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**CITY OF NEVADA CITY  
SIDE LETTER NO. 2 TO MEMORANDUM OF UNDERSTANDING**

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**TO:** Catrina Olson, City Manager

**FROM:** Loree' McCay, Administrative Services Manager

**SUBJECT:** Amendment No. 2 to the Nevada City Miscellaneous Employee's Association Memorandum of Understanding (MOU) – New classifications of Administrative Services Technician, WTP/WWTP Operator in Training (OIT) and Code Compliance Officer

**EFFECTIVE DATE:** First Check date in July of 2018

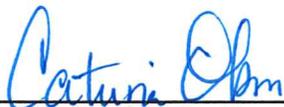
Amendment No. 2 to the MOU agreement dated July 1, 2018 through June 30<sup>th</sup>, 2021 between the City of Nevada City and the Nevada City Miscellaneous Employee's Association to add new classifications and salary schedules for the following Positions:

**Administrative Services Technician**

**WTP/WWTP Operator in Training (OIT)**

**Code Compliance Officer**

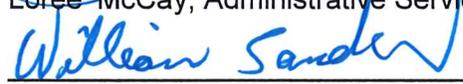
Attached Exhibit A outlines the recommended hourly salary to be provided by the City for each of the added Classifications.

  
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Catrina Olson, City Manager

7/11/19  
Date

  
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Loree' McCay, Administrative Services Manager

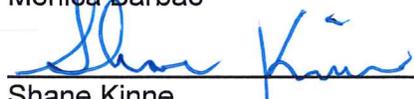
7/11/19  
Date

  
\_\_\_\_\_  
William Sander

7/11/19  
Date

  
\_\_\_\_\_  
Monica Barbao

7/11/19  
Date

  
\_\_\_\_\_  
Shane Kinne

7-19-19  
Date

Exhibit A

**Administrative Services Technician**

*Effective first check date in July 2018*

	A	B	C	D	E
Monthly	\$ 4,054	\$ 4,257	\$ 4,470	\$ 4,693	\$ 4,928
Hourly	\$ 23.39	\$ 24.56	\$ 25.79	\$ 27.08	\$ 28.43

Annual Range	
\$ 48,648	\$ 59,136

*Effective first check date in July 2019 (2.5%) COLA*

	A	B	C	D	E
Monthly	\$ 4,156	\$ 4,363	\$ 4,582	\$ 4,811	\$ 5,051
Hourly	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75	\$ 29.14

Annual Range	
\$ 49,872	\$ 60,612

*Effective first check date in July 2020 Salary Reopener*

	A	B	C	D	E
Monthly					
Hourly					

Annual Range	
\$ -	\$ -

**Code Compliance Officer**

*Effective first check date in July 2019*

	A	B	C	D	E
Monthly	\$ 3,229	\$ 3,391	\$ 3,560	\$ 3,738	\$ 3,925
Hourly	\$ 18.63	\$ 19.56	\$ 20.54	\$ 21.57	\$ 22.64

Annual Range	
\$ 38,748	\$ 47,100

*Effective first check date in July 2020 Salary Reopener*

	A	B	C	D	E
Monthly					
Hourly					

Annual Range	
\$ -	\$ -

**WTP/WWTP Operator in Training**

*As of first check date in July 2018*

	A	B	C	D	E
Monthly	\$ 4,033	\$ 4,235	\$ 4,447	\$ 4,669	\$ 4,903
Hourly	\$ 23.27	\$ 24.43	\$ 25.66	\$ 26.94	\$ 28.28

Annual Range	
\$ 48,396	\$ 58,836

*Effective first check date in July 2019 (2.5%) COLA*

	A	B	C	D	E
Monthly	\$ 4,134	\$ 4,341	\$ 4,558	\$ 4,786	\$ 5,025
Hourly	\$ 23.85	\$ 25.04	\$ 26.30	\$ 27.61	\$ 28.99

Annual Range	
\$ 49,608	\$ 60,300

*Effective first check date in July 2020 Salary Reopener*

	A	B	C	D	E
Monthly					
Hourly					

Annual Range	
\$ -	\$ -