

## **AGENDA**

### **Nevada City Fire Safety Advisory Committee**

**Meeting #4 rescheduled from July 17th**

**Monday, July 6, 2020, 5:30-7:00 pm, via Zoom:**

**Chair, Vice-Mayor Minett, Sam Goodspeed, Terry Anderson, Sam Gitchel, Carrie Monohan, Annette Seabury, Richard Thomas, Teri Voorhes; Facilitator Pete Williams**

**In order to minimize the spread of the COVID-19 virus Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public, and all of the Members of this committee will attend the meeting via Zoom (an internet platform).**

**1. If you would like to attend this meeting as an observer, please email vice mayor Minett at [erin4nevadacity@gmail.com](mailto:erin4nevadacity@gmail.com) no later than 1 p.m. on July 6, 2020. You will receive an email with a Zoom link to this meeting approximately 10 minutes before the meeting starts.**

**2. If you wish to make a comment on a specific agenda item, please submit your comment via email to Vice Mayor Minett at [erin4nevadacity@gmail.com](mailto:erin4nevadacity@gmail.com) before 1 p.m. on July 6, 2020. Please limit comments to 200 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. If you are attending the meeting via Zoom, comments will be accepted continuously during the meeting.**

**3. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the Deputy City Clerk at (530) 265- 2496 x133. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling (714) 754- 5225 at least 48 hours in advance.**

**The City of Nevada City thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.**

1. Call to Order

2. Roll Call: Chair, Vice-Mayor Minett, Sam Goodspeed, Terry Anderson, Sam Gitchel, Carrie Monohan, Annette Seabury, Richard Thomas, Teri Voorhes; Facilitator Pete Williams

3. Project Scope Reminder (Erin)

*“To promote public fire safety and community involvement to protect Nevada City residents, business owners, visitors and structures from wildfire. Establish objectives to support overall vegetation management and wildfire mitigation, identify funding sources, and promote public education and awareness.”*

4. Public Comment :

Under Government Code Section 54954.3, members of the public are entitled to address the committee concerning any items NOT ON THE AGENDA are welcome at this time. Public comments are limited to no more than three minutes each. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda

5. Ask for volunteer scribe and ground-rule recorder for this meeting (Erin)

6. Announcements from committee members (All)

7. Review/approve May 20 minutes (All)

8. Review agenda -- (Pete)

9. Meeting #4 Purpose (Pete/Erin):

[To share progress in each of the Five project areas

9.10. Work Team Reports: Planning, Funding, Community Organizing, Fuel Reduction, Public Education

- Review and discuss team work plans
- Which ideas/strategies did you decide to pursue and not pursue?  
What factors did you use to decide?
- Consider feedback/suggestions from full committee

11. Meeting schedule going forward

12. Meeting plus-delta (Pete)

13. Adjournment

**Certification of Posting of Agenda**

I, Gabrielle Christakes, Administrative Service Technician/Deputy City Clerk for the City of Nevada City, declare that the foregoing agenda for the July 6<sup>th</sup>, 2020 Regular Meeting of the Nevada City Fire Safety Advisory Committee was posted July 2<sup>nd</sup>, 2020 at the entrance of City Hall. The agenda is also posted on the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov).

Signed July 2<sup>nd</sup>, 2020, at Nevada City, California

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Gabrielle Christakes, Administrative Services Technician/Deputy City Clerk

# **Minutes of Nevada City Fire Safety Advisory Committee**

May 20, 2020, 5:30-7:00 pm, City Council Chambers

1. Meeting was called to order by Vice Mayor Erin Minett. Members in attendance were: Sam Goodspeed, Terry Anderson, Sam Gitchele, Carrie Monohan, Richard Thomas, Teri Voorhes, and Pete Williams. A motion to accept the agenda was made by Ms. Minett and seconded by Carrie Monohan.

Audio of the meeting was available on Zoom and 1 member of the community replied that they were attending.

2. Pete Williams presented the Affinity exercise by placing written strategies of projects identified by the Committee on the board in front of the group. He then guided the Committee to organize the projects into similar themes. In discussion the Committee decided there were 5 main subjects that projects were organized: Planning, Funding, Community Organizing, Fuel Reduction and Public Education. Each of the subjects included up to 6 project types. The committee was asked to participate in any of the 5 main areas.

Terry Anderson addressed the group by explaining this presented Planning document was similar to an event and incident planning document called a work analysis matrix. The 5 main subjects were listed as objectives, with each subsequent potential project listed as a strategy. Mr. Williams sent to all members a subsequent word document of the ICS work analysis matrix for members to collaborate on their chosen strategies.

3. The Committee agreed that the next meeting would be on Wednesday, June 17, 5:30-7pm, at the Nevada City Council Chambers.
4. The meeting was adjourned.