected for FY 19/18. The City's challenge continues to be to improve the unrestricted net position balance of the water fund from a negative balance going forward. Major capital improvements are needed in the distribution system which require a stable fund balance. There are approved rate increases through 18/19 end, they have been minor. These minor increases have not kept the fund improving to absorb increased operational and capital needs. Rates will need to be reviewed for potential increases to accommodate operational costs and necessary infrastructure improvements.

The Wastewater Fund has a proposed budget for expenditures over revenues for FY 18/19 of (\$296k), and the FY 17/18 adopted budget are expenditures over revenues of (\$364k). FY 14/15 ended with an unrestricted fund balance of \$2.35 million and has been impacted negatively based on fund performance to \$1.6 million as of FY end 16/17. With the continued

projections of expenditures exceeding revenues for FY 17/18 of (\$363,886) and further for FY 18/19 of (\$296,161) with this continuing trend the City will experience a continued eroding unrestricted fund balance causing potential future issues when the City adopts a Capital Improvement Plan based on the outcome of the conditions assessment performed this fiscal year. The City's challenge will be to improve the unrestricted net position from a negative balance going forward.

The City Council and City Staff knows that it is confronted with aged infrastructure in both the water and wastewater operations. The City's water and wastewater operations have received a conditions assessment that will be presented to the City Council performed by Coastland. The City Staff will be bringing forward an appropriate Capital Improvement Plan for both operations based on this assessment. It is recommended that Council and staff develop an appropriate amount of the unrestricted balance in the Wastewater Fund to be designate as capital reserves for future wastewater treatment plant and wastewater collection system projects. Wastewater rate increases will be based upon the ongoing increased operational costs and significant capital needs.

ATTACHMENTS:

- ✓ Resolution 2018-XX – Adopting the FY 18/19 Budget
- ✓ General Fund Budget
- ✓ Special Funds Budget
- ✓ Water Budget
- ✓ Wastewater Budget
- ✓ Measure “L” Budget Detail
- ✓ Measure “C” Detail

RESOLUTION NO. 2018-XX

**A RESOLUTION OF THE CITY COUNCIL OF NEVADA CITY
ADOPTING THE FISCAL YEAR 2018-2019 CITY BUDGET**

WHEREAS, The City Council held a Budget Workshop on May 8, 2018 to review the details of the proposed Fiscal Year 2018-2019 and provide direction to staff; and

WHEREAS, a public hearing notice was published in The Union newspaper referring that a hearing will be scheduled at the City Council meeting on Wednesday, June 13, 2018, held in the Beryl P. Robinson Jr. Conference Room, at which time interested persons desiring to be heard will be given such opportunity; and

WHEREAS, the Proposed Budget for Fiscal Year 2018-2019 has been prepared in compliance with the City's Management and Budget Policy and is incorporated herein by title reference only and is available for public inspection in the office of the City Manager.

NOW, THEREFORE, BE IT RESOLVED that the annual budget for the City of Nevada City for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019, is hereby adopted as set forth in the proposed 2018-2019 Budget.

BE IT FURTHER RESOLVED that the City Manager and Administrative Services Manager are authorized to administer said adopted budget in accordance with City Council actions and Management and Budget policies.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on the 13th day of June, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

**CITY OF NEVADA CITY
FY 2018-2019 PROPOSED BUDGET
GENERAL FUND**

	Actuals FY 2012-2013	Actuals FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
REVENUES:							
Sales Tax (includes property in - lieu sales tax)	\$ 899,448	\$ 925,737	\$ 956,123	\$ 938,575	\$ 967,866	\$ 991,000	\$ 993,000
Property Taxes	\$ 1,021,841	\$ 1,054,544	\$ 1,107,508	\$ 1,150,773	\$ 1,197,110	\$ 1,230,735	\$ 1,262,310
Room Tax	\$ 270,883	\$ 340,766	\$ 287,593	\$ 323,814	\$ 401,616	\$ 405,000	\$ 400,000
Motor Vehicle (includes vehicle fees in lieu of property tax)	\$ 236,071	\$ 239,036	\$ 250,831	\$ 257,230	\$ 267,216	\$ 272,500	\$ 286,600
Franchises	\$ 128,355	\$ 130,419	\$ 145,472	\$ 146,854	\$ 155,558	\$ 151,345	\$ 163,750
Rent	\$ 88,355	\$ 88,064	\$ 87,030	\$ 89,009	\$ 90,762	\$ 53,015	\$ 105,240
Fire Department (Rent & Strike Team)	\$ 94,816	\$ 21,662	\$ 41,324	\$ 15,027	\$ 103,192	\$ 14,400	\$ 14,400
Licenses & Permits	\$ 61,921	\$ 63,491	\$ 64,280	\$ 64,222	\$ 76,903	\$ 73,620	\$ 84,100
Medical Cannabis Permits & Taxes (Measure "F")	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,000
Police (Court fines, PB-State,Forfeitures, POST)	\$ 51,852	\$ 77,342	\$ 101,906	\$ 77,986	\$ 84,834	\$ 78,350	\$ 65,000
Planning	\$ 29,499	\$ 26,556	\$ 27,617	\$ 27,313	\$ 25,550	\$ 27,000	\$ 35,000
Parks & Recreation Programs (includes park, pool, and summer camp)	\$ 146,922	\$ 115,973	\$ 145,851	\$ 116,112	\$ 130,795	\$ 137,700	\$ 139,700
Veterans Building Program Income	\$ 14,045	\$ 15,238	\$ 11,842	\$ 20,119	\$ 19,489	\$ 20,000	\$ 20,000
Parking Meters and Citations	\$ 152,234	\$ 221,662	\$ 175,487	\$ 273,866	\$ 237,238	\$ 245,000	\$ 230,000
Interest	\$ 437	\$ 333	\$ (376)	\$ (2,900)	\$ 1,918	\$ 200	\$ 1,000
Other - Misc. (includes liability & workers comp. reimb. PTAF Reimb.)	\$ 139,161	\$ 65,796	\$ 110,731	\$ 78,542	\$ 117,498	\$ 25,400	\$ 15,800
Sale of Real/Personal Property	\$ -	\$ 5,964	\$ 7,000	\$ 15,068	\$ 1,911	\$ 750,000	\$ -
A-87 Program Income	\$ -	\$ -	\$ -	\$ -	\$ 173,554	\$ 173,554	\$ 173,554
Grants	\$ 5,000	\$ 11,720	\$ 39,346	\$ 52,006	\$ 30,570	\$ 20,964	\$ 17,000
TOTAL REVENUES:	\$ 3,340,841	\$ 3,404,302	\$ 3,559,564	\$ 3,643,616	\$ 4,083,581	\$ 4,669,783	\$ 4,121,454

EXPENDITURES:								
General Government (Finance & Administration)	\$ 535,812	\$ 542,028	\$ 514,635	\$ 475,477	\$ 471,845	\$ 573,535	\$ 524,541	\$ (48,994)
Principal Debt Repayments (County Temporary Borrowing)	\$ 743,473	\$ 501,369	\$ 401,289	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In/Out (grant administration)	\$ (2,627)	\$ (18,205)	\$ (29,739)	\$ (48,968)	\$ (41,922)	\$ (52,930)	\$ (35,000)	\$ 17,930
A-87 Cost Allocation Adjustment	\$ (356,392)	\$ (355,200)	\$ (356,727)	\$ (356,727)	\$ (356,727)	\$ (208,868)	\$ (208,868)	\$ -
City Council	\$ 8,084	\$ 10,854	\$ 10,097	\$ 10,147	\$ 12,584	\$ 17,800	\$ 19,250	\$ 1,450
A-87 Cost Allocation Adjustment	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ -
Planning Commission	\$ 3,109	\$ 3,694	\$ 4,605	\$ 5,041	\$ 5,101	\$ 5,950	\$ 5,510	\$ (440)
A-87 Cost Allocation Adjustment	\$ 467	\$ 467	\$ 467	\$ 467	\$ 467	\$ 467	\$ 467	\$ -
City Attorney	\$ 31,837	\$ 38,593	\$ 90,512	\$ 66,535	\$ 102,585	\$ 127,175	\$ 112,175	\$ (15,000)
Transfers In (Measure "L")	\$ -	\$ -	\$ -	\$ -	\$ (30,000)	\$ (10,000)	\$ -	\$ 10,000
City Planner	\$ 117,282	\$ 128,763	\$ 120,355	\$ 138,691	\$ 142,174	\$ 158,510	\$ 149,993	\$ (8,517)
Transfers In/Out (grant administration)	\$ -	\$ -	\$ (552)	\$ (275)	\$ (708)	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ -
City Manager	\$ 58,651	\$ 67,828	\$ 144,050	\$ 160,480	\$ 162,371	\$ 161,753	\$ 206,993	\$ 45,240
Transfers In (Measure "L")	\$ -	\$ (153)	\$ (85,700)	\$ (50,000)	\$ (20,000)	\$ (10,000)	\$ -	\$ 10,000
A-87 Cost Allocation Adjustment	\$ (50,966)	\$ (52,158)	\$ (50,636)	\$ (50,631)	\$ (28,936)	\$ (28,936)	\$ (28,936)	\$ -
City Clerk&Treasurer	\$ 2,484	\$ 2,646	\$ 2,828	\$ 2,791	\$ 2,642	\$ 2,584	\$ 2,584	\$ -
Fire (includes debt service & int payment)	\$ 475,222	\$ 479,791	\$ 555,891	\$ 617,028	\$ 833,235	\$ 578,257	\$ 625,396	\$ 47,139
Transfers In (Measure Special Fire Taxes & Measure "L")	\$ (97,336)	\$ (100,349)	\$ (100,835)	\$ (101,533)	\$ (99,354)	\$ (100,500)	\$ (100,500)	\$ -
A-87 Cost Allocation Adjustment	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ -
Police (includes debt service & int payment)	\$ 1,489,417	\$ 1,516,869	\$ 1,533,671	\$ 1,664,776	\$ 1,765,261	\$ 1,776,757	\$ 1,813,588	\$ 36,831
Transfers In (SLESF, ABC & Measure "L")	\$ (107,258)	\$ (101,475)	\$ (148,856)	\$ (149,872)	\$ (174,861)	\$ (120,000)	\$ (120,000)	\$ -
A-87 Cost Allocation Adjustment	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ -
DPW (B&G, Streets)	\$ 398,233	\$ 453,349	\$ 432,359	\$ 389,901	\$ 423,037	\$ 476,611	\$ 445,881	\$ (30,730)
Transfers In/Out (Grant related project work)	\$ 11,378	\$ (7,551)	\$ (32,216)	\$ (19,374)	\$ (6,988)	\$ (24,000)	\$ -	\$ 24,000
A-87 Cost Allocation Adjustment	\$ 102,292	\$ 102,292	\$ 56,189	\$ 56,189	\$ 56,189	\$ 56,189	\$ 56,189	\$ -
Parks & Recreation (parks, pool, summer camp)	\$ 246,370	\$ 268,209	\$ 274,901	\$ 264,511	\$ 344,313	\$ 314,773	\$ 357,950	\$ 43,177
Transfers In/Out (grant administration)	\$ (6,396)	\$ (1,750)	\$ (750)	\$ 6,805	\$ (3,118)	\$ 277,940	\$ -	\$ (277,940)
A-87 Cost Allocation Adjustment	\$ 55,369	\$ 55,369	\$ 55,369	\$ 55,369	\$ 55,369	\$ 55,369	\$ 55,370	\$ 1
Community Agency Support	\$ 3,757	\$ 46,882	\$ 31,364	\$ 54,662	\$ 47,972	\$ 59,965	\$ 61,050	\$ 1,085
Veterans Building	\$ 38,884	\$ 47,227	\$ 47,288	\$ 49,491	\$ 55,202	\$ 52,366	\$ 61,184	\$ 8,818
A-87 Cost Allocation Adjustment	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ -
Totals - Operations	\$ 3,822,925	\$ 3,751,168	\$ 3,591,639	\$ 3,362,758	\$ 3,839,513	\$ 4,262,546	\$ 4,126,596	-3%

CAPITAL OUTLAY:								
General Government (Finance & Administration)	\$ -	\$ 1,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	\$ -	\$ 818	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Police	\$ 160,015	\$ 5,854	\$ 117,298	\$ 104,528	\$ -	\$ 20,000	\$ -	\$ -
Department of Public Works (DPW)	\$ -	\$ 1,071	\$ -	\$ -	\$ 17,750	\$ 76,750	\$ 120,830	\$ -
Parks & Recreation	\$ -	\$ 253	\$ -	\$ -	\$ -	\$ 420,000	\$ -	\$ -
Totals - Capital Outlay	\$ 160,015	\$ 9,823	\$ 117,298	\$ 104,528	\$ 17,750	\$ 521,750	\$ 120,830	

TOTAL EXPENDITURES & CAPITAL OUTLAY: \$ 3,982,940 \$ 3,760,992 \$ 3,708,937 \$ 3,467,286 \$ 3,857,263 \$ 4,784,296 \$ 4,247,426

OTHER FUNDING SOURCES AND OPERATING TRANSFERS IN/OUT:								
Proceeds from Debt - Temporary Borrowing	\$ 678,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds from Debt - Fixed Asset Borrowing (PD Vehicles)	\$ 85,772	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - To General Fund Prop 172 fund 272	\$ 47,630	\$ 23,336	\$ 14,965	\$ 14,965	\$ -	\$ 30,000	\$ -	\$ -
Transfers In - To General Fund from Measure "L" fund 280	\$ -	\$ 82,500	\$ 147,646	\$ 181,825	\$ -	\$ 142,500	\$ 132,500	\$ -
Transfers In Street Maintenance Traffic Cong/Gas Tax	\$ -	\$ 64,729	\$ 4,989	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In AB1600 reconciled funds	\$ -	\$ -	\$ -	\$ -	\$ 95,613	\$ -	\$ -	\$ -
Transfers In Restricted Funds - Parking in Lieu	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Transfers Out	\$ -	\$ (132,349)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FUNDING SOURCES AND TRANSFERS IN	\$ 811,402	\$ 538,216	\$ 567,600	\$ 196,790	\$ 95,613	\$ 172,500	\$ 232,500	

NET CHANGE IN FUND \$ 169,303 \$ 181,525 \$ 418,227 \$ 373,120 \$ 321,932 \$ 57,987 \$ 106,528

GENERAL FUND BALANCES:	Audited FY 14/15	Audited FY 15/16	Audited FY 16/17	Adopted FY 17/18	Proposed FY 18/19
Nonspendable	\$ 155,988	\$ 102,733	\$ 22,556	\$ 150,000	\$ 150,000
Restricted	\$ 470,167	\$ 649,910	\$ 827,246	\$ 984,746	\$ 979,410
Committed	\$ 193,585	\$ 203,138	\$ 213,638	\$ 222,368	\$ 204,193
Assigned	\$ 28,077	\$ 21,424	\$ 21,381	\$ 21,631	\$ 28,777
Unassigned	\$ 347,274	\$ 591,007	\$ 395,818	\$ 478,744	\$ 366,481
TOTAL FUND BALANCES	\$ 1,195,091	\$ 1,568,212	\$ 1,480,639	\$ 1,857,489	\$ 1,728,861

CITY OF NEVADA CITY
FY 2018-2019 PROPOSED BUDGET
SPECIAL FUNDS

REVENUES:

	Actual		Actual		Adopted		Adopted	
<u>Special - Restricted Uses</u>	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
AB 1600	\$ 39,585	\$ 6,371	\$ 1,153	\$ 24,790	\$ 24,790	\$ 24,790	\$ 24,790	\$ 24,790
P&R Quimby	\$ 124	\$ 201	\$ 214	\$ 200	\$ 200	\$ 200	\$ 50	\$ 50
Donation	\$ 9,421	\$ 9,641	\$ 263	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Highway Bridge Project (Nevada St. Bridge)	\$ 3,128	\$ (119)	\$ (900)	\$ 450,000	\$ 415,000	\$ 415,000	\$ 415,000	\$ 415,000
Gas Tax	\$ 108,637	\$ 86,201	\$ 80,880	\$ 84,085	\$ 84,085	\$ 106,970	\$ 106,970	\$ 106,970
NCTC RSTP/STIP Streets & Roads	\$ 960	\$ (2)	\$ 150,922	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
NCTC Local Ped & Bike	\$ -	\$ -	\$ 28,800	\$ 25,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000
CMAQ Grant - Streets & Roads	\$ 20,441	\$ 371,639	\$ 114,360	\$ 410,500	\$ 410,500	\$ 350,000	\$ 350,000	\$ 350,000
Regional Traffic Mitigation	\$ 23,843	\$ -	\$ -	\$ 15,080	\$ 15,080	\$ -	\$ -	\$ -
FEMA	\$ 816	\$ 17,372	\$ 8,760	\$ 932,640	\$ 932,640	\$ -	\$ -	\$ -
Indian Trails	\$ 215	\$ 332	\$ 340	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350
CalFire	\$ -	\$ -	\$ (49)	\$ -	\$ -	\$ -	\$ -	\$ -
US Tank Removal	\$ 11,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LWCF - Pool Rehabilitation	\$ -	\$ -	\$ 6,117	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -
Little Deer Creek Restoration Project	\$ -	\$ -	\$ 33,833	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000
Brownsfield - Quartz Mill	\$ 179,826	\$ 158,695	\$ 18,709	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Fire Taxes (1986, 2003, Tax Cap.)	\$ 100,044	\$ 99,528	\$ 98,593	\$ 100,500	\$ 100,500	\$ 100,500	\$ 100,500	\$ 100,500
NC Rec/Quimby	\$ (14)	\$ (22)	\$ -	\$ -	\$ -	\$ 19,800	\$ 19,800	\$ 19,800
CDBG 2012/2015	\$ 307,472	\$ 48,725	\$ 131,417	\$ 206,980	\$ 206,980	\$ 206,980	\$ 206,980	\$ 206,980
NC CABY	\$ 78,905	\$ 345,968	\$ -	\$ 640,000	\$ 640,000	\$ -	\$ -	\$ -
Washington CABY	\$ 60,035	\$ 275,394	\$ 331,917	\$ 990,050	\$ 990,050	\$ -	\$ -	\$ -
Prop. 172 - SB509	\$ 39,354	\$ 37,806	\$ 36,082	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Mathivet	\$ 310	\$ 502	\$ 479	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Supplemental Law Enforcement (SLESF)	\$ 88,571	\$ 100,606	\$ 155,038	\$ 100,175	\$ 100,175	\$ 100,000	\$ 100,000	\$ 100,000
Measure "L" Tax (restricted)	\$ 462,598	\$ 413,999	\$ 462,175	\$ 467,000	\$ 467,000	\$ -	\$ -	\$ -
Measure "C"	\$ -	\$ -	\$ 88,057	\$ 465,000	\$ 465,000	\$ 481,550	\$ 481,550	\$ 481,550
Constitution Day Parade	\$ 2,551	\$ 5,100	\$ 3,250	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Measure "S" Tax (restricted)	\$ 578,371	\$ 560,051	\$ 615,610	\$ 629,150	\$ 629,150	\$ 831,750	\$ 831,750	\$ 831,750
Becker	\$ 77	\$ 125	\$ 133	\$ 50	\$ 50	\$ 100	\$ 100	\$ 100
TOTAL REVENUES:	\$ 2,117,146	\$ 2,538,113	\$ 2,366,153	\$ 6,083,000	\$ 6,083,000	\$ 3,034,290	\$ 3,034,290	\$ 3,034,290

EXPENDITURES:

	Actual		Actual		Proposed		Proposed	
<u>Special</u>	FY 2014-2015	FY 2015-2016	FY 2016-2017	2017-2018	2017-2018	2017-2019	2017-2019	
AB 1600	\$ 2,898	\$ 7,740	\$ 6,871	\$ -	\$ -	\$ -	\$ -	
Donation	\$ 3,486	\$ 4,700	\$ 278	\$ 500	\$ 500	\$ 5,000	\$ 5,000	
Highway Bridge Project Grant - Nevada Street Bridge (Environmental Study)	\$ -	\$ 2,527	\$ 1,499	\$ -	\$ -	\$ -	\$ -	
Gas Tax (Streets and Roads Repair and Maintenance)	\$ 54,329	\$ 117,717	\$ 81,206	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	
NCTC Local Ped and Bike/RSTP Streets and Roads	\$ 962	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	
CMAQ Grant - Streets & Roads	\$ -	\$ 7,382	\$ -	\$ -	\$ -	\$ -	\$ -	
Regional Traffic Mitigation	\$ 23,842	\$ -	\$ -	\$ 15,080	\$ 15,080	\$ -	\$ -	
FEMA	\$ 1,210	\$ 25,736	\$ 71,046	\$ 783,000	\$ 783,000	\$ -	\$ -	
CEC	\$ -	\$ 3,333	\$ -	\$ -	\$ -	\$ -	\$ -	
Indian Trails	\$ 3,541	\$ 1,498	\$ 1,257	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
US Tank Removal	\$ 628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CalFire	\$ -	\$ -	\$ 144,856	\$ -	\$ -	\$ -	\$ -	
LWCF - Pool Rehabilitation	\$ -	\$ -	\$ 3,414	\$ -	\$ -	\$ -	\$ -	
Little Deer Creek Restoration Project	\$ -	\$ 35,214	\$ 130,911	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	
Brownsfield - Quartz Mill	\$ 147,563	\$ 150,701	\$ 18,791	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
CDBG 2012/2015	\$ 243,162	\$ 231,445	\$ -	\$ 20,930	\$ 20,930	\$ 20,930	\$ 20,930	
NC CABY - (Drought Preparedness and Grant Administration)	\$ 80,372	\$ -	\$ -	\$ 96,400	\$ 96,400	\$ -	\$ -	
Washington CABY - (Maybert Rd., Installation of Water Meters, Leak Detection, Water Conservation Planning)	\$ 254,241	\$ 476,506	\$ 192,828	\$ 696,165	\$ 696,165	\$ -	\$ -	
Mathivet	\$ 764	\$ -	\$ 26,886	\$ 25,000	\$ 25,000	\$ -	\$ -	
Measure "L"	\$ 164,981	\$ 304,946	\$ 217,949	\$ 256,225	\$ 256,225	\$ 45,500	\$ 45,500	
Measure "C"	\$ -	\$ -	\$ 14,321	\$ 361,244	\$ 361,244	\$ 443,899	\$ 443,899	
Constitution Day	\$ 5,501	\$ 5,004	\$ 5,984	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Measure "S"	\$ 87,138	\$ 61,947	\$ 112,852	\$ 254,841	\$ 254,841	\$ 184,595	\$ 184,595	
Totals - Operations	\$ 1,074,619	\$ 1,436,394	\$ 1,030,949	\$ 2,923,885	\$ 2,923,885	\$ 1,064,424	\$ 1,064,424	

Capital Outlay:

AB1600 (Pioneer Park Bathrooms)	\$ -	\$ -	\$ -	\$ 37,485	\$ 37,485	\$ 37,485	\$ 37,485
P&R Quimby (Park Bathrooms)	\$ -	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ 30,000	\$ 30,000
Highway Bridge Project Grant - Nevada Street Bridge (Environmental Study)	\$ 3,565	\$ 25,152	\$ 249,140	\$ 500,000	\$ 500,000	\$ 415,000	\$ 415,000
Donation Projects	\$ 11,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gas Tax	\$ 76,130	\$ 6,425	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
NCTC Local Ped and Bike/RSTP Streets and Roads	\$ -	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 60,000	\$ 60,000
CMAQ (S&R) - (Gold Flat Roundabouts and E. Broad Sidewalks)	\$ 18,365	\$ 544,428	\$ 30,090	\$ 420,000	\$ 420,000	\$ 350,000	\$ 350,000
NC Rec/Quimby	\$ 11,133	\$ 101	\$ -	\$ -	\$ -	\$ 22,800	\$ 22,800
FEMA	\$ -	\$ -	\$ -	\$ 211,000	\$ 211,000	\$ -	\$ -
CalFire	\$ -	\$ -	\$ 47,753	\$ -	\$ -	\$ -	\$ -
LWCF - Pool Rehabilitation	\$ -	\$ 7,026	\$ 10,002	\$ 460,000	\$ 460,000	\$ -	\$ -
CDBG 2012/2015	\$ 108,667	\$ -	\$ -	\$ 259,535	\$ 259,535	\$ 259,535	\$ 259,535
NC CABY - (Gracie Rd. Intertie, Park Ave. Distribution, Prospect Distribution, Altitude Valves)	\$ 363,831	\$ -	\$ -	\$ 345,000	\$ 345,000	\$ -	\$ -
Prop 172	\$ -	\$ -	\$ 19,557	\$ -	\$ -	\$ 55,000	\$ 55,000
Mathivet	\$ -	\$ -	\$ 3,852	\$ -	\$ -	\$ -	\$ -
Measure "L" - see attached schedule	\$ 14,632	\$ 55,944	\$ 100,288	\$ 310,800	\$ 310,800	\$ 80,000	\$ 80,000
Measure "C"	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -
Measure "S" - (2014 Summer Project & Maintenance for 14/15)	\$ 553,500	\$ 781,577	\$ 596,959	\$ 254,500	\$ 254,500	\$ 620,000	\$ 620,000
Totals - Capital Outlay	\$ 1,160,943	\$ 1,420,654	\$ 1,057,642	\$ 2,947,320	\$ 2,947,320	\$ 1,954,820	\$ 1,954,820
TOTAL EXPENDITURES & CAPITAL OUTLAY:	\$ 2,235,562	\$ 2,857,048	\$ 2,088,591	\$ 5,871,205	\$ 5,871,205	\$ 3,019,244	\$ 3,019,244

OPERATING TRANSFERS IN:

Transfers In - Donation Projects	\$ 4,122	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - Highway Bridge Project Grant - Nevada Street Bridge	\$ 409	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Transfers In - CMAQ	\$ 11,583	\$ 81,221	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ -
Transfers In - FEMA	\$ -	\$ 8,364	\$ -	\$ 61,360	\$ 61,360	\$ -	\$ -
Transfers In - CEC	\$ -	\$ -	\$ 3,333	\$ -	\$ -	\$ -	\$ -
Transfers In - LWCF Pool Rehabilitation	\$ -	\$ -	\$ -	\$ 335,000	\$ 335,000	\$ -	\$ -
Transfers In - NC Rec/Quimby	\$ 1,161	\$ -	\$ 3,251	\$ -	\$ -	\$ -	\$ -
Transfers In - Brownsfield	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
Transfers In - CDBG 2012/2015	\$ 36,256	\$ 1,487	\$ -	\$ 73,485	\$ 73,485	\$ -	\$ -
Transfers In - CABY Nevada City	\$ -	\$ 401,038	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In - Measure "S"	\$ -	\$ -	\$ 179,120	\$ -	\$ -	\$ -	\$ -
Subtotal - Transfers In	\$ 53,530	\$ 492,110	\$ 185,704	\$ 527,845	\$ 527,845	\$ 53,000	\$ 53,000

OPERATING TRANSFERS OUT:

Transfers Out - AB1600	\$ 4,122	\$ -	\$ 95,613	\$ -	\$ -	\$ -	\$ -
Transfers Out - P&R Quimby	\$ -	\$ -	\$ 3,275	\$ -	\$ -	\$ -	\$ -
Transfers Out - Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Transfers Out - Gas Tax	\$ 4,990	\$ 50,939	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out - NCTC Ped & Bike/RSTP	\$ -	\$ -	\$ 179,118	\$ -	\$ -	\$ -	\$ -
Transfers Out - Fire Taxes	\$ 100,044	\$ 99,567	\$ 98,641	\$ 100,500	\$ 100,500	\$ 100,500	\$ 100,500
Transfers Out - CABY Nevada City	\$ -	\$ 294,379	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out - Special Revenues Prop 172 SB509	\$ 14,965	\$ 14,965	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -
Transfers Out - Special Revenues SLESF (Supplemental Law Enforcement)	\$ 94,592	\$ 97,597	\$ 154,861	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Transfers Out - Measure "L" (Salary & Reserves)	\$ 147,646	\$ 181,824	\$ 167,000	\$ 63,360	\$ 63,360	\$ 132,500	\$ 132,500
Transfers Out - Measure "S"	\$ 61,160	\$ 42,265	\$ 609	\$ 58,000	\$ 58,000	\$ -	\$ -
Subtotal - Transfers Out	\$ 427,519.11	\$ 781,536.56	\$ 699,116.91	\$ 351,860.00	\$ 351,860.00	\$ 335,000.00	\$ 335,000.00

NET CHANGE IN SPECIAL FUNDS

	\$ (492,405)	\$ (608,361)	\$ (235,851)	\$ 387,780	\$ 387,780	\$ (266,954)	\$ (266,954)
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FY 16/17 SCHEDULE OF MEASURE "L" EXPENDITURES (in 1,000's) thru April 2018
ATTACHMENT A

	Actual 12/13	FY 13/14	Actual FY 14/15	Actuals FY 15/16	Actuals FY 16/17	Projected Actuals FY 17/18	Proposed FY 17/18	Proposed 18/19	FY	Totals	
* TOT Audit			\$ 3.85							\$ 3.9	
FT Police Chief		\$ 25.0	\$ 50.0	\$ 45.0	\$ 20.0	\$ 10.0	\$ 10.0			\$ 150.0	
* FT City Manager			\$ 85.0	\$ 50.0	\$ 20.0	\$ 10.0	\$ 10.0			\$ 165.0	
* Contract Attorney					\$ 20.0	\$ 10.0	\$ 10.0			\$ 30.0	
Municipal Code Update		\$ 10.567								\$ 10.6	
Annexation for Sugar Loaf				\$ 12.977	\$ 9.1	\$ 14.3				\$ 36.4	
Economic/Business Development		\$ 0.833	\$ 4.166							\$ 5.0	
Fire Station Roof		\$ 7.19								\$ 7.2	
Fire Station Paint Exterior/Interior			\$ 7.5							\$ 7.5	
Fire Station Floor		\$ 4.585								\$ 4.6	
Fire Station Parking Lot Seal		\$ 1.955								\$ 2.0	
City Cemetery		\$ 0.475								\$ 16.0	
Seamans Lodge Remodel					\$ 100.7	\$ 71.8		\$ 15.5	\$ 15.5	\$ 100.7	\$75K was the original budget/completed
Pioneer Park Bathrooms Remodel				\$ 8.209		\$ 16.8		\$ 25.0	\$ 25.0	\$ 33.2	\$25k was the budget
Pool Bathrooms Remodel			\$ 4.91							\$ 4.9	
Pool Decks and Piping		\$ 68.923								\$ 68.9	
New Tennis Court Lights							\$ 25.0	\$ 25.0	\$ 25.0	\$ 25.0	
Ball Park Drainage Study				\$ 8.634	\$ 17.0	\$ 5.0				\$ 30.7	\$15k was the original budget
Sidewalk Engineering and Assessment			\$ 0.470	\$ 4.160						\$ 4.6	
* Tree Removal		\$ 4.15		\$ 15.7	\$ 4.8	\$ 13.2	\$ 13.2			\$ 37.9	
Security City Hall Admin/PD		\$ 21.007								\$ 21.0	
City Hall Roof						\$ 29.0		\$ 30.0	\$ 30.0	\$ 30.0	
City Hall Phone System										\$ -	
Council Chambers AV System						\$ 12.0		\$ 15.0	\$ 15.0	\$ 15.0	
Pool Covers		\$ 10.961								\$ 11.0	
City Hall Administrative Equipment			\$ 16.412	\$ 15.830						\$ 32.2	
City Hall Software						\$ 100.0	\$ 100.0			\$ 100.0	shifted to the pool
Courthouse Study		\$ 30.303	\$ 1.05							\$ 31.4	
Police Various Equipment			\$ 11.401	\$ 20.900						\$ 32.3	
* Vehicle Purchase				\$ 37.209		\$ 58.0	\$ 58.0			\$ 95.2	
Pioneer Park Swimming Pool						\$ 46.6	\$ 46.6			\$ 46.6	Re-instated item
Police Foot Patrol			\$ 5.0	\$ 10	\$ 10.0					\$ 25.0	
Fire Department Personnel				\$ 99.115	\$ 116.3					\$ 215.4	\$101k was original budget fy 16/17
Commercial Street Bathrooms						\$ 15.0		\$ 15.0	\$ 15.0	\$ 15.0	
Railroad Museum - Staining										\$ -	
Nevada City Economic Development Fund				\$ 60.0		\$ 55.0	\$ 55.0			\$ 115.0	shifted to the pool
SBOE Administrative Costs	\$ 2.90									\$ 2.9	
Annual Sales Tax Increment	\$ 88.4	\$ 425.7	\$ 462.6	\$ 414.0	\$ 462.2	\$ 471.0	\$ 465.0			\$ 2,323.9	
Total Operational Expenditures	\$ 2.9	\$ 185.9	\$ 189.8	\$ 387.7	\$ 318.0	\$ 322.2	\$ 487.8	\$ 125.5	\$ 125.5	\$ 1,532.0	
Measure "L" Revenue/Expenditures (prior to reserves)	\$ 85.5	\$ 239.8	\$ 272.841	\$ 26.286	\$ 144.169	\$ 148.826	\$ (22.8)	\$ (125.5)	\$ (125.5)	\$ 791.9	
General Reserves		\$ 30.0	\$ 95.0	\$ 107.5	\$ 114.5	\$ 90.0	\$ 90.0	\$ 80.0	\$ 80.0	\$ 517.0	\$515 was original budget
Reserve for excess PERS costs		\$ 15.0	\$ 25.0	\$ 30.0	\$ 35.0	\$ 35.0	\$ 35.0	\$ 35.0	\$ 35.0	\$ 175.0	
Vehicle Reserve		\$ 12.5	\$ 17.5	\$ 17.5	\$ 17.5	\$ 17.5	\$ 17.5	\$ 17.5	\$ 17.5	\$ 100.0	
Nevada City Economic Development Reserve										\$ 792.0	
Total Restricted Measure "L" funds		\$ 57.5	\$ 137.5	\$ 155.0	\$ 167.0	\$ 142.5	\$ 142.5	\$ 132.5	\$ 132.5	\$ 792.0	
<i>Measure "L" reserve balance</i>		\$ 57.5	\$ 195.0	\$ 350.0	\$ 517.0	\$ 659.5	\$ 659.5	\$ 792.0	\$ 792.0		
Measure "L" Unobligated Fund Balance (after reserves)	\$ 85.5	\$ 267.8	\$ 403.13	\$ 274.42	\$ 251.59	\$ 257.91	\$ 86.27	\$ (0.11)	\$ (0.11)		

FUND #: 285 Name: MEASURE "C"

<u>Revenue</u>	<u>Description</u>	<u>Proposed FY 2018/2019</u>
3200 107	SALES TAX	-481,000.00
	SubTotal	-481,000.00

<u>Expenditure</u>	<u>Description</u>	<u>Proposed FY 2018/2019</u>
4630 5010	FIRE DEPARTMENT SAL.- PERMANENT	129,900.00
4630 5020	FIRE DEPARTMENT SAL.- NON-PERM.	5,000.00
4630 5030	FIRE DEPARTMENT OVERTIME	42,600.00
4630 5070	FIRE DEPARTMENT INCENTIVE PAY	2,500.00
4630 5110	FIRE DEPARTMENT SOCIAL SECURITY	13,425.00
4630 5120	FIRE DEPARTMENT WORKERS COMP.	21,283.00
4630 5130	FIRE DEPARTMENT HEALTH INS.	7,200.00
4630 5137	FIRE DEPARTMENT STD/LTD/LIFE .	675
4630 5150	FIRE DEPARTMENT UNIFORM ALLOW.	2,250.00
4630 5160	FIRE DEPARTMENT RETIRE.& PERS	13,800.00
4630 5201	FIRE DEPARTMENT OP.MATL.& SUPPL	6,000.00
4630 5202	FIRE DEPARTMENT BLDG.REP.& MNTE	2,500.00
4630 5203	FIRE DEPARTMENT OFFICE SUPPLIES	500
4630 5205	FIRE DEPARTMENT VEH.REP./MAINT.	5,000.00
4630 5206	FIRE DEPARTMENT GAS & OIL	1,500.00
4630 5208	FIRE DEPARTMENT DUES,SUBS.,PUB.	1,500.00
4630 5209	FIRE DEPARTMENT ELECT & HEATNG	2,000.00
4630 5212	FIRE DEPARTMENT DEBT SVC - PRIN	40,000.00
4630 5213	FIRE DEPARTMENT DEBT SVC - INT	15,000.00
4630 5214	FIRE DEPARTMENT LIAB. INSURANCE	6,602.00
4630 5218	FIRE DEPARTMENT OUTSIDE SERVICE	2,000.00
4630 5221	FIRE DEPARTMENT TRAINING & DEV.	5,000.00
4630 5242	FIRE DEPARTMENT OTHER PERSONNE	1,000.00
	SubTotal	327,235.00

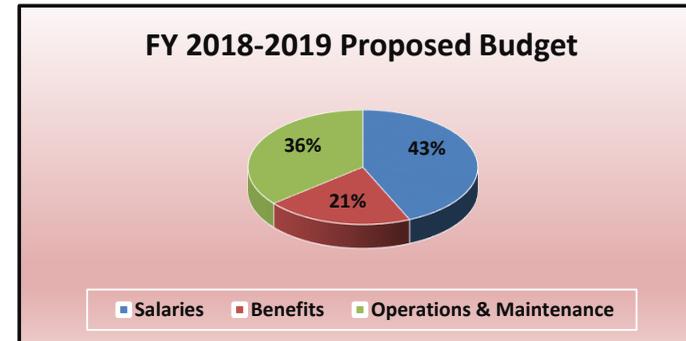
4640 5010	POLICE DEPT. SAL.- PERMANENT	53,150.00
4640 5030	POLICE DEPT. OVERTIME	6,000.00
4640 5040	POLICE DEPT. SHIFT DIFF.	1,500.00
4640 5060	POLICE DEPT. COURT TIME	250
4640 5070	POLICE DEPT. INCENTIVE PAY	2,600.00
4640 5110	POLICE DEPT. SOCIAL SECURITY	4,860.00
4640 5120	POLICE DEPT. WORKERS COMP.	4,419.00
4640 5130	POLICE DEPT. HEALTH INS.	18,300.00
4640 5137	POLICE DEPT. STD/LTD/LIFE .	265
4640 5140	POLICE DEPT. UNEMPLOY.INS.	3,500.00
4640 5150	POLICE DEPT. UNIFORM ALLOW.	1,000.00
4640 5160	POLICE DEPT. RETIRE.& PERS	5,850.00
4640 5201	POLICE DEPT. OP.MATL.& SUPPL	2,000.00
4640 5205	POLICE DEPT. VEH.REP./MAINT.	1,500.00
4640 5206	POLICE DEPT. GAS & OIL	1,500.00
4640 5214	POLICE DEPT. LIAB. INSURANCE	2,470.00
4640 5218	POLICE DEPT. OUTSIDE SERVICE	2,000.00
4640 5221	POLICE DEPT. TRAINING & DEV.	3,000.00
4640 5242	POLICE DEPT. OTHER PERSONNEL	2,500.00
	SubTotal	116,664.00

Total Expenses -----> 443,899.00

NET FUND TOTAL -37,101.00 Revenues over expenditures

CITY OF NEVADA CITY
GENERAL GOVERNMENT - DEPT 4600
FY 2018-2019 PROPOSED BUDGET

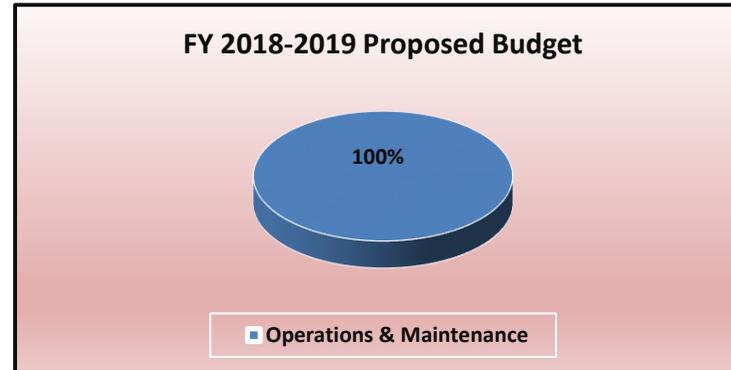
EXPENDITURES:	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Proposed 2018-2019</u>
Salaries	\$ 215,715	\$ 231,251	\$ 237,724	\$ 210,388	\$ 213,420	\$ 260,245	\$ 227,300
Benefits	\$ 152,108	\$ 151,747	\$ 146,481	\$ 113,945	\$ 118,851	\$ 160,697	\$ 108,835
Operations & Maintenance	\$ 167,989	\$ 159,030	\$ 130,429	\$ 151,143	\$ 139,575	\$ 152,593	\$ 188,406
Debt Service and Interest	\$ 65,473	\$ 1,369	\$ 1,289	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ (356,392)	\$ (355,200)	\$ (356,727)	\$ (356,727)	\$ (204,868)	\$ (208,868)	\$ (208,868)
Total Operational	\$ 244,893	\$ 188,197	\$ 159,197	\$ 118,750	\$ 266,977	\$ 364,667	\$ 315,673
Capital Outlay	\$ -	\$ 1,031	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ 244,893	\$ 189,228	\$ 159,197	\$ 118,750	\$ 266,977	\$ 364,667	\$ 315,673
Transfers Out	\$ 7,318	\$ -	\$ 1,194	\$ 1,487	\$ -	\$ -	\$ -
Transfers In <i>(CDBG, CMAQ, & Deer Creek/Pioneer Park Field)</i>	\$ (9,945)	\$ (18,205)	\$ (30,932)	\$ (50,455)	\$ (41,922)	\$ (52,930)	\$ (35,000)
Debt Issuance - Property Tax Revenue <i>Principle Only</i>	\$ 678,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Total w/ transfers	\$ 920,265	\$ 671,023	\$ 529,458	\$ 69,782	\$ 225,055	\$ 311,737	\$ 280,673



**10% Decrease Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18**

CITY OF NEVADA CITY
CITY COUNCIL - DEPT 4602
FY 2018-2019 PROPOSED BUDGET

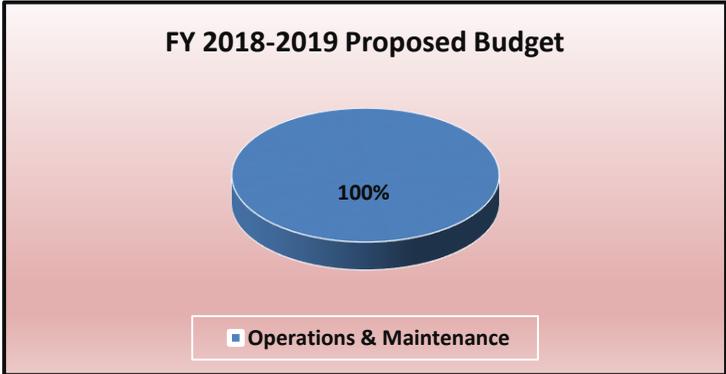
EXPENDITURES:	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
Operations & Maintenance	\$ 8,084	\$ 10,854	\$ 10,096	\$ 10,147	\$ 12,584	\$ 17,800	\$ 19,250
A-87 Cost Allocation Adjustment	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668	\$ 1,668
TOTAL:	\$ 9,752	\$ 12,522	\$ 11,764	\$ 11,815	\$ 14,252	\$ 19,468	\$ 20,918



*7% Increase Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18*

**CITY OF NEVADA CITY
PLANNING COMMISSION - DEPT 4604
FY 2018-2019 PROPOSED BUDGET**

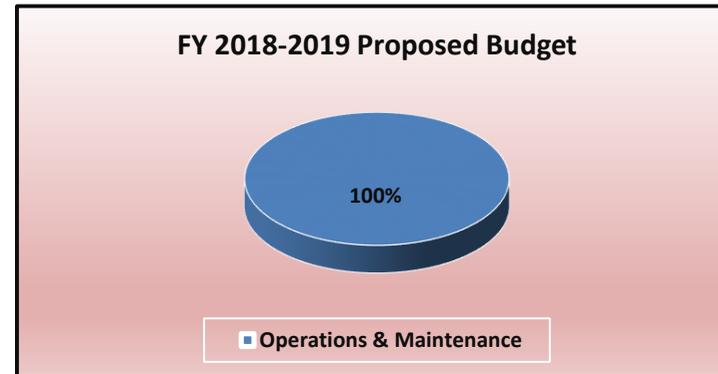
EXPENDITURES:	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
Operations & Maintenance	\$ 3,109	\$ 3,694	\$ 4,605	\$ 5,041	\$ 5,101	\$ 5,950	\$ 5,510
A-87 Cost Allocation Adjustment	\$ 467	\$ 467	\$ 467	\$ 467	\$ 467	\$ 467	\$ 467
TOTAL:	\$ 3,576	\$ 4,161	\$ 5,072	\$ 5,508	\$ 5,568	\$ 6,417	\$ 5,977



*7% Decrease Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18*

**CITY OF NEVADA CITY
CITY ATTORNEY - DEPT 4606 (Contract Position)
FY 2018-2019 PROPOSED BUDGET**

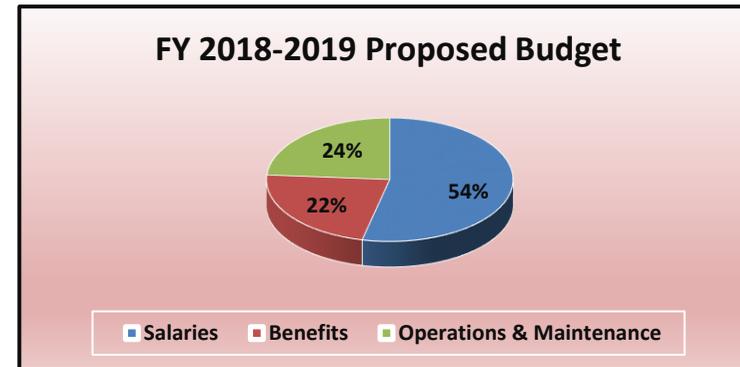
EXPENDITURES:	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Adopted 2018-2019</u>
Operations & Maintenance	\$ 31,837	\$ 38,593	\$ 90,512	\$ 66,535	\$ 102,585	\$ 127,175	\$ 112,175
Total Operational	\$ 31,837	\$ 38,593	\$ 90,512	\$ 66,535	\$ 102,585	\$ 127,175	\$ 112,175
Capital Outlay		\$ 273					
TOTAL:	\$ 31,837	\$ 38,866	\$ 90,512	\$ 66,535	\$ 102,585	\$ 127,175	\$ 112,175
Transfers In <i>(Measure "L")</i>	\$ -	\$ -	\$ -	\$ -	\$ (30,000)	\$ (10,000)	\$ -
Total w/ transfers	\$ 31,837	\$ 38,866	\$ 90,512	\$ 66,535	\$ 72,585	\$ 117,175	\$ 112,175



4% Decrease Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18

**CITY OF NEVADA CITY
CITY PLANNER - DEPT 4608
FY 2018-2019 PROPOSED BUDGET**

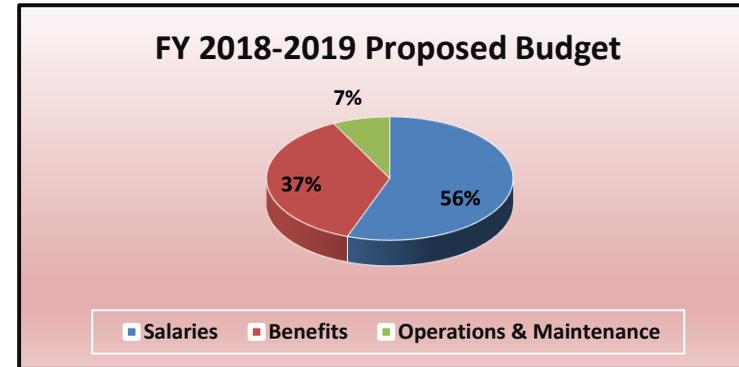
EXPENDITURES:	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Proposed 2018-2019</u>
Salaries	\$ 67,683	\$ 73,422	\$ 76,335	\$ 78,333	\$ 73,729	\$ 78,790	\$ 80,365
Benefits	\$ 24,636	\$ 25,292	\$ 25,074	\$ 34,354	\$ 35,359	\$ 33,055	\$ 33,861
Operations & Maintenance	\$ 24,963	\$ 30,050	\$ 18,946	\$ 26,004	\$ 33,086	\$ 46,665	\$ 35,767
A-87 Cost Allocation Adjustment	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311	\$ 18,311
Total Operational	\$ 135,593	\$ 147,074	\$ 138,666	\$ 157,002	\$ 160,485	\$ 176,821	\$ 168,304
Transfers In			\$ (552)	\$ (275)	\$ (708)		
Capital Outlay		\$ 273					
TOTAL:	\$ 135,593	\$ 147,347	\$ 138,114	\$ 156,727	\$ 159,777	\$ 176,821	\$ 168,304
REVENUES:							
Planning Fees	\$ 29,499	\$ 69,306	\$ 27,617	\$ 27,313	\$ 25,550	\$ 27,000	\$ 35,000
NET EXPENSE TO GENERAL FUND	\$ 106,094	\$ 77,768	\$ 111,049	\$ 129,690	\$ 134,935	\$ 149,821	\$ 133,304



**5% Decrease Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18**

**CITY OF NEVADA CITY
CITY MANAGER - DEPT 4615
FY 2018-2019 PROPOSED BUDGET**

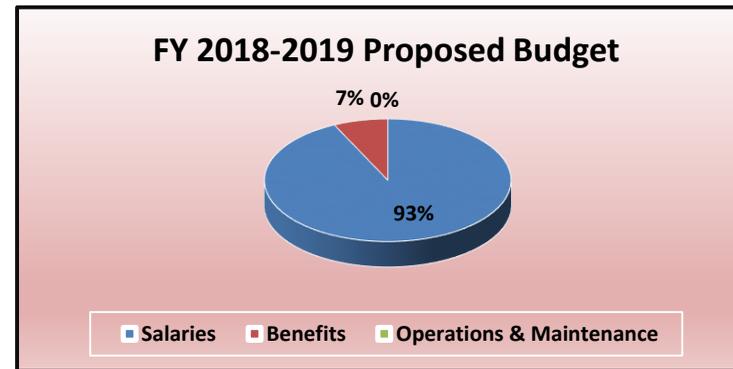
EXPENDITURES:	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Proposed 2018-2019</u>
Salaries	\$ -	\$ 1,575	\$ 97,425	\$ 99,550	\$ 113,744	\$ 115,300	\$ 115,000
Benefits	\$ -	\$ 480	\$ 41,039	\$ 42,982	\$ 39,401	\$ 29,475	\$ 76,445
Operations & Maintenance	\$ 58,651	\$ 65,773	\$ 5,586	\$ 17,948	\$ 9,226	\$ 16,978	\$ 15,548
A-87 Cost Allocation Adjustment	\$ (50,966)	\$ (52,158)	\$ (50,636)	\$ (50,631)	\$ (28,936)	\$ (28,936)	\$ (28,936)
Total Operational	\$ 7,685	\$ 15,670	\$ 93,414	\$ 109,849	\$ 133,435	\$ 132,817	\$ 178,057
Transfers Out							
Transfers In	\$ -	\$ (153)	\$ (85,700)	\$ (50,000)	\$ (20,000)	\$ (10,000)	\$ -
Capital Outlay	\$ -	\$ 253					
TOTAL:	\$ 7,685	\$ 15,770	\$ 7,714	\$ 59,849	\$ 113,435	\$ 122,817	\$ 178,057



45% Increase Proposed Budget FY 18/19 vs. Adopted Budget FY 17/18

**CITY OF NEVADA CITY
CITY CLERK&TREASURER - DEPT 4620
FY 2018-2019 PROPOSED BUDGET**

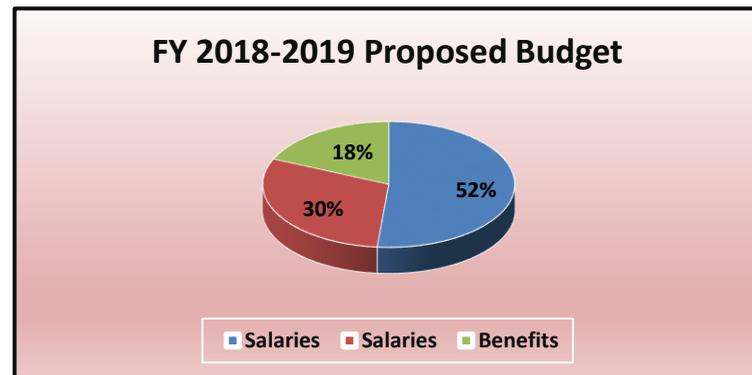
EXPENDITURES:	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Proposed 2018-2019</u>
Salaries	\$ 2,308	\$ 2,409	\$ 2,409	\$ 2,418	\$ 2,409	\$ 2,400	\$ 2,400
Benefits	\$ 177	\$ 184	\$ 184	\$ 186	\$ 184	\$ 184	\$ 184
Operations & Maintenance	\$ -	\$ 53	\$ 236	\$ 186	\$ 49	\$ -	\$ -
TOTAL:	\$ 2,484	\$ 2,646	\$ 2,828	\$ 2,791	\$ 2,642	\$ 2,584	\$ 2,584



*0% Increase Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18*

**CITY OF NEVADA CITY
FIRE - DEPT 4630
FY 2018-2019 PROPOSED BUDGET**

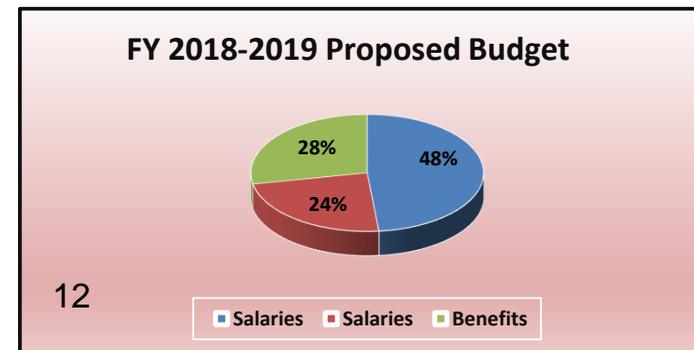
EXPENDITURES:	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Proposed 2018-2019</u>
Salaries	\$ 216,032	\$ 228,912	\$ 268,066	\$ 274,596	\$ 388,648	\$ 282,010	\$ 321,820
Benefits	\$ 116,772	\$ 125,115	\$ 146,148	\$ 158,174	\$ 194,746	\$ 174,815	\$ 188,495
Operations & Maintenance	\$ 105,158	\$ 88,503	\$ 104,416	\$ 184,258	\$ 249,841	\$ 121,432	\$ 115,081
Debt Service	\$ 37,260	\$ 37,260	\$ 37,260	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407	\$ 30,407
Total Operational	\$ 505,629	\$ 510,198	\$ 586,297	\$ 647,435	\$ 863,642	\$ 608,664	\$ 655,803
Capital Outlay	\$ -	\$ 818	\$ -	\$ -	\$ -	\$ 5,000	\$ -
TOTAL:	\$ 505,629	\$ 511,015	\$ 586,297	\$ 647,435	\$ 863,642	\$ 613,664	\$ 655,803
Transfers In	\$ (97,336)	\$ (100,349)	\$ (100,835)	\$ (101,533)	\$ (99,354)	\$ (100,500)	\$ (100,500)
Total w/ transfers	\$ 408,293	\$ 410,667	\$ 485,463	\$ 545,902	\$ 764,288	\$ 513,164	\$ 555,303
REVENUES:							
Fire Department	\$ 94,816	\$ 21,662	\$ 41,324	\$ 15,027	\$ (103,192)	\$ 14,400	\$ 14,400
NET EXPENSE TO GENERAL FUND	\$ 313,477	\$ 389,005	\$ 444,139	\$ 530,875	\$ 867,480	\$ 498,764	\$ 540,903



8% Increase Proposed Budget FY 18/19 vs. Adopted Budget FY 17/18

**CITY OF NEVADA CITY
POLICE - DEPT 4640
FY 2018-2019 PROPOSED BUDGET**

EXPENDITURES:	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
Salaries	\$ 705,074	\$ 701,377	\$ 778,088	\$ 843,786	\$ 877,671	\$ 948,750	\$ 877,671
Benefits	\$ 401,722	\$ 434,389	\$ 403,745	\$ 385,233	\$ 426,233	\$ 440,730	\$ 426,233
Operations & Maintenance	\$ 359,284	\$ 357,767	\$ 321,405	\$ 420,290	\$ 461,357	\$ 387,277	\$ 509,684
Debt Service	\$ 23,336	\$ 23,336	\$ 30,432	\$ 15,467	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201	\$ 70,201
Total Operational	\$ 1,559,618	\$ 1,587,070	\$ 1,603,871	\$ 1,734,977	\$ 1,835,462	\$ 1,846,958	\$ 1,883,789
Capital Outlay	\$ 160,015	\$ 5,854	\$ 117,298	\$ 104,528	\$ -	\$ 20,000	\$ -
TOTAL:	\$ 1,719,633	\$ 1,592,924	\$ 1,721,169	\$ 1,839,505	\$ 1,835,462	\$ 1,866,958	\$ 1,883,789
Transfers In	\$ (107,258)	\$ (101,475)	\$ (148,856)	\$ (149,872)	\$ (174,861)	\$ (120,000)	\$ (120,000)
Total w/ Transfers:	\$ 1,612,375	\$ 1,491,449	\$ 1,572,313	\$ 1,689,632	\$ 1,660,600	\$ 1,746,958	\$ 1,763,789
REVENUES:							
POST	\$ 20,215	\$ 6,043	\$ (2,642)	\$ 477	\$ 64	\$ -	\$ -
Misc. Police Department Fees	\$ 1,008	\$ 6,618	\$ (1,193)	\$ 9,649	\$ 4,390	\$ 5,000	\$ 5,000
Parking Citations	\$ 64,581	\$ 129,783	\$ 80,861	\$ 178,335	\$ 132,234	\$ 150,000	\$ 125,000
Canine Program	\$ -	\$ -	\$ -	\$ -	\$ 12,639	\$ 6,500	\$ 6,500
Employee Parking Permits	\$ 2,119	\$ 4,987	\$ 4,990	\$ 5,718	\$ 5,370	\$ 6,050	\$ 5,000
Forfeiture Funds (restricted use)	\$ 14,307	\$ 25,987	\$ 69,167	\$ 27,044	\$ 7,000	\$ 15,000	\$ 15,000
Abandoned Vehicle Abatement Fee	\$ -	\$ -	\$ -	\$ -	\$ 13,816	\$ 10,000	\$ 5,000
TOTAL:	\$ 102,230	\$ 173,417	\$ 151,182	\$ 221,222	\$ 175,512	\$ 192,550	\$ 161,500
NET EXPENSE TO GENERAL FUND	\$ 1,510,145	\$ 1,318,032	\$ 1,421,130	\$ 1,468,410	\$ 1,485,088	\$ 1,554,408	\$ 1,602,289

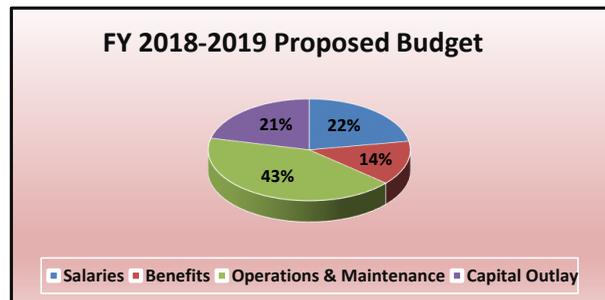


**8% Increase Proposed Budget FY 18/19
vs. Adopted Budget FY 17/18**

CITY OF NEVADA CITY
PUBLIC WORKS - DEPT 4650, 4660
FY 2018-2019 PROPOSED BUDGET

EXPENDITURES:	<i>(General Fund)</i>		Actual	Actual	Actual	Actual	Actuals	Adopted	Proposed
			<u>FY 2012-2013</u>	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
<u>Buildings & Grounds - 4650</u>									
Salaries	\$		57,278	\$ 59,488	\$ 64,340	\$ 57,979	\$ 59,765	\$ 56,595	\$ 61,505
Benefits	\$		29,961	\$ 32,531	\$ 29,936	\$ 27,650	\$ 37,100	\$ 38,575	\$ 33,705
Operations & Maintenance	\$		65,056	\$ 79,714	\$ 62,078	\$ 74,008	\$ 79,974	\$ 102,013	\$ 103,934
A-87 Cost Allocation Adjustment	\$		10,086	\$ 10,086	\$ 10,086	\$ 10,086	\$ 10,087	\$ 10,087	\$ 10,087
TOTAL:	\$		162,381	\$ 181,819	\$ 166,439	\$ 169,723	\$ 186,926	\$ 207,270	\$ 209,231
Capital Outlay		\$		253				\$ 59,000	\$ 20,000
TOTAL:	\$		162,381	\$ 182,071	\$ 166,439	\$ 169,723	\$ 186,926	\$ 266,270	\$ 229,231
Transfers Out	\$		4,413						
Transfers In									
Total w/ transfers	\$		166,794	\$ 182,071	\$ 166,439	\$ 169,723	\$ 186,926	\$ 266,270	\$ 229,231

<i>(General Fund)</i>	Actual	Actual	Actual	Actual	Actuals	Proposed	Proposed
	<u>FY 2012-2013</u>	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
<u>Streets - 4660</u>							
Salaries	\$ 77,232	\$ 96,007	\$ 75,317	\$ 72,370	\$ 62,533	\$ 70,775	\$ 64,770
Benefits	\$ 38,160	\$ 39,646	\$ 43,056	\$ 39,139	\$ 41,917	\$ 51,645	\$ 45,930
Operations & Maintenance	\$ 130,546	\$ 145,964	\$ 157,633	\$ 118,755	\$ 141,748	\$ 157,008	\$ 136,037
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 92,206	\$ 92,206	\$ 46,103	\$ 46,103	\$ 46,102	\$ 46,102	\$ 46,102
TOTAL:	\$ 338,144	\$ 373,822	\$ 322,108	\$ 276,367	\$ 292,300	\$ 325,530	\$ 292,839
Capital Outlay		\$ 818		\$ -	\$ 17,750	\$ 17,750	\$ 100,830
TOTAL:	\$ 338,144	\$ 374,640	\$ 322,108	\$ 276,367	\$ 310,050	\$ 343,280	\$ 393,669
Transfers Out	\$ 6,965						
Transfers In		\$ (7,551)	\$ (32,216)	\$ (19,374)	\$ (6,988)	\$ (24,000)	\$ -
Total w/ transfers	\$ 345,109	\$ 367,089	\$ 289,893	\$ 256,992	\$ 303,062	\$ 319,280	\$ 393,669



23% Increase Proposed Budget FY 18/19 vs. Adopted Budget FY 17/18

**CITY OF NEVADA CITY
COMMUNITY AGENCY SUPPORT - DEPT 4655
FY 2018-2019 PROPOSED BUDGET**

EXPENDITURES:	<u>Actual</u> <u>FY 2013-2014</u>	<u>Actual</u> <u>FY 2014-2015</u>	<u>Actual</u> <u>2015-2016</u>	<u>Actuals</u> <u>2016-2017</u>	<u>Adopted</u> <u>2017-2018</u>	<u>Proposed</u> <u>2018-2019</u>
Chamber of Commerce (7.5% TOT + Operation contributions+ grant)	\$ 30,205	\$ 13,964	\$ 30,930	\$ 32,859	\$ 32,900	\$ 36,400
Train Museum (operations contributions)	\$ 7,649	\$ 10,597	\$ 8,439	\$ 10,050	\$ 8,350	\$ 8,150
ERC	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
NCTV	\$ 3,000	\$ 3,000	\$ 1,500	\$ 1,500	\$ 3,000	\$ 3,000
Constitution Day	\$ 3,000	\$ 525	\$ 765	\$ 385	\$ 765	\$ 2,000
Magic Lantern NC Film Festival	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -
SYRCL	\$ -	\$ -	\$ 10,000	\$ -	\$ 1,200	\$ -
*** Economic Development	\$ -	\$ -	\$ -	\$ -	\$ 10,700	\$ 1,000
Cultural District				\$ 150		\$ 7,500
Other Outside Agency Contributions	\$ 28	\$ 28	\$ 28	\$ 28	\$ 50	\$ -
Total Operational	\$ 46,882	\$ 31,364	\$ 54,662	\$ 47,972	\$ 59,965	\$ 61,050

*** Economic Development Grants for FY 16/17 were awarded to;
Nevada City Chamber of Commerce = \$2,000
Historical Society = \$1,000
Sierra Streams = \$1,000

*** Economic Development Grants for FY 17/18 were awarded to;
Nevada City Chamber of Commerce = \$1,500
Nevada Union Digital Communication = \$500
Durrett Architects = \$815
Sierra Food and Wine Magazine = \$1,000
SYRCL = \$1,200

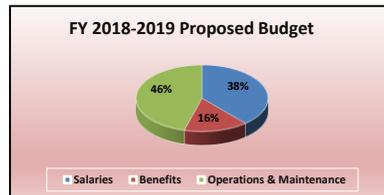
*** Economic Development Grants for FY 18/19 were awarded to;
Nevada City Chamber of Commerce = \$4,000/\$1,000 carryover 17/18
Marching Presidents - Sgt. Statue = \$1,000

CITY OF NEVADA CITY
PARKS & RECREATION - DEPT 4670,4675,4676
FY 2018-2019 PROPOSED BUDGET

	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
EXPENDITURES: (General Fund)							
Parks & Recreation - 4670							
Salaries	\$ 42,636	\$ 49,505	\$ 51,920	\$ 44,749	\$ 53,520	\$ 53,830	\$ 61,090
Benefits	\$ 25,681	\$ 28,452	\$ 28,543	\$ 23,053	\$ 29,153	\$ 31,000	\$ 33,115
Operations & Maintenance	\$ 30,419	\$ 33,061	\$ 41,428	\$ 44,986	\$ 89,061	\$ 71,743	\$ 86,644
A-87 Cost Allocation Adjustment	\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967	\$ 38,967
TOTAL:	\$ 137,703	\$ 149,984	\$ 160,858	\$ 151,756	\$ 210,700	\$ 195,540	\$ 219,816
Capital Outlay		\$ 253			\$ 420,000	\$ 420,000	\$ -
TOTAL:	\$ 137,703	\$ 150,237	\$ 160,858	\$ 151,756	\$ 630,700	\$ 615,540	\$ 219,816
Transfers Out				\$ 8,364			
Transfers In	\$ (3,198)	\$ (950)	\$ (750)	\$ (1,559)	\$ (1,516)	\$ (10,500)	\$ -
Total w/ transfers	\$ 134,505	\$ 149,287	\$ 160,108	\$ 158,561	\$ 629,185	\$ 605,040	\$ 219,816
REVENUES:							
Park	\$ 18,106	\$ 16,255	\$ 15,643	\$ 16,800	\$ 16,855	\$ 18,000	\$ 20,000
NET EXPENSE TO GENERAL FUND	\$ 116,399	\$ 133,032	\$ 144,465	\$ 141,761	\$ 612,329	\$ 587,040	\$ 199,816

	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
EXPENDITURES: (General Fund)							
Pool - 4675							
Salaries	\$ 52,879	\$ 52,753	\$ 58,980	\$ 58,866	\$ 74,209	\$ 64,520	\$ 70,975
Benefits	\$ 11,932	\$ 13,222	\$ 13,854	\$ 14,500	\$ 15,737	\$ 15,520	\$ 18,395
Operations & Maintenance	\$ 47,923	\$ 58,913	\$ 49,683	\$ 55,245	\$ 56,643	\$ 52,008	\$ 59,356
A-87 Cost Allocation Adjustment	\$ 14,489	\$ 14,489	\$ 14,489	\$ 14,489	\$ 14,489	\$ 14,489	\$ 14,490
TOTAL:	\$ 127,223	\$ 139,377	\$ 137,005	\$ 143,099	\$ 161,078	\$ 146,537	\$ 163,216
Capital Outlay							
TOTAL:	\$ 127,223	\$ 139,377	\$ 137,005	\$ 143,099	\$ 161,078	\$ 146,537	\$ 163,216
Transfers Out					\$ -	\$ 288,440	\$ -
Transfers In	\$ (3,198)	\$ (800)			\$ (1,602)		
Total w/ transfers	\$ 124,025	\$ 138,577	\$ 137,005	\$ 143,099	\$ 159,475	\$ 434,977	\$ 163,216
REVENUES:							
Pool Admissions	\$ 32,036	\$ 31,962	\$ 42,141	\$ 36,417	\$ 44,345	\$ 42,000	\$ 44,000
Swimming Lessons	\$ 36,559	\$ 25,487	\$ 38,568	\$ 28,785	\$ 27,968	\$ 35,000	\$ 32,000
Pool Rental	\$ 7,225	\$ 7,390	\$ 8,805	\$ 5,623	\$ 8,112	\$ 7,000	\$ 8,000
Pool Snack Bar	\$ 11,383	\$ 11,118	\$ 12,467	\$ 10,258	\$ 12,561	\$ 11,500	\$ 11,500
TOTAL:	\$ 87,203	\$ 75,957	\$ 101,980	\$ 81,083	\$ 92,986	\$ 95,500	\$ 95,500
NET EXPENSE TO GENERAL FUND	\$ 36,823	\$ 62,620	\$ 35,025	\$ 62,016	\$ 66,490	\$ 339,477	\$ 67,716

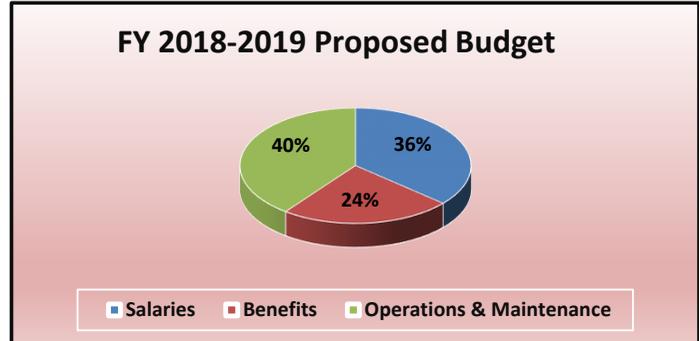
	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Proposed 2018-2019
EXPENDITURES: (General Fund)							
Summer Camp Program - 4676							
Salaries	\$ 4,300	\$ 4,554	\$ 4,735	\$ 4,893	\$ 5,295	\$ 5,665	\$ 6,065
Benefits	\$ 4,522	\$ 3,432	\$ 3,502	\$ 3,497	\$ 3,753	\$ 3,962	\$ 4,785
Operations & Maintenance	\$ 26,078	\$ 24,317	\$ 22,258	\$ 14,723	\$ 16,943	\$ 16,525	\$ 17,525
A-87 Cost Allocation Adjustment	\$ 1,913	\$ 1,913	\$ 1,913	\$ 1,913	\$ 1,913	\$ 1,913	\$ 1,913
TOTAL:	\$ 36,813	\$ 34,216	\$ 32,407	\$ 25,025	\$ 27,904	\$ 28,065	\$ 30,288
REVENUES:							
Summer Camp Program	\$ 41,614	\$ 23,761	\$ 8,800	\$ 18,229	\$ 20,724	\$ 24,000	\$ 24,000
NET EXPENSE TO GENERAL FUND	\$ (4,801)	\$ 10,455	\$ 23,607	\$ 6,796	\$ 7,181	\$ 4,065	\$ 6,288



12% Increase Proposed Budget FY 18/19 vs. Adopted Budget FY 17/18 (operations only - excludes previous fy capital)

**CITY OF NEVADA CITY
VETERANS BLDG - DEPT 6950
FY 2018-2019 PROPOSED BUDGET**

EXPENDITURES:	<i>Enterprise Fund Vet's Bldg - 6950</i>	<u>Actual FY 2012-2013</u>	<u>Actual FY 2013-2014</u>	<u>Actual FY 2014-2015</u>	<u>Actual 2015-2016</u>	<u>Actuals 2016-2017</u>	<u>Adopted 2017-2018</u>	<u>Proposed 2018-2019</u>
	Salaries	\$ 13,840	\$ 15,237	\$ 16,647	\$ 15,194	\$ 18,156	\$ 20,110	\$ 22,235
	Benefits	\$ 8,485	\$ 10,406	\$ 10,662	\$ 11,221	\$ 11,430	\$ 11,065	\$ 14,665
	Operations & Maintenance	\$ 16,559	\$ 21,584	\$ 19,979	\$ 23,075	\$ 25,617	\$ 21,191	\$ 24,284
	A-87 Cost Allocation Adjustment	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192	\$ 1,192
	TOTAL:	\$ 40,076	\$ 48,419	\$ 48,480	\$ 50,683	\$ 56,394	\$ 53,558	\$ 62,376
REVENUES:	Program Income	\$ 14,045	\$ 15,238	\$ 11,842	\$ 20,119	\$ 19,489	\$ 20,000	\$ 20,000
NET EXPENSE TO GENERAL FUND		\$ 26,031	\$ 33,181	\$ 36,638	\$ 30,564	\$ 36,905	\$ 33,558	\$ 42,376

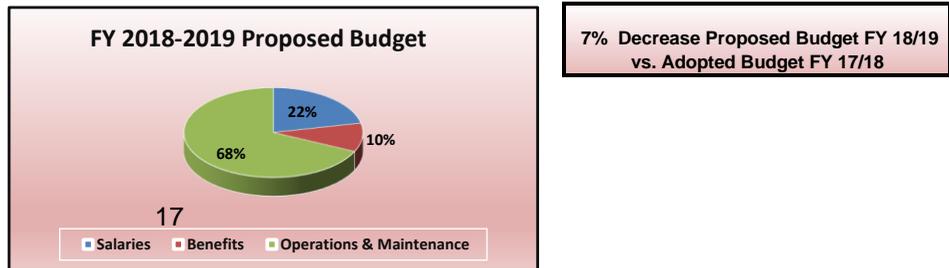


16% Increase Proposed Budget FY 18/19 vs. Adopted Budget FY 17/18

CITY OF NEVADA CITY
WTP - DEPT 6000 & 6001
FY 2018-2019 PROPOSED BUDGET

EXPENDITURES:	<u>Actual</u> <u>FY 2012-2013</u>	<u>Actual</u> <u>FY 2013-2014</u>	<u>Actual</u> <u>FY 2014-2015</u>	<u>Actual</u> <u>2015-2016</u>	<u>Actuals</u> <u>2016-2017</u>	<u>Adopted</u> <u>2017-2018</u>	<u>Proposed</u> <u>2018-2019</u>
<i>Enterprise Fund</i>							
<u>Water - 6000</u>							
Salaries	\$ 53,927	\$ 50,428	\$ 46,562	\$ 63,949	\$ 64,419	\$ 79,455	\$ 75,490
Benefits	\$ 31,465	\$ 25,627	\$ 23,070	\$ 41,448	\$ 29,348	\$ 34,850	\$ 32,320
Operations & Maintenance	\$ 178,611	\$ 213,112	\$ 210,958	\$ 209,841	\$ 243,799	\$ 219,842	\$ 225,939
Debt Service & Depreciation	\$ 144,493	\$ 139,489	\$ 133,841	\$ 98,444	\$ 181,530	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286	\$ 49,286
TOTAL:	\$ 457,781	\$ 477,942	\$ 463,718	\$ 462,968	\$ 568,381	\$ 383,433	\$ 383,035
Capital Outlay		\$ 2,131	\$ -	\$ -	\$ -	\$ 97,500	\$ 90,000
TOTAL:	\$ 457,781	\$ 480,073	\$ 463,718	\$ 462,968	\$ 568,381	\$ 480,933	\$ 473,035
Transfers Out				\$ 91,924	\$ 1,287		
Total w/ transfers	\$ 457,781	\$ 480,073	\$ 463,718	\$ 554,892	\$ 569,668	\$ 480,933	\$ 473,035
<i>(Enterprise - WTP Fund)</i>							
<u>Water Distribution - 6001</u>							
Salaries	\$ 52,205	\$ 61,812	\$ 89,282	\$ 62,382	\$ 69,013	\$ 72,795	\$ 63,325
Benefits	\$ 33,384	\$ 37,444	\$ 46,117	\$ 52,414	\$ 47,170	\$ 46,560	\$ 34,035
Operations & Maintenance	\$ 24,676	\$ 33,390	\$ 18,272	\$ 225,389	\$ 158,921	\$ 62,632	\$ 210,654
Debt Service & Depreciation	\$ -	\$ -	\$ -	\$ 50,422	\$ -	\$ -	\$ -
A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ 23,052	\$ 23,052	\$ 23,052	\$ 23,052	\$ 23,052
TOTAL:	\$ 110,264	\$ 132,646	\$ 176,723	\$ 413,660	\$ 298,156	\$ 205,039	\$ 331,066
Capital Outlay	\$ -	\$ (2,131)	\$ -	\$ -	\$ -	\$ 177,500	\$ -
TOTAL:	\$ 110,264	\$ 130,515	\$ 176,723	\$ 413,660	\$ 298,156	\$ 382,539	\$ 331,066
Transfers Out				\$ 339,645	\$ 35,642		
Total w/ transfers	\$ 110,264	\$ 130,515	\$ 176,723	\$ 753,304	\$ 333,798	\$ 382,539	\$ 331,066
REVENUES:							
Water Revenues	\$ 871,410	\$ 856,083	\$ 805,863	\$ 754,133	\$ 845,852	\$ 827,825	\$ 847,560
Proposition 84 CABY Grant Reimbursements	\$ -	\$ -	\$ -	\$ 504,787	\$ 358,485	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ 318,326	\$ -	\$ -	\$ -
TOTAL:	\$ 871,410	\$ 856,083	\$ 805,863	\$ 1,577,246	\$ 1,204,337	\$ 827,825	\$ 847,560
NET CHANGE TO THE WATER FUND	\$ 303,365	\$ 245,496	\$ 165,422	\$ 269,050	\$ 300,871	\$ (35,647)	\$ 43,459

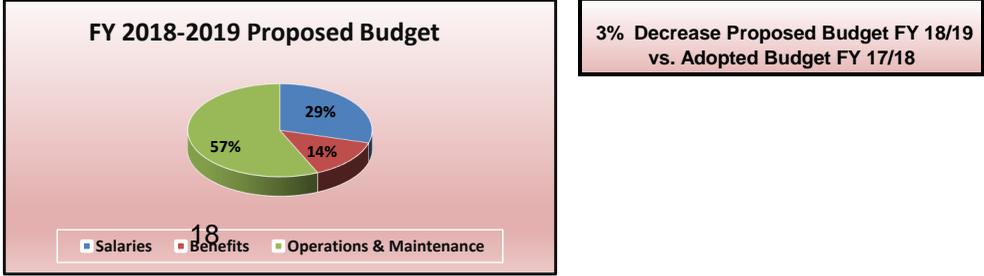
***Note Fund 614 Water Fund AB1600 Budgeted Revenue of \$11,245



CITY OF NEVADA CITY
WWTP - DEPT 6500 & 6507
FY 2018-2019 PROPOSED BUDGET

EXPENDITURES:	<i>Enterprise Fund</i>	Actual FY 2012-2013	Actual FY 2013-2014	Actual FY 2014-2015	Actual 2015-2016	Actuals 2016-2017	Adopted 2017-2018	Adopted 2018-2019
	<u>Sewer - 6500</u>							
	Salaries	\$ 145,890	\$ 144,464	\$ 164,429	\$ 189,409	\$ 191,546	\$ 215,200	\$ 215,375
	Benefits	\$ 75,786	\$ 78,612	\$ 53,542	\$ 103,617	\$ 89,407	\$ 93,540	\$ 96,980
	Operations & Maintenance	\$ 332,353	\$ 261,747	\$ 340,325	\$ 503,473	\$ 641,618	\$ 448,332	\$ 447,313
	Debt Service & Depreciation	\$ 584,159	\$ 588,294	\$ 582,765	\$ 542,269	\$ 606,282	\$ 291,737	\$ 291,737
	A-87 Cost Allocation Adjustment	\$ 66,181	\$ 66,181	\$ 66,181	\$ 66,181	\$ 66,181	\$ 66,181	\$ 66,181
	TOTAL:	\$ 1,204,370	\$ 1,139,299	\$ 1,207,242	\$ 1,404,949	\$ 1,595,034	\$ 1,114,990	\$ 1,117,586
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,500	\$ 118,000
	TOTAL:	\$ 1,204,370	\$ 1,139,299	\$ 1,207,242	\$ 1,404,949	\$ 1,595,034	\$ 1,297,490	\$ 1,235,586
	Transfers Out/In		\$ (4,970)	\$ (10,148)	\$ (13,533)	\$ -	\$ -	\$ -
	Total w/ transfers	\$ 1,204,370	\$ 1,134,329	\$ 1,197,095	\$ 1,391,415	\$ 1,595,034	\$ 1,297,490	\$ 1,235,586
	<i>(Enterprise - WWTP Fund)</i>							
	<u>Sewer Collection - 6507</u>							
	Salaries	\$ 52,180	\$ 60,450	\$ 39,518	\$ 62,420	\$ 62,988	\$ 64,640	\$ 61,650
	Benefits	\$ 33,383	\$ 38,829	\$ 26,360	\$ 63,610	\$ 48,193	\$ 41,805	\$ 33,645
	Operations & Maintenance	\$ 28,408	\$ 22,657	\$ 60,641	\$ 86,355	\$ 98,735	\$ 82,389	\$ 86,638
	Debt Service & Depreciation	\$ -	\$ -	\$ -	\$ 56,139	\$ -	\$ -	\$ -
	A-87 Cost Allocation Adjustment	\$ -	\$ -	\$ 23,052	\$ 23,052	\$ 23,052	\$ 23,052	\$ 23,052
	TOTAL:	\$ 113,971	\$ 121,936	\$ 149,571	\$ 291,577	\$ 232,968	\$ 211,886	\$ 204,985
	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,500	\$ 250,830
	TOTAL:	\$ 113,971	\$ 121,936	\$ 149,571	\$ 291,577	\$ 232,968	\$ 439,386	\$ 455,815
REVENUES:	Interest	\$ 5,101	\$ 6,447	\$ 11,947	\$ 17,522	\$ 16,128	\$ 15,000	\$ 15,000
	Program Income	\$ 248,876	\$ 56,520	\$ 46,560	\$ 118,872	\$ 263,640	\$ 60,000	\$ 60,000
	Grant Reimbursement - FEMA	\$ -	\$ -	\$ -	\$ -	\$ 21,234	\$ -	\$ -
	Sewer Revenues	\$ 1,321,766	\$ 1,321,922	\$ 1,340,921	\$ 1,187,516	\$ 1,296,826	\$ 1,298,010	\$ 1,320,240
	TOTAL:	\$ 1,575,743	\$ 1,384,889	\$ 1,399,428	\$ 1,323,909	\$ 1,597,828	\$ 1,373,010	\$ 1,395,240
NET CHANGE TO THE SEWER FUND		\$ 257,402	\$ 128,624	\$ 52,763	\$ (359,083)	\$ (230,173)	\$ (363,866)	\$ (296,161)

***Note Fund 654 Water Fund AB1600 Budgeted Revenue of \$6,610



REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: An Ordinance Of The City Of Nevada City Repealing Chapter 12.16 City Airport And Repealing Chapter 12.12 Public Parks And Re-Enacting A Revised Chapter 12.12 Re-Named Public Parks, Trails And Other City Properties To Establish Uniform Hours And Regulations For Public Use

RECOMMENDATION: Waive reading of Ordinance, read title only and introduce for first reading.

CONTACT: Dawn Zydonis, Parks & Recreation Manager

BACKGROUND / DISCUSSION:

In August 2017, the Police department contacted Parks & Recreation to get clarification on existing Ordinances for some of the City trails and other properties. The Police are having issues writing citations because restrictions are scattered throughout the Code, not all City properties are addressed in the Code and the penalties were not consistent when included in the Code. When a Police Officer is writing a citation the corresponding Code number must be included on the paper. This is a challenge, due to things being scattered throughout the Code.

Hours of trails, open space and other City properties, along with other concerns such as smoking, camping and campfires are not consistent and not inclusive of all City properties.

Police Officers, the Parks & Recreation Manager and the City Attorney met several times to clarify what the Police needed in place to write citations and what the public needs are in terms of using the City's public trails, parks and other properties in an appropriate manner. The City Attorney decided that a re-write of Chapter 12.12 would best meet the needs of the Police Department and the public. The changes made are described in the attached memo from City Attorney, Hal DeGraw, but in brief, the following items were updated:

- The hours that parks, trails and other City properties are open to the public
- The penalties for not following the Code
- The inclusion of "other City Properties" that are not currently included in the Code.

ENVIRONMENTAL CONSIDERATIONS: None

FISCAL IMPACT: None

ATTACHMENTS:

- ✓ Draft Ordinance No. 2018-XX repealing Chapter 12.16 City Airport and repealing Chapter 12.12 Public Parks and re-enacting a revised Chapter 12.12 re-named Public Parks, Trails and other City Properties to establish uniform hours and regulations for public use
- ✓ Memo from City Attorney, Hal DeGraw

ORDINANCE NO. 2018-XX

AN ORDINANCE OF THE CITY OF NEVADA CITY REPEALING CHAPTER 12.16 CITY AIRPORT AND REPEALING CHAPTER 12.12 PUBLIC PARKS AND RE-ENACTING A REVISED CHAPTER 12.12 RE-NAMED PUBLIC PARKS, TRAILS AND OTHER CITY PROPERTIES TO ESTABLISH UNIFORM HOURS AND REGULATIONS FOR PUBLIC USE

WHEREAS, the City Airport property has not been used as an airport for over fifty (50) years rendering regulations adopted in Chapter 12.16 City Airport when it was an operating airport moot and extraneous, but said Chapter remains in the City's Municipal Code unchanged since adoption by Ordinance 239 in 1945; and

WHEREAS, the regulations in Chapter 12.12 Public Parks were adopted and amended at various times over the years from 1976 to 2013 as parks, trails and other properties were acquired by the City, creating confusing, overlapping regulations that apply to some properties and not others and creating complications in citing and prosecuting violations; and

WHEREAS, it is desirable to update and simplify regulations for public parks, trails, and other public properties to facilitate enforcement:

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Nevada City as follows:

SECTION I:

Chapter 12.16 City Airport is hereby repealed as no longer reflecting the current condition and use of the property or regulating currently viable uses thereof.

SECTION II:

Chapter 12.12 Public Parks is hereby repealed and reenacted as an amended Chapter 12.12 entitled Public Parks, Trails and Other City Properties, adopted to read as set forth in Exhibit "A", attached hereto and incorporated herein by such reference.

SECTION III:

CEQA EXEMPTION: The City Council finds and declares that this Ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to categorical exemptions set forth in subsections (c)(1), (c)(2) and (c)(3) of the CEQA Guidelines.

SECTION IIV:

This Ordinance shall become effective thirty (30) days after the adoption date thereof and within fifteen (15) days of the passage of this Ordinance, the City Clerk shall publish this Ordinance in The Union, a newspaper of general circulation.

PASSED AND ADOPTED at the regular meeting of the City Council of the City of Nevada City on the 13th day of June, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Strawser, Mayor

ATTEST:

Niel Locke, City Clerk

EXHIBIT "A"

Chapter 12.12

PUBLIC PARKS, TRAILS AND OTHER CITY PROPERTIES

Sections:

- 12.12.010 Definitions**
- 12.12.020 Hours of operation open to the public**
- 12.12.030 Prohibitions of use -- Generally**
- 12.12.040 Other restrictions on use of certain facilities.**
- 12.12.050 (Reserved)**
- 12.12.060 (Reserved)**
- 12.12.070 Violation -- Penalty**

12.12.010 Definitions

As used in this chapter, the following terms shall have the meanings indicated:

"City" means the City of Nevada City.

"Fountain" means any such facility located within the boundaries of a public park.

"Other City properties" means other property owned by the City but not yet developed or improved for public use, currently including the Stiles Mills property; the old Airport property; Sugarloaf Mountain; and Penzance Park (see Exhibit "A" to Chapter 9.18 for maps of some City properties.)

"Public parks" mean City-owned or managed property improved and operated as a park for public use and enjoyment, currently including Robinson Plaza; Calanan Park; and Pioneer Park, including Seaman's Lodge and adjacent parking.

"Swimming pool" means the swimming pool in Pioneer Park.

"Tennis court" means the two tennis courts in Pioneer Park.

"Trails" mean established paths improved for pedestrian travel on land owned by the City or over which it has an easement for public passage, together with trails accessing those trails and parking serving those trails, currently including trails on and accessing Hirschman's Pond & Diggins; Little Deer Creek Trail; trails on Indian Trails; Miners Trail; including easement under highway bridge; Tribulation Trail; the Tribute Trail system, including Nisenan Trail & bridge & trail on North side of Deer Creek; and trails on Sugarloaf Mountain..

12.12.020 Hours of operation open to the public

A. Public parks;

1. Pioneer Park shall be open for public use between the hours of 7:00 a.m. and 11:00 p.m., except when Seaman's Lodge is being used for a special event or use that runs later the hours for public use of Seaman's Lodge and adjacent parking is extended an hour to midnight. Hours for use of

other facilities such as the tennis courts, swimming pool and ball diamonds shall be as posted.

2. Robinson Plaza and Calanan Park shall be open for public use from 7:00 a.m. to midnight.

B. Trails: Improved trails shall be open for public use from sunrise until thirty (30) minutes after sunset.

C. City properties not open to the public: The City Wastewater Treatment Plant, Water Plant, Public Works Yard and Fire Department properties are not open to the public and activities thereon are limited to only those authorized by the City.

D. Other City properties shall be open for public use from sunrise until thirty (30) minutes after sunset, unless posted otherwise:

12.12.030 Prohibitions of use

A. Unless otherwise specifically authorized by the City or its designee, it is unlawful for any person to enter upon or engage in any activity within or upon any public park, trail, or other City property other than during the hours of operation when open to the public as provided in section 12.12.020

B. It is unlawful for any person to ride or lead or otherwise have or use a horse or any other equine animal within the confines of any public park, trail or other City property or to knowingly permit such animal to be within or upon such property

C. It is unlawful for any person to have or use a motorcycle or motor-driven cycles within the confines of any public park, trail or other City property.

D. It is unlawful for any person to possess or have under his or her control any liquid container made wholly or partially of any glass or ceramic material within the confines of any public park, trail or other City property.

E. Open burning of any combustible material for any purpose is prohibited on all trails, other City properties, and public parks, excepting only safe and responsible fires in permanent fireplace structures in Pioneer Park intended for grilling as allowed by section 8.08.010.B.

F. All smoking is prohibited in or on any public parks, trails or within other City properties pursuant to chapter 8.24.

G. It is unlawful for any person to urinate or defecate in or on any public park, trail or other city property, except in public restrooms provided for such purpose, if any.

H. Dumping of any litter, garbage, rubbish, debris or other refuse at any place, including public parks, trails and other City properties is prohibited by sections 8.04.020.K and 8.12.020, so whatever is taken in must be taken out.

I. Obstruction of free movement in public parks, trails or on other City properties is prohibited by section 9.14.040.

J. Camping without approval is prohibited by section 9.14.045.

K. Discharge of any firearm or air gun, BB gun, or any toy gun or any other device, projecting lead or any missile is prohibited by section 9.12.

L. In addition to the restrictions on consumption or possession of alcohol on various public properties as set forth in Chapter 9.18, it is unlawful to

consume or have possession of any bottle, can or other receptacle containing any alcoholic beverage which has been opened, or a seal broken or the contents of which have been partially removed within the confines of any public park, trail or other City property, except by permit.

M. Dogs must be under the control of a competent person and restrained by a substantial chain or leash pursuant to section 6.16.110, except as otherwise provided under section 12.12.040 on the lower field of Pioneer Park.

N. Use of trails is restricted to staying on the improved trails and rest areas.

12.12.040 Other restrictions on use of certain facilities

In addition to the conduct prohibited on all City properties by section 12.12.030, and other use regulations as may be posted on site, the following restrictions apply to use of certain facilities:

A. Pioneer Park:

1. It is unlawful for any person to ride a skateboard, coasters or similar devices in Pioneer Park.
2. Unless a different area has been designated by the city council as provided in section 6.12.010.B.1, dogs may be run or exercised off leash under voice control only on the lower field of Pioneer Park in compliance with the restrictions in said section 6.12.010.B.1 precluding interference with use by others,

B. Tennis courts:

1. No person shall tread upon, or engage in any activity upon, any tennis court except when wearing tennis shoes.
2. No person shall take or carry onto, or use upon any tennis court any cycle, skates, skateboard, coasters or similar devices.
3. No person shall take or carry onto any tennis court, or consume thereon, any food or beverage of any kind other than water.

C. Swimming pool: No person shall throw, drop or otherwise place in any swimming pool or fountain any rock, can, bottle or other debris of any kind.

12.12.050 (Reserved)

12.12.060 (Reserved)

12.12.070 Violation -- Penalty

Unless a different penalty is specified for such violation under another chapter of this Code, any person violating any of the provisions of this chapter shall be guilty of an infraction, and upon conviction thereof, shall be punishable by a fine not exceeding one hundred dollars (\$100) for the first violation; a fine not exceeding two hundred dollars (\$200) for a second violation within one (1) year; and a fine not exceeding five hundred dollars (\$500) for a third violation within one (1) year. A fourth and subsequent violations within any twelve (12) month period shall be punishable as a misdemeanor and upon conviction thereof, shall be punishable by a fine not exceeding five hundred dollars

(\$500.00), or by imprisonment in the count jail not exceeding six (6) months, or by both such fine and imprisonment and may be barred from using the City properties upon which the violations occurred.

DATE: June 5, 2018
TO: City Council
FROM: Hal DeGraw, City Attorney 
SUBJECT: Revisions to Hours and Conduct Regulations for City Parks, Trails and Other Properties

BACKGROUND:

Back in August of 2017, police officers brought to staff's attention a need to establish trail hours for Miners Trail. One option was to merely add another regulation to Chapter 12.12 as had been done for Little Deer Creek Trail (see current §12.12.080). However, upon review of the current Municipal Code provisions regulating conduct in and on City parks, trails and other properties, I found them to be not only incomplete with regard to trail hours, but also outdated and sometimes inconsistent and confusing. The officers charged with citing violators confirmed that the piecemeal Code amendments in the current Code made it difficult for them to find and cite the specific Code provisions being violated. Therefore, rather than adding still another amendment, it was determined to be desirable to repeal the current Code provisions and replace them with current, consistent, comprehensive, and better organized regulations, not just for trails but for parks and other City properties.

DISCUSSION OF PROPOSED ORDINANCE:

The proposed Ordinance developed with the cooperation and concurrence of patrol officers and Parks & Recreation Coordinator does two things: 1) it repeals the no longer necessary Chapter 12.16 City Airport regulating use of the property as an operating airport, a use that was discontinued over 50 years ago and 2) it repeals Chapter 12.12 Public Parks and re-enacts that chapter, retitled Chapter 12.12 Public Parks, Trails and other City Properties, as supplemented, amended and reorganized to cover parks, trails and other City properties available for public use.

The substantive and organizational changes involved include:

- Expanding the definitions in the first §12.12.010 to comprehensively include all currently owned or operated City parks, trails and other properties the public can use. Not only does this make clear what properties are covered, but this makes it easier to extend coverage to subsequently acquired properties just by adding them to the definitions;
- Creating a separate §12.12.020 on hours of operation when the various properties are open to the public, with separate subsections for Public parks (A), Trails (B), and Other City properties (C & D);
- Consolidating conduct regulations applicable to all properties in §12.12.030, cross-referencing other Code provisions that may restrict the use, e.g. smoking & camping;
- In a separate following §12.12.040 listing other restrictions of use applicable just to specific properties – Pioneer Park and its tennis courts and swimming pool ; and finally
- Establishing a uniform penalty for violation upon citation as an infraction with fines, elevated to a misdemeanor with potential fine and/or jail time for repeated offenses.

The intent is to make the hour and conduct regulations more user friendly and more easily modifiable as the need arises.

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Informational Report On Streetlights

RECOMMENDATION: Receive and file.

CONTACT: Bryan McAlister, City Engineer

BACKGROUND/DISCUSSION:

Street lights are located throughout the City on public streets for the purpose of traffic safety and pedestrian safety. Street lights are primarily pole mounted, PG&E owned and maintained, street lights located at roadway intersections and at mid-block locations in various areas. The City pays for the electrical use only for PG&E owned lights. In addition to the PG&E lights, there are City owned gas and electric lights within the Downtown historic district.

In the spring and early summer of 2017, PG&E completed pole mounted street light upgrades in accordance with the CA Public Utility Commission approved program to replace high pressure sodium fixtures with high efficiency LED fixtures. This did not include street lights in the Historic District that are City owned. As part of the street light upgrade program, PG&E provided notification to property owners and contact information for inquiries or requests for modification to street lights.

The PGE street light upgrade program is complete, however there are options for residents to continue to make specific requests for better shielding, less wattage fixtures and/or new lights to be added where lighting is inadequate. We request that any specific requests be made in writing to City Engineering / Public Works Department so that we can help coordinate with PG&E.

Contact information:

- New street light request - Contact City Engineering Department (530) 265-2496 x126
- Requests for modification to existing street lights - Contact City Engineering Department (530) 265-2496 x126
- Street light outage – Contact PG&E (800) 743-5000
- General Inquires about LED Street Light Upgrades – Contact PG&E (877) 743-2677

Upon receipt of any request for new lights or modification to existing lights, the City Engineer will confer with the City Manager, Public Works, Fire and/or Police Department staff to review the request as it relates to pedestrian or traffic safety. The PG&E service request will then be made using the online PG&E's Customer Connection program. All Customer Requests for new lights

or modification of existing lights need to be made by the City because the City is the PG&E 'customer'.

ENVIRONMENTAL CONSIDERATIONS: None.

FINANCIAL CONSIDERATIONS: The LED street lighting program completed in 2017 was funded by PG&E. The cost to change an existing fixture by adding shielding or changing wattage is \$200 each. The cost to add new lights on existing poles is determined at time of application (typical costs are \$2,000-\$3,000).

Any new street lights, if required, are typically funded by the City as a part of a street improvement project. No additional street lights are proposed at this time.

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

June 13, 2018

TITLE: Appointment Of Voting Delegate And Alternates(S) For The 2018 League Of California Cities Annual Conference September 12-14, 2018 In Long Beach, California

RECOMMENDATION: Pass a Motion designating a voting delegate and alternate(s) for the League of California Cities Business Meeting to be held on Friday, September 14, 2018 in Long Beach, California.

CONTACT: Catrina Olson, City Manager

BACKGROUND:

The League of California Cities will hold its annual Business Meeting on Friday, September 14, 2018 in conjunction with its Annual Conference in Long Beach. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Business Meeting, the City Council must designate a voting delegate. The Council may also appoint up to two alternate voting delegates, one of whom may vote in the event the designated voting delegate is unable to do so.

ENVIRONMENTAL CONSIDERATIONS: Not applicable.

FISCAL IMPACT: Not applicable.

ATTACHMENTS:

- ✓ May 17, 2018 League of California Cities Memo
- ✓ Voting Delegate/Alternate Form
- ✓ Voting Procedures

RECEIVED

MAY 25 2018



CITY OF NEVADA CITY

1400 K Street, Suite 400 • Sacramento,
California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2018

May 17, 2018

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



CITY: _____

**2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: **Kayla Curry**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.