

AGENDA
Nevada City Fire Safety Advisory Committee
Meeting #1
April 15, 2020, Time 2:00 pm, Via Zoom

In order to minimize the spread of the COVID-19 virus Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public, and all of the Members of this committee will attend the meeting via Zoom (an internet platform).

- 1. If you would like to attend this meeting as an observer, please email Vice Mayor Minett at erin4nevadacity@gmail.com no later than 1 p.m. on April 15, 2020. You will receive an email with a Zoom link to this meeting approximately 10 minutes before the meeting starts.**

- 2. If you wish to make a comment on a specific agenda item, please submit your comment via email to Vice Mayor Minett at erin4nevadacity@gmail.com before 1 p.m. on April 15, 2020. Please limit comments to 200 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. If you are attending the meeting via Zoom, comments will be accepted continuously during the meeting.**

- 3. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at (530) 265- 2496 x133. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling (714) 754- 5225 at least 48 hours in advance.**

The City of Nevada City thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

REGULAR MEETING – 2 PM -

Call to Order

Roll Call: Chair Vice Mayor Minett, Sam Goodspeed, Terry Anderson, Sam Gitchel, Carrie Monohan, Annette Seabury, Richard Thomas, Teri Voorhes

Committee Meeting #1 Purpose:

- Welcome committee members and get to know each other
- Define schedules, parameters, expectations, and deliverables
- Cover team process details
- Develop beginnings of work plan

1. Review agenda--- (Pete)
2. Self-Introductions– 5 minutes max each (and/or optional icebreaker) (Pete)
3. Meeting schedule, locations, members, term length, & Brown Act (Erin)
 - Members; Council Member (Erin) will serve as Chair.
 - 2 - 3 meetings in first month; once or more per month thereafter
 - Meetings conducted in accordance with the Brown Act.
 - Updates to City Council quarterly
4. Project Scope/Team Charge—Why, what and when (Erin)

“To promote public fire safety and community involvement to protect Nevada City residents, business owners, visitors and structures from wildfire. Establish objectives to support overall vegetation management and wildfire mitigation, identify funding sources, and promote public education and awareness.”
5. Team process (Pete)
 - Roles: Leader, Member, Facilitator, Timekeeper, Note taker
 - Ground Rules and Norms
 - Problem Solving Process & Tools
6. Team Stages: Forming, Storming, Norming and Performing. (Pete)
7. Work Plan Beginnings (All)
 - Current Reality
 - Affinity Exercise
8. Homework—Myers Briggs (Keirseay Temperament Sorter)
9. Meeting Plus-delta (Pete)

Handouts: Charter Document

Flip Chart: Objectives