
**CITY OF NEVADA CITY
SIDE LETTER NO. 2 TO MEMORANDUM OF UNDERSTANDING**

TO: Catrina Olson, City Manager

FROM: Paul Rohde –Lieutenant, Nevada City Police Department

SUBJECT: Amendment No. 2 to the Nevada City Police supervisor’s Association dated July 1, 2018 through June 30th, 2021.

EFFECTIVE DATE: January 1, 2020

The Department and City have agreed to rescind and replace the **Section HOLIDAYS:** policy to read as follows:

Salaried/Exempt Employees shall be compensated for the 14 paid Holidays (112 hours) as follows:

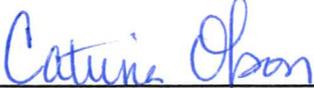
Employee’s Holiday leave credit of 112 hours shall be received on January 1st of each year.

Employees will record all used Holiday time off on time sheets during the year.

Employees may receive a lump sum payment of any unused Holiday leave. The payment of unused Holiday hours will occur on a regular payroll cycle on the last check date of December and will take into account the Christmas Holiday (8 hours).

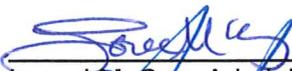
Employees separated from employment prior to December 31st shall receive a payout of all unused hours minus the number of Holiday hours remaining in the Calendar year as shown below.

- New Year’s Day – January 1st
- Martin Luther King, Jr. Day – Third Monday in January
- President’s Day – Third Monday in February
- Cesar Chavez Day – March 31st
- Memorial Day – Last Monday in May
- Independence Day - July 4th
- Labor Day – First Monday in September
- Columbus Day – Second Monday in November
- Veteran’s Day – November 11th
- Thanksgiving Day – 4th Thursday in November
- Day following Thanksgiving Day – 4th Friday in November
- Christmas – December 25th
- Two Floating holidays



Catrina Olson, City Manager

1/23/2020
Date



Loree McCay, Administrative Services Manager

1/23/2020
Date



Paul Rohde, Lieutenant

1-23-2020
Date