



**SPECIAL CITY COUNCIL MEETING
MEETING AGENDA
WEDNESDAY, SEPTEMBER 23, 2015**

**Special Meeting – 10:00 AM
Closed Session Meeting – 5:45 PM
Special Meeting - 6:30 PM**

**City Hall – Beryl P. Robinson, Jr. Conference Room
317 Broad Street, Nevada City, CA 95959**

MISSION STATEMENT

The City of Nevada City is dedicated to preserving and enhancing its small town character and historical architecture while providing quality public services for our current and future residents, businesses and visitors.

Jennifer Ray, Mayor

**Robert Bergman, Council Member
Terri Andersen, Council Member**

**Evans Phelps, Vice Mayor
Duane Strawser, Council Member**

The City Council welcomes you to its meetings which are scheduled at 6:30 PM on the 2nd and 4th Wednesdays of each month. Your interest is encouraged and appreciated. This meeting is recorded on DVD and is televised on local public television Channel 17. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting. Please turn off all cell phones or similar devices. Action may be taken on any agenda item. Agenda notices are available at City Hall. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Hall at 317 Broad Street, Nevada City, CA during normal business hours.

ANY MEMBER OF THE PUBLIC DESIRING TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA: After receiving recognition from the Mayor, give your name and address, and then your comments or questions. Please direct your remarks to the Councilmembers. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. All citizens will be afforded an opportunity to speak, consistent with their Constitutional rights. Time limits shall be at the Mayor's discretion. **IF YOU CHALLENGE** the Council's decision on any matter in court, you will be limited to raising only those issues you or someone else raised at the meeting or Public Hearing described on this agenda, or in written correspondence delivered to the City Council at, or prior to, the meeting or Public Hearing.

TOUR OF NEVADA CITY WASTEWATER TREATMENT PLANT – 10:00AM

CLOSED SESSION MEETING – 5:45 PM

1. Pursuant to Government Code Section 54956.8 Real Property Transactions: Closed meeting with negotiators, City Manager Mark Prestwich, City Attorney Hal DeGraw to participate in negotiations with representatives of Sierra Fund regarding purchase and/or terms of acquisition of property identified as APN 05-100-69 and 97 (portions).

SPECIAL MEETING – 6:30 PM - Call to Order

Roll Call: Andersen, Bergman, Strawser, Vice Mayor Phelps, & Mayor Ray

PLEDGE OF ALLEGIANCE

PROCLAMATION:

PRESENTATION:

BUSINESS FROM THE FLOOR

1. PUBLIC COMMENT

Under Government Code Section 54954.3, members of the public are entitled to address the City Council concerning any item within the Nevada City Council's subject matter jurisdiction. Comments on items NOT ON THE AGENDA are welcome at this time. Normally, public comments are limited to no more than three minutes each. **Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.**

2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:

3. CONSENT ITEMS:

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

A. Subject: Notice of Completion for the Washington County Water District Water Meter Installation Project
Recommendation: Pass Resolution 2015-XX Approving a Notice of Completion for the Installation of Water Meters for the Washington County Water District and Authorize Mayor to Sign.

B. Subject: Notice of Completion for the New Water Line Project on Prospect and Clay Streets from Adam Street to Nile Street
Recommendation: Pass Resolution 2015-XX Approving a Notice of Completion for the New Water Line on Prospect and Clay Streets and Authorize Mayor to Sign.

4. APPROVAL OF ACTION MINUTES:

A. City Council Meeting – September 9, 2015

5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

6. PUBLIC HEARINGS:

7. OLD BUSINESS:

8. NEW BUSINESS:

A. Subject: An Ordinance of the City of Nevada City adding Chapter 15.06 to Title 15 of the Nevada City Municipal Code Relating to Expedited and Streamlined Permitting Procedures for Small Residential Rooftop Solar Energy Systems

Recommendation: Hold hearing, waive reading of entire ordinance, and approve first reading for adoption.

B. Subject: Establishment of Nevada City Economic Development Fund

Recommendation: Pass Resolution 2015-XX establishing the Nevada City Economic Development Fund in the amount of \$100,000 to support programs and projects benefitting the City's long-term economic development goals.

C. Subject: Introduction of Community and Economic Support Program

Recommendation: Review and provide direction to the City Manager

D. Subject: Authorize City Matching Funds for U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant Application

Recommendation: Pass Resolution 2015-XX authorizing \$50,000 from the Nevada City Economic Development Fund as matching grant funds toward a \$500,000 U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant Application to accelerate launch of the Sierra Digital Media Campus.

9. CORRESPONDENCE:

10. ANNOUNCEMENTS:

11. CITY MANAGER'S REPORT:

- Scheduled October 14, 2015 Council Meeting

12. ADJOURNMENT

Certification of Posting of Agenda

I, Mark Prestwich, City Manager for the City of Nevada City, declare that the foregoing agenda for the September 23, 2015 Special Meeting of the Nevada City City Council was posted September 21, 2015 at the office of the City of Nevada City (City Hall). The agenda is also posted on the City's website www.nevadacityca.gov.

Signed this September 21, 2015 at Nevada City, California

_____, Mark Prestwich, City Manager

CITY OF NEVADA CITY
City Council
Long Range Calendar

October 12, 2015	Columbus Day
October 14, 2015	Regular City Council Meeting
October 28, 2015	Regular City Council Meeting
November 11, 2015	Veterans Day
November 18, 2015	Regular City Council Meeting
November 26, 2015	Thanksgiving Day
December 9, 2015	Regular City Council Meeting
December 25, 2015	Christmas Day
December 31, 2015	New Year's Eve

NOTE: This list is for planning purposes; items may shift depending on timing and capacity of a meeting.

NOTICE: *As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council and to enforce the rules of the Council.*

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

September 23, 2015

TITLE: Notice of Completion for the Washington County Water District Water Meter Installation Project

RECOMMENDATION: Pass Resolution 2015-XX approving a Notice of Completion for a water meter installation project and authorize Mayor to sign.

CONTACT: William J. Falconi, Consulting City Engineer

BACKGROUND / DISCUSSION: On May 13, 2015, the City awarded a contract to C&D Construction, Grass Valley, CA in the amount of \$193,870 plus \$30,000 for contingencies for the installation of water meters on 100% of the distribution system of the Washington County Water District in Washington, CA, 95986.

Staff is recommending the City Council pass a resolution approving a Notice of Completion for the project.

FISCAL IMPACT: The project was funded with Proposition 84 funds.

ATTACHMENTS:

- ✓ Resolution 2015-XX Notice of Completion and Authorize Mayor to Sign
- ✓ Notice of Completion - Exhibit A

RESOLUTION NO. 2015-XX

**A RESOLUTION OF THE CITY OF NEVADA CITY
AUTHORIZING THE MAYOR TO SIGN A NOTICE OF COMPLETION
FOR INSTALLATION OF WATER METERS FOR THE
WASHINGTON COUNTY WATER DISTRICT**

IT IS HEREBY RESOLVED by the City Council of the City of Nevada City that the Mayor is authorized to sign a "Notice of Completion", a copy of which is attached hereto and labeled "Exhibit A", which completes the construction of the installation of water meters on 100% of the distribution system for the Washington County Water District in Washington, CA 95986.

IT IS FURTHER RESOLVED that the City Clerk is authorized to file said "Notice of Completion" with the Nevada County Recorder's Office.

PASSED AND ADOPTED at a Special Meeting of the City Council held on this 23rd day of September, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

EXHIBIT A

RECORDING REQUESTED BY and
WHEN RECORDING MAIL TO:

**DEPUTY CITY CLERK
CITY OF NEVADA CITY
317 Broad Street
Nevada City, CA 95959**

SPACE ABOVE THIS LINE FOR DEPUTY CITY CLERK'S USE ONLY

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. That the undersigned is OWNER or agent of the OWNER of the interest of estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is the Washington County Water District
3. The FULL ADDRESS of the OWNER is: P.O. Box 34, Washington, CA 95986
4. The nature of the INTEREST or Estate of the undersigned is: **FEE**
5. A work of improvement on the property hereinafter described was COMPLETED: July 24, 2015
6. The work of improvement completed is described as: Washington Water Meters on the entire District
7. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is: C&D Construction
8. The location of said project work is: New Water meters on 100% of the District Service area.
9. The property of which said work of improvement was completed in the Town of Washington County District State of California and is described as follows: New Water Meters on the Washington County Water District

City of Nevada City

Owner

by: _____
Jennifer Ray, Mayor

"I certify under penalty of perjury that the foregoing is true and correct."

(Date and Place)

(Signature)

REPORT TO CITY COUNCIL

September 23, 2015

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

TITLE: Notice of Completion for the New Water Line on Prospect and Clay Streets

RECOMMENDATION: Pass Resolution 2015-XX approving a Notice of Completion for a water line replacement on Prospect and Clay Streets from Adams Street to Nile Street and authorize Mayor to sign.

CONTACT: William J. Falconi, Consulting City Engineer

BACKGROUND / DISCUSSION: On April 8, 2015, the City awarded a contract to CME, Inc. Grass Valley, CA in the amount of \$130,271 plus \$50,000 contingencies for a new waterline on Prospect Street.

The project is now complete and Staff is recommending the City Council pass a resolution approving a Notice of Completion for the project and authorizing the Mayor to sign.

FISCAL IMPACT: The project was funded by Proposition 84 funds.

ATTACHMENT:

- ✓ Resolution 2015-XX Notice of Completion and Authorize Mayor to Sign
- ✓ Notice of Completion - Exhibit A

RESOLUTION NO. 2015-XX

A RESOLUTION OF THE CITY OF NEVADA CITY APPROVING A NOTICE OF COMPLETION FOR THE NEW WATER LINE ON PROSPECT AND CLAY STREETS

IT IS HEREBY RESOLVED by the City Council of the City of Nevada City that the Mayor is authorized to sign a "Notice of Completion", a copy of which is attached hereto and labeled "Exhibit A", which completes the construction of a new water line on Prospect Street and Clay Street, from Adams Street to Nile Street.

IT IS FURTHER RESOLVED that the City Clerk is authorized to file said "Notice of Completion" with the Nevada County Recorder's Office.

PASSED AND ADOPTED at a Special Meeting of the City Council held on this 23rd day of September, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

EXHIBIT A

RECORDING REQUESTED BY and
WHEN RECORDING MAIL TO:

**DEPUTY CITY CLERK
CITY OF NEVADA CITY
317 Broad Street
Nevada City, CA 95959**

SPACE ABOVE THIS LINE FOR DEPUTY CITY CLERK'S USE ONLY

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. That the undersigned is OWNER or agent of the OWNER of the interest of estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is the City of Nevada City
3. The FULL ADDRESS of the OWNER is: 317 Broad St, Nevada City, CA 95959
4. The nature of the INTEREST or Estate of the undersigned is: **FEE**
5. A work of improvement on the property hereinafter described was COMPLETED: July 31, 2015
6. The work of improvement completed is described as follows: New Prospect St/Clay St water line
7. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is: CME, Inc.
8. The location of said project work is: All of Prospect St and Prospect Ct plus Clay St between Adams St and Adams St and Nile St.
9. The property of which said work of improvement was completed is in the City of Nevada City, County of Nevada, State of California and is described as follows: New Prospect St/Clay St water line.

City of Nevada City

Owner

by: _____

Jennifer Ray, Mayor

"I certify under penalty of perjury that the foregoing is true and correct."

(Date and Place)

(Signature)

**CITY OF NEVADA CITY
DRAFT SUMMARY MINUTES
REGULAR CITY COUNCIL MEETING OF SEPTEMBER 9, 2015**

NOTE: This meeting is available to view on the City's website www.nevadacityca.gov – Go to **Quick Links** and Click on **Agendas & Minutes** and find the Archived Videos in the middle of the screen. Select the meeting date and Click on **Video** to watch the meeting. For website assistance, please contact Corey Shaver, Deputy City Clerk at (530) 265-2496, ext 133.

- City Council Meetings are available on DVD. To order, contact City Hall - cost is \$15.00 per DVD.
- Closed Session Meetings are not recorded.

REGULAR MEETING – 6:30 PM - Call to Order

Roll Call:

Present: Council Members Bergman, Andersen, Vice Mayor Phelps, & Mayor Ray

Absent: Council Member Strawser

PLEDGE OF ALLEGIANCE

PROCLAMATION:

Prostate Cancer Awareness Month – September 2015

Constitution Week – September 17 – 23, 2015

PRESENTATION:

None

1. BUSINESS FROM THE FLOOR-PUBLIC COMMENT (Per Government Code Section 54954.3)

Please refer to the meeting video on the City's website at www.nevdacityca.gov.

2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:

Please refer to the meeting video on the City's website at www.nevdacityca.gov.

3. CONSENT ITEMS:

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

- A. Subject:** Amendment No. 2 to the Nevada City Supervisory Unit Memorandum of Understanding (MOU) – New Classification of Public Works Superintendent
Recommendation: Review and approve Amendment No. 2 to the Nevada City Supervisory Unit Memorandum of Understanding for the new classification of Public Works Superintendent.

- B. Subject:** Amendment No. 2 to the Nevada City Miscellaneous Employee's Association Memorandum of Understanding (MOU) – Uniform Allowance for Full-Time Position of the Community Service Officer (CSO)
Recommendation: Review and approve Amendment No. 2 to the Nevada City Miscellaneous Employee's Association Memorandum of Understanding (MOU) authorizing expenses for required CSO uniform clothing to be reimbursed up to an annual amount of \$500.
- C. Subject:** Proposition 84, Integrated Regional Water Management (IRWM) Implementation Grant Agreement 4600009716 Amendment No. 1
Recommendation: Review and authorize the Mayor to sign Proposition 84, Integrated Regional Water Management (IRWM) Implementation Grant Agreement 4600009716 Amendment No. 1.
- D. Subject:** Street Closure Request – Nevada City Chinese New Year Parade and Festival – February 21, 2016
Recommendation: Review and authorize Nevada City Chinese New Year Parade and Festival street closure request per application.
- E. Subject:** Street Closure Request – Indigenous Peoples Days – October 9, 2015
Recommendation: Review and authorize Indigenous Peoples Days street closure request per application.
- F. Subject:** Accounts Payable – June 2015
Recommendation: Receive and file.
- G. Subject:** Fire Activity Report – May, June, July and August 2015
Recommendation: Receive and file.
- H. Subject:** Agreement with MunicipalCMS LLC for Website Reconstruction Services
Recommendation: Pass a Motion 1) approving agreement with MunicipalCMS LLC for website reconstruction purposes for an amount not to exceed \$12,470, and 2) annual maintenance, support and hosting totaling \$2,495 per year for years two through five for a total not to exceed \$22,450.
- I. Subject:** Award of Providence Mine Remediation Project
Recommendation: Award the Providence Mine Remediation Project to Hansen Bros. Enterprises in the amount of \$149,420 and authorize the Mayor to sign.

Consent Items 4E and 4H were pulled for discussion.

Action: Motion by Bergman, seconded by Phelps to approve Consent Items A, B, C, D, F, G, and I as presented.

(Approved 4 – 0, Absent Strawser)

Action: Motion by Bergman, seconded by Andersen to approve Consent Items E and H as presented.

(Approved 4 – 0), Absent Strawser)

4. APPROVAL OF ACTION MINUTES:

Regular City Council Meeting – July 22, 2015

Regular City Council Meeting – August 26, 2015

Action: Motion by Phelps, seconded by Andersen to approve the July 22, 2015 minutes as amended – Modify to Action Minute format.

(Approved 4 – 0, Absent Strawser)

Action: Motion by Terri, seconded by Phelps to approve the August 26, 2015 minutes as amended – adding language to the Motion: “up to \$10,000” to Item 8-D on the agenda.
(Approved 4 – 0, Absent Strawser)

5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:

None

6. PUBLIC HEARINGS:

A. Subject: An Ordinance of the City of Nevada City adding Chapter 15.06 to Title 15 of the Nevada City Municipal Code Relating to Expedited and Streamlined Permitting Procedures for Small Residential Rooftop Solar Energy Systems. (Read Title Only - First Reading) – Item continued to meeting of September 23, 2015.

7. OLD BUSINESS:

A. Subject: Proposed Rezoning of Property located on Pello Lane, Nevada City, to add a “PD” Planned Development overlay to the existing “R2-AN-SC” zoning (Multiple-Family;Annexed/Scenic Corridor) on said property, which contains 2.36 acres. (Read Title Only – Second Reading)

Action: Motion by Bergman, seconded by Phelps to adopt Ordinance No. 2015-09 Rezoning the Property by Adding the “PD” Planned Development Overlay as Approved by the Planning Commission in 2006.

(Approved 4 – 0, Absent Strawser)

8. NEW BUSINESS:

A. Subject: Proposed Utah Phillips Peace Bench

Council directed this item to the Planning Commission.

B. Subject: Update on State and Local Transportation Infrastructure Funding.

Receive and File.

9. CORRESPONDENCE:

10. ANNOUNCEMENTS:

11. CITY MANAGER’S REPORT:

12. ADJOURNMENT

Action: Motion by Bergman, seconded by Andersen to adjourn.

(Approved 4 – 0, Absent Strawser)

Jennifer Ray, Mayor

Attest:

Niel Locke, City Clerk

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

September 23, 2015

TITLE: An Ordinance of the City of Nevada City adding Chapter 15.06 to Title 15 of the Nevada City Municipal Code Relating to Expedited and Streamlined Permitting Procedures for Small Residential Rooftop Solar Energy Systems

RECOMMENDATION: Hold hearing, waive first reading and approve.

CONTACT: Hal DeGraw, Consulting City Attorney

BACKGROUND / DISCUSSION: Existing state law provides that it is the policy of the state to promote and encourage use of solar energy and requires cities and counties to administratively approve applications to install solar energy systems with nondiscretionary permits. In 2014 additional state legislation was passed declaring that rooftop solar energy to be a leading renewable energy technology that will help the state reach its Million Solar Roofs goal and requiring cities and counties to adopt an ordinance creating an expedited, streamlined permitting process for small residential rooftop solar energy systems.

Nevada City contracts with Nevada County for Building Department and building permit services and the City's adopted Building Standards largely incorporate the County's by reference. The County is in the process of adopting the required ordinance for small residential rooftop solar energy systems to comply with the State mandates and the proposed City ordinance mirrors the County ordinance.

FISCAL IMPACT: County and City can adopt fees to cover cost of permit processing.

ATTACHMENT: Proposed Ordinance with Exhibit "A" (inadvertently omitted previously)

ENVIRONMENTAL IMPACT: Recommend finding ordinance is exempt from environmental review under CEQA pursuant to §§15378(b)(5), 15060(c)(2), and 15268 as recited in proposed ordinance.

ORDINANCE NO. 2015-XX

AN ORDINANCE OF THE CITY OF NEVADA CITY ADDING CHAPTER 15.06 TO TITLE 15 OF THE NEVADA CITY MUNICIPAL CODE RELATING TO EXPEDITED AND STREAMLINED PERMITTING PROCEDURES FOR SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEMS

WHEREAS, as set forth in Government Code Section 65850.5(a) it is the policy of the State of California that local agencies encourage the installation of solar energy systems by removing obstacles to, and minimizing the costs of, permitting such energy systems; and

WHEREAS, as set forth in Government Code Section 65850.5(g), cities must adopt an ordinance on or before September 30, 2015 consistent with the goal and intent of subsection (a) that creates an expedited and streamlined permitting process for small residential rooftop solar energy systems; and

WHEREAS, the ordinance must substantially conform with the recommendations set forth in the most current version of the California Solar Permitting Guidebook, including the checklists and standard plans contained therein that, if complied with, require cities to approve the application and issue the applied-for permits; and

WHEREAS, the City Council of the City of Nevada City recognizes that rooftop solar energy provides reliable and cost-effective energy for local residents and wishes to advance the use of clean, renewable solar energy by its citizens; and

WHEREAS, the City Council of the City of Nevada City finds that it is in the interest of the health, welfare and safety of the people of Nevada City to provide an expedited permitting process to encourage the effective development of solar technology; and

WHEREAS, the City Council of the City of Nevada City finds that the following ordinance will have the effect of encouraging the installation of small residential solar energy systems and minimizing barriers, obstacles, and costs of obtaining permits for their installation:

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Nevada City as follows:

SECTION I:

Title 15 of the Nevada City Municipal Code is hereby amended to add a new Chapter 15.06 adopted to read as set forth in Exhibit "A", attached hereto and incorporated herein by such reference.

SECTION II:

The City Council finds and declares that this Ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to the following categorical exemptions: Section 15378(b)(5) (as an organizational administrative governmental activity that will not result in direct or indirect physical changes to the environment); Section 15060(c)(2) (it does not create a potential for direct, indirect, or reasonably foreseeable physical changes in the environment); and Section 15268 (exempting ministerial actions such as approval of building permits and individual utility service connections).

SECTION III:

This Ordinance shall become effective thirty (30) days after the adoption date thereof and within fifteen (15) days of the passage of this Ordinance, the City Clerk shall publish this Ordinance in the Union, a newspaper of general circulation.

PASSED AND ADOPTED at a Special Meeting of the City Council of Nevada City held this __ day of September, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jennifer Ray, Mayor

ATTEST:

**Niel Locke, City
Clerk**

EXHIBIT "A"

Chapter 15.06

SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS

Sections:

- | | |
|-----------|---|
| 15.06.005 | Purpose |
| 15.06.010 | Applicability |
| 15.06.015 | Definitions |
| 15.06.020 | Solar Energy System Requirements |
| 15.06.025 | Duties of the Building Department and Building Official |
| 15.06.030 | Permit Review and Inspection Requirements |

15.06.005 Purpose

The purpose of the Article is to adopt an expedited, streamlined solar permitting process that complies with the Solar Rights Act and AB 2188 (Chapter 521, Statutes 2014) to achieve timely and cost-effective installations of small residential rooftop solar energy systems. This chapter encourages the use of solar systems by reducing costs to property owners and the City, and expanding the ability of property owners to install solar energy systems. The chapter allows the City to achieve these goals while protecting public health and safety.

15.06.010 Applicability

This chapter shall apply to the permitting of all small residential rooftop solar energy systems in the City as defined by Section 15.06.015.

Solar energy systems legally established or permitted prior to the effective date of this chapter are not subject to the requirements of this chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting. Routine operation and maintenance shall not require a permit.

15.06.15 Definitions

For the purposes of this chapter, the following terms and words used herein shall have the meaning ascribed to them by this Section unless the context directs otherwise:

"Association" means a nonprofit corporation or unincorporated association created for the purpose of managing a common interest development.

"Building department" means the Building Department of the County of Nevada so long as City contracts with County for such services.

"Building official" means the Director of Building for the Nevada County Building Department so long as City contracts with County for such services.

"City" means the City of Nevada City.

"Common interest development means any of the following:

1. A community apartment project;
2. A condominium project;
3. A planned development; or
4. A stock cooperative.

"Electronic submittal" means the utilization of one or more of the

following:

1. email;
2. the Internet; or
3. facsimile.

"Expedited permitting" and "expedited review" means the process set out

in Section 15.06.030 of this chapter.

"Feasible method to satisfactorily mitigate or avoid the specific, adverse impact" includes, but is not limited to, any cost-effective method, condition, or mitigation imposed on behalf of the City on another similarly situated application in a prior successful application for a similar permit.

"Planning commission" means the Planning Commission of the City of Nevada City.

"Reasonable restrictions" on a solar system are those restrictions that do not significantly increase the cost of the system or significantly decrease its efficiency or specific performance, or that allow for an alternative system of comparable cost, efficiency, and energy conservation benefits.

"Restrictions that do not significantly increase the cost of the system or decrease its efficiency or specified performance" means:

1. For water heater systems or solar swimming pool heating systems: an amount exceeding 10 percent of (10 %) the cost of the system, but in no case more than one thousand dollars (\$1,000), or decreasing the efficiency of the solar energy system by an amount exceeding 10 percent (10%), as originally specified and proposed.
2. For Photovoltaic Systems: an amount not to exceed one thousand dollars (\$1,000) over the system cost as originally specified and proposed, or a decrease in system efficiency of an amount exceeding 10 percent (10%) as originally specified and proposed.

"Small residential rooftop solar energy system" means all of the following:

1. A solar energy system that is no larger than 10 kilowatts alternating current nameplate rating, or 30 kilowatts thermal.
2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by City and all City, County, and State health and safety standards.
3. A solar energy system that is installed on a single or duplex family dwelling.
4. A solar panel or module array that does not exceed the maximum legal building height as defined by the County.

"Solar energy system" means either of the following:

1. Any solar collector or other solar energy device whose primary purpose is to provide for the collection, storage, and distribution of solar energy for space heating, space cooling, electric generation, or water heating; or
2. Any structural design feature of a building, whose primary purpose is to provide for the collection, storage, and distribution of solar energy for electricity generation, space heating or cooling, or for water heating.

"Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application

was deemed complete.

15.06.020 Solar Energy System Requirements

A. All solar energy systems shall meet applicable health and safety standards and requirements imposed by the California Building Standards Codes and Title 15 of the Nevada City Municipal Code.

B. Solar energy systems for heating water in single-family residences and for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined by the California Plumbing and Mechanical Codes.

C. Solar energy systems for producing electricity shall meet all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

15.06.025 Duties of the Building Department and Building Official

As provided in Section L-V 20.5 of Chapter V (Buildings) of the Land Use and Development Code of the County of Nevada, so long as City contracts with the County for services,

A. All documents required for the submission of an expedited solar energy system application shall be made available on the publicly accessible County Website.

B. Electronic submittal of the required permit application and documents by email, the Internet, or facsimile shall be made available to all small residential rooftop solar energy system permit applicants.

C. An applicant's electronic signature shall be accepted on all forms, applications, and other documents in lieu of a wet signature.

D. The Building Department shall adopt a standard plan and checklist of all requirements with which small residential rooftop solar energy systems shall comply to be eligible for expedited review.

E. The small residential rooftop solar system permit process, standard plans, and checklist shall substantially conform to recommendations for expedited permitting, including the checklist and standard plans contained in the most current version of the California Solar Permitting Guidebook adopted by the Governor's Office of Planning and Research.

F. Fees for the permitting of small residential rooftop solar energy systems

may be adopted by resolution of the city council and must comply with Government Code Sections 65850.55 and 66015 and Health & Safety Code Section 17951.

15.06.030 Permit Review and Inspection Requirements

A. As provided in Section L-V 20.6 of Chapter V (Buildings) of the Land Use and Development Code of the County of Nevada, the Building Department shall adopt an administrative, non-discretionary review process to expedite approval of small residential rooftop solar energy systems which process will be applicable to City so long as it contracts with County for services. For permit applications submitted over-the-counter and electronically, the Building Department shall issue a building permit or other non-discretionary permit within five (5) business days of receipt. The time to issue a permit begins upon receipt of a complete application that meets the requirements of the approved checklist and standard plan.

B. Review of the application shall be limited to the Building Official's review of whether the application meets local, state, and federal health and safety requirements.

C. The Building Official may deny the application if the Building Official finds, based on substantial evidence, that the solar energy system could have a specific, adverse impact upon the public health and safety. Such findings shall be made in writing based on substantive evidence in the record that the proposed installation would have a specific, adverse impact upon public health or safety and there is no feasible method to satisfactorily mitigate or avoid, as defined, the adverse impact. Findings shall include a basis for the rejection of the potential feasible alternative for preventing the adverse impact. Such decisions may be appealed to the Building and Accessibility Standards Board of Appeals in accordance with Section 15.04.040 of this Code.

D. Any condition imposed on an application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost. The City shall use its best efforts to ensure that the selected method, condition, or mitigation meets the conditions of Civil Code Section 714(d)(1)(A)-(B).

E. The City shall not condition the approval of an application on the approval of an association as defined in Civil Code Section 4080.

F. If an application is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance shall be sent to the applicant for resubmission.

G. Only one inspection shall be required and performed by the Building Department for small residential rooftop solar energy systems eligible for

expedited review unless additional inspections are determined necessary by the Building Official based on specific climatic, geographic and/or topographical conditions.

H. The inspection shall be done in a timely manner and should include consolidated inspections. An inspection will be scheduled within two (2) business days of a request and the applicant shall be provided with a two-hour inspection window.

I. Inspections

1. All solar energy systems shall be inspected for compliance with the manufacturer's installation requirements and the California Electrical Code.
2. The systems shall be ready for inspection with all electrical equipment/components accessible and in clear view.
3. The County's Building Inspector shall have access to all parts of the system.
4. The permit, approved plans, and specifications shall be readily available on site at the time of inspection.
5. Any changes to approved plans must be reviewed and approved by the Building Department prior to scheduling the inspection.

J. If a small residential rooftop solar energy system fails inspection, a subsequent re-inspection is authorized and may include a re-inspection fee in accordance with the County's adopted fee schedule.

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

September 23, 2015

TITLE: Establishment of Nevada City Economic Development Fund

RECOMMENDATION: Pass Resolution 2015-xx establishing the Nevada City Economic Development Fund in the amount of \$100,000 to support programs and projects benefitting the City's long-term economic development goals.

CONTACT: Mark Prestwich, City Manager; Catrina Olson, Assistant City Manager

BACKGROUND / DISCUSSION: On August 26, 2015, the City Council provided direction to the City Manager to develop an Economic Development Fund (ED Fund) and associated guidelines to support programs and projects benefitting Nevada City's long-term economic development goals. Possible sources of seed funding were also discussed.

Staff has subsequently developed a comprehensive policy and procedures (attached) to guide implementation. Five goals have been identified for the City:

- Diversify the local economy
- Promote economic vitality in Nevada City
- Increase the tax base
- Leverage other resources to create and retain employment
- Meet or support NCFORWARD economic plan goals

As designed, applicants will be required to demonstrate how use of funds will provide a public benefit to the City of Nevada City and meet one or more of the above goals. Funds cannot be the sole source and must leverage public, private or non-profit investments. City Council approval will be required for disbursement.

Staff is recommending the ED Fund be seeded with \$100,000. The sources of seed funding are itemized below:

\$ 54K (Portion of undesignated Measure L reserve balance)
\$ 46K (Measure L funds previously designated for Pioneer Park bathrooms
now funded by a recently awarded CDBG Grant)

\$100K TOTAL

Staff will prepare options for future appropriations to the ED Fund as part of next year's budget development process, along with strategies to evaluate economic investments.

ENVIRONMENTAL CONSIDERATIONS: Not applicable.

FINANCIAL CONSIDERATIONS: Establishment of an Economic Development Fund positions the City to leverage and attract public and private investment in projects and initiatives that lead to local economic growth.

ATTACHMENT:

- ✓ Proposed Nevada City Economic Development Fund Policy and Procedures
- ✓ Resolution 2015-XX Establishing the Nevada City Economic Development Fund

City of Nevada City
Economic Development Fund (ED Fund)
Proposed Policy and Procedures

The City of Nevada City's Economic Development Fund (ED Fund) provides funding for economic development-related activities providing a public benefit to the City. The primary purpose of the ED Fund is to provide grants, loans and sponsorships of at least \$10,000 promoting Nevada City's commerce and increase business activity to help achieve the following ED Fund goals:

- Diversify the local economy
- Promote economic vitality in Nevada City
- Increase the tax base
- Leverage other resources to create and retain employment
- Meet or support NCFORWARD economic plan goals

Applications will be accepted on a first-come, first-served basis, and at any time. The ED Fund will be seeded with \$100,000. The ED Fund will receive an annual allocation, established by City Council. Any funds not used during the fiscal year will be carried over to the next fiscal year. Periodically, this Policy will be updated to address any necessary changes.

GENERAL ELIGIBILITY REQUIREMENTS

- A. The ED Fund is available for economic development-related activities/efforts located in the City of Nevada City.
- B. Proposed use of funds must meet one or more of the stated goals.
- C. Funds shall be used to provide a public benefit to the City of Nevada City.
- D. Funds cannot be the sole funding source and must leverage public, private or non-profit investment.

AWARD OF FUNDING

- A. Applications are subject to funding availability.
- B. City Council approval is required for disbursement of ED Funds.
- C. Proposed use of funds must be in compliance with all applicable federal, State and local laws.

APPLICATION SUBMITTAL AND EVALUATION

- A. Applications are accepted on a first-come, first-served basis, at all times.
- B. Unless alternate application procedures are approved by the City Manager, Applicant must complete and submit the City's application which shall include a requirement to describe how the proposed funding will result in an economic benefit to the City/community.
- C. City staff shall review and evaluate each application based on the ED Fund's eligibility requirements and funding criteria.
- D. City staff or City Council may request follow-up information from the applicant to complete evaluation of the application. Applicant shall provide the requested information by the date designated.
- E. Applications meeting eligibility requirements and funding criteria shall be reviewed for consideration by the City Council at a public meeting.
- F. The City Council will exercise full control over disbursement of ED Funds, including any conditions it applies to use of funds.

RESOLUTION NO. 2015-XX

**A RESOLUTION ESTABLISHING THE NEVADA CITY
ECONOMIC DEVELOPMENT FUND TO SUPPORT PROGRAMS AND PROJECTS
BENEFITTING THE CITY'S LONG-TERM ECONOMIC DEVELOPMENT GOALS**

WHEREAS, on May 27, 2015, the City of Nevada City adopted NCFORWARD, a 5-point strategy to promote Nevada City's economic vitality; and

WHEREAS, the NCFORWARD Plan positions the City for accelerated business growth and prosperity by helping to create an environment where business will thrive; and

WHEREAS, the NCFORWARD Plan includes a specific objective to identify long-range funding options to support and reduce impediments to one-time strategic economic growth opportunities; and

WHEREAS, creation of an Economic Development Fund will help diversify the local economy, promote economic vitality in Nevada City, increase the tax base, leverage other resources to create and retain employment, and support NCFORWARD economic plan goals.

BE IT RESOLVED by the City Council of Nevada City as follows:

SECTION 1: The City Council establishes the Nevada City Economic Development Fund.

SECTION 2: The City Council seeds the Nevada City Economic Development Fund with an appropriation of \$100,000 of Measure L funds.

PASSED AND ADOPTED at a Special Meeting of the City Council of the City of Nevada City held on September 23, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

STATE OF CALIFORNIA
City of Nevada City

I, Corey Shaver, Deputy City Clerk of the City of Nevada City, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 23th day of September, 2015.

By: _____
Corey Shaver, Deputy Clerk

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

September 23, 2015

TITLE: Introduction of Community and Economic Support Program

RECOMMENDATION: Review and provide direction to the City Manager.

CONTACT: Mark Prestwich, City Manager

BACKGROUND / DISCUSSION: The City of Nevada City has a continuing practice of providing annual financial support to various community organizations and programs providing a public benefit to Nevada City. In the past three years, for example, the City has appropriated between \$250 and \$3,125 to various community organizations. Cumulative annual funding for requests has typically averaged \$5,000 or less.

In addition to funding discussed above, the City also provides annual operational funding to the Nevada County Narrow Gauge Railroad Museum (currently \$9,500 annually), appropriates 8% of its Transient Occupancy Tax revenues to the Nevada City Chamber of Commerce (estimated at \$22,000 in Fiscal Year 2015/16), and provides \$3,000 annually to both the Nevada County Economic Resource Council and Nevada County Television.

At the August 26 City Council meeting there was interest expressed in formalizing the approach to providing City funds based on requests from community organizations. Staff has subsequently developed a draft Community and Economic Support Program (CESP) for City Council consideration.

CESP integrates community requests for funding each January into the City's annual budget development process. This approach facilitates the City Council's ability to identify and prioritize budget appropriations for these requests while considering available resources. The draft CESP Guidelines (attached) identify program goals, eligibility, and application procedures. Flexibility has been built into the CESP design to facilitate consideration of funding requests that do not meet formal application timeframes. Should the City Council adopt this program, it is recommended applicants be advised the City projects budgeting a maximum of \$5,000 for the CESP program for Fiscal Year 2016/17.

ENVIRONMENTAL CONSIDERATIONS: Not applicable.

FINANCIAL CONSIDERATIONS: CESP's purpose is to provide sponsorships and grants that promote the City of Nevada City's commerce and increase business activity.

ATTACHMENT:

- ✓ Draft Community and Economic Support Program

DRAFT

City of Nevada City

Community and Economic Support Program (CESP)

The City of Nevada City's Community and Economic Support Program (CESP) provides funding for special events, marketing activities or other economic development-related activities providing a public benefit to the City. The primary purpose of the Program is to provide sponsorships and grants that promote the City of Nevada City's commerce and increase business activity to help achieve the following goals:

- Promotion and marketing of Nevada City
- Support of community events
- Enhance education
- Improve aesthetics of a commercial area
- Improve the perception and/or practice of the City as business friendly

Applications will be accepted during the month of January. Awards will be made upon annual budget approval. The CESP will receive an annual allocation, established by the City Council. Any funds not used during the fiscal year will be returned to the General Fund. The City Council reserves the right to consider other non-timely applications should a need arise.

APPLICANT ELIGIBILITY

- A. Eligible Applicants include the following:
 - a. Business associations
 - b. Individual businesses
 - c. Non-profit organizations
 - d. Nevada City Chamber of Commerce
 - e. Economic-development related organizations or efforts that meet program goals
- B. Ineligible Applicants:
 - a. Individual residents
 - b. Neighborhood associations

PROJECT ELIGIBILITY

- A. Eligible Projects include, but are not limited to, the following:
 - a. Event sponsorships
 - b. Grants for marketing and promotion
 - c. Studies to further economic development
 - d. Economic development-related activities that promote program goals
- B. Ineligible Projects include, but are not limited to, the following:
 - a. General operation costs, including maintenance and payroll
 - b. Cost of internal events, such as luncheons
 - c. City membership dues
 - d. Unpermitted events

APPLICATION PROCEDURES

- A. By each January 1, the City shall provide notice on its website and announce at a public meeting a call for CESP proposals.
- B. Applicant shall complete and submit the City's application by January 31.

- C. City staff shall review and evaluate each application based on eligibility requirements and funding criteria.
- D. City staff or City Council may request follow-up information from the applicant to complete evaluation of the application. Applicant shall provide the requested information by the date designated.
- E. City Council shall prioritize funding requests based on funding availability and determine amount and number of awards as part of its annual budget adoption process.
- F. Upon approval by the City Council, the Applicant shall submit to the City a Request for Funds.
- G. Upon receipt of the Request for Funds, staff shall distribute the funds to the Applicant within ten (10) business days.

REPORT TO CITY COUNCIL

City of Nevada City
317 Broad Street
Nevada City, CA 95959
www.nevadacityca.gov

August 26, 2015

TITLE: Authorize City Matching Funds for U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant Application

RECOMMENDATION: Pass Resolution 2015-XX authorizing \$50,000 from the Nevada City Economic Development Fund as matching grant funds toward a \$500,000 U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant Application to accelerate the launch of the Sierra Digital Media Campus.

CONTACT: Mark Prestwich, City Manager

BACKGROUND / DISCUSSION: On May 22, 2015, the Nevada County Economic Resources Council (ERC) was awarded one of only 12 nationwide Science and Research Park Development Grants by the U.S. Department of Commerce Economic Development Administration (EDA). The \$500,000 grant is funding an 11-month feasibility analysis to develop the Sierra Digital Media Campus (SDMC) as a workplace for digital media entrepreneurs. As envisioned, the campus will be a collective set of facility uses (training/education, start-up incubation and co-working space, commercialization lab space, and space for “stage 2” or “anchor” businesses. On September 17, the ERC Executive Committee voted to accept a recommendation presented in the Site Selection Committee Report that identified the former Grass Valley Group buildings in the Nevada City Tech Center as the preferred site for the SDMC among the many it evaluated.

The U.S. EDA’s new Regional Innovation Strategies grant program (summary attached) creates an opportunity to accelerate launch of the SDMC project. The EDA has provided \$10 million for this program, \$2.5 million of which must go to rural areas. The program requires a minimum 1:1 matching requirement and the ERC has advised the City they will be seeking another \$500,000 grant to fund a Connected Commercialization Center catering to three types of digital media companies:

- High growth potential start-ups
- Established local companies seeking to grow
- Companies expanding to Nevada County with divisions, satellite offices, and research and development labs

The ERC is requesting matching funds to support the grant proposal (see attached letter). The proposed project is consistent with the City’s NCFORWARD Economic Strategy which endeavors to support macro-level ERC economic development efforts, and grow, retain, and recruit Nevada City businesses.

City staff has conferred with ERC Executive Director Jon Gregory and Council Member Robert Bergman, the City Council's representative to the ERC and a member of the ERC Board of Directors, and is recommending the City pledge \$50,000 in matching funds from the City's Economic Development Fund to support the grant. The ERC has advised the City they are confident the remaining \$450,000 in matching funds will be secured through other cash and in-kind sources.

ENVIRONMENTAL CONSIDERATIONS: Not applicable.

FINANCIAL CONSIDERATIONS: The SDMC project is consistent with the City's Economic Development Fund goals and provides significant potential long-term economic benefit to Nevada City. The City's proposed pledge of \$50,000 will provide 10% of the needed matching funds for the \$500,000 grant application.

ATTACHMENT:

- ✓ Summary of Federal Funding Opportunity Announcement – Regional Innovation Strategies Program
- ✓ Resolution 2015-XX Authorizing \$50,000 from the Nevada City Economic Development Fund as matching grant funds toward a \$500,000 U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant Application to accelerate the launch of the Sierra Digital Media Campus.
- ✓ Funding Request from Jon Gregory, Executive Director, Nevada County Economic Resources Council

U.S. Department of Commerce Economic Development Administration Federal Funding Opportunity Announcement - Regional Innovation Strategies (RIS) Program.

Regional economic vitality is best accomplished through multi-stakeholder partnerships and collaborations that draw upon public, corporate, university, nonprofit, and philanthropic resources. Regional innovation and entrepreneurial ecosystems—which have a culture of idea generation, leadership, trust, openness to foraging new partnerships with disparate parties, entrepreneurial development, investment capital, and a large pool of accomplished managers—often fuel these partnerships and collaborations.

Robust, sustainable regional innovation ecosystems help drive national competitiveness. EDA is committed to fostering connected, innovation-centric economic sectors which support commercialization and entrepreneurship. The Department of Commerce (DOC) FY 2014-2018 Strategic Plan sets forth the strategic goal of working within and across ecosystems throughout the country to develop regional innovation strategies, including regional innovation clusters. This comprises building public and private capacity to invent, improve, and commercialize new products and services. Regional innovation strategies are a keystone of the Secretary of Commerce's commitment to building globally competitive regions.

As part of this strategy, funding is available for capacity-building activities that include Proof of Concept Centers (POCCs) and Commercialization Centers (CCs) (as well as scaling of existing commercialization programs and centers) and for operational support for organizations that provide essential early-stage funding to startups.

RESOLUTION NO. 2015-XX

A RESOLUTION AUTHORIZING CITY MATCHING FUNDS FOR A U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) REGIONAL INNOVATION STRATEGIES GRANT APPLICATION

WHEREAS, on May 22, the Nevada County Economic Resources Council (ERC) was awarded one of only 12 nationwide Science and Research Park Development Grants by the U.S. Department of Commerce Economic Development Administration (EDA); and

WHEREAS, the \$500,000 EDA grant is funding a feasibility analysis to develop the Sierra Digital Media Campus (SDMC) as a workplace for digital media entrepreneurs; and

WHEREAS, the ERC Executive Committee has voted to select the former Grass Valley Group buildings in the Nevada City Tech Center as the preferred destination for the SDMC; and

WHEREAS, the EDA's new Regional Innovation Strategies (RIS) \$10 million grant program creates an opportunity to accelerate launch of the SDMC project, including \$2.5 million dedicated to rural areas; and

WHEREAS, the EDA grant program includes a 1:1 matching grant requirement; and

WHEREAS, the ERC has requested assistance with providing matching funds for the EDA grant proposal; and

WHEREAS, the proposed grant presents significant potential long-term economic benefit to Nevada City and is consistent with the City's NCFORWARD Economic Plan.

BE IT RESOLVED by the City Council of Nevada City as follows:

SECTION 1: The City Council authorizes \$50,000 from the Nevada City Economic Development Fund as matching grant funds toward a \$500,000 U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant Application to accelerate the launch of the Sierra Digital Media Campus.

PASSED AND ADOPTED at a Special Meeting of the City Council of the City of Nevada City held on September 23, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jennifer Ray, Mayor

ATTEST:

Niel Locke, City Clerk

STATE OF CALIFORNIA

City of Nevada City

I, Corey Shaver, Deputy City Clerk of the City of Nevada City, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 23th day of September, 2015.

By: _____
Corey Shaver, Deputy Clerk

Mark Prestwich

From: Jon Gregory <jon@innovate-northstate.com>
Sent: Wednesday, September 16, 2015 1:27 PM
To: Mark Prestwich
Subject: Matching Funds Request for EDA Grant Proposal #2

Hi Mark,

As you know, the Nevada County ERC has been working proactively on the planning of the Sierra Digital Media Campus (formerly known as the American Digital Media Leadership Campus) with grant funds from the U.S. Department of Commerce's Economic Development Administration (EDA) received beginning in June, matched with over \$500,000 in matching in-kind or cash contributions from numerous individuals, businesses and the county of Nevada.

Based on the progress we have made with the planning, a number of programs envisioned for the campus are "near-ready" for launch. Related to that we have recently learned there is an opportunity to DRAMATICALLY ACCELERATE the launch of the Sierra Digital Media Campus project via a new EDA grant funding initiative (Regional Innovation Strategies) that has a deadline of Monday, October 5.

Different from last year, the current funding cycle REQUIRES a minimum 1:1 matching of funds (can be a combination of cash and in-kind support). \$2.5M of the \$10M available nationally must go to rural areas. Like last year, we anticipate it will be highly competitive process with hundreds of communities/regions likely to apply.

The purpose of this letter is to request the City of Nevada City provide up to \$100,000 in matching funds towards the grant proposal and Sierra Digital Media Campus project.

Below is a brief synopsis of the proposal. Please let me know if the City of Nevada City can help support this important endeavor as part of the ERC's "Road to the Campus" effort.

Kindly,

Jon Gregory, Executive Director, Nevada County Economic Resource Council (ERC)

GRANT PROPOSAL SUMMARY

The Sierra Digital Media Campus is a Connected Commercialization Center that becomes the work place for Digital Media entrepreneurs. It caters primarily to 3 core types of Digital Media companies:

1. -High growth potential start-ups
2. -Established local companies seeking to grow
3. -Companies expanding to Nevada County with divisions, satellite offices, R&D labs

It includes a mix of private offices, shared office space, individual cubicles and work stations, a variety of training and education rooms and lab space, and larger "suites" to accommodate well- established companies. As a "connected commercialization center" the SDMC intends to connect its member companies to resources and value chain influencers that can positive impact the growth of the company. In effect, it will serve like a powerful "Outsourced Business Development Department" while also providing a unique, cost-effective, operating environment.

Examples of the types of programs or value-add elements that are envisioned for the campus – and which grant and in-kind resources would allow the ERC to implement or pilot, include:

- Provide member companies with an ongoing "talent pipeline" of skilled Digital Media workers through an SDMC Training Academy, placement services and linkages to K-12, Community College and University curriculum, programs and services
- Provides member companies with direct access to SDMC's influential Global Digital Media Advisory Board
- Provides member companies with technology commercialization and business acceleration services
- Provides member companies with a proprietary database of private investors and key industry contacts
- Provides online video seminars to worldwide Digital Media experts
- Provides opportunities to partner on key domestic and international trade shows and trade missions
- Provides dynamic "white space" collaboration opportunities among member companies
- Provides access to capital in various forms, for early-stage high-growth-potential companies
- Provides member companies with "satellite" office presence in San Francisco/Silicon Valley for member companies