

**CITY OF NEVADA CITY
SIDE LETTER NO. 2 TO MEMORANDUM OF UNDERSTANDING**

TO: Catrina Olson, City Manager

FROM: Loree' McCay, Administrative Services Manager

SUBJECT: Amendment No. 2 to the Nevada City Miscellaneous Employee's Association Memorandum of Understanding (MOU) – New classification of Administrative Supervisor to Administrative Services Analyst

EFFECTIVE DATE: August 30, 2017

Amendment No. 2 to the MOU agreement effective July 2, 2016 through June 30, 2018 between the City of Nevada City and the Nevada City Miscellaneous Employee's Association to reclassify the Administrative Supervisor (currently a part of the Nevada City Supervisory Unit) to the Administrative Services Analyst to include an increased responsibility in the area of finance and a removal of the supervisory responsibilities, therefore, downgrading from a salaried position to an hourly position and a reclassification to the Miscellaneous Employees Association.

The following outlines the recommended hourly salary to be provided by the City for the position of Administrative Services Analyst.

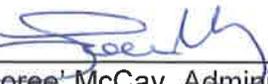
Administrative Services Analyst

	A	B	C	D	E	Annual Range	
Monthly	\$ 4,412	\$ 4,632	\$ 4,864	\$ 5,107	\$ 5,363	\$ 52,944	\$ 64,354
Hourly	\$ 25.45	\$ 26.73	\$ 28.06	\$ 29.47	\$ 30.94		



Catrina Olson, City Manager

3/15/18
Date



Loree' McCay, Administrative Services Manager

3/15/18
Date



William Sander

3/16/18
Date



Monica Barbao

3/15/18
Date



William Highsmith

3/15/18
Date